

Requesting Organization :	Norwegian Afghanistan Committee			
Allocation Type :	2022 1st Standard Allocation			
Primary Cluster	Sub Cluster	Percentage		
EMERGENCY SHELTER AND NON-FOOD ITEMS		100.00		
		100		
Project Title :	Life-saving shelter and winterization support to the earthquake-affected population in Paktika Province			
Allocation Type Category :				
OPS Details				
Project Code :		Fund Project Code :	AFG-22/3481/SA1/ESNFI/INGO/22621	
Cluster :		Project Budget in US\$:	800,000.00	
Planned project duration :	9 Months	Priority:		
Planned Start Date :	01/08/2022	Planned End Date :	30/04/2023	
Actual Start Date:	01/08/2022	Actual End Date:	30/04/2023	
Project Summary :	<p>In June 2022 the massive earthquake shocked Paktika and Khost provinces in Afghanistan. The buildings with less technical and earthquake-resistant construction measures with the extreme poverty of the residents was the main factor to dire damages made and the high toll of casualties and damages to the homes and source of income. The assessments show that at least there are more than 1,000 deaths and 3,000 injuries. Besides a dire need for basic needs and medical assistance, the earthquake-affected people are in need of shelter considering the upcoming winter.</p> <p>The shelter assistance should be based on Disaster Risk Reduction (DRR) and Building Back Better (BBB) principles. People either made the homes traditionally with no regard to the earthquake-resistant aspects or they are too poor to retrofit their building in the course of time and their building loses the resistance due to natural factors. Also, a lack of knowledge of natural disasters such as earthquakes, rock fall, land slide and flash floods make people vulnerable to these natural disasters.</p> <p>The proposed project aims to provide shelter assistance to address the shelter needs of 181 households (1,267 participants) in the Barmal district of Paktika Province. The participants (beneficiaries) will be prioritized based on the level of need for the three pre-determined areas of the intervention (transitional shelter, heating assistance, and winter clothes) by the cluster rapid assessment data while Norwegian Afghanistan Committee (NAC) will conduct house to house verification of the project participants for final selection. Most of the population in this area is facing shelter damaged by the earthquake which increases morbidity and mortality of vulnerable people, both directly and due to impacts of living in open space or shared housing, WASH, and livelihoods. Homes are often destroyed, and basic household items are lost or damaged. Considering the high cost of shelter repairs, and the already negative net income of households, reconstruction comes at a high cost that may not be affordable for most people. Most affected households must choose between meeting basic needs and repairing/re-construct their shelters and are therefore unable to sustain any shock that severely damages or destroys their shelter.</p> <p>The chosen modality for this assistance will be through direct conditional cash transfers to the needs 181 HHs, which will enable target participants to access USD 543,000 essential transitional shelter support along with USD 36,200 heating assistance and USD 13,394 winter clothes. Cash transfer gives people to the authority over selecting local material and improves project participants' engagement and ownership. The cash will be distributed in three installments (1st installment 40%, 2nd installment 40%, and 3rd installment 20%) after monitoring the progress of the work as per ES/NFI standard for shelter and at once for winter clothes and heating assistance with the last shelter installment, this process is followed by a couple of capacity building (DRR, building earthquake-resistant constructions using local and low-cost materials, and BBB training) This project aligns with NAC's current programs to add emergency assistance to existing responses in "emergency cash assistance" to ensure that families and their children have access to shelter materials to cope with the harsh winter season. NAC will ensure a gender-sensitive selection process and accessible accountability mechanisms, and the gender-balanced field team will ensure easy access by both genders.</p> <p>NAC will use Hawala over other modalities since the banking system is not fully functioning and some areas are not even covered by communication networks. Based on the ES/NFI cluster guidance on shelter and Non-food Items (NFIs) assistance the value of the transfer per HH will be USD. 3,000 including labor costs for Average sized transitional shelter, USD 200 for heating assistance, and USD 74 for</p>			
Direct beneficiaries :				
Men	Women	Boys	Girls	Total

272	272	361	362	1,267
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Other Beneficiaries :

Beneficiary name	Men	Women	Boys	Girls	Total
Host Communities	272	272	361	362	1,267

Indirect Beneficiaries :

The project will support one financial service providers to deliver cash to households, which will support local markets by increasing purchasing power and demand for essential construction, heating materials and winter clothes. Therefore, center of Paktika, Angur Ada and the district markets will benefit from increased demand, and households engaged in local trade/sale will increase their income. In addition, the cash injected into the markets is anticipated to facilitate local traders, transporters/logistic companies, skill and none skill labors, and other stakeholders in receiving indirect benefits through the increased market activity in the target area of Barmal District.

NAC plans to implement this project in Barmal district of Paktika Province. The indirect beneficiaries of this project will also be those households in target communities that will not receive services from NAC directly but still benefit from receiving information related to Disaster Risk Reduction (safety, building codes, retrofitting, and disaster resilience) through their community members.

Catchment Population:

Link with allocation strategy :

The proposed project will support NAC in providing emergency cash for shelter support to the most vulnerable population of Barmal District, Paktika. The main objective of NAC's response is to provide shelter and winterization assistance for the most vulnerable households, providing heating assistance, winter clothes, and transitional shelter support to meet their immediate needs of earthquake affected population. This will be achieved primarily through the provision of cash to the selected households. NAC has several years of experience in emergency assistance with technical and in-kind support from WFP, FAO, UNICEF, AHF, and other donors. NAC's experience in this area means that we will be able to provide cash assistance to communities in the targeted area while avoiding unnecessary duplication of efforts.

This will directly contribute to achieving 2022 HRP ES/NFI Outcome 1.1: "Ensure affected population groups (IDPs, returnees, refugees, non-displaced conflict and natural disaster-affected and acutely vulnerable people) of all ages directly affected by new emergencies have immediate and adequate access to emergency shelter, Shelter repair/upgrade, household items, and seasonal assistance." Based on NAC's findings during the rapid assessment, the shelter and heating materials, and winter clothes are currently available in the vicinity of the target area.

NAC will try to target the most vulnerable and disaster-affected participants in the target communities considering their availability for receiving assistance based on the cluster guideline and standards. The project participants will be identified based on cluster assessment and criteria set, verified by NAC assessment team and selected for the assistance in timely and transparent manner.

