



GENERIC ANNUAL PROGRAMME NARRATIVE PROGRESS REPORT

REPORTING PERIOD: 1 JANUARY – 31 DECEMBER 2011

Programme Title & Project Number
<ul style="list-style-type: none"> • Programme Title: Strengthening national responses to the prevention and management of sexual and gender-based violence in Sierra Leone • Programme Number <i>PBA SC110461</i> • MPTF Office Project Reference Number:² PBF/SLE/C-4 (ID00077296)

Country, Locality(s), Thematic/Priority Area(s)¹
<i>Country/Region: Sierra Leone/ WCARO</i>
<i>Thematic/Priority</i> PBF Priority Area 2 - Promote coexistence and peaceful conflict resolution

Participating Organization(s)
<ul style="list-style-type: none"> • UNICEF

Implementing Partners
<p>The programme is a national multi-sectoral program coordinated by the Ministry of Finance and Economic Development and implemented by the Ministry of Social Welfare Gender and Children’s Affairs (MSWGCA), Ministry of Health and sanitation(MOHS), Ministry of Justice, Ministry of Internal Affairs in collaboration with the Family Support Unit (FSU) of the SLP, Ministry of Local Government and Rural Development (City/District Councils), Ministry of Information and Communication, Ministry of Education, Science and Technology (MEST), Justice Sector Coordinating Office (JSCO), Human Rights Commission Sierra Leone (HRCSL), LAWYERS, Women in Crisis Movement (WICM), WANMAR 1325 & 1820 Taskforce, National AIDS Secretariat, National Committee on Gender-based Violence (NacGBV), Sierra Leone Association of Journalists (SLAJ) Parliamentary Committee on Social Services, Judiciary, Office of the Ombudsman, Traditional/Religious Leaders, Civil Society Organizations (CSOs) with support from UNFPA, UNDP, UNWOMEN, UNAIDS and UNICEF.</p>

¹ Strategic Results, as formulated in the Performance Management Plan (PMP) for the PBF; Sector for the UNDG ITF.

² The MPTF Office Project Reference Number is the same number as the one on the Notification message. It is also referred to “Project ID” on the [MPTF Office GATEWAY](#)

Programme/Project Cost (US\$)

MPTF/JP Contribution:

\$35,081

• *by Agency (if applicable)*

Agency Contribution

• *by Agency (if applicable)*

Government Contribution

(if applicable)

Other Contributions

(donors)

(if applicable)

TOTAL: USD \$35,081

Programme Duration

Overall Duration (*months*) 24 months

Start Date³ (1 January, 2011)

End Date (31 December 2012)⁴

Operational Closure Date⁵ 31 December 2012

Expected Financial Closure Date 31 December 2012

Programme Assessment/Review/Mid-Term Eval.

Assessment/Review - if applicable *please attach*

Yes No Date: *dd.mm.yyyy*

Mid-Term Evaluation Report – *if applicable*

please attach

Yes No Date: *dd.mm.yyyy*

Report Submitted By

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- Participating Organization (Lead): UNICEF
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³ The start date is the date of the first transfer of the funds from the MPTF Office as Administrative Agent. Transfer date is available on the [MPTF Office GATEWAY](#)

⁴ As per approval by the relevant decision-making body/Steering Committee.

⁵ All activities for which a Participating Organization is responsible under an approved MPTF programme have been completed. Agencies to advise the MPTF Office.

NARRATIVE REPORT FORMAT

I. Purpose

Purpose: To extend the scope of the national referral protocol for child victims of abuse to include adult victims.

