

To: Ms. Renata Lok-Dessallien  
UN Resident Coordinator  
China

Date: 04 December 2012

From: Ms. Sophie de Caen  
Director  
MDG-F Secretariat

Subject: No-cost extension request: MDGF-1991: *"Improving nutrition and food safety for China's most vulnerable women and children"*  
Children, Food Security and Nutrition- Thematic Window

### **I. Approval Status**

We are pleased to inform you that, as per your request, the MDG-F Secretariat has granted the Joint Programme *"Improving nutrition and food safety for China's most vulnerable women and children"* a no cost extension of four (4) months and twenty six (26) days. Thus, the new end date of the Joint Programme is 30 April 2013. Please note that this is a one-time only extension intended to allow the Joint Programme to complete its activities and achieve its expected results. At this end date, the programme should be operationally closed, so that no new financial commitments are made, only outstanding payments. Any unspent funds within the agreed timeframe (30 April 2013) will have to be reimbursed to the MDG-F.

### **II. Recommendations**

We agree on the importance to produce a high quality consolidated policy paper, which reflects the multiple components of the programme and their linkages. Similarly, we hope that the final advocacy event contributes to the sustainability of the joint programme's interventions.

### **III. Monitoring and Reporting**

Quarterly color-coded annual work plans, and biannual monitoring reports should continue to be prepared and submitted to the MDG-F Secretariat. Please be reminded that each Joint Programme is responsible for conducting its final evaluation prior to the closure of the programme and sharing the final report with the MDG-F Secretariat.

We would highly appreciate it if you could forward this memo to all participating UN agencies to the joint programme, and each participating UN agency should forward the memo to their corresponding HQs. Further information on the closure of programmes is available on the revised "MDG-F Joint Implementation Guidelines" uploaded on the MDG-F website ([www.mdgfund.org](http://www.mdgfund.org)).

With best wishes.

cc.:

Mr. Bisrat Aklilu, Executive Coordinator, Multi-Partner Trust Fund Office

Mr. Ajay Chhibber, Assistant Administrator and Director Bureau for Asia and the Pacific, UNDP, New York

Ms. Sigrid Kaag, Assistant Secretary-General and Assistant Administrator of the Bureau of External Relations and Advocacy, UNDP New York

MDG-F Secretariat