Sub-Grants to Implementing Partners :

Partner Name	Partner Type	Budget in US\$

Other funding secured for the same project (to date) :

Other Funding Source	Other Funding Amount

Organization focal point :

Name	Title	Email	Phone
Terje Magnussønn Watterdal	Country Director	cd@afghanistan.no	+93 790 698231
Zabiullah Rahmati	Head of Humanitarian Programs	zabiullah.rahmati@nacaf.org	+93 729610069
Said Muhammad Emran	Emergency Coordinator	emran@nacaf.org	+93 729103747

BACKGROUND

1. Humanitarian context analysis

2. Needs assessment

Based on the joint assessment conclusion in Barmal District by July 3rd 2022 there are 1,414 households affected by earthquake and in dire need of shelter and winterization assistance. ES/NFI Cluster has been allocated an additional US\$ 6 million to AHF 1SA 2022 due to recent earthquake in Paktika and Khost provinces.

Recurrent natural disasters, particularly seasonal floods from April to June, increase morbidity and mortality of vulnerable people, both directly and due to impacts on shelter, WASH, and livelihoods. Homes are often destroyed, and basic household items are lost or damaged. Considering the high cost of shelter repairs, and the already negative net income of households, reconstruction comes at a high cost that may not be affordable for most people. Most Afghan households must choose between meeting basic needs and repairing their shelters and

are therefore unable to sustain any major shock that severely damages or destroys their shelter.

Afghanistan has been an earthquake-prone country with a major earthquake recorded in 1956 in Kabul and neighboring provinces. Also, the minor shocks and after-shocks of major earthquakes have always been a hidden threat to mud-made and weak constructions that poor people use as shelter. The recent earthquake in Paktika and Khost consequence by after-shocks. The majority of the affected population in target area are extremely poor and rely on very less expensive and vulnerable buildings/ construction when designing for shelters. Also, in the region earthquakes are common either the center is in Pakistan or Afghanistan making Khost, Paktia, Paktika and Nangarhar susceptible to earthquake dire consequences considering the economic barriers to the earthquake-resistant infrastructures/ constructions.

In Paktika province and especially in Barmal district winter falls sooner and in early November the construction works are stopped. Considering the project start date and the short time for completing the shelter construction, NAC will mobilize its resources in the field and deploy staff from other provinces to the target communities to initiate the first steps for project kick-off in order to be able to provide shelter for project participants before winter falls.

3. Description Of Beneficiaries

4. Grant Request Justification

NAC is well suited to implement the proposed project as we have implemented similar programs and projects and have been a trusted implementing partner of WFP, FAO, AHF, and UNICEF for many years and in different parts of the country. NAC has implemented cash-based interventions such as cash for winterization, cash for food, cash for work, unconditional cash, and cash for asset creation in several provinces. The lesson learned from the implemented cash interventions will help us in the effective delivery of humanitarian aid. NAC has a robust geographical presence in the southeast region over 40 years and can smooth project implementation in the target site with the support of its regional office in Gardiz. NAC will always consider the humanitarian principles and will not engage in any kind of actions that will lead to compromising the humanitarian principles (Humanity, Impartiality, Neutrality, and independence).

Any in-kind or cash-based assistance depends on a functioning market. NAC conducted a rapid market assessment while developing this proposal to determine the modality for this project, interviewing key informants in the target area to assess the functionality of local markets, the capacity of local vendors, and the availability and price of the shelter, heating material, and winter clothes in three markets Sharan, Angur Ada and district center of Barmal. The assessment showed that the markets are accessible to project participants including men, women, girls, and boys and have enough capacity to provide the volume of needed materials under this proposed project.

NAC proposes to implement this emergency shelter and winterization support project in Barmal, Paktika Province based on the recommendation and allocations by the ESNFI cluster. The targeted area is prioritized by the Emergency Shelter and Non-Food Item cluster, and is among the earthquake-affected population where multiple humanitarian needs exist.

NAC will distribute the cash through the Hawala cash modality while conditioning the cash based on the progress of the shelter construction. The unavailability of a functioning banking system and lack of communication network coverage in the target area are reasons for selecting Hawala modality. The cash will be distributed in three installments (1st installment 40%, 2nd installment 40%, and 3rd installment 20%) after monitoring the progress of the work as per ES/NFI standards in humanitarian aspects. A team consisting of DRR technical personnel, project engineer, and community representative together will verify the site whether it is a safe location for shelter construction or not, this will be done while selecting the location. The team will also monitor and verify the progress of construction work against the work plan for the project participants and their eligibility for the receiving the installment, We will empower and dignify the participants, giving them choice and flexibility, transferring power and finally linking response to recovery through the distribution of direct cash.

NAC, through this proposed project, will provide emergency shelter support to the most affected and vulnerable households in the target area. NAC will provide cash for heating assistance, winter clothes, and transitional shelter to 1, 267 participants (181 households). The value of the cash transfer to each household is as below:

1. Transitional shelter inclusive of labor (Average sized household): USD. 3,000
2. heating assistance: USD 200
3. winter clothes: USD 74

5. Complementarity

LOGICAL FRAMEWORK

Overall project objective

To provide transitional shelter, heating material and winter clothes assistance to the earthquake affected population in Barmal district of Paktika Province to address the needs of vulnerable population groups from harsh weather conditions.

