RUNO ANNUAL PROJECT REPORT   **TEMPLATE 4.4**

PEACEBUILDING FUND (PBF)
ANNUAL PROJECT PROGRESS REPORT
COUNTRY: YEMEN
REPORTING PERIOD: 1 JANUARY – 31 DECEMBER 2014

Programme Title & Project Number
Programme Title: Peacebuilding Fund Secretariat
Programme Number *(if applicable)*
MPTF Office Project Reference Number:[1] 00091194

Recipient UN Organizations	Implementing Partners
List the organizations that have received direct funding from the MPTF Office under this programme: UNDP	List the national counterparts (government, private, NGOs & others) and other International Organizations: Ministry of Planning & International Cooperation (MoPIC) and RCO

Programme/Project Budget (US$)	Programme Duration
PBF contribution (by RUNO) **USD 1,100,000**	Overall Duration *(months)*
	Start Date[2] *(dd.mm.yyyy)* 09/07/2014
Government Contribution *(if applicable)*	Original End Date[3] *(dd.mm.yyyy)* April 2016
Other Contributions (donors) *(if applicable)*	Current End date[4]*(dd.mm.yyyy)* April 2016
TOTAL: USD 1,100,000	

Programme Assessment/Review/Mid-Term Eval.	Report Submitted By
Assessment/Review - if applicable *please attach* ☐ Yes ☒ No Date: Mid-Term Evaluation Report – *if applicable please attach* ☐ Yes ☒ No Date:	Name: Ashok sayenju Title: PBF Consultant Participating Organization (Lead): UN RC

---

[1] The MPTF Office Project Reference Number is the same number as the one on the Notification message. It is also referred to "Project ID" on the MPTF Office GATEWAY

[2] The start date is the date of the first transfer of the funds from the MPTF Office as Administrative Agent. Transfer date is available on the MPTF Office GATEWAY

[3] As per approval of the original project document by the relevant decision-making body/Steering Committee.

[4] If there has been an extension, then the revised, approved end date should be reflected here. If there has been no extension approved, then the current end date is the same as the original end date. The end date is the same as the operational closure date which is when all activities for which a Participating Organization is responsible under an approved MPTF / JP have been completed.

Office
Email address: ashok.sayenju@undp.org

PART 1 – RESULTS PROGRESS

1.1   Assessment of the current project implementation status and results

For PRF projects, please identify Priority Plan outcome and indicators to which this project is contributing:

Priority Plan Outcome to which the project is contributing. Effective coordination, monitoring, reporting, evaluation and communication on the achievement of the Priority Plan results and the projects that support it.
Priority Plan Outcome indicator(s) to which project is contributing. Timely submission of the JSC Annual Report; High quality JSC Annual Reports; Quality coordination and communication from PBF secretariat .

For both IRF and PRF projects, please rate this project's overall achievement of results to date: on track

For both IRF and PRF projects, outline progress against each project outcome, using the format below. The space in the template allows for up to four project outcomes.

Outcome Statement 1: Effective coordination, monitoring, reporting, evaluation and communication on the achievement of the Priority Plan results and the projects that support it.

Rate the current status of the outcome: on track

Indicator 1: Timely submission of the JSC Annual Report Indicator 2: High quality JSC Annual Report Indicator 3: Quality coordination and communications from JSC Secretariat	Baseline: N/A Target: within 7 days of the deadline Progress: Project Annual Narrative Reports submitted and will feed into the first JSC Annual Report. Baseline: N/A Target: "acceptable" rating by PBSO review team Progress: Discussed with PBSO Programme Officer on the required quality for the JSC Annual Report and clarified on issues of reporting format, style, etc. Also referring to other PBF country JSC Annual Reports as it will be the first JSC Annual report for Yemen. Baseline: N/A Target: Key partners (e.g. RUNOs and other stakeholders) satisfied with level and timeliness of JSC Secretariat communication and coordination Progress:Consulted and coordinated with PBF project managers and concerned programme staff of RUNOs to ensure

	timley and quality reporting according to guidelines given by MPTFO and PBSO. All PBF projects have been in touch with the Secretariat asking various technical questions on reporting requirements, timelines and criteria for new proposals, etc.

Output progress

List the key outputs achieved under this Outcome in the reporting period (1000 character limit).Outputs are the immediate deliverables for a project.

