

South Sudan 2013 CHF Standard Allocation Project Proposal

for CHF funding against Consolidated Appeal 2013

For further CHF information please visit <http://unocha.org/south-sudan/financing/common-humanitarian-fund>
or contact the CHF Technical Secretariat chfsouthsudan@un.org

SECTION I:

CAP Cluster	Shelter and NFI								
CHF Cluster Priorities for 2013 First Round Standard Allocation									
Cluster Priority Activities for this CHF Round	Cluster Geographic Priorities for this CHF Round								
i) Adequate procurement, storage, and transportation for the pipeline. ii) Frontline field-based and mobile response capacity, including field coordination; front line transportation; assessment; appropriate shelter/NFI provision, and PDM.	1. Jonglei - (Pibor, Uror, Akobo); 2. Upper Nile (Renk, Maban, Melut, Ulang, Nasir); 3. Unity (Pariang, Abienhom, Mayom, Mayendit, Panyajar); 4. Abyei Administrative Area; Warrap (Twic, Tonj South, Tonj East); 5. NBeG (Aweil North, Aweil East) 6. Lakes (Rumbek North)								
Project details The sections from this point onwards are to be filled by the organization requesting CHF funding.									
Requesting Organization <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">International Organization for Migration (IOM)</td> <td style="width: 50%;">Project Location(s) (list State, and County (or counties) where CHF activities will be implemented. If the project is covering more than one State please indicate percentage per State)</td> </tr> <tr> <td>SSD-13/S-NF/55455/R/298</td> <td> State % County Nationwide Jonglei (34%), Warrap/Abyei (23%); Lakes (3%); Upper Nile (10%); Unity (10%); and NBeG (8%) </td> </tr> <tr> <td colspan="2"> CAP Project Title (please write exact name as in the CAP) Provision of NFI and Shelter to IDPs, returnees and host community </td> </tr> </table>		International Organization for Migration (IOM)	Project Location(s) (list State, and County (or counties) where CHF activities will be implemented. If the project is covering more than one State please indicate percentage per State)	SSD-13/S-NF/55455/R/298	State % County Nationwide Jonglei (34%), Warrap/Abyei (23%); Lakes (3%); Upper Nile (10%); Unity (10%); and NBeG (8%)	CAP Project Title (please write exact name as in the CAP) Provision of NFI and Shelter to IDPs, returnees and host community			
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CAP Project Title (please write exact name as in the CAP) Provision of NFI and Shelter to IDPs, returnees and host community									
Total Project Budget requested in the in South Sudan CAP US\$8,794,800									
Total funding secured for the CAP project (to date)									
Direct Beneficiaries (Ensure the table below indicates both the total number of beneficiaries targeted in the CAP project and number of targeted beneficiaries scaled appropriately to CHF request)									
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Number of direct beneficiaries targeted in CHF Project</th> <th style="width: 70%;">Number of direct beneficiaries targeted in the CAP</th> </tr> </thead> <tbody> <tr> <td>Women: 24,480</td> <td>115,200</td> </tr> <tr> <td>Girls: 26,520</td> <td>124,800</td> </tr> <tr> <td>Total: 51,000</td> <td>240,000</td> </tr> </tbody> </table>	Number of direct beneficiaries targeted in CHF Project	Number of direct beneficiaries targeted in the CAP	Women: 24,480	115,200	Girls: 26,520	124,800	Total: 51,000	240,000	Funding requested from CHF for this project proposal US\$1,048,800
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Women: 24,480	115,200								
Girls: 26,520	124,800								
Total: 51,000	240,000								
Are some activities in this project proposal co-funded? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (if yes, list the item and indicate the amount under column i of the budget sheet)									
Indirect Beneficiaries 204,650 individuals (34,110 households NFI; 10,715 emergency shelter) (CAP 2013)									
Catchment Population (if applicable)									
CHF Project Duration (12 months max., earliest starting date will be Allocation approval date) 7 months (1 September 2013 – 28 February 2014)									
Contact details Organization's Country Office <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Organization's Address</td> <td>New Industrial Area, Bilpam, Juba</td> </tr> <tr> <td>Project Focal Person</td> <td>Margo Baars, mbaars@iom.int, 0922406720</td> </tr> <tr> <td>Country Director</td> <td>David Derthick DERTHICKDa@iom.int, 0922406615</td> </tr> <tr> <td>Finance Officer</td> <td>Patrick Stenson, PStenson@iom.int,</td> </tr> </table>		Organization's Address	New Industrial Area, Bilpam, Juba	Project Focal Person	Margo Baars, mbaars@iom.int , 0922406720	Country Director	David Derthick DERTHICKDa@iom.int , 0922406615	Finance Officer	Patrick Stenson, PStenson@iom.int ,
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SECTION II