EMERGENCY SHELTER AND NON-FOOD ITEMS							
Cluster objectives		Strategic Response Plan (SRP) objectives	Percentage of activities				
2022 HRP ESNFI Outcome 3.2: Vulnerable IDPs, returnees, refugees, non-displaced conflict and natural disaster-affected and acutely vulnerable women, men and children of all ages are protected from the elements and have access to shelter materials, transitional and permanent shelter, enabling safer and more dignified living conditions.		SO3: Vulnerable people of all gender and diversities are supported to build their resilience and live their lives in dignity.	50				
2022 HRP ESNFI Outcome 1.1: Necessary ES-NFI assistance is provided to affected people in a timely manner		SO1: Timely, multi-sectoral, life-saving, equitable and safe assistance is provided to crisis-affected people of all genders and diversities to reduce mortality and morbidity.	50				
Contribution to Cluster/Sector Objectives : This will directly contribute to achieving 2022 HRP ES/NFI Outcome 1.1: “Necessary ES-NFI assistance is provided to affected people in a timely manner.” Based on NAC’s findings during the rapid assessment, the shelter materials are currently available in the vicinity of target location and in Sharan city, Barmal District Center and Angur Ada markets.							
Outcome 1							
Shelter, heating material and winterization clothes assistance provided to address the immediate needs of vulnerable households in Barmal district of Paktika Province.							
Output 1.1							
Description							
Transitional shelter assistance provided to 1,267 targeted vulnerable participants in Barmal District of Paktika Province.							
Heating assistance for 1,267 targeted vulnerable participants in Barmal District of Paktika. Winter clothes for 1,267 targeted vulnerable participants in Barmal District of Paktika. Disaster Risk Reduction (DRR) and Building Back Better (BBB) training for 181 project participants for 3 days Training on Earthquake Resistant Construction with low-cost local available material for local masons (181 project participants, one for each household) for 2 days.							
Assumptions & Risks							
Existence of armed criminal groups (ACG), including small arms fire, kidnapping and damage to assets and offices. Abduction/kidnapping and damage to assets and offices. Delays in implementation due to weather conditions and natural disasters (e.g. flooding, after-shocks, harsh and early winter etc.) Nepotism in identification of cash recipients. Unavailability of cash in banks and Hawala agencies. Robbery of the cash on the way to the distribution point. Infestation of non-selected participants (beneficiaries) on Hawala dealers or project staff. Unavailability of skilled and non-skilled labor in the target communities. Increase in labor and construction associate cost in the target communities due to huge need for those items and coming early winter. NAC will take initial steps even before approval of the project through GMS to provide shelter to the vulnerable participants before winter falls.							
Indicators							
			End cycle beneficiaries				End cycle
Code	Cluster	Indicator	Men	Women	Boys	Girls	Target
Indicator 1.1.1	EMERGENCY SHELTER AND NON-FOOD ITEMS	Proportion of IDPs, returnees, refugees, non-displaced conflict and natural disaster affected and acutely vulnerable women, men and children of all ages receiving shelter assistance who express satisfaction about this support					95
Means of Verification : PDM report							
Indicator 1.1.2	EMERGENCY SHELTER AND NON-FOOD ITEMS	Outcome indicator: % of supported households with safe access to shelter					90
Means of Verification : PDM and distribution list							
Indicator 1.1.3	EMERGENCY SHELTER AND NON-FOOD ITEMS	Outcome indicator: % of knowledge increased on disaster resilient housing (70%)					70
Means of Verification : Trainings' pre and posttests.							
Indicator 1.1.4	EMERGENCY SHELTER AND NON-FOOD ITEMS	% of complaints (received troguh Beneficiareis Feedback Mechanism) from project participants, that are handled in timely, safe and accessible manners					90
Means of Verification : Beneficiary Feedback Mechanism call log.							
Indicator 1.1.5	EMERGENCY SHELTER AND NON-FOOD ITEMS	# of HHs provided with transitional shelter					181
Means of Verification : Distribution list and PDM							

Indicator 1.1.6	EMERGENCY SHELTER AND NON-FOOD ITEMS	# of HHs provided with winterization assistance					181
Means of Verification : Distribution list and PDM report							
Indicator 1.1.7	EMERGENCY SHELTER AND NON-FOOD ITEMS	# of PSEA IEC materials printed and distributed to the project participants					181
Means of Verification : monitorin and PDM reprot							
Activities							
Activity 1.1.1							
Standard Activity : Support to construct transitional and permanent shelters.							
<p>Deploying and recruitment of project staff who will implement the project activities in the field.</p> <p>Training of project field staff on project activities and data collection tools: the staff will receive training on data collection methodologies and instruments such as using of Kobo for assessments.</p> <p>Staff ToT/ capacity building on DRR, BBB, and ERC (earthquake resistant construction).</p> <p>Coordination of the project activities with Ministry of Economy, ANDMA, PGO and local district authorities.</p> <p>Coordination meetings with relevant stakeholders such as head of head of shura, local government, CDCs, Molas, Imams, and community representatives to mobilize the project activities selection of the communities, and establish the community-based monitoring committees.</p> <p>Conduct community consultation and vulnerability mapping in each targeted village.</p> <p>Quality control of purchased material from the market by project engineers and site supervisor along with project participants.</p> <p>Quality control of construction shelters by project engineers and site supervisors during shelter constrction and provide feedback on the job</p> <p>Participants HH selection, verification, and finalization for the transitional shelter support as per the project selection criteria.</p> <p>Awareness-raising regarding the project objective to the participants, distribution of quality benchmarks and AWAZ Afghanistan information brochure.</p> <p>Distribution of USD 2,003 cash for transitional shelter support in three tranches (1st installment 40%, 2nd installment 40%, and 3rd installment 20%) after monitoring the progress of the work by M&E technical team as per ES/NFI standard.</p> <p>Selection criteria:</p> <ul style="list-style-type: none"> Household who lost their houses due to recent earthquake Household staying in open space Household living in shared rooms Households with legal documents and lands which are not prone to disasters Households that their houses cannot be re-roofed/ repaired Household that are already in the assessment list of JAT 							
Activity 1.1.2							
Standard Activity : Customized Activity							
<p>Conduct community consultation and vulnerability mapping in each targeted village.</p> <p>Beneficiary HH selection, verification, and finalization for the cash for winterization support as per the project selection criteria.</p> <p>Awareness-raising regarding the project objective to the beneficiaries, distribution of quality benchmarks and AWAZ Afghanistan information brochure.</p> <p>Distribution of USD 200 for heating assistance standard.</p> <p>Distribution of USD 74 for winter clothes based on the selection criteria for project participants. The heating and winterization assistance will be distributed in the first installment along with assistance for shelter. This distribution will help project participants to purchase material timely and be ready for the winter.</p>							
Activity 1.1.3							
Standard Activity : Customized Activity							
<p>Tendering process or contracting the same FSP and finding appropriate financial service providers (FSP)/ local hawala dealers to deliver the cash to intended project beneficiaries. In Inception phase of the project the tendering process will take place and this to find a capacitated hawala dealer for the project purpose.</p> <p>Based on the NAC's procurement manual the tendering process will take place such as announcements, and distribution of quotations to at least 10 vendors.</p> <p>NAC will establish an ad-hoc tendering committee specifically for this project to find the appropriate local hawala dealers.</p> <p>NAC already have contract with a hawala money transfer agency in Kabul and in different part of the country which will provide us the space to analyze the market and best options for this cash transfer project.</p>							
Activity 1.1.4							
Standard Activity : Customized Activity							
<p>Finalize target locations: The target area is already mentioned under this project. NAC technical staff will develop a basic criterion for selecting the communities (Guzars) under this project to be supported. In the first month of the project, NAC in collaboration with the community elders, district-level local authorities, provincial/regional level representatives of ESNFI, UNOCHA, and other organizations working in the areas will finalize the list of target locations in terms of Guzar or communities where the maximum number of severely vulnerable households are settled.</p>							
Activity 1.1.5							
Standard Activity : Customized Activity							

Coordination and selection of distribution center in the target area.

