

To: Ms. Zineb Touimi-Benjelloun
UN Resident Coordinator
Albania

Date: 02 October 2012

From: Ms. Sophie de Caen
Director
MDG-F Secretariat

Subject: No-cost extension request: Amendment-MDGF: 1897 – *“Reaping the Benefits and Mitigating the Risks”* – Youth, Employment and Migration - Thematic Window

I. Approval Status

Further to the approved memo dated 12 October 2011 granting an initial no-cost extension until 06 July 2012 for the Joint Programme *“Reaping the Benefits and Mitigating the Risks”*, we are pleased to inform you that, on an exceptional basis the MDG-F Secretariat has amended the no-cost extension request to grant an additional five (5) months and 25 days to enable the adequate closure of the joint programme and wrap up the final evaluation process. Thus, the new end date of the Joint Programme is 31 December 2012. Please note that this is a one-time only amendment intended to allow the Joint Programme to complete its activities and achieve its expected results. At this end date, the programme should be operationally closed, so that no new financial commitments are made, only outstanding payments. Any unspent funds within the agreed timeframe (31 December 2012) will have to be reimbursed to the MDG-F.

II. Monitoring and Reporting

Quarterly color-coded annual work plans, and biannual monitoring reports should continue to be prepared and submitted to the MDG-F Secretariat. Please be reminded that each Joint Programme is responsible for conducting its final evaluation prior to the closure of the programme and sharing the final report with the MDG-F Secretariat.

We would highly appreciate it if you could forward this memo to all participating UN agencies to the joint programme, and each participating UN agency should forward the memo to their corresponding HQs. Further information on the closure of programmes is available on the revised “MDG-F Joint Implementation Guidelines” uploaded on the MDG-F website (www.mdgfund.org).

With best wishes.

cc.:

Mr. Bisrat Aklilu, Executive Coordinator, Multi-Partner Trust Fund Office
Ms. Cihan Sultanoglu, Assistant Administrator and Director Bureau for Europe and the Commonwealth of Independent States, UNDP, New York
Ms. Sigrid Kaag, Assistant Secretary-General and Assistant Administrator of the Bureau of External Relations and Advocacy, UNDP New York
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