Objectives of the referral protocol:

- Ensure that Survivors/victims of SGBV receive prompt and coordinated response from service providers
- Ensure that a holistic and comprehensive support and services provided for survivors/victims of abuse. This will include free medical care, psychosocial support, protective care, and legal services (legal advice, representation, mediation, advice, litigation (impact litigation)
- Ensure that existing policies and agreed procedures are followed, with maximum opportunity for the provision of support services to survivors/victims for prosecution of perpetrators.
- Ensure that standards of professional practices are prescribed and followed with regards confidentiality, information sharing and recording of sensitive information, avoiding conflicts of interest.
- Raise awareness among all key stakeholders about SGBV and the Referral Protocol.
- Develop framework for monitoring and evaluation

Explain how the Programme relates to the applicable Strategic (UN) Planning Framework guiding the operations of the Fund/JP²:

The programme is a national multi-sectoral program coordinated by the Ministry of Finance and Economic Development and implemented by the Ministry of Social Welfare Gender and Children's Affairs (MSWGCA), Ministry of Health and sanitation(MOHS), Ministry of Justice, Ministry of Internal Affairs in collaboration with the Family Support Unit (FSU) of the SLP, Ministry of Local Government and Rural Development (City/District Councils), Ministry of Information and Communication, Ministry of Education, Science and Technology (MEST), Justice Sector Coordinating Office (JSCO), Human Rights Commission Sierra Leone (HRCSL), LAWYERS, Women in Crisis Movement (WICM), WANMAR 1325 & 1820 Taskforce, National AIDS Secretariat, National Committee on Gender-based Violence (NacGBV), Sierra Leone Association of Journalists (SLAJ) Parliamentary Committee on Social Services, Judiciary, Office of the Ombudsman, Traditional/Religious Leaders, Civil Society Organizations (CSOs) with support from UNFPA, UNDP, UNWOMEN, UNAIDS and UNICEF. This programme will ensure an effective response to, and coordination of, services for victims/ survivors of sexual and Gender Based Violence.

II. Resources

Financial Resources:

- Provide information on other funding resources available to the project, if applicable. Please refer to information on the [Annual Reporting Cover Page](#) – N/A
- Provide details on any budget revisions approved by the appropriate decision-making body, if applicable - N/A
- Provide information on good practices and constraints related to the management of the financial aspects of implementing the programme, including receipt of transfers, administrative bottlenecks and/or other issues affecting the financial management of the programme.

- One important constraint on the programme so far was the late transfer of funds. This was due to differing opinions on funding modality between UNICEF HQ and UNFPA. This caused a delay to the start of implementation of activities.

Human Resources:

- National Staff: Provide details on the number and type (operation/programme).
 - The programme funds were not utilized to support staff salaries. However, one national Child Protection Specialist was tasked to oversee the programme.
- International Staff: Provide details on the number and type (operation/programme)
 - The programme funds were not utilized to support staff salaries. However, one international Child Protection Specialist was tasked to oversee the programme.

III. Implementation and Monitoring Arrangements

- Summarize the implementation mechanisms primarily utilized and how they are adapted to achieve maximum impact given the operating context
 - One consultative meeting was held with stakeholders on the expansion of the national referral for child victims of sexual and gender-based violence to include adult victims.
 - Expanded referral protocol was drafted, which incorporated feedback and input from consultative meetings.
 - One validation meeting was held with key stakeholders including FSU, PHU staff, GoSL, NGOs, to agree on expanded version of the Referral Protocol.
 - The consultative and validation meetings ensured that the referral protocol spells out clear and defined roles for duty bearers who are providing services and protection for victims of sexual gender-based violence. The referral protocol also ensures a clear pathway through which victims can access services and the duty bearers provide the services with no cost attached.
- Provide details on the procurement procedures utilized and explain variances in standard procedures
 - N/A.
- Provide details on the monitoring system(s) that are being used and how you identify and incorporate lessons learned into the ongoing programme, including corrective actions that may have been taken
 - UNICEF national and international staff have been leading the consultative and validation meetings and ensured that the referral protocol is in line with international standards and has clear and defined rolls for duty bearers who are providing services and protection for victims of sexual and gender based violence. UNICEF staff also ensured that all key stakeholders were involved in the process.
 - The referral protocol has not yet been signed. However, the draft referral protocol includes components on monitoring systems which would be implemented once the referral protocol is rolled out. This includes:
 - All monitoring and evaluation activity will be coordinated through the district and national Child Protection Committees and National Committee on Gender-based Violence NaC-GBV.
 - The Referral Protocol shall be reviewed 6 months after the date of implementation, and thereafter on an annual basis.
 - With the support of UNICEF, MSWGCA will develop tools to monitor and evaluate standardized reporting formats for all cases of SGBV and the case management process.
 - MSWGCA to identify key NGO partners to report on a quarterly basis, review yearly or as exigencies may require.

