

CHF Allocation Revision/No-Cost Extension Request Form

The CHF Technical Secretariat will compile all requests for the Humanitarian Coordinator's final review and approval.

Requests sent directly to the HC will be delayed in processing.

For further CHF information please visit: <http://www.unocha.org/south-sudan/financing/common-humanitarianfund> or contact the CHF Technical Secretariat.

Instructions:

Complete this request form and submit to the CHF Technical Secretariat at CHFsouthsudan@un.org and copy kizitoi@un.org.

Any major changes made to the original allocation as stipulated in the approved project documents must have the endorsement of the cluster coordinator with final approval made by the Humanitarian Coordinator. No-cost extension requests should be well justified and submitted at least three weeks before expiration of approved project duration.

For CHF Technical Secretariat:

<input checked="" type="checkbox"/> AA/ UNDP Informed	Date: 23-10-13	By: Kizito
<input checked="" type="checkbox"/> Cluster Coordinator Informed	Date: 23-10-13	By: Kizito
<input checked="" type="checkbox"/> Grantee Informed	Date: 23-10-13	By: Kizito
<input checked="" type="checkbox"/> CHF Database Updated	Date: 23-10-13	By: Kizito

Allocation ID (CHF TS to fill in): SA1/010/13

Section 1 – Project Details

Date of Request	09 September 2013, resubmitted 16 September 2013	Cluster	Education
Organization Name:	Plan International	Contact Name:	Amin Lasuba
Project Code:	SSD-13/E/55664/5524	Date of Allocation:	15 February 2013
Location:	Pibor, Akobo Counties of Jonglei State and Rumbek North of Lakes State	Contact Email/Tel No.:	Amin.lasuba@plan-international.org
Duration:	6 months	Amount Allocated:	US\$331,316
Project Title:	Provision of Education in Emergency Support for children affected by emergencies in Jonglei and Lakes States, South Sudan.		

Section 2 – Revision Type/Reason for No-Cost Extension

Type of Revision: Indicate the type (s) of revision being requested.		Reason for No-Cost Extension: Indicate reason (s) for no-cost extension.	
<input type="checkbox"/> Significant change in activities <input type="checkbox"/> Change in outputs <input type="checkbox"/> Change in target beneficiaries <input checked="" type="checkbox"/> Change in project duration/NCE No. of month requested <u>5</u> New end date: <u>28 February 2014</u>	<input checked="" type="checkbox"/> Change in location <input type="checkbox"/> Change in budget <input type="checkbox"/> Change in recipient project Other Specify: _____	<input checked="" type="checkbox"/> Insecurity <input checked="" type="checkbox"/> Inaccessibility <input checked="" type="checkbox"/> Staffing/recruitment delays <input type="checkbox"/> Internal admin delays <input checked="" type="checkbox"/> Procurement delays	<input checked="" type="checkbox"/> Programmatic delays <input type="checkbox"/> Delays in finalizing PPA <input checked="" type="checkbox"/> Delays in disbursement of funds <input type="checkbox"/> Delays in organization's internal transfer of funds Other Specify: _____

Section 3 – Level of Completion

Provide information what amount of grant and activities have been implemented. Exact amounts and percentages are not necessary approximate numbers are sufficient.

Amount of Funds Spent as of **September 2013**



Amount of Funds Unspent as of **September 2013**

Amount of Funds Committed But Not Spent by- **September 2013**

Percentage of Activities Completed as of **September 2013**

\$98,499	30%
\$232,817	70%
\$232,817	70%
39%	

Section 4

This section is for the approval of:	
OCHA South Sudan:	
Endorsed by Mr. Vincent Lelei, OCHA Head of Office, South Sudan	22/10/13 Review Date
Humanitarian:	
Approved by Mr. Chris Nikoi, WFP Representative and Country Director, HC a.i., South Sudan	23/10/13 Review Date