NAC staff, in collaboration with community-based committees, will identify and assess the distribution site for beneficiaries. Site for distributions will be based on easy access and escape for beneficiaries and staff, and will provide sufficient health and safety (shade, access to water, seats, the capacity of site vs. number of beneficiaries, etc.). Distribution sites will be organized so as to allow the passage of beneficiaries in one direction, i.e. entry at one point and exit at a separate point, to assist with crowd management. For large communities, dedicated access for elderly, pregnant/lactating women and women with children or people with low mobility will be organized and priority will be given to them. Gender-segregated groups for the training/orientation sessions and distribution centers for female/male will also be arranged. For vulnerable groups unable to travel to a centralized distribution site, NAC will facilitate door to door distributions. Community elders/community-based committees will be informed about the distribution dates who will also monitor the distribution process.

Activity 1.1.6

Standard Activity : Customized Activity

Household assessment and verification of beneficiaries based on selection criteria:

After screening the list of the proposed beneficiaries who will participate in the project cycle, NAC will get signed approval for the list of beneficiaries from community representatives, including CDC representatives and other respected community members such as teachers, doctors, and religious leaders.

Due to the sheer volume of vulnerability and needs with limited available resources, NAC will target the most vulnerable households based on the project components (transitional shelter, heating materials and winter clothes). NAC technical team will develop specific selection criteria for the beneficiary selection and will be shared for cluster review and approval. NAC together with other players on the ground will implement the same component and it will be implemented in close coordination between the entities to avoid overlapping when selecting the most vulnerable HHs for shelter and winterization support.

Activity 1.1.7

Standard Activity : Customized Activity

Site preparing and rubble/debris cleaning

After verification and final selection of the HHs, the target project participants with the support of project engineers and site supervisors will identify the shelter location for site preparation and rubble/debris removal

Activity 1.1.8

Standard Activity : Customized Activity

Distribution of cash of a total USD 543,000 per 181 HH as shelter assistance in three tranches (1st installment 40%, 2nd installment 40%, and 3rd installment 20%) after monitoring the progress of the work as per ES/NFI standard to 181 vulnerable households and observation of the engineering team:

Project staffs will ensure the distribution sites are accessible for project participants including women, men and people with disability.

The distribution site will be selected near the market to enable the project participants to purchase the material on the spot and will minimize the associated risks.

NAC team will ensure that all the assessed and verified participants are in place and the M&E team staff will establish a desk for participants and non-participants to register feedback and complaints during the selection and distributions. All the steps for resolving the complaints will be documented as per NAC's standard procedure for its Beneficiaries Feedback Mechanism.

Distribution plans will be made considering the safety and protection issues of participants such as asking small groups of people for distribution to carry smaller amount of cash with their selves- not to expose them to the risk of robbery or other risks.

Copies of all documentation related to the distribution will be maintained and kept confidential in the NAC-protected MIS, and control mechanisms for beneficiary identification and verification, and all supporting documents, will be outlined clearly.

NAC has a framework for a more principled use of personal data. The policy calls for guidance in managing protection-related information of all project participants. NAC personnel has signed ethical guidelines and are duty-bound to ensure the confidentiality of participants' personal data. This applies to internal communications between NAC offices, and to external parties.

NAC will use a specific consent form while conducting assessments, collecting information from participants, and project documentation for communication and reporting purposes.

The contracted Hawala agents will travel to the distribution points identified by NAC project team in close coordination with stakeholders, all the verification of participants, distribution center management, and other relevant activities will be managed by the project team, and the Hawala dealers are responsible for the cash delivery and distribution in the target area.

Furthermore, NAC team will provide information to the project participants regarding Covid precautionary safe measures during the distribution of cash.

Activity 1.1.9

Standard Activity : Customized Activity

Provision of training on Disaster Risk Reduction (safety, building codes, retrofitting, disaster resilience) and Earthquake Resistant Construction (ERC) using low-cost available local material and dissemination of health messages to the intended participants.

NAC's disaster risk reduction and climate change adaptation team will design an appropriate training IEC material specifically for the shelter project and will conduct ToT sessions with the project staff. The trained project staff will conduct the same sessions for the project participants. Also, NAC's health team will design IEC material on health messages from RCCE working group, ensuring information need of various audiences, including women and other vulnerable groups, are addressed.

The training participants will receive IEC material and awareness raising on PSEA prevention and response.

The training sessions containing 25-30 participants will be conducted during the implementation phase of the project.

Activity 1.1.10

Standard Activity : Customized Activity

Conducting Post Distribution Monitoring (PDM) surveys within a month after cash distribution:

a) post-distribution monitoring (PDM), b) periodic reviews taking into consideration participants' feedback and PDM for improvements of process and integration of lessons learned to demonstrate constant improvements.

For the PDM data collection, NAC will use the PDM tool created by NAC and verified by the ESNFI cluster. The PDM data will be collected by NAC M&E staff and if required by external enumerators with a random sampling of 10% of total project participants from different target locations, but will not be collected by the NAC project staff involved in the distribution of cash and project implementation. PDM visits will be conducted within a month after the distribution. The PDM reports will be developed and shared with HFU and ESNFI with successes and challenges shared based on the project experiences. PDM activities will enable NAC to review key aspects of program quality and effectiveness, including the accessibility of the assistance to all target groups (irrespective of gender, age, or disability), satisfaction with the distribution process, timeliness of assistance provided use of the cash shelter repair and transitional shelter support, to what extent assistance was adequate in meeting needs, effectiveness in reducing the vulnerability of targeted households, and perceptions on appropriateness and relevance of assistance. The PDM consists of the assessment of issues connected to C-19, access to the market and security in addition to the above-mentioned aspects in the PDM. NAC uses KOBO toolbox for all its assessments.

Activity 1.1.11

Standard Activity : Customized Activity

NAC will conduct market monitoring (at least three in the project implementation cycle) to check the availability of the required items and to measure on how beneficiaries are using the cash provided to receive their shelter, heating and clothes needs.