Output 1: An international consultant with PBF experiences from other countries was recruited by the UN RC Office in September 2014 to establish and manage the JSC Secretariat in initial stages and recruit national and international staff for the Secretariat. The recruitment of national and international posts has been initiated in consultation with the MoPIC. It is expected that the national staff will be selected by the end of 2014 and on board by January 2015. The international Programme Coordinator post has been advertised and the normal recruitment process will follow until the end of the year. All Project Managers and concerned programme staff from RUNOs are now aware of their annual narrative reporting timelines and quality of reports. They have now started to align their year-end reporting for PBSO and MPTFO with their other reporting cycles and formats for other donor reporting.

Outcome progress

Describe progress made during the reporting period toward the achievement of this outcome. This analysis should reflect the above indicator progress and the output achievement. Is there evidence of the outcome contributing to peacebuilding and to the specific conflict triggers? Is the theory of change that underpins the project design still relevant for this outcome (3000 character limit)?

Two JSC meetings were held in January and February to review and approve the draft YPPP and six PRF projects for funding. The YPPP and six PRF projects were officially signed between the UN and the Government of Yemen on 29 May 2014. PBSO approved the revised PRF funding of USD 13.1 million in June and financial transfers were made in July and August to initiate all approved projects. Consultations were carried out with the MoPIC in September and October to recruit the national and international staff for the Secretariat and recruitment process commenced thereafter. The UN RC Office has been supporting the PBF Secretariat until now and will host the Secretariat for initial six months until it is setup and running smoothly to support the implementation of the Peacebuilding Priority Plan 2014-2016.

By establishing and consolidating its capacities, the PBF Secretariat in Yemen will be able to execute its tasks, ensuring the effective implementation of the PBF supported portfolio that addresses various conflict issues that cut across the Yemeni society. The PBF Secretariat, when fully functional, is expected to play a meaningful coordination role, involving all key stakeholders, as well as provide training, technical advice and effectively monitor and report on progress and challenges. With continued PBF support, the PBF Secretariat is expected to fulfill its key mandate, contributing to quality programme results and enhanced coherence, collaboration and synergies among the various peacebuilding initiatives.

The UN RC Office is in regular touch with the MPTFO and PBSO on reporting timelines and quality of year-end reporting. All Project Managers and concerned programme staff of RUNOs are now aware of the annual narrative reporting timelines, required templates and expected quality of reports.

Reasons for low achievement and rectifying measures

If sufficient progress is not being made, what are the key reasons, bottlenecks and challenges? Were these foreseen in the risk matrix? How are they being addressed and what will be the rectifying measures (1500 character limit)?

> Insecurity and fragile political situation in the country and relocation of UN staff to outside the country since the beginning of the year were the main reasons for slow progress as foreseen in the risk matrix of the project document. All UN offices in the country are operating with reduced international staff members to date. The UN RC Office tried to mitigate this by hiring an international consultant with prior PBF experiences from other countries at the end of September and to establish and manage the JSC Secretariat in initial stages and recruit qualified national and international staff for the new Secretariat immediately which is expected to be completed by the year-end. It has been difficult to recruit qualified national staff for all the PBF projects who understand the peacebuilding context and what the UN is trying to achieve quickly. Furthermore it takes time to recruit qualified international staff and get them on board quickly due to Yemen being a non-family duty station and with processing the required entry visa formalities from the host government.

The PBF focal point in the MoPIC participated in the PBF/ACCORD global workshop in August in Durban, South Africa which was specifically targeted for those PBF countries which were entering a significant PBF design phase. The MOPIC focal point relayed upon return that it was very useful to learn from more experienced PBF countries and share his own experiences.

Outcome Statement 2:

Rate the current status of the outcome: Please select one

Indicator 1:	Baseline: Target: Progress:
Indicator 2:	Baseline: Target: Progress:
Indicator 3:	Baseline: Target: Progress:

Output progress

List the key outputs achieved under this Outcome in the reporting period (1000 character limit).Outputs are the immediate deliverables for a project.

Outcome progress

Describe progress made during the reporting period toward the achievement of this outcome. This analysis should reflect the above indicator progress and the output achievement. Is there evidence of the outcome contributing to peacebuilding and to the specific conflict triggers? Is the theory of change that underpins the project design still relevant for this outcome (3000 character limit)?

Reasons for low achievement and rectifying measures

If sufficient progress is not being made, what are the key reasons, bottlenecks and challenges? Were these foreseen in the risk matrix? How are they being addressed and what will be the rectifying measures (1500 character limit)?

Outcome Statement 3:

Rate the current status of the outcome: Please select one

Indicator 1:	Baseline: Target: Progress:
Indicator 2:	Baseline: Target: Progress:
Indicator 3:	Baseline: Target: Progress:

Output progress

List the key outputs achieved under this Outcome in the reporting period (1000 character limit).Outputs are the immediate deliverables for a project.

