

### CHF Allocation Revision/No-Cost Extension Request Form

The CHF Technical Secretariat will compile all requests for the Humanitarian Coordinator's final review and approval. Requests sent directly to the HC will be delayed in processing.

For further CHF information please visit: <http://www.unocha.org/south-sudan/financing/common-humanitarianfund> or contact the CHF Technical Secretariat.

**Instructions:**

Complete this request form and submit to the CHF Technical Secretariat at [CHFsouthsudan@un.org](mailto:CHFsouthsudan@un.org) and copy [kizitoi@un.org](mailto:kizitoi@un.org). Any major changes made to the original allocation as stipulated in the approved project documents must have the endorsement of the cluster coordinator with final approval made by the Humanitarian Coordinator. No-cost extension requests should be well justified and submitted at least three weeks before expiration of approved project duration.

**For CHF Technical Secretariat:**

- AA/ UNDP Informed Date: 23.10.13 By: Kizito
- Cluster Coordinator Informed Date: 23.10.13 By: Kizito
- Grantee Informed Date: 23.10.13 By: Kizito
- CHF Database Updated Date: 23.10.13 By: Kizito

Allocation ID (CHF TS to fill in): SA1/103/13

**Section 1 - Project Details**

|                    |   |                        |                                    |
|--------------------|---|------------------------|------------------------------------|
| Date of Request    | 24 September 2013, cluster submission 3 October 2013, resubmitted 8 October 2013  | Cluster                | WASH                               |
| Organization Name: | Plan International  | Contact Name:          | Amin Lasuba                        |
| Project Code:      | SSD-13/WS/55951/5524  | Date of Allocation:    | 15 February 2013                   |
| Location:          | Pibor County  | Contact Email/Tel No.: | Amin.lasuba@plan-international.org |
| Duration:          | 6 months  | Amount Allocated:      | US\$340,000                        |
| Project Title:     | Improve Access to Sanitation and Hygiene for Vulnerable IDPs, Returnees and Host Communities in Jonglei State, South Sudan. |                        |                                    |

**Section 2 - Revision Type/Reason for No-Cost Extension**

|   |  |
|---|--|
| <p><b>Type of Revision:</b><br/>Indicate the type (s) of revision being requested.</p> <p><input type="checkbox"/> Significant change in activities<br/><input type="checkbox"/> Change in outputs<br/><input type="checkbox"/> Change in target beneficiaries<br/><input checked="" type="checkbox"/> Change in project duration/NCE<br/>No. of month requested <u>5</u><br/>New end date: <u>28 February 2014</u></p> <p><input checked="" type="checkbox"/> Change in location<br/><input type="checkbox"/> Change in budget<br/><input type="checkbox"/> Change in recipient project<br/>Other Specify: _____</p> | <p><b>Reason for No-Cost Extension:</b><br/>Indicate reason (s) for no-cost extension.</p> <p><input checked="" type="checkbox"/> Insecurity<br/><input checked="" type="checkbox"/> Inaccessibility<br/><input checked="" type="checkbox"/> Staffing/recruitment delays<br/><input type="checkbox"/> Internal admn delays<br/><input checked="" type="checkbox"/> Procurement delays</p> <p><input checked="" type="checkbox"/> Programmatic delays<br/><input type="checkbox"/> Delays in finalizing PPA<br/><input checked="" type="checkbox"/> Delays in disbursement of funds<br/><input type="checkbox"/> Delays in organization's internal transfer of funds<br/>Other Specify: _____</p> |
|---|--|

**Section 3 - Level of Completion**

Provide information what amount of grant and activities have been implemented. Exact amounts and percentages are not necessary approximate numbers are sufficient.