At the inception phase of the project, NAC will conduct market monitoring in Barmal District and its vicinity markets to verify the cash modality for this intervention, ensuring markets in target areas are functioning and prices are relatively stable. Although NAC's field observation and experience show that markets are functional in the target area, however, this activity will ensure that cash is the most appropriate modality at the time of response.

Market monitoring will ensure that NAC distributes cash where markets are functioning, necessary shelter materials are available and market is safely accessible for all project participants.

Activity 1.1.12

Standard Activity : Customized Activity

Developing quality benchmarks and AAP activities:

NAC's M&E and program team to develop quality benchmarks specific to the project where all the details of the project deliverables including staff behavior and time of beneficiaries spent in receiving the aid, at the end of the QB the NAC hotline number will be used so that that beneficiaries could record complains and feedback related to the project, the prepared QB will be printed in different sizes and assigned NAC AAP staff will have awareness-raising session in the communities explaining about the process and recording their grievances

Activity 1.1.13

Standard Activity : Provision of technical guidance and training on shelter construction techniques.

On-job masonry training to the skill and non-skill labors:

The project hired engineers will make sure that all the shelter repair and transitional shelters are being done in the consideration of the engineering codes and principles or at least local accepted resilience for house building.

The project engineers are responsible for the quality of the work under construction work, besides M&E team and project staffs will make sure that the cash beneficiaries are receiving is spent on the pre-specified materials, they will also encourage people to show their interest in contributing to safe and dignified house building ownership. The M&E team will be fully engaged in all process of the project implementation specifically in distribution and PDM.

Activity 1.1.14

Standard Activity : Customized Activity

Reporting to AHF and ESNFI based on the reporting schedule of the cluster and AHF

Activity 1.1.15

Standard Activity : Customized Activity

Biweekly reporting in Report hub

Additional Targets :

M & R

Monitoring & Reporting plan

The monitoring will be the responsibility of the NAC monitoring and evaluation (M&E) team, under the supervision of the International Knowledge Management and Research Specialist. NAC project staff will ensure continuous monitoring of project activities and community participation and engagement in the monitoring of the project's progress as an integral part of ensuring local ownership. The participants selection will be done in close coordination and consultation with the targeted communities, and NAC project and M&E staff will conduct spot-checks to monitor that the selection criteria are adhered to.

The NAC monitoring along with technical team will have joint monitoring visits of the target participants after the distribution of each installment. After the monitoring findings against the progress of the work, the distribution of the second installment will take place. The same procedure will be followed with other installments. The transitional shelter installments are as (1st installment 40%, 2nd installment 40%, and 3rd installment 20%), and the installments for shelter repair are as (1st installment 70%, 2nd installment 30%).

NAC will conduct Post Distribution Monitoring (PDM) using AHF PDM tools, with data collection performed by NAC M&E staff and external enumerators. The PDM data collection will be done within two weeks after each distribution and will generate reports based on project reporting timelines and requirements. NAC expects that PDM data will be shared with other stakeholders in the province as part of project coordination protocols with the preapproval of AHF.

Additionally, NAC M&E staff will visit the project locations to provide additional monitoring. NAC M&E staff will ensure monitoring based on

the project's targets as indicated in the log frame. NAC, ANDMA, Shuras and other stakeholders will jointly conduct quality monitoring visits of the project activities' implementation in target location.

Cash distribution lists will be compiled by NAC project officers and verified by relevant stakeholders, including heads of shuras. The distribution data will be used to report progress on project output indicators. NAC, for the purpose of determining the level of satisfaction with the cash distribution process, will conduct routine field quality monitoring visits and interviews with community members and other beneficiaries. NAC, in close cooperation and coordination with ES/NFI and UN-OCHA, will use the standard AHF and cluster tools for project monitoring and reporting.

NAC has a framework for a more principled use of personal data. The policy calls for guidance in managing protection-related information of all project participants. NAC personnel has signed ethical guideline and are duty-bound to ensure the confidentiality of beneficiaries' personal data. This applies to internal communications between NAC offices, and to external parties.

NAC will conduct market monitoring (at least three in the project implementation cycle) to check the availability of the required items and to measure how participants are using the cash provided to receive the needed shelter-related materials.

Reporting:

- Internal: NAC conducts monthly M&E reporting for all projects through the NAC Monthly Output Activity Tracking Sheets (MOATS). NAC uses MOATS to assist project staff in monitoring project implementation and reporting on planned activities in line with approved Project Work plans.
 - External: NAC will ensure timely reporting to AHF and ESNFI based on the templates and guidelines provided by AHF and in accordance with the grant agreement
- *Bi-weekly reporting in reporthub.

NAC monitoring and reporting will jointly contribute to ensuring that means of verification are in place and contribute to the supporting documentation required for the project implementation and reporting

Workplan													
Activitydescription	Year	1	2	3	4	5	6	7	8	9	10	11	12
Activity 1.1.1: Deploying and recruitment of project staff who will implement the project activities in the field.	2022								X				
Training of project field staff on project activities and data collection tools: the staff will receive training on data collection methodologies and instruments such as using of KOBO for assessments.	2023												
Staff ToT/ capacity building on DRR, BBB, and ERC (earthquake resistant construction).													
Coordination of the project activities with Ministry of Economy, ANDMA, PGO and local district authorities.													
Coordination meetings with relevant stakeholders such as head of head of shura, local government, CDCs, Molas, Imams, and community representatives to mobilize the project activities selection of the communities, and establish the community-based monitoring committees.													
Conduct community consultation and vulnerability mapping in each targeted village.													
Quality control of purchased material from the market by project engineers and site supervisor along with project participants.													
Quality control of construction shelters by project engineers and site supervisors during shelter constrction and provide feedback on the job													
Participants HH selection, verification, and finalization for the transitional shelter support as per the project selection criteria.													
Awareness-raising regarding the project objective to the participants, distribution of quality benchmarks and AWAZ Afghanistan information brochure.													
Distribution of USD 2,003 cash for transitional shelter support in three tranches (1st installment 40%, 2nd installment 40%, and 3rd installment 20%) after monitoring the progress of the work by M&E technical team as per ES/NFI standard.													
Selection criteria:													
Household who lost their houses due to recent earthquake													
Household staying in open space													
Household liveing in shared rooms													
Households with legal documents and lands which are not prone to disasters													
Households that their houses cannot be re-terofted/ repaired													
Household that are already in the assessment list of JAT													

