

To: Mr. Finn Reske-Nielsen
UN Resident Coordinator
East Timor

Date: 24 August 2012

From: Ms. Sophie de Caen
Director
MDG-F Secretariat

Subject: No-cost extension request: MDGF-2040 – “*Promoting Sustainable Food and Nutrition Security in Timor-Leste*” – Children Food Security and Nutrition Thematic Window

I. Approval Status

We are pleased to inform you that, as per your request, the MDG-F Secretariat has granted the Joint Programme “*Promoting Sustainable Food and Nutrition Security in Timor-Leste*” a no cost extension of three (3) months and eighteen (18) days. Thus, the new end date of the Joint Programme is 31 March 2013. Please note that this is a one-time only extension intended to allow the Joint Programme to complete its activities and achieve its expected results. At this end date, the programme should be operationally closed, so that no new financial commitments are made, only outstanding payments. Any unspent funds within the agreed timeframe (31 March 2013) will have to be reimbursed to the MDG-F.

II. Recommendations

We hope this no cost extension will allow the joint programme team to finalize activities and consolidate results, as well as secure continuity in the funding of the Food Security Information and Early Warning System beyond the lifetime of the joint programme. We hope the additional time will allow the team to fully implement, assess and systematize successful experiences.

III. Monitoring and Reporting

Quarterly color-coded annual work plans, and biannual monitoring reports should continue to be prepared and submitted to the MDG-F Secretariat. Please be reminded that each Joint Programme is responsible for conducting its final evaluation prior to the closure of the programme and sharing the final report with the MDG-F Secretariat.

We would highly appreciate it if you could forward this memo to all participating UN agencies to the joint programme, and each participating UN agency should forward the memo to their corresponding HQs. Further information on the closure of programmes is available on the revised “MDG-F Joint Implementation Guidelines” uploaded on the MDG-F website (www.mdgfund.org).

With best wishes.

cc.:

Mr. Bisrat Aklilu, Executive Coordinator, Multi-Partner Trust Fund Office

Mr. Ajay Chhibber, Assistant Administrator and Director Bureau for Asia and the Pacific, UNDP, New York

Ms. Sigrid Kaag, Assistant Secretary-General and Assistant Administrator and of the Bureau of External Relations and Advocacy, UNDP New York

MDG-F Secretariat