Amount of Funds Spent as of **September 2013**  
 Amount of Funds Unspent as of **September 2013**  
 Amount of Funds Committed But Not Spent by- **September 2013**  
 Percentage of Activities Completed as of **September 2013**

|           |       |
|-----------|-------|
| \$128,180 | 37.7% |
| \$211,820 | 62.3% |
| \$211,820 | 62.3% |
| 36%       |       |

**Section 4**

|   |                                |
|---|--------------------------------|
| This section is for the approval of:                            |                                |
| OCHA South Sudan:   | <u>22/10/13</u><br>Review Date |
| Endorsed by Mr. Vincent Lelei, OCHA Head of Office, South Sudan |                                |
| Hun   |                                |
| Approved by _____, HC a.i., South Sudan                         | <u>23/10/13</u><br>Review Date |

## Section 5 – Revision Description and Justification

|   |  |
|---|--|
| <b>Description and Justification of requested change</b>  |  |
| Please describe the requested changes to the original allocation and provide detailed background and justification for the proposed revision. CHF revision requests have to be submitted to the Humanitarian Coordinator for any significant changes in the following allocation parameters: major activities, implementation targets, location, allocation amount, recipient organization and/or recipient project, and project duration.  |  |
| To reallocate funds to a new project, please provide a detailed explanation for why the new project was chosen to receive the reallocation.   |  |
| Please provide revision details in the revision table in section 6 of this document.  |  |
| The main factors obliged Plan to seek for no-cost extension request, reallocation of funds and change of budget line items could be summarized as below:  |  |
| <ol style="list-style-type: none"> <li>Due to the on-going armed conflict in Pibor that escalated in the months of April and May 2013, agencies including Plan were forced to suspend their operation in Pibor County/Centre temporarily in 17 May 2013 till the security normalizes for the humanitarian responses to resume. Plan resumed its operation in July 2013 with WFP to distribute food but with more of hit and run mode as the situation has not yet fully normalized, especially, the civilians have been staying in the villages in search of protection. Though there has been a sustained hope for the security to drastically improve for the population to get back to the Pibor Centre, it has not yet happened. Therefore in consultation with WASH Cluster Leads, Plan conducted a rapid WASH needs assessment in Akobo West where felt gaps have been identified for the project to be implemented against its original location of Pibor Payam. Therefore since agencies involved in providing WASH support in the county are limited in number, the activities originally meant to be implemented in Pibor Centre could be relocated to Akobo West.</li> <li>The first installment of the fund was disbursed in the 17<sup>th</sup> of April 2013 which also made the implementation late. If funds were released earlier, it would have been much easier to implement much of the activities before the arrival of the seasonal rains.</li> <li>The wet season intensified which has hampered access due to bad road conditions and non-land-able airstrips during the wet season. This has affected timely movement of supplies and personnel with normally high operational costs to serve very limited population in Pibor Centre.</li> <li>Most of the contractors who engage in rehabilitation of boreholes drilling got scared after the February incident that claimed lives of contractors along the Pibor road and unwilling to participate due also increased insecurity and inaccessibility in Pibor.</li> <li>The WASH Coordinator who was leading the project left at the time of relocation due to the increased insecurity.</li> </ol> |  |
| The security situation has remained relatively stable in Akobo West where Plan has a presence with adequate capacity to implement the project. The above highlighted challenges will be addressed through increased capacity through additional personnel during the remaining period and during the additional 4 months requested. The original budget has not changed as other increased operation costs will be addressed through the matching funds.  |  |
| Therefore, Plan would like to request for no cost extension for additional 4 months to be able to deliver the expected results of the project as desired.   |  |
| <b>List activities that were implemented during project period:</b>   | <b>List outstanding activities:</b>  |
| <ul style="list-style-type: none"> <li>-Establishment of storage facility for emergency WASH supplies.</li> <li>-Training of Community Hygiene Promoters (CHPs) volunteers to propagate improved sanitation and hygiene practices.</li> <li>-Enhancing capacity of WASH Emergency Response team in Pibor</li> </ul>   | <ul style="list-style-type: none"> <li>Construction of emergency school latrines with separate blocks for girls and boys with hand washing facilities in four schools of Akobo West.</li> <li>-Formation and training of School Health Club members on improved sanitation and hygiene practices.</li> <li>-Conduct health and hygiene education sessions for girls, boys, women and men providing information and skills to be shared with their families and community members.</li> <li>- Rehabilitation of existing dysfunctional boreholes.</li> <li>-Training of members of communities on water management and sustainable sanitation.</li> <li>-Training of village pump mechanics on hand pump maintenance.</li> <li>-Distribution of water purification kits (PUR sachets, straining clothe, stirring sticks and buckets) to the vulnerable communities in Pibor County (to be procured through Unicef pipeline).</li> </ul> |
| <b>Review remarks by cluster coordinator.</b>   | <b>Name of reviewer</b>  |
|   | Oliver Wright, WASH Cluster Co-Coordinator   |
| <b>Explain the rationale to endorse or reject the request</b>   |  |
| On behalf of the WASH Cluster, I endorse and request approval of this NCE with apologies for not bring it to CHF's attention sooner. As a Cluster it became clear to us that Plan would not be able to carry out its project in Pibor county given the level of violence and displacement that has taken place in recent months. We have been speaking with Plan regularly, trying to gauge how feasible it could be for Plan to engage in emergency response activities across the country, and have recently decided that all of Plan's activities should be focused on one location that is stable in the northern region of Jonglei. Plan conducted an assessment in Akobo county upon our request and as a result has a clear list of priority activities that should be conducted to address ongoing gaps in the county. We believe the change in location and activities requested by Plan are strategic in the current context and I request that they be continued and/or as soon as possible.   |  |