<p>Activity 1.1.10: Conducting Post Distribution Monitoring (PDM) surveys within a month after cash distribution:</p> <p>a) post-distribution monitoring (PDM), b) periodic reviews taking into consideration participants' feedback and PDM for improvements of process and integration of lessons learned to demonstrate constant improvements.</p> <p>For the PDM data collection, NAC will use the PDM tool created by NAC and verified by the ESNFI cluster. The PDM data will be collected by NAC M&E staff and if required by external enumerators with a random sampling of 10% of total project participants from different target locations, but will not be collected by the NAC project staff involved in the distribution of cash and project implementation. PDM visits will be conducted within a month after the distribution. The PDM reports will be developed and shared with HFU and ESNFI with successes and challenges shared based on the project experiences. PDM activities will enable NAC to review key aspects of program quality and effectiveness, including the accessibility of the assistance to all target groups (irrespective of gender, age, or disability), satisfaction with the distribution process, timeliness of assistance provided use of the cash shelter repair and transitional shelter support, to what extent assistance was adequate in meeting needs, effectiveness in reducing the vulnerability of targeted households, and perceptions on appropriateness and relevance of assistance. The PDM consists of the assessment of issues connected to C-19, access to the market and security in addition to the above-mentioned aspects in the PDM.</p> <p>NAC uses KOBO toolbox for all its assessments.</p>	2022																		
	2023				X														
<p>Activity 1.1.11: NAC will conduct market monitoring (at least three in the project implementation cycle) to check the availability of the required items and to measure on how beneficiaries are using the cash provided to receive their shelter, heating and clothes needs.</p> <p>At the inception phase of the project, NAC will conduct market monitoring in Barmal District and its vicinity markets to verify the cash modality for this intervention, ensuring markets in target areas are functioning and prices are relatively stable. Although NAC's field observation and experience show that markets are functional in the target area, however, this activity will ensure that cash is the most appropriate modality at the time of response.</p> <p>Market monitoring will ensure that NAC distributes cash where markets are functioning, necessary shelter materials are available and market is safely accessible for all project participants.</p>	2022								X								X		
	2023	X																	
<p>Activity 1.1.12: Developing quality benchmarks and AAP activities:</p> <p>NAC's M&E and program team to develop quality benchmarks specific to the project where all the details of the project deliverables including staff behavior and time of beneficiaries spent in receiving the aid, at the end of the QB the NAC hotline number will be used so that that beneficiaries could record complains and feedback related to the project, the prepared QB will be printed in different sizes and assigned NAC AAP staff will have awareness-raising session in the communities explaining about the process and recording their grievances</p>	2022								X	X									
	2023																		
<p>Activity 1.1.13: On-job masonry training to the skill and non-skill labors:</p> <p>The project hired engineers will make sure that all the shelter repair and transitional shelters are being done in the consideration of the engineering codes and principles or at least local accepted resilience for house building.</p> <p>The project engineers are responsible for the quality of the work under construction work, besides M&E team and project staffs will make sure that the cash beneficiaries are receiving is spent on the pre-specified materials, they will also encourage people to show their interest in contributing to safe and dignified house building ownership. The M&E team will be fully engaged in all process of the project implementation specifically in distribution and PDM.</p>	2022									X	X	X							
	2023																		
<p>Activity 1.1.14: Reporting to AHF and ESNFI based on the reporting schedule of the cluster and AHF</p>	2022									X	X	X	X	X					
	2023	X	X	X	X														
<p>Activity 1.1.15: Biweekly reporting in Report hub</p>	2022									X	X	X	X	X					
	2023	X	X	X	X														
<p>Activity 1.1.2: Conduct community consultation and vulnerability mapping in each targeted village.</p> <p>Beneficiary HH selection, verification, and finalization for the cash for winterization support as per the project selection criteria.</p> <p>Awareness-raising regarding the project objective to the beneficiaries, distribution of quality benchmarks and AWAZ Afghanistan information brochure.</p> <p>Distribution of USD 200 for heating assistance standard.</p> <p>Distribution of USD 74 for winter clothes based on the selection criteria for project participants. The heating and winterization assistance will be distributed in the first installment along with assistance for shelter. This distribution will help project participants to purchase material timely and be ready for the winter.</p>	2022									X	X								
	2023																		

<p>Activity 1.1.3: Tendering process or contracting the same FSP and finding appropriate financial service providers (FSP)/ local hawala dealers to deliver the cash to intended project beneficiaries. In Inception phase of the project the tendering process will take place and this to find a capacitated hawala dealer for the project purpose.</p> <p>Based on the NAC's procurement manual the tendering process will take place such as announcements, and distribution of quotations to at least 10 vendors.</p> <p>NAC will establish an ad-hoc tendering committee specifically for this project to find the appropriate local hawala dealers.</p> <p>NAC already have contract with a hawala money transfer agency in Kabul and in different part of the country which will provide us the space to analyze the market and best options for this cash transfer project.</p>	2022								X				
	2023												
<p>Activity 1.1.4: Finalize target locations: The target area is already mentioned under this project. NAC technical staff will develop a basic criterion for selecting the communities (Guzars) under this project to be supported. In the first month of the project, NAC in collaboration with the community elders, district-level local authorities, provincial/regional level representatives of ESNFI, UNOCHA, and other organizations working in the areas will finalize the list of target locations in terms of Guzar or communities where the maximum number of severely vulnerable households are settled.</p>	2022								X	X			
	2023												
<p>Activity 1.1.5: Coordination and selection of distribution center in the target area. NAC staff, in collaboration with community-based committees, will identify and assess the distribution site for beneficiaries. Site for distributions will be based on easy access and escape for beneficiaries and staff, and will provide sufficient health and safety (shade, access to water, seats, the capacity of site vs. number of beneficiaries, etc.). Distribution sites will be organized so as to allow the passage of beneficiaries in one direction, i.e. entry at one point and exit at a separate point, to assist with crowd management. For large communities, dedicated access for elderly, pregnant/lactating women and women with children or people with low mobility will be organized and priority will be given to them. Gender-segregated groups for the training/orientation sessions and distribution centers for female/male will also be arranged. For vulnerable groups unable to travel to a centralized distribution site, NAC will facilitate door to door distributions. Community elders/community-based committees will be informed about the distribution dates who will also monitor the distribution process.</p>	2022									X			
	2023												
<p>Activity 1.1.6: Household assessment and verification of beneficiaries based on selection criteria:</p> <p>After screening the list of the proposed beneficiaries who will participate in the project cycle, NAC will get signed approval for the list of beneficiaries from community representatives, including CDC representatives and other respected community members such as teachers, doctors, and religious leaders.</p> <p>Due to the sheer volume of vulnerability and needs with limited available resources, NAC will target the most vulnerable households based on the project components (transitional shelter, heating materials and winter clothes). NAC technical team will develop specific selection criteria for the beneficiary selection and will be shared for cluster review and approval. NAC together with other players on the ground will implement the same component and it will be implemented in close coordination between the entities to avoid overlapping when selecting the most vulnerable HHs for shelter and winterization support.</p>	2022								X	X			
	2023												
<p>Activity 1.1.7: Site preparing and rubble/debris cleaning</p> <p>After verification and final selection of the HHs, the target project participants with the support of project engineers and site supervisors will identify the shelter location for site preparation and rubble/debris removal</p>	2022								X	X			
	2023												

