

To: Mr. Musinga Timothy Bandora
UN Resident Coordinator
Namibia

Date: 05 December 2012

From: Ms. Sophie de Caen
Director
MDG-F Secretariat

Subject: MDGF-1799 – “Sustainable Cultural Tourism in Namibia”
Culture and Development - Thematic Window

Reference is made to your letter dated 19 November 2012 requesting an additional no-cost extension for the Joint Programme “Sustainable Cultural Tourism in Namibia”. We take note of the issues raised in your correspondence and delays in the implementation of programme’s interventions. As indicated in our previous correspondence with the programme team and your office, the Joint Programme operational closure is scheduled by 31 December 2012. Considering the MDG-F policy on a maximum 12 month no-cost extension and challenges faced during the implementation of the programme, on exceptional basis, we are prepared to approve an additional extension until 18 February 2013.

At this end date, the programme should be operationally closed, so that no new financial commitments are made, only outstanding payments. Any unspent funds within the agreed timeframe (18 February 2013) will have to be reimbursed to the MDG-F. As a friendly reminder, these are the requirements prior to the closure of the joint programme and these include:

- A final evaluation report to be available prior the programme’s end date;
- A planned operational closure of the programme; and
- A final report of the joint programme to be forwarded to the MDG-F Secretariat no later than 18 March 2013.

The Final Narrative Report is prepared to capture all the achievements and progress made under the Programme. The Final Narrative Report should be validated by the National Steering Committee and signed by all participating UN Agencies before being sent to the MDG-F Secretariat and MPTF, by 18 March 2013. For your easy reference, please find enclosed the template for the Final Narrative Report.

We would highly appreciate it if you could forward this letter to the Government of Namibia and all participating UN agencies to the joint programme. Each participating UN agency should forward the letter to their corresponding HQs. Further information on the closure of programmes is available on the revised “MDG-F Joint Implementation Guidelines” uploaded on the MDG-F website (www.mdgfund.org).

With best wishes.

cc.:

Mr. Bisrat Aklilu, Executive Coordinator, Multi-Partner Trust Fund Office
Mr. Tegegnetwork Gettu, Assistant Administrator and Director Bureau for Africa, UNDP, New York
Ms. Sigrid Kaag, Assistant Secretary-General and Assistant Administrator of the Bureau of External Relations and Advocacy, UNDP New York
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