Section 5 – Revision Description and Justification

Description and justification of requested change		
Please describe the requested changes to the original allocation and provide detailed background and justification for the proposed revision. CHF revision requests have to be submitted to the Humanitarian Coordinator for any significant changes in the following allocation parameters: major activities, implementation targets, location, allocation amount, recipient organization and/or recipient project, and project duration.		
To reallocate funds to a new project, please provide a detailed explanation for why the new project was chosen to receive the reallocation.		
Please provide revision details in the revision table in section 6 of this document.		
The main factors obliged Plan to seek for no-cost extension request would be summarized as below:		
<ol style="list-style-type: none"> Due to the on-going armed conflict in Pibor that escalated in the months of April and May 2013, agencies including Plan were forced to suspend their operation in Pibor County/Centre temporarily in 17 May 2013 till the security normalizes for the humanitarian responses to resume. Plan resumed its operation in July 2013 but with more of hit and run mode as the situation has not yet fully normalized, especially, in the aspect of civilian protection. During this time, Gumuruk remained relatively stable and many IDPs, close to 28,000 with increased number of out of school children, are currently residing in Gumuruk. Therefore since agencies involved in providing Education support in the county are limited in number, the activities originally meant to be implemented in Pibor Centre has been agreed to be relocated to Gumuruk in consultation with the Education Cluster leads. Activities in Rumbek North implemented (distribution of school materials and rehabilitations of classrooms) between April and May but hampered by the wet season from the month of June 2013 as the county is normally isolated during the wet season due to seasonal rivers and bad road conditions. The first installment of the fund was disbursed in the 21 April 2013 which also made the implementation late. If funds were released earlier, it would have been much easier to implement much of the activities before the arrival of the seasonal rains. The wet season intensified which has hampered access due to bad road conditions and non-land-able airstrips. This has affected timely movement of supplies and personnel with normally high operational costs. Most of the contractors engaged in building have been unwilling to take part in the construction due to increased insecurity and inaccessibility in Pibor, Akobo and Rumbek North Counties. An expert who was leading the project left at the time of relocation due to the increased insecurity. 		
The security situation has remained relatively stable in Gumuruk where Plan Team with the WFP have been engaged in food distribution (Plan has a presence with adequate capacity while there is a general feel of improved security around Pibor county in General. The above highlighted challenges will be addressed through increased capacity through additional personnel during the remaining period and during the additional 4 months requested. The original budget has not changed as other increased operation costs will be addressed through the matching funds.		
Therefore, Plan would like to request for no cost extension for additional 4 months to be able to deliver the expected results of the project as desired.		
List activities that were implemented during project period:	List outstanding activities:	
<ul style="list-style-type: none"> -Response team reorganized and prepositioned; -Reassessment of target schools conducted; -Project materials purchased; -Scholastic materials received and partly distributed; -Schools and latrines inspected and BoQ prepared; -Bidding and selection of potential contractors undertaken; -Implementing partners identified; -Training of teachers and PTAs on-going 	<ul style="list-style-type: none"> • Training of Pupils, Teachers and PTAs on Psychosocial, DRR and peace building related skills; • Signing of MoUs with implementing partners; • Distribution of the scholastic materials; • Provision of temporary latrines and rehabilitation of schools/structures with gender segregated latrines; • Erecting of TLSs 	
Review remarks by cluster coordinator.	Name of reviewer	Amson Simbolon – Coordinator, Maria Paradies - Coordinator
Explain the rational to endorse or reject the request		
The Education Cluster Coordinators were seriously concerned on the reasons of delay of proposed activities in Jonglei and Lakes. A series of meetings was called and held to alert Plan International on the consequence of the delay that might hamper the credibility of the organization for future CHF round and other funding opportunity.		
Detailed work plan for the extension was requested to make sure that proper and structured activities will be produced and implemented in timely manner.		
Plan International has committed to implementing the delayed activities and providing regular update to Cluster by strictly sticking to the detailed extension work plan. Therefore, Education Cluster agreed with the proposed no cost extension.		