A. Humanitarian Context Analysis

Briefly describe (in no more than 500 words) the current humanitarian situation in the specific locations where CHF funded activities will be implemented. Provide evidence of needs by referencing assessments and key data, including the number and category of the affected population¹

The Republic of South Sudan in the second half of 2013 continues to be a theatre for inter-tribal conflict, border tensions, non-state militia activity, and the influx of returnees, affecting hundreds of thousands of South Sudanese. In 2011, the NFI cluster provided NFI and emergency shelter support to a total of 89,315 households in need; in 2012, that figure was 88,017. In 2013, the cluster expects to reach a total of 68,220 households with NFI, and 15,000 households with emergency shelter.

Cycles of cattle raiding characteristic of the dry season have continued in earnest across pastoralist regions, spilling over into revenge attacks, culminating in Jonglei in the recent march of thousands of Luo Nuer south into Pibor County. These clashes constitute a major cause for the continued internal displacement in the country, affecting both new and previously displaced people, and further burdening local resources. Conflict displacement generates significant NFI need, particularly where people have had to flee quickly without carrying belongings. Where tukuls have been burned and property looted, which are frequent features of conflict across South Sudan, emergency shelter and NFI need upon return is prevalent.

In Jonglei State, the situation is intensified with the ongoing SPLA offensive against non-state armed actors in Pibor County. This conflict has left civilians without homes in the urban and peri-urban centres in Pibor County, where SPLA have established presence. Homes have been systematically destroyed through looting and burning. These townships are now devoid of civilians, most of whom are thought to be hiding in the bush with very high levels of shelter and NFI need. In the bush, rapid distribution of a lean, mobile kit of essential items wherever displaced can be reached is required. Response is likely to require helicopter capacity. People fleeing the County have also reached Central and Eastern Equatoria, demanding rapid emergency shelter and NFI response in areas of displacement in those states. Emergency shelter kits consisting of wooden poles, bamboo, plastic sheets and rope has been found to be appropriate for these caseloads.

Continued deadlock on the questions of oil and borders results in continued tensions in the border areas with Sudan, on top of indications of internal destabilization in Juba. Abyei remains unpredictable following the killing of the Paramount Chief in May this year. Conflict IDPs accounted for 48% of the cluster's delivery in 2012 (this included 80% of the 190,473 newly displaced people in 2012 (UNOCHA), as well as continued support to conflict IDPs in long-term displacement).

Returns from Sudan to South Sudan continue. Since 2007, approximately 1,860,578 returnees have arrived in South Sudan; in 2012, there were 156,635 new arrivals. Returns are marked by shelter and NFI need, which varies at each stage of the returnee journey, whether stranded, in transit or at final destination. Both NFI and emergency shelter support may be required, particularly in Upper Nile, Unity, Northern Bahr el Ghazal and Warrap where the people are likely to remain stranded, and possibly large scale should large numbers of returnees concentrate in transit areas. Returnees accounted for 19% of the cluster's activity in 2012.

Extensive flooding across a large proportion of the country was the worst seen in years in 2012, continuing to impact vulnerable communities living in the Nile and Sobat River valleys into the beginning of 2013. As a result, 26% of the cluster's support went to disaster IDPs in 2012. In general, displacement caused by flood is cyclical, and local coping mechanisms are in place, but where it is particularly severe some limited NFI support may be required, with provision of essential items such as mosquito nets and plastic sheets.