Outcome progress

Describe progress made during the reporting period toward the achievement of this outcome. This analysis should reflect the above indicator progress and the output achievement. Is there evidence of the outcome contributing to peacebuilding and to the specific conflict triggers? Is the theory of change that underpins the project design still relevant for this outcome (3000 character limit)?

Reasons for low achievement and rectifying measures

If sufficient progress is not being made, what are the key reasons, bottlenecks and challenges? Were these foreseen in the risk matrix? How are they being addressed and what will be the rectifying measures (1500 character limit)?

Outcome Statement 4:

Rate the current status of the outcome: Please select one

Indicator 1:	Baseline: Target: Progress:
Indicator 2:	Baseline: Target: Progress:
Indicator 3:	Baseline: Target: Progress:

Output progress

List the key outputs achieved under this Outcome in the reporting period (1000 character limit).Outputs are the immediate deliverables for a project.

Outcome progress

Describe progress made during the reporting period toward the achievement of this outcome. This analysis should reflect the above indicator progress and the output achievement. Is there evidence of the outcome contributing to peacebuilding and to the specific conflict triggers? Is the theory of change that underpins the project design still relevant for this outcome (3000 character limit)?

Reasons for low achievement and rectifying measures

If sufficient progress is not being made, what are the key reasons, bottlenecks and challenges? Were these foreseen in the risk matrix? How are they being addressed and what will be the rectifying measures (1500 character limit)?

1.2 Assessment of project evidence base, risk, catalytic effects, gender in the reporting period

Evidence base: What is the evidence base for this report and for project progress? What consultation/validation process has taken place on this report *(1000 character limit)?*	
Funding gaps: Did the project fill critical funding gaps in peacebuilding in the country?	

Briefly describe. *(1500 character limit)*	
Catalytic effects: Did the project achieve any catalytic effects, either through attracting additional funding commitments or creating immediate conditions to unblock/ accelerate peace relevant processes? Briefly describe. *(1500 character limit)*	
Risk taking/ innovation: Did the project support any innovative or risky activities to achieve peacebuilding results? What were they and what was the result? *(1500 character limit)*	
Gender: How have gender considerations been mainstreamed in the project to the extent possible? Is the original gender marker for the project still the right one? Briefly justify. *(1500 character limit)*	
Other issues: Are there any other issues concerning project implementation that should be shared with PBSO? This can include any cross-cutting issues or other issues which have not been included in the report so far. *(1500 character limit)*	

PART 2: LESSONS LEARNED AND SUCCESS STORY

2.1 Lessons learned

Provide at least three key lessons learned from the implementation of the project. These can include lessons on the themes supported by the project or the project processes and management.

Lesson 1 *(1000 character limit)*	
Lesson 2 *(1000 character limit)*	
Lesson 3 *(1000 character limit)*	
Lesson 4 *(1000 character limit)*	
Lesson 5 *(1000 character limit)*	

2.2 Success story (OPTIONAL)

Provide one success story from the project implementation which can be shared on the PBSO website and Newsletter as well as the Annual Report on Fund performance. Please include key facts and figures and any citations (3000 character limit).

PART 3 – FINANCIAL PROGRESS AND MANAGEMENT ARRANGEMENTS

3.1   Comments on the overall state of financial expenditure

Please rate whether project financial expenditures are on track, slightly delayed, or off track: on track

If expenditure is delayed or off track, please provide a brief explanation (500 characters maximum):

Please provide an overview of expensed project budget by outcome and output as per the table below.[5]

Output number	Output name	RUNOs	Approved budget	Expensed budget	Any remarks on expenditure
Outcome 1:					
Output 1.1					
Output 1.2					
Output 1.3					
Outcome 2:					
Output 2.1					
Output 2.2					
Output 2.3					
Outcome 3:					
Output 3.1					
Output 3.2					
Output 3.3					
Outcome 4:					
Output 4.1					
Output 4.2					
Output 4.3					
Total:					

3.2   Comments on management and implementation arrangements

---

[5] Please note that financial information is preliminary pending submission of annual financial report to the Administrative Agent.

Please comment on the management and implementation arrangements for the project, such as: the effectiveness of the implementation partnerships, coordination/coherence with other projects, any South-South cooperation, the modalities of support, any capacity building aspect, the use of partner country systems if any, the support by the PBF Secretariat and oversight by the Joint Steering Committee (for PRF only). Please also mention if there have been any changes to the project (what kind and when); or whether any changes are envisaged in the near future (2000 character maximum):