- Training of actors on data collection, collation and analysis
- Report on any assessments, evaluations or studies undertaken - N/A

IV. Results

- Provide a summary of Programme progress in relation to planned outcomes (strategic results with reference to the relevant indicator) and outputs; explain any variance in achieved versus planned outputs during the reporting period
 - The programme result has been the development of a national document with clear and defined roles for duty bearers who are providing services and protection for the citizens, especially women and girls who are mostly affected by sexual gender-based violence. The referral protocol has a clear pathway through which victims can access services and the duty bearers provide the services with no cost attached.
- Report on the key outputs achieved in the reporting period, including the number and nature of the activities (inputs), outputs and outcomes, with percentage of completion and beneficiaries.
 - One consultative meeting with stakeholders was held on expansion of the national referral for child victims of sexual and gender-based violence to include adult victims.
 - The draft referral protocol was expanded to include adult victims of sexual and gender-based violence and feedback and input from consultative meetings were included. The draft protocol is with the national Committee on Gender-based Violence for finalization.
 - One validation meeting with key stakeholders including FSU, PHU staff, GoSL, NGOs was held in order to agree on an expanded version of the Referral Protocol.
- Explain, if relevant, delays in programme implementation, the nature of the constraints, actions taken to mitigate future delays and lessons learned in the process – N/A
 - One important constraint on the programme so far was the late transfer of funds. This was due to differing opinion on funding modality between UNICEF HQ and UNFPA. This caused a delay to the start of implementation of activities.
- List the key partnerships and collaborations, and explain how such relationships impact on the achievement of results.
 - The programme is a national multi-sectoral program coordinated by the Ministries, (I)NGOs, civil society organisations, UN agencies and other government organisations. All the actors had been involved in consultative meetings to expand the national referral for child victims of sexual and gender-based violence to include adult victims. The inputs and feedback was incorporated into the draft referral protocol. Validation meetings were also held with the key stakeholders including FSU, PHU staff, GoSL, NGOs, to agree on expanded version of the Referral Protocol. These consultative and validation has brought about ownership of the referral protocol and this in turn would ensure an effective response to, and coordination of, services for victims/ survivors of sexual and Gender Based Violence.
- Other highlights and cross-cutting issues pertinent to the results being reported on – N/A
- Provide an assessment of the programme based on performance indicators as per approved programme document using the template in Section VI, providing clear evidence on the linkages of outputs and outcomes achieved, if applicable - N/A.
- Qualitative assessment of overall achievement with reference to the applicable strategic results indicator - N/A

V. Future Work Plan (if applicable)

The reporting period covers 1 January 2011 to 31 December 2011. The total programmable allocation was US\$ 35,081. An amount equivalent to US\$ 18,873 has been spent so far on the following key activities:

- One consultative meeting with stakeholders on expansion of the national referral for child victims of sexual and gender-based violence to include adult victims.
- Expanded referral protocol drafted including feedback and input from consultative meetings.
- One validation meeting with key stakeholders including FSU, PHU staff, GoSL, NGOs, to agree on expanded version of the Referral Protocol.

An additional US\$ 16,208 is available for future activities which will focus on:

- Final draft of expanded GBV Referral Protocol submitted on behalf of NacGBV for signing by stakeholders.
- Three one-day orientation training at field level on new expanded GBV Referral Protocol.

VI. INDICATOR BASED PERFORMANCE ASSESSMENT

	Performance Indicators	Indicator Baselines	Planned Indicator Targets	Achieved Indicator Targets	Reasons for Variance (if any)	Source of Verification	Comments (if any)