B. Grant Request Justification

Briefly describe (in no more than 500 words) the reasons for requesting CHF funding at this time. Explain how CHF funding will help address critical humanitarian gaps in your cluster. Explain the value added by your organization (e.g. geographical presence). Indicate if any other steps have been taken to secure alternative funding.

Given continued cycles of violence, flooding, and patterns of return from Sudan to South Sudan, the delivery of NFI and emergency shelter assistance where the cluster identifies need in 2013 is essential. IOM is well placed to ensure this, through continued management of the core pipeline, as well as on the frontline. IOM delivers on the frontline through field bases in 7 locations in key states (Upper Nile, NBeG AAA, and regional hub WBeG), and its well established mobile response team, which leads assessment, verification/registration, distribution and post-distribution monitoring in critical gap areas country-wide.

The CHF 2013 First Round enabled the transport of 36,000 NFI kits and 2,000 emergency shelter kits which contributed to pipeline prepositioning, enabling the essential concentration of activity prior to the wet season of 2013. Prepositioning is now almost 90% complete: it is vital now that funding remains available to complete the year's prepositioning plan, and to ensure we are able to rapidly replenish stock where necessary. As complex operations are established in remote locations in Jonglei State, it is essential for IOM's frontline response capacity to be maintained, including assessment, distribution, and post-distribution monitoring.

As manager of the NFI/emergency shelter pipeline, IOM is responsible for ensuring a consistent and adequate supply of stock throughout the country. IOM needs to continue to ensure sufficient stock is prepositioned in IOM's field warehouses (Renk, Malakal, Maban, Turalei, Malualkon and Wau), and to facilitate onward movement of core pipeline stock to cluster partner warehouses in 29 other locations across the country, ensuring good geographical coverage for the cluster in sufficient amounts and timely replenishments. To allow for a long procurement lag, pipeline procurement will need to be launched prior to the end of the year to ensure the health of the pipeline into the first quarter of 2014. This is not being requested through CHF, in line with the parameters of the Policy Paper.

On frontline response, it is vital that IOM has sufficient capacity to conduct NFI and emergency shelter assessments, distributions, and post-distribution monitoring exercises in the field, where and when necessary. Field staff based in Wau, Malualkon, and Renk will conduct response in those areas. The mobile NFI and shelter team, which was strengthened in 2012, will continue to cover underserved areas where there is no cluster partner present. The team will be deployed to carry out timely assessment, distribution and post-distribution monitoring activities in those locations. A mobile team will be essential for timely NFI and emergency shelter response in the hot spot states, vast areas of which are underserved, without partners present on the ground, and facing complex emergencies often involving multiple incidents in remote areas. IOM is also the state level cluster focal point in Western Bahr el Ghazal and Abyei Administrative Area.

C. Project Description (For CHF Component only)

¹ To the extent possible reference needs assessment findings and include key data such as mortality and morbidity rates and nutritional status, and how the data differs among specific groups and/or geographic regions. Refer situation/data/indicators to national and/or global standards.