<p>Activity 1.1.8: Distribution of cash of a total USD 543,000 per 181 HH as shelter assistance in three tranches (1st installment 40%, 2nd installment 40%, and 3rd installment 20%) after monitoring the progress of the work as per ES/NFI standard to 181 vulnerable households and observation of the engineering team:</p> <p>Project staffs will ensure the distribution sites are accessible for project participants including women, men and people with disability. The distribution site will be selected near the market to enable the project participants to purchase the material on the spot and will minimize the associated risks. NAC team will ensure that all the assessed and verified participants are in place and the M&E team staff will establish a desk for participants and non-participants to register feedback and complaints during the selection and distributions. All the steps for resolving the complaints will be documented as per NAC's standard procedure for its Beneficiaries Feedback Mechanism.</p> <p>Distribution plans will be made considering the safety and protection issues of participants such as asking small groups of people for distribution to carry smaller amount of cash with their selves- not to expose them to the risk of robbery or other risks.</p> <p>Copies of all documentation related to the distribution will be maintained and kept confidential in the NAC-protected MIS, and control mechanisms for beneficiary identification and verification, and all supporting documents, will be outlined clearly.</p> <p>NAC has a framework for a more principled use of personal data. The policy calls for guidance in managing protection-related information of all project participants. NAC personnel has signed ethical guidelines and are duty-bound to ensure the confidentiality of participants' personal data. This applies to internal communications between NAC offices, and to external parties.</p> <p>NAC will use a specific consent form while conducting assessments, collecting information from participants, and project documentation for communication and reporting purposes.</p> <p>The contracted Hawala agents will travel to the distribution points identified by NAC project team in close coordination with stakeholders, all the verification of participants, distribution center management, and other relevant activities will be managed by the project team, and the Hawala dealers are responsible for the cash delivery and distribution in the target area.</p> <p>Furthermore, NAC team will provide information to the project participants regarding Covid precautionary safe measures during the distribution of cash.</p>	2022									X	X		
	2023	X											
<p>Activity 1.1.9: Provision of training on Disaster Risk Reduction (safety, building codes, retrofitting, disaster resilience) and Earthquake Resistant Construction (ERC) using low-cost available local material and dissemination of health messages to the intended participants.</p> <p>NAC's disaster risk reduction and climate change adaptation team will design an appropriate training IEC material specifically for the shelter project and will conduct ToT sessions with the project staff. The trained project staff will conduct the same sessions for the project participants. Also, NAC's health team will design IEC material on health messages from RCCE working group, ensuring information need of various audiences, including women and other vulnerable groups, are addressed.</p> <p>The training participants will receive IEC material and awareness raising on PSEA prevention and response.</p> <p>The training sessions containing 25-30 participants will be conducted during the implementation phase of the project.</p>	2022									X	X		
	2023	X	X										

OTHER INFO

Accountability to Affected Populations

NAC's fundamental accountability is to the affected communities in the targeted area. In consideration of NAC's adherence to "do no harm" principles, mechanisms will be put in place to ensure that: 1) Participants (beneficiaries) engages in project implementation, management, and monitoring; 2) Participants participate in project evaluation and are made aware of evaluation findings, and; 3) Local communities and partners are involved in assessments and project implementation. NAC will also establish a formal mechanism which ensures that the participants and local communities can provide feedback, seek and receive responses for grievances and alleged harm, and hold NAC answerable for its humanitarian response.

Beneficiary Feedback Mechanisms (BFM) are formal channels through which participants can provide feedback or raise complaints about the support provided by NAC. This mechanism is proposed to establish a shorter communication line to improve the impact of the programs in the targeted communities through strengthened accountability. In order to engage stakeholders at all stages of project implementation, NAC has a trilingual (Dari, Pashtu, and English) "hotline" to address any questions, concerns, or complaints from project participants.

Community members will receive instructions on how to effectively use the BFMs. Dedicated staff will always be available at the district level to receive feedback and complaints, in person (visits by M&E monitoring teams), and provide information on scheduled activities. NAC will also put complain boxes in distribution points both for women and men to receive complaints and feedback and respond accordingly.

The created mechanism mentioned above has internal procedures such as:

Minor implementation issues will be addressed through informing the relevant project staff to tackle and provide timely feedback.

Medium implementation issues considering the level of the complain, the finding will be referred to the concerned project/program head.

Major implementation concerns such as misuse, fraud and or staff behavioral acts reported to be directed to Country Director.

All complaints received will be dealt with confidentially. NAC has a framework for a more principled use of personal data. The policy calls for guidance for managing protection-related information of all project beneficiaries. NAC personnel has signed ethical guideline and are duty-bound to ensure the confidentiality of participants personal data. This applies to internal communications between NAC offices, and to external parties.

PSEA Policy:

NAC has a number of PSEA measures that will be utilized for the proposed project, including:

PSEA self-auditing will be conducted using the 'PSEA Field Prevention and Mitigation Checklist' (developed by SSEA for use in Afghanistan)

PSEA clauses will be included in all NAC contracts and partnership agreements

The designation of a PSEA focal point for the proposed project to manage reporting

PSEA training for all NAC project-staff

A PSEA Action Plan which includes details on NAC's SEA investigation process

Mandatory PSEA reporting for NAC staff

All NAC staff read, agree to and sign NAC's 'Ethical Guidelines and Commitments', which includes PSEA commitments

A PSEA reporting channel and related awareness-raising will be developed for project participants, as part of NAC's BFM.