| Review remarks by CHF Technical Secretariat:  | Name of reviewer | Ashutosh Jha, Thomas Nyambane |
|---|------------------|-------------------------------|
| <p>WASH cluster had series of consultations and monitoring on the possibility of implementing the project as a result of continued insecurity in Pibor town. The cluster endorsed that NCE be given to Plan International and the project activities to be shifted from Pibor town to Akobo West where there is similar need. CHFTS reviewed the request and confirmed that late disbursement of fund was a general issue due to delayed donor contributions, however, the disbursement was done to Plan International on 15 April 2013 which is a reasonable timeline.</p> |                  |                               |

| 6 - Revision Details  |   |
|---|---|
| Original CHF Allocation(s)<br>Details of the original CHF allocations (please insert information from allocation tables).   | Proposed Revised Allocation(s)<br>Details on proposed revised allocations.  |
| <p>Output</p> <ul style="list-style-type: none"> <li># Emergency school latrines with separate blocks and hand washing facilities for girls and boys constructed.</li> <li># People provided with sustained access to hygiene latrine facilities.</li> <li># Emergency WASH supplies storage facility established.</li> <li># Women, men participating as Community Health Promoters (CHPs) volunteers.</li> <li># Members of WASH Emergency Response team with enhanced capacity.</li> <li># Members of school health clubs trained on improved hygiene practices.</li> <li># People trained on health and hygiene education to be shared with their families and community members.</li> <li># Existing dysfunctional boreholes rehabilitated</li> <li># People provided with sustained access to safe clean water supply.</li> <li># Community members trained on management of water and sustainable sanitation.</li> <li># Village hand pump mechanics trained on hand pump maintenance.</li> <li># Water purification kits (PUR sachets, straining cloth, stirring sticks, and buckets) procured and distributed.</li> </ul>  | <p>Output</p> <ul style="list-style-type: none"> <li># Emergency school latrines with separate blocks and hand washing facilities for girls and boys constructed.</li> <li># People provided with sustained access to hygiene latrine facilities.</li> <li># Emergency WASH supplies storage facility established.</li> <li># Women, men participating as Community Health Promoters (CHPs) volunteers.</li> <li># Members of WASH Emergency Response team with enhanced capacity.</li> <li># Members of school health clubs trained on improved hygiene practices.</li> <li># People trained on health and hygiene education to be shared with their families and community members.</li> <li># Existing dysfunctional boreholes rehabilitated</li> <li># People provided with sustained access to safe clean water supply.</li> <li># Community members trained on management of water and sustainable sanitation.</li> <li># Village hand pump mechanics trained on hand pump maintenance.</li> <li># Water purification kits (PUR sachets, straining cloth, stirring sticks, and buckets) procured and distributed.</li> </ul>  |
| <p>Key Activities</p> <ul style="list-style-type: none"> <li>• Construction of emergency school latrines with separate blocks for girls and boys with hand washing facilities in seven schools of Pibor Boys, Pibor Girls, Kondako, Langachod, Lekuangole, Gumuruk and Tangnyan.</li> <li>• Establishment of storage facility for emergency WASH supplies.</li> <li>• Training of Community Hygiene Promoters (CHPs) volunteers to propagate improved sanitation and hygiene practices.</li> <li>• Enhancing capacity of WASH Emergency Response team in Pibor</li> <li>• Formation and training of School Health Club members on improved sanitation and hygiene practices.</li> <li>• Conduct health and hygiene education sessions for girls, boys, women and men providing information and skills to be shared with their families and community members.</li> <li>• Rehabilitation of existing dysfunctional boreholes.</li> <li>• Training of members of communities on water management and sustainable sanitation.</li> <li>• Training of village pump mechanics on hand pump maintenance.</li> <li>• Distribution of water purification kits (PUR sachets, straining clothe, stirring sticks and buckets) to the vulnerable communities in Pibor County (to be procured through Unicef pipeline).</li> </ul> | <p>Key Activities</p> <ul style="list-style-type: none"> <li>• Construction of emergency school latrines with separate blocks for girls and boys with hand washing facilities in four schools in Akobo West.</li> <li>• Establishment of storage facility for emergency WASH supplies.</li> <li>• Training of Community Hygiene Promoters (CHPs) volunteers to propagate improved sanitation and hygiene practices.</li> <li>• Enhancing capacity of WASH Emergency Response team in Pibor</li> <li>• Formation and training of School Health Club members on improved sanitation and hygiene practices.</li> <li>• Conduct health and hygiene education sessions for girls, boys, women and men providing information and skills to be shared with their families and community members.</li> <li>• Rehabilitation of existing dysfunctional boreholes.</li> <li>• Training of members of communities on water management and sustainable sanitation.</li> <li>• Training of village pump mechanics on hand pump maintenance.</li> <li>• Distribution of water purification kits (PUR sachets, straining clothe, stirring sticks and buckets) to the vulnerable communities in Pibor County (to be procured through Unicef pipeline).</li> </ul> |
| <p>Locations (specify county):</p> <p>Pibor County of Jonglei State</p>   | <p>Locations (specify county):</p> <p>Akobo County of Jonglei State</p>   |