<p>i) Contribution to Cluster Objectives Briefly describe how CHF funding will be used to contribute to the achievement of the cluster priority activities identified for this allocation.</p>																																														
<p>The CHF funding will be used to ensure the completion of NFI/emergency shelter core pipeline prepositioning for 2013, and continued frontline operations through IOM field offices and mobile emergency response team.</p>																																														
<p>ii) Project Objective State the objective/s of this CHF project will achieve. Objective/s should be Specific, Measurable, Achievable, Relevant and Time-bound (SMART)</p>																																														
<p>Ensure timely provision of emergency shelter and basic NFI materials in acute emergency (including prepositioning and distribution).</p>																																														
<p>iii) Proposed Activities List the main activities to be implemented with CHF funding. As much as possible link activities to the exact location of the operation and the corresponding number of direct beneficiaries (broken down by age and gender to the extent possible).</p>																																														
<p>1. Pipeline Management -Transport and pre-positioning of 6,000 life-saving NFI kits and 800 emergency shelter kits for IDPs, returnees and other vulnerable groups, before the end of 2013 (approximately 60% in IOM warehousing, 40% distributed to cluster partner warehousing). -Consolidate, analyze and disseminate updated information on NFI/shelter needs and pipeline status to stakeholders</p>																																														
<p>2. NFI and Emergency Shelter Response</p> <ul style="list-style-type: none"> • Assessment of NFI and ES needs of newly displaced by conflict and/or natural disaster, and returnees. • Registration of beneficiaries to ensure that vulnerable populations (female headed household, the elderly, disabled, etc.) will be prioritized for NFI & ES item distribution. • Identify and distribute appropriate items, taking into consideration needs of men/women/boys/girls and protection aspects, based on assessments. • Deployment of shelter/NFI staff in areas of interventions to fill cluster response gaps. • Liaison with EP&R, RRC and NFI cluster for constant information sharing on needs and gaps. • Participation in coordination, assessment and monitoring mechanisms. • Post Distribution Monitoring to measure effectiveness and appropriateness (including gender appropriateness) of response and assist in improving response times. • Train staff on operating procedures, distribution procedures, on EP&R and on SEA. 																																														
<p>iv) Cross Cutting Issues Briefly describe how cross-cutting issues (e.g. gender, environment, HIV/AIDS) are addressed in the project implementation.</p>																																														
<p>IOM will ensure gender awareness at all stages of the NFI and emergency shelter response, including disaggregation of data by gender and targeting of female-headed households, incorporating gender dynamics and the specific needs of different gender groups in needs assessments and response recommendations, and ensuring in association with the cluster that the NFI kit content is gender sensitive.</p>																																														
<p>The pipeline includes kargas, agreed by the cluster to be included in the standard kit for South Sudan. This inclusion is intended to better reflect the needs of South Sudanese women in emergency; cloth is multipurpose and can be used for sanitary purposes (stripped cloth the favoured method in many areas on South Sudan); baby swaddling; or clothing (also bringing the cluster closer to meeting Sphere standards for NFI).</p>																																														
<p>v) Expected Result/s Briefly describe (in no more than 300 words) the results you expect to achieve at the end of the CHF grant period.</p>																																														
<ul style="list-style-type: none"> • Shelter materials and NFIs transported, prepositioned and stored in South Sudan and available for distribution to vulnerable communities (6,000 NFI kits, 800 ES kits), • 9,000 individuals (1,500 households) conflict or disaster IDPs, returnees, and host community receive emergency shelter assistance (frontline). • 42,000 individuals (7,000 households) conflict or disaster IDPs, returnees, and host community receive life saving non-food items (frontline). • Appropriate materials distributed to meet NFI and emergency shelter needs of men/women/boys/girls. • 4 Post-Distribution Monitoring exercises carried out and shared with the cluster, with results informing future practice. • Information on NFI/Shelter gaps and pipeline status available and disseminated to all relevant stakeholders. 																																														
<p>List below the output indicators you will use to measure the progress and achievement of your project results. At least three of the indicators should be taken from the cluster defined Standard Output Indicators (SOI) (annexed). Put a cross (x) in the first column to identify the cluster defined SOI. Indicate as well the total number of direct beneficiaries disaggregated by gender and age.</p>																																														
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	<i>Men and boys</i>	21,840
6a	Total conflict or disaster affected people provided with NFI support	36,960
	<i>Women and girls</i>	19,218
	<i>Men and boys</i>	17,742
6b	Total returnees provided with NFI support	4,200
	<i>Women and girls</i>	2184
	<i>Men and boys</i>	2016
6c	Total hosts provided with NFI support	840 ²
	<i>Women and girls</i>	438
	<i>Men and boys</i>	402
x	7 Total direct beneficiaries – number of people provided with shelter support	1,500 households (9,000 individuals)
	<i>Women and girls</i>	4680
	<i>Men and boys</i>	4320
7a	Total conflict or disaster affected people provided with shelter support	7920
	<i>Women and girls</i>	4116
	<i>Men and boys</i>	3804
7b	Total returnees provided with shelter support	900
	<i>Women and girls</i>	468
	<i>Men and boys</i>	432
7c	Total hosts provided with shelter support	180
	<i>Women and girls</i>	96
	<i>Men and boys</i>	84
x	Average response time between assessment and distribution of NFI and/or ES	14 days
x	State level coordination/cluster meetings convened (AAA, Western Bahr el Ghazal)	12
x	Number of state level monthly stock/distribution reports compiled for AAA and WBeG clusters, and submitted to Cluster Coordinators	12
11	Information on NFI/Shelter needs and Pipeline status available to partners through creation and maintenance of regularly updated cluster website	1 website maintained with updated information available to all interested stakeholders.
vi) Implementation Mechanism		
Describe planned mechanisms for implementation of the project. Explain if it is implemented through implementing partners such as NGOs, government actors, or other outside contractors.		
This project will be implemented by IOM, with some support from local partners or casual labour where necessary. IOM will work with other humanitarian agencies on Inter-Agency assessments, and with local authorities including Relief and Rehabilitation Commission (RRC), and affected and host community representatives to ensure identification of needs, and of the most vulnerable.		
vii) Monitoring and Reporting Plan		
Describe how you will monitor and report on the progress and achievements of the project. Notably:		
<ol style="list-style-type: none"> 1. Explain how will you measure whether a) Activities have been conducted, b) Results have been achieved, c) Cross-cutting issues have been addressed, and d) Project objectives have been met 2. Indicate what monitoring tools and technics will be used 3. Describe how you will analyze and report on the project achievements 4. Ensure key monitoring and reporting activities are included in the project workplan (Section III)³. 		
Project operations will be monitored under the overall management of IOM Head Office in Juba. The Mission office in Juba will provide overall financial management and oversight of activities. Regular internal reporting will be provided by all field offices, for supervisory review in Juba. IOM will produce regular statistical reporting on NFI/ES operations. Over the course of implementation, field visits shall be conducted to monitor project		

