

To: Mr. Jorge Chediek
UN Resident Coordinator
Brazil

Date: 28 August 2012

From: Ms. Sophie de Ca
Director
MDG-F Secretaria

Subject: No-cost extension request: MDGF-1954 –“*Security with Citizenship: prevention of violence and strengthening citizenship with a focus on children, adolescents and youths in vulnerable conditions in Brazilian communities*”

I. Approval Status

We are pleased to inform you that, as per your request, the MDG-F Secretariat has granted the Joint Programme “*Security with Citizenship: prevention of violence and strengthening citizenship with a focus on children, adolescents and youths in vulnerable conditions in Brazilian communities*” a no cost extension of eight (8) months and eight (8) days, thus the new end date of the programme is 30 June 2013. Please note that this is a one-time only extension intended to allow the Joint Programme to complete its activities and achieve its expected results. At this end date, the programme should be operationally closed, so that no new financial commitments are made, only outstanding payments. Any unspent funds within the agreed timeframe (30 June 2013) will have to be reimbursed to the MDG-F.

II. Recommendations

Considering that the programme has experienced significant delays and only as of May 2012 has had a new coordination structure in place, this no cost extension is intended to allow the programme to fully implement planned activities and consolidate expected results. Given the upcoming mayor elections, we also see the need for additional time to fully engage new local authorities and ensure their endorsement of the work plans, and integration into the municipality plans.

We recommend the following points are taking into account in the remaining implementation timeframe:

- Ensure good coordination among the three local communities communicators, and with the joint programme coordinator and partners of the Joint Programme
- Ensure a coherent (in terms of participants, location and content) and sustainable capacity building strategy among the Joint Programme partners, avoiding a fragmented implementation of loose activities. The joint programme team should make sure that the results and quality of these efforts are clearly assessed.
- Each participating agency needs to secure sufficient staff time dedicated to implement successfully and in a coordinated manner planned activities and achieve expected results.

- As part of the sustainability strategy of the programme and targets of the joint programme, ensure that the 3 work plans are integrated into the municipal plans, and are fully funded.
- The sustainability strategy, would benefit from adding roles, responsibilities and timeline for the outlined actions.

III. Monitoring and Reporting

Quarterly color-coded annual work plans, and biannual monitoring reports should continue to be prepared and submitted to the MDG-F Secretariat. Please be reminded that each Joint Programme is responsible for conducting its final evaluation prior to the closure of the programme and sharing the final report with the MDG-F Secretariat.

We would highly appreciate it if you could forward this memo to all participating UN agencies to the joint programme, and each participating UN agency should forward the memo to their corresponding HQs. Further information on the closure of programmes is available on the revised “MDG-F Joint Implementation Guidelines” uploaded on the MDG-F website (www.mdgfund.org).

With best wishes.

cc.:

Mr. Bisrat Aklilu, Executive Coordinator, Multi-Partner Trust Fund Office

Mr. Heraldo Muñoz, Assistant Administrator and Director Bureau for Latin America and the Caribbean, UNDP, New York

Ms. Sigrid Kaag, Assistant Secretary-General and Assistant Administrator of the Bureau of External Relations and Advocacy, UNDP New York

MDG-F Secretariat