| Beneficiaries:         | Women: 5,374<br>Girls: 2,157<br>Men: 4,721<br>Boys: 4,532<br>Total: 16,784   | Beneficiaries:         | Women: 5,374<br>Girls: 2,157<br>Men: 4,721<br>Boys: 4,532<br>Total: 16,784   |
|------------------------|--|------------------------|--|
| Duration:              | 1 April 2013 to 30 September 2013  | Duration               | 1 April 2013 to 28 February 2014   |
| Indicative CHF Budget: | Relief Items and Transportation<br>Personnel<br>Staff Travel<br>Training/Workshop/Seminar/Campaign<br>Contracts/ Sub grant<br>Vehicle Operating and Maintenance Costs<br>Office Equipment and Communication<br>Other Costs<br>Programme Support Costs (PSC)<br>Audit cost (NGOs only)<br><b>Total: 340,000</b> | Indicative CHF Budget: | Relief Items and Transportation<br>Personnel<br>Staff Travel<br>Training/Workshop/Seminar/Campaign<br>Contracts/ Sub grant<br>Vehicle Operating and Maintenance Costs<br>Office Equipment and Communication<br>Other Costs<br>Programme Support Costs (PSC)<br>Audit cost (NGOs only)<br><b>Total: 340,000</b> |
|                        | 219,600  |                        | 219,600  |
|                        | 39,600   |                        | 39,600   |
|                        | 8,038  |                        | 8,038  |
|                        | 23,084   |                        | 23,084   |
|                        | 4,392  |                        | 4,392  |
|                        | 6,600  |                        | 6,600  |
|                        | 12,004   |                        | 12,004   |
|                        | 1,293  |                        | 1,293  |
|                        | 22,023   |                        | 22,023   |
|                        | 3,366  |                        | 3,366  |
|                        | <b>Total: 340,000</b>  |                        | <b>Total: 340,000</b>  |