² The breakdown between beneficiary types is based on statistics drawn from cluster distribution activity from January to July 2013 (conflict and disaster IDPs 88%; returnees 10%; host community 2%). The gender breakdown is based on 2008 census averages (women and girls 52%; men and boys 48%).

³ CHF minimum narrative reporting requirements will include the submission of a final narrative report and where applicable a narrative mid-term report. Narrative reports will include a progress on the project achievements using the outputs indicators listed in this project proposal.

activities against stated targets within the framework of the present proposal. Internal reporting, monitoring and evaluation will take note of all constraints or impediments to activities in order to undertake a regular evaluation of project goals and implementing strategies. Project updates will distribute to IOM Geneva, donors and any other concerned stakeholders. A final narrative and financial report will be produced at the end of the project, covering project activities and outcomes.

For the NFI and emergency shelter sector, IOM conducts post-distribution monitoring surveys (PDMs) to ensure quality of items and distributions. PDMs incorporate household surveys, focus group discussions and market surveys. A new PDM will be developed and used for shelter interventions in cooperation with the cluster. IOM also releases summary reports for each assessment and distribution conducted, making it easy to track the exact activities which have been conducted. Disaggregated household composition data (number of males and females) will be collected during the registration phase of the response in order to track progress against gender specific targets. All reports are circulated to the NFI Cluster and relevant partners on the ground and in Juba – allowing greater accountability within the humanitarian community.

E. Total funding secured for the CAP project

Please add details of secured funds from other sources for the project in the CAP.

Source/donor and date (month, year)	Amount (USD)
CHF 2013 First Round	1,940,006



SECTION III:

The logical framework is a tool to present how the implementation of CHF funded activities and their results (outputs and outcomes) will contribute to achieving higher level humanitarian results (project and cluster objectives) and how these results will be measured.
Fill in the logical framework below for this project proposal ensuring the information provided is in accordance with the strategies and activities described in the narrative section of this proposal, in particular section C.

