

# Submission Form for Project/Budget Revision to the Humanitarian Coordinator (HC), for the Common Humanitarian Fund (CHF) for Somalia

## A. Project Summary

To be completed by the Participating UN Organization(s)

Date of Submission	25 October, 2012		
UN Participating Organization	UNICEF		
Contact	Sarah Ng'inya singinya@unicef.org +254 724 255 650		
Project Number	CHF-DMA-0489-331		
Project Title	Humanitarian response for treatment and prevention of severe and moderate acute malnutrition.		
Total Approved Project Budget	US\$ 1,706,778		
Amount of Percentage of Indirect Costs Requested	US\$ 70,443 7%		
HC Approval Date	27 April, 2012		
Project Duration	12 months		
Start Date	27 April, 2012	End Date	31 December, 2012

### 1. Type of Project/Budget Revision Requested

- ☒ Extension of project duration, new completion date: 30 April, 2013
- ☐ Change of project scope, activities or locations
- ☒ Change of budget (between the budget lines with no overall increase/decrease in budget)

### 2. Project Expenditure to date (as of: 31 October 2012)

- ☐ Total Commitments US\$
- ☒ Total Disbursements US\$ 738,902

**3. Reason Revision is being requested**


UNICEF intended to purchase 14,250 cartons of Ready to Use Therapeutic Food (RUTF) at a unit cost of USD 55 per carton. To date, UNICEF has purchased 14,800 cartons. However, due to exchange rate fluctuations as well as improved prices from manufacturers, the actual cost per carton was significantly less than planned at USD 48. As such, approximately USD 102,950 is still available and is enough to purchase additional cartons of RUTF. UNICEF anticipates that procurement, transport and distribution of these additional cartons will take approximately 4 months from the middle of October 2012. Therefore, UNICEF kindly requests the CHF to approve a budget amendment (lower per unit cost and hence more beneficiaries) and a 4 month No-Cost Extension from 31 December, 2012 (current expiry date of the CHF grant) to 30 April, 2013. Please note that the project sheet has been amended to reflect an average unit cost of USD 50, and a total number of 15,675 beneficiaries, as it is difficult to accurately predict what the exact unit cost will be, and in turn the number of cartons and final beneficiary numbers are approximate and could well be higher, especially as 14,800 cartons have already been purchased at USD 46.

**4. Documents Attached**

- ☒ Revised Budget (for change in project budget)
- ☒ Revised Project Document (for change in project scope)

**B. Signature**

To be completed by the Participating UN Organization

On Behalf of Participating UN Organization	Date	Name/Title
	16.11.12	SILVANDER WHAN

REPRESENTATIVE  
UNICEF SOMALIA


To be completed by the Participating UN Organization

**5. Comments by CHF-Somalia Secretariat:**

OCHA has reviewed the request for both no cost extensions and budget revision and considers them satisfactory

**6. Recommendation by CHF-Somalia Secretariat:**

The CHF recommends approval for the budget revision and no cost extension for the stated period

**D. Decision of the Humanitarian Coordinator****7. Decision of the Humanitarian Coordinator:**

☒ Approve

☐ Approve with modification/condition

☐ Defer

Comments (if any):

Decision:

Stefar  
Huma  
Signat

a.i.  
Date: 23/Jul/12



## E. Administrative Agent Review

To be completed by the Administrative Agent

### 8. Action Taken by the Executive Coordinator, Multi-Partner Trust Fund Office, UNDP:

- ☒ Project/Budget Revision consistent with provisions of the UNDP Administrative Agent-Participating UN Organization's Memorandum of Understanding and Standard Administrative Arrangement with donors.

  
Bisrat Aklitu

Executive

Partner Trust Fund Office, UNDP

Signature

Date: *3 Dec, 2012*