Review remarks by CHF Technical Secretariat:	Name of reviewer	Ashutosh Jha, Thomas Nyambane
Education cluster had series of consultations on the possibility of implementing the project as a result of continued insecurity in Pibor town. The cluster endorsed the NCE on condition that detailed work plan be availed for the remaining activities. The cluster agreed for the activities to be shifted to Gumuruk which is relatively stable. CHFTS reviewed the request and confirmed that late disbursement of fund was a general issue due to delayed donor contributions; however, the disbursement was done to Plan International within a reasonable timeline.		

6 - Revision Details

Original CHF Allocation(s) Details of the original CHF allocations (please insert information from allocation tables).		Proposed Revised Allocation(s) Details on proposed revised allocations.
Output	<ul style="list-style-type: none"> # of emergency affected children and youth (B/G) attending TLS # TLSs established # of classrooms repaired # of TLSs provided with temporary gender segregated latrines # of rehabilitated structures provided with gender segregated latrines # of Schools in a Box distributed to emergency affected teachers, children and youth # of Recreation kits distributed to emergency affected teachers, children and youth in Akobo, Gumuruk (Pibor County), North Rumbek Counties # of Teachers (M/F) in emergency affected areas trained on life skills and psychosocial support # PTA members (M/F) in emergency affected areas trained on life skills and psychosocial support # of Trained teachers (M/F) who use training materials and apply psychosocial and lifesaving principles in their teaching in emergency affected learning spaces # Trained PTA members (M/F) who use training materials and apply psychosocial and lifesaving principles # of Children and youth (boys/girls) reporting feeling safe and protected in emergency affected learning environments 	<ul style="list-style-type: none"> # of emergency affected children and youth (B/G) attending TLS # TLSs established # of classrooms repaired # of TLSs provided with temporary gender segregated latrines # of rehabilitated structures provided with gender segregated latrines # of Schools in a Box distributed to emergency affected teachers, children and youth # of Recreation kits distributed to emergency affected teachers, children and youth in Akobo, Gumuruk (Pibor County), North Rumbek Counties # of Teachers (M/F) in emergency affected areas trained on life skills and psychosocial support # PTA members (M/F) in emergency affected areas trained on life skills and psychosocial support # of Trained teachers (M/F) who use training materials and apply psychosocial and lifesaving principles in their teaching in emergency affected learning spaces # Trained PTA members (M/F) who use training materials and apply psychosocial and lifesaving principles # of Children and youth (boys/girls) reporting feeling safe and protected in emergency affected learning environments
Key Activities	<ul style="list-style-type: none"> In coordination with State Clusters, provide 30 TLSs in Akobo, Pibor, and Rumbek North Counties including the provision of segregated WASH facilities Support small scale rehabilitation of 15 schools damaged in manmade or natural emergencies in Akobo, Pibor, and Rumbek North Counties Construct temporary gender segregated emergency latrines blocks (each block for girls at a ratio of 1 latrine per 50 girls, and block for boys at a ratio of 1 latrine for 75 boys) in Akobo, Pibor, and Rumbek North and Counties Provide 45 water points in Akobo, Pibor, and Rumbek North Counties Carry out hygiene promotion campaign and workshops in the 45 targeted schools and communities (725M/1925F) every academic quarter, including the provision of 1050 girls' hygiene kits. Distribute appropriate TLM's to the 40 targeted schools –7000 (3500 B/3500 G) children between 6 - 12 years of age and 75 (60M/15F) teachers in Akobo, Pibor, and Rumbek North Counties Train 270 (220M/50F teachers) in the use of TLMs in Akobo, Pibor Rumbek North and Counties Conduct Gender analysis on classroom engagement and use of gender 	<ul style="list-style-type: none"> In coordination with State Clusters, provide 30 TLSs in Akobo, Gumuruk, and Rumbek North Counties including the provision of segregated WASH facilities Support small scale rehabilitation of 15 schools damaged in manmade or natural emergencies in Akobo, Pibor (Gumuruk), and Rumbek North Counties Construct temporary gender segregated emergency latrines blocks (each block for girls at a ratio of 1 latrine per 50 girls, and block for boys at a ratio of 1 latrine for 75 boys) in Akobo, Gumuruk, and Rumbek North and Counties Provide 45 water points in Akobo, Pibor (Gumuruk), and Rumbek North Counties Carry out hygiene promotion campaign and workshops in the 45 targeted schools and communities (725M/1925F) every academic quarter, including the provision of 1050 girls' hygiene kits. Distribute appropriate TLM's to the 40 targeted schools –7000 (3500 B/3500 G) children between 6 - 12 years of age and 75 (60M/15F) teachers in Akobo, Pibor (Gumuruk), and Rumbek North Counties Train 270 (220M/50F teachers) in the use of TLMs in Akobo, Pibor (Gumuruk), and Rumbek North Counties Conduct Gender analysis on classroom engagement and use of gender