LOGICAL FRAMEWORK		Overall Objective		
CHF ref./CAP Code: S-NF/55455	Project title: Provision of NFI and ES to returnees, IDPs and HC	Organisation: IOM		
<p>Cluster Priority Activities for this CHF Allocation: <i>What are the Cluster Priority activities for this CHF funding round this project is contributing to:</i></p> <ul style="list-style-type: none"> • Adequate storage and transportation for the pipeline to ensure completion of dry season prepositioning. • Adequate procurement to prevent pipeline breakage in 2013. • Frontline response capacity including field coordination; frontline transportation; assessment; appropriate shelter/NFI provision and PDM. 	<p>Indicators of progress: <i>What are the key indicators related to the achievement of the CAP project objective?</i></p> <ul style="list-style-type: none"> • Total direct beneficiaries – number of people provided NFI support • Total direct beneficiaries – number of people provided shelter support • Number of NFI and ES kits transported • Number of NFI and ES kits stored in warehouses • Number of needs assessments conducted <p>Of which inter-agency</p> <ul style="list-style-type: none"> • Number of distributions conducted • Number of post-distribution monitoring exercises conducted <p>Of which inter-agency</p> <ul style="list-style-type: none"> • Average response time between assessment and distribution of NFI and/or ES • State level coordination/cluster meetings convened (AAA, Western Bahr el Ghazal) • Number of state level monthly stock/distribution reports compiled for AAA and WBeG clusters, and submitted to Cluster Coordinators • Information in NFI/Shelter needs and Pipeline status available to partners 	<p>How indicators will be measured: <i>What are the sources of information on these indicators?</i></p> <ul style="list-style-type: none"> • IOM tender documents and stock records • IOM dispatch records; requests, waybills, MoUs • Assessment, verification and distribution reports • Cluster stock and distribution database • Post distribution monitoring reports • Meeting minutes and attendance lists 		



CHF Project Objective: <i>What are the specific objectives to be achieved by the end of this CHF funded project?</i> To provide life-saving non-food and emergency shelter items to people affected by conflict and disaster, returnees, and other vulnerable groups.	Indicators of progress: <i>What indicators will be used to measure whether the CHF Project Objectives are achieved. Indicators may be quantitative and qualitative</i>	How indicators will be measured: <i>What sources of information already exist to measure this indicator? How will the project get this information?</i>	Assumptions & risks: <i>What factors not under the control of the project are necessary to achieve these objectives? What factors may get in the way of achieving these objectives?</i>
			<ul style="list-style-type: none"> • IOM tender documents and stock records • IOM dispatch records: requests, waybills, MoUs • Assessment, verification and distribution reports • Cluster stock and distribution database • Post distribution monitoring reports
Purpose	Results	Indicators of progress: <i>What are the indicators to measure whether and to what extent the project achieves the envisaged outcomes?</i>	Assumptions & risks: <i>What factors not under the control of the project are necessary to achieve the expected outcomes? What factors may get in the way of achieving these objectives?</i>
To ensure a basic package of NFI and emergency shelter materials is delivered in a timely and appropriate manner.	<ul style="list-style-type: none"> • Average response time between assessment and distribution of NFI and/or ES kits transported • Number of NFI and ES kits stored in warehouses • Total direct beneficiaries – number of people provided NFI support • Total direct beneficiaries – number of people provided shelter support • Number of needs assessments conducted • Number of distributions conducted • Of which inter-agency • Number of post-distribution monitoring exercises conducted • Of which inter-agency 	<ul style="list-style-type: none"> • IOM tender documents and stock records • IOM dispatch records: requests, waybills, MoUs • Assessment, verification and distribution reports • Cluster stock and distribution database • Post distribution monitoring reports 	<ul style="list-style-type: none"> • NFI procured will arrive in-country without unforeseen delay. • Transport assets (land/water) remain available for hire. • Areas where preparedness/prepositioning and response activities are conducted are secure and accessible • Partners are capable/willing to participate/comply with inter-agency exercises

