UN BHUTAN COUNTRY FUND

ANNUAL PROGRAMME[1] NARRATIVE PROGRESS REPORT

REPORTING PERIOD: 1 JANUARY – 31 DECEMBER 2011

Programme Title & Project Number	**Country, Locality(s), Thematic/Priority Area(s)[2]**
• Programme Title: *Support to **UNDAF Outcome 5: By 2012, national capacity for environmental sustainability and disaster management strengthened*** • Programme Number *(if applicable)* • MPTF Office Project Reference Number:[3] 00073278	*(if applicable)* *Bhutan/Nationwide* *Thematic/Priority: Environment*

Participating Organization(s)	**Implementing Partners**
• UNICEF	• Ministry of Home and Cultural Affairs

Programme/Project Cost (US$)	**Programme Duration**
MPTF/JP Contribution: • *UNICEF: $7,000* Agency Contribution • *by Agency (if applicable)* Government Contribution *(if applicable)* Other Contributions (donors) *(if applicable)* **TOTAL: $7,000**	Overall Duration *(months)* Start Date[4] *(dd.mm.yyyy): 16th December 2009* End Date (or Revised End Date)[5] 31st December 2013 Operational Closure Date[6] Expected Financial Closure Date

Programme Assessment/Review/Mid-Term Eval.	**Report Submitted By**
Assessment/Review - if applicable *please attach* ☐ Yes X No Date: *dd.mm.yyyy* Mid-Term Evaluation Report – *if applicable please attach* ☐ Yes X No Date: *dd.mm.yyyy*	o Name: o Title: o Participating Organization (Lead): o Email address:

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[1] The term "programme" is used for programmes, joint programmes and projects.

[2] Strategic Results, as formulated in the Performance Management Plan (PMP) for the PBF; Sector for the UNDG ITF.

[3] The MPTF Office Project Reference Number is the same number as the one on the Notification message. It is also referred to "Project ID" on the MPTF Office GATEWAY

[4] The start date is the date of the first transfer of the funds from the MPTF Office as Administrative Agent. Transfer date is available on the MPTF Office GATEWAY

[5] As per approval by the relevant decision-making body/Steering Committee.

[6] All activities for which a Participating Organization is responsible under an approved MPTF programme have been completed. Agencies to advise the MPTF Office.

NARRATIVE REPORT FORMAT

I. Purpose

The programme contributed to UNDAF outcome 5: "***By 2012, national capacity for environmental sustainability and disaster management strengthened (MDG 7)***" under the Energy, Environment and Disaster management Theme Group (UNEDMT). Support was allocated towards contributing to CT Output 2.1 and implemented by the Department of Disaster Management (DDM), Ministry of Home and Cultural Affairs (MoHCA), Royal Government of Bhutan. The specific outcome, outputs and objectives are listed below:

1) Relief Assessment Strengthened (DDM-MoHCA)
- CT Output 2.1 Capacity of national focal agencies, relevant sectors and disaster management authorities at all levels strengthened to implement disaster management framework

- Objectives: Contributing to the establishment of better preparedness and response systems to reduce risks of the Bhutanese populations from disasters

II. Resources

Financial Resources:

The activities were part of larger projects/programmes with resource allocations as described below. The activities were implemented by DDM with fund releases processed through HACT procedures. No budget revisions were carried out under the programme support.

1) Disaster preparedness (DDM-MoHCA)
   The support was linked to the Earthquake response coordination and recovery planning for strengthening the relief assessment. A total of US$ 7,000 was received by UNICEF.

Human Resources:
- The programme was mainly carried out by 2 national staff (Project officer and Programme assistant) in collaboration with the Implementing partner and the support of the operation colleagues.

III. Implementation and Monitoring Arrangements

The UN in Bhutan operates in a National Implementation (NIM) environment. The Government implements the projects and accordingly handles almost all procurement related activities within their respective programmes. The UN agencies (namely UNDP, UNICEF, UNFPA and WFP) conducts periodic monitoring through assurance activities required under the HACT Framework such as field visits and onsite reviews conducted by UN staff, and scheduled/HACT audits by the Royal Audit Authority, Bhutan's Supreme Audit Institution. The financial report is reported through the FACE (Funding Authorization & Certification of Expenditure) form and the progress is reported through Standard progress reports quarterly. Joint mid-year and annual reviews are also conducted as part of monitoring and evaluation of progress and performance. These reporting formats are aligned to the Government's planning and monitoring system. In addition joint field visits, where applicable, are conducted to the project sites.

IV. Results

1. Disaster preparedness (DDM-MoHCA)
   As planned, the programme contributed to the establishment of better preparedness and response mechanism and tools for conducting rapid assessment. Key outputs are:
   - The Bhutan Disaster Assessment (BDA) tool which has been drafted with the help of an international consultant was updated in accordance with the draft Disaster Management Bill.

- For information management and analysis the EmergencyInfo which is a DevInfo application was adapted in the form of BDAInfo within DDM.
- Standard Operation Procedures (SOPs) has been drafted and revised in accordance with the draft Disaster Management Bill for implementation of the BDA tools.

The rollout of the BDA tool has been postponed for implementation in 2012.

V. Future Work Plan (if applicable)

1. Disaster preparedness (DDM-MoHCA)
   The roll-out of the BDA tool through the regional training is postponed and planned to be implemented in 2012.

VI. INDICATOR BASED PERFORMANCE ASSESSMENT

	Performance Indicators	Indicator Baselines	Planned Indicator Targets	Achieved Indicator Targets	Reasons for Variance (if any)	Source of Verification	Comments (if any)
Outcome 1[7]							
Output 1.1	Indicator 1.1.1						
	Indicator 1.1.2						
Output 1.2	Indicator 1.2.1						
	Indicator 1.2.2						
Outcome 2							
Output 2.1	Indicator 2.1.1						
	Indicator 2.1.2						
Output 2.2	Indicator 2.2.1						
	Indicator 2.2.2						

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[7] For PBF: Either country relevant or PMP specific.