

SUN Movement Multi-Partner Trust Fund



Submission Form for Programme¹/Budget Revision to the SUN Movement MPTF Management Committee

Part A: Programme Summary <i>(To be completed by the Participating UN Organization)</i>					
Date of Submission:					
From the Participating UN Organization:	The World Food Program/REACH				
Contact:	Christa Räder, Representative				
Programme Number:	SUN-Window 2-001				
Programme Title:	Scaling up nutrition by civil society in Bangladesh				
Total Approved Programme Budget:	US\$ 535,000				
Amount and percentage of indirect costs requested:	US\$ _____ %				
MC Approval Date:	28/08/2012				
Programme Duration:	3 years	Starting Date:	October 2012	Completion Date:	September 2015

1. Type of Programme/Budget Revision Requested

- Increase in programme budget Amount requested: US\$ _____
 Extension of programme duration. New completion date: _____
 Change of programme scope (*submit revised programme document*)

^aFor any change in the budget, provide revised budget

¹The term "programme" is used for projects, programmes and joint programmes.

2. Programme Expenditure to date: as of [insert date]

Total Commitments US\$ 535,000

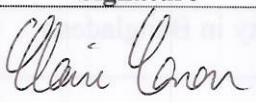
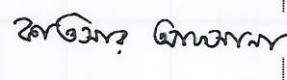
Total Disbursements US\$ 344,605

3. Reason revision is being requested:

Actually there is no difference in the total amount of approved budget and proposed budget of 2nd year. We have proposed to do more activities in grass roots level along with the line item of the approved budget. Those new activities were reflected in the proposed budget by inserting a new Column. We kept both approved budget and new proposed activities, side by side for better clarifications. We did not change the activities, but reallocate the unspent amount of 1st year into 2nd year.

4. Documents Attached:

- Revised Budget (for change in programme budget)
 Revised Programme Document (for change in programme scope)

Part B: Signature <i>(To be completed by the Participating UN Organization and the CSO)</i>			
Entities	Signature	Date	Name/Title
Participating UN organisation		10.12.14	CLAIRE CONAN DEPUTY COUNTRY DIRECTOR a.i. WFP
Civil Society Organisation, lead NGO		30.10.2014	Kaosar Afsana Director, BRAC Secretary, CSA for SUN ,BD

Part C: Administrative Review <i>(To be completed by the SUN Movement Secretariat)</i>	
5. SUN Movement Secretariat Comments:	
6. SUN Movement Secretariat Recommendation:	

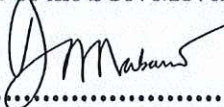
Part D: Decision of the SUN Movement MPTF Management Committee
(To be completed by the SUN Movement Secretariat)

7. Decision of the Management Committee

Approve
 Approve with modification/condition
 Defer

Comments (if any):

David Nabarro
Coordinator of the SUN Movement
Chair of the SUN Movement MPTF Management Committee



Signature


.....
Date

Part E: Administrative Agent Review
(To be completed by the Administrative Agent)

8. Action taken by the Executive Coordinator, Multi-Partner Trust Fund Office, UNDP

Programme/Budget Revision consistent with provisions set in the SUN Movement MPTF Terms of Reference, the Memorandum of Understanding between the Administrative Agent and the Participant Organizations and the Standard Administrative Arrangement with donors.

YANNICK GLEMAREC
Executive Coordinator,
Multi-Partner Trust Fund Office, UNDP



Signature

.....
19/03/2015
Date