<p>Immediate-Results - Outputs (tangible): List the products, goods and services (grouped per areas of work) that will result from the implementation of project activities. Ensure that the outputs are worded in a manner that describes their contribution to the outcomes.</p> <p>Preparedness</p> <p>Shelter materials (800 kits) and NFI (6,000 kits) are transported, prepositioned and stored in South Sudan and available for distribution to people affected by conflict and disaster, and returnees, in need.</p> <p>Response</p> <p>7,000 households (42,000 individuals) in need are assessed and distributed a life-saving basic NFI package, and 1,500 households (9,000 individuals) are assessed and delivered a package of emergency shelter materials. The quality of distributions are measured through PDM.</p>	<p>Indicators of progress: What are the indicators to measure whether and to what extent the project achieves the envisaged outputs? Ensure the indicators identified in Section II (v) of this proposal are adequately inserted in this section.</p> <ul style="list-style-type: none"> Average response time between NFI assessment and distribution of NFI and/or ES Number of NFI and ES kits transported Number of NFI and ES kits stored in warehouses Total direct beneficiaries – number of people provided NFI support Total direct beneficiaries – number of people provided shelter support Number of needs assessments conducted Of which inter-agency Number of distributions conducted Of which inter-agency Number of post-distribution monitoring exercises conducted 	<p>How indicators will be measured: What are the sources of information or these indicators?</p> <ul style="list-style-type: none"> IOM tender documents and stock records IOM dispatch records: requests, waybills, MoUs Assessment, verification and distribution reports Cluster stock and distribution database Post distribution monitoring reports Meeting minutes and attendance lists 	<p>Assumptions & risks: What factors not under the control of the project are necessary to achieve the expected outcomes? What factors may get in the way of achieving these objectives?</p> <ul style="list-style-type: none"> NFI procured will arrive in-country without unforeseen delay. Transport assets (land/water) remain available for hire. Areas where preparedness/prepositioning and response activities are conducted are secure and accessible <p>Assumptions, risks and pre-conditions: What pre-conditions are required before the project starts? What conditions outside the project's direct control have to be present for the implementation of the planned activities?</p> <p>Areas where preparedness and response activity is conducted are secure and accessible and necessary assets are available</p> <p>No undue and unforeseen delays in procurement and shipment of stock in-country (such as border delays)</p> <p>Suitable candidates for essential positions are available and retained (for both IOM and</p>
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PROJECT WORK PLAN

ACTIVITIES This section must include a workplan with clear indication of the specific timeline for each main activity and sub-activity (if applicable).

Activities	Timeline												
	Q1/2013			Q2/2013			Q3/2013			Q4/2013			
	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb
Activity 1: Plan prepositioning including warehousing requirements for NFI and emergency shelter								X	X	X	X		
Activity 2: Facilitate and coordinate logistics to complete prepositioning plan, with timely dispatch of stock to IOM and partner warehouses in the field								X	X	X	X		
Activity 3: Rapid deployment of NFI staff and stock in areas of intervention where required								X	X	X	X		
Activity 4: Assessment of NFI and ES needs of people affected by conflict and/or natural disaster, and returnees where required								X	X	X	X		
Activity 5: Registration of beneficiaries to ensure that vulnerable populations (include female headed households) will be targeted for NFI & ES distribution								X	X	X	X		
Activity 6: Distribution of appropriate NFIs, taking into consideration needs of men/women/boys/girls, based on assessment, to 42,000 individuals (7,000 households) affected by conflict or natural disaster, returnees, or other identified vulnerable groups								X	X	X	X		
Activity 7: Distribution of shelter support to 9,000 individuals (1,500 households) affected by conflict or natural disaster, returnees or other identified vulnerable groups								X	X	X	X		
Activity 8: Liaise and coordinate with EP&R, SSRRRC and NFI cluster for constant information sharing on needs and gaps								X	X	X	X		
Activity 9: Post Distribution Monitoring to measure effectiveness and appropriateness (including gender and appropriateness) of response and assist in improving response times								X	X	X	X		
Activity 10: Establish and maintain website for sharing of information								X	X	X	X		

** TIME LINE FOR EACH SPECIFIC ACTIVITY MUST BE MARKED WITH AN X AND SHADED GREY 15%