

To: Mr. Maxwell Gaylard  
UN Resident Coordinator  
Occupied Palestinian Territories

09 August 2012

From: Ms. Sophie de Caen  
Director  
MDG-F Secretariat

Subject: No-cost extension request – Amendment-MDGF: 1702– “*Gender Equality-Social, Political and Economic in the Occupied Palestinian Territory*”  
Gender equality and Women’s Empowerment - Thematic Window

Dear Mr. Gaylard,

## **I. Approval Status**

Further to the approved memo dated 20 January 2012 granting an initial no-cost extension until 30 September 2012 for the Joint Programme “*Gender Equality-Social, Political and Economic in the Occupied Palestinian Territory*”, we are pleased to inform you that, as per your request, the MDG-F Secretariat has amended the no-cost extension request to grant an additional two (2) months to enable the adequate closure of the joint programme and wrap up the final evaluation process. Thus, the new end date of the Joint Programme is 30 November 2012. Please note that this is a one-time only amendment intended to allow the Joint Programme to complete its activities and achieve its expected results. At this end date, the programme should be operationally closed, so that no new financial commitments are made, only outstanding payments. Any unspent funds within the agreed timeframe (30 November 2012) will have to be returned to the MDG-F.

## **II. Monitoring and Reporting**

Quarterly color-coded annual work plans, and biannual monitoring reports should continue to be prepared and submitted to the MDG-F Secretariat. Please be reminded that each Joint Programme is responsible for conducting its final evaluation prior to the closure of the programme and sharing the final report with the MDG-F Secretariat.

We would highly appreciate it if you could forward this memo to all participating UN agencies to the joint programme, and each participating UN agency should forward the memo to their corresponding HQs. Further information on the closure of programmes are available on the revised “MDG-F Joint Implementation Guidelines” uploaded on the MDG-F website ([www.mdgfund.org](http://www.mdgfund.org)).

With best wishes.

cc.:

Mr. Bisrat Aklilu, Executive Coordinator, Multi-Donor Trust Fund Office

Ms. Amat Al Aleem Alsoswa, Assistant Administrator and Director Bureau for Arab States, UNDP,  
New York

Ms. Sigrid Kaag, Assistant Secretary-General and Assistant Administrator of the Bureau of External  
Relations and Advocacy, UNDP New York

MDG-F Secretariat