	<p>gender sensitive materials carried out.</p> <ul style="list-style-type: none">Develop and provide training to 270 teachers (220 M/50F) and 50 PTA members (25 M/25 F) in Disaster Risk Reduction strategies to be employed in schools in Akobo, Pibor and Rumbek NorthIn collaboration with Education Cluster, provide psycho social training and peace building /conflict resolution training for 100 teachers in Akobo, Pibor and North Rumbek7000 (3500B, 3500 G) Students between 6 - 12 years of age and 270 (220M/50F)teachers participate in regular emergency response drills7000 (3500B, 3500 G) Students between 6 - 12 years of age and 270 (220M/50F) teachers in emergency affected areas participate in environment friendly activities such as school gardens and clean up days.	<p>sensitive materials carried out.</p> <ul style="list-style-type: none">Develop and provide training to 270 teachers (220 M/50F) and 50 PTA members (25 M/25 F) in Disaster Risk Reduction strategies to be employed in schools in Akobo, Pibor (Gumuruk) and Rumbek North.In collaboration with Education Cluster, provide psycho social training and peace building /conflict resolution training for 100 teachers in Akobo, Pibor (Gumuruk) and North Rumbek7000 (3500B, 3500 G) Students between 6 - 12 years of age and 270 (220M/50F) teachers participate in regular emergency response drills7000 (3500B, 3500 G) Students between 6 - 12 years of age and 270 (220M/50F) teachers in emergency affected areas participate in environment friendly activities such as school gardens and clean up days.		
Locations (specify county):	Pibor and Akobo Counties of Jonglei State and Rumbek North of Lakes State	Gumuruk (Pibor County) and Akobo Counties of Jonglei State and Rumbek North County of Lakes State		
Beneficiaries:	Boys..... 3500 Girls.....3500 Women..... 75 Men..... 245	Boys..... 3500 Girls..... 3500 Women..... 75 Men..... 245		
Duration:	1 April 2013 to 30 September 2013	1 April 2013 to 28 February 2014		
Indicative CHF Budget:	Relief Items and Transportation	127,500	Relief Items and Transportation	127,500
	Personnel	95,250	Personnel	95,250
	Staff Travel	30,000	Staff Travel	30,000
	Training/Workshop/Seminar/Campaign	28,800	Training/Workshop/Seminar/Campaign	28,800
	Contracts/ Sub grant	20,000	Contracts/ Sub grant	20,000
	Vehicle Operating and Maintenance Costs	0	Vehicle Operating and Maintenance Costs	0
	Office Equipment and Communication	0	Office Equipment and Communication	0
	Other Costs	5,025	Other Costs	5,025
	Programme Support Costs (PSC)	21,460	Programme Support Costs (PSC)	21,460
	Audit cost (NGOs only)	3,280	Audit cost (NGOs only)	3,280
		Total: 331,316		Total: 331,316