BFM dissemination process:

NAC will develop a quality benchmark specific to this proposed project which includes all the deliverables standards in the project with the hotline number. At the beginning of the project, the QB will be printed and disseminated to project participants. Additionally, the NAC M&E team will have a special orientation session for the beneficiaries on the tools and ways of recording/report feedback and complaints

Implementation Plan

Coordination with other Organizations in project area

Name of the organization	Areas/activities of collaboration and rationale
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Environment Marker Of The Project

Gender Marker Of The Project

3- Likely to contribute to gender equality, but without attention to age groups

Justify Chosen Gender Marker Code

Protection Mainstreaming

The project has been designed to ensure that NAC upholds “do no harm” principles. NAC has already conducted “do no harm” training for our staff and additional refresher training will be provided before project implementation. Emphasis has been placed on quality, with attention to access, gender equality, and inclusion, including households with elderly members with responsibility for children, households headed by widows or single mothers with young children, households with chronically ill members, households with disabled members who are unable to work, and pregnant and lactating women.

NAC will also contribute by conducting awareness-raising sessions about the importance of Disaster Risk Reduction (safety, building codes, retrofitting, and disaster resilience) for project participants and targeted community members.

As NAC already has a strong presence in the proposed project target location, there are already positive relationships established between NAC and the local stakeholders. Also, the activities in this proposed project are heavily based on experiences, lessons learned, and stakeholder feedback from previous and ongoing NAC projects. These relationships will be further developed through this project. NAC’s extensive work and positive relationships with organizations of persons with disabilities will be utilized during project implementation to support persons with disabilities in the targeted communities. Using the leaving no one behind the approach, NAC will target all people (rights-based and needs-based) matching the criteria of the project.

The project objective and participants criteria will be clearly communicated with the communities at the beginning of the project. All project locations will be identified and selected based on pre-specified selection criteria and in consultation with relevant government departments, civil society actors, and grassroots movements, in order to focus on improving service delivery in target location.

NAC considers gender equality in all its interventions and under this proposed project, NAC will have equal recruitment of female and male staff in order to address the gender sensitivity aspects of the project and reach the participants equally. NAC already has both female and male health, hygiene, education, natural resource management, and disaster risk reduction professional staff members in our Kabul office who will be able to support targeted community members with health issues and other concerns. Furthermore, NAC will create a distribution point in the distribution center to allow for female participation and in consideration of local sensitivities on gender issues.

NAC’s zero-tolerance approach to PSEA is reflected in our policies, procedures, contracts, and partnership agreements and informs all aspects of our program planning and implementation. Fundamentally, NAC will not tolerate any form of sexual abuse or exploitation against children or adults in connection with our work. We follow the principles that all children and adults have equal rights to protection from exploitation and abuse, sexual or otherwise, regardless of age, gender, ability/disability, ethnicity, language, culture, race, religion, and sexual/gender identity. Our stance on PSEA applies at all times, to all persons working for, or with the NAC, or on our behalf in any capacity, including employees at all levels, directors, board members, volunteers, interns, contractors, external consultants, third-party representatives, and suppliers.

Country Specific Information

Safety and Security

Access

NAC has been implementing projects in several districts in Paktia Province in the past while now having regional presence in Gardiz and having project both in Paktia and Khost while with this opportunity of funding for shelter and winterization assistance, NAC once again will be able to expand its services to Paktika. NAC has been able to cultivate and maintain its acceptance in the communities by delivering quality programs and projects and building relationships with all major stakeholders who potentially could affect and influence NAC programs. Relevant stakeholders, including community elders, have been consulted in NAC’s program design in a transparent way and appropriate relationships have been maintained with all stakeholders. In addition, NAC reports any access constraints to INSO as well as OCHA (Humanitarian Access Group) and, in return, such reporting gives insight into how to improve our access in the areas in which we work.

- NAC will ensure that the design, planning, operations and implementation of NAC programs incorporate acceptance as our core approach in order to gain safe access in the communities in both development and emergency humanitarian relief contexts.
- The humanitarian principles of impartiality, neutrality, independence and humanity will be fully integrated into the program design and implementation and will be adopted by all NAC staff.
- NAC will request community elders to negotiate granting access with other key influential stakeholders on its behalf.

Furthermore, NAC is continuing to work on a complex approach of acceptance by engagement with influential stakeholders, community elders and participants. This will help us because communities will negotiate our presence and safe access for the implementation of our project activities. Such community engagement is important to the eventual transfer of ownership of projects to local communities. NAC will focus on a consultative approach by involving influential elders, community shuras and beneficiaries, as well as local authorities in all phases of the project. NAC will also conduct a stakeholders’ analysis for this project in order to understand all the influential stakeholders - to protect NAC’s neutrality and impartiality among all parties. NAC will also conduct a thorough risk assessment of each project area in order to identify and mitigate potential risks that are generated as a result of disputes among conflicting parties.

In order to create opportunities to improve our efficiency and impact and to reduce risks associated with cash distributions in the target district of Barmal, we will recruit community-based staff to also be cost-effective and low-profile in target locations and to reach more participants who are in high need of shelter and winterization assistance.

Sites for distributions will be selected in coordination with shuras and project participants, and access by all participants will be taken into consideration in terms of travel time, distance and transportation costs, and will be coordinated before finalizing the sites.

BUDGET

Code	Budget Line Description	D / S	Quantity	Unit cost	Duration Recurrence	% charged to CHF	Total Cost
1. Staff and Other Personnel Costs							
1.18	National Grants Coordinator-Kabul	S	1	2,216.00	9	16.00	3,191.04

	1800 USD basic salary + 416 USD other staff allowances (transport allowance, insurance and other benefits). National staff. "He/She will register the proeject, report to the donors and government reporting, prepare budget and communicate with donors on need base"						
1.17	Head of Finance-Kabul	S	1	2,640.00	9	15.00	3,564.00
	2000 USD basic salary + 640 USD other staff allowances (transport allowance, insurance and other benefits). National staff. "He/She will entering account information into the system, Provides financial information to management by researching and analyzing accounting data; preparing financial reports. analyzing data, budgets, tax returns, and accounting records."						
1.16	Regional security officer (Paktia office)	S	1	800.00	9	20.00	1,440.00
	Regional security officer will support proeject implementation by advising safety and security issues to the proeject staffs and coordinate and liase with security authorities for smooth project implementation.						
1.15	Regional HR and Admin Officer (Paktia office)	S	1	800.00	9	20.00	1,440.00
	Regional HR officer will support project recruitments, timesheets and payroll prepration and supports the project implementation from HR unit.						
1.14	Regional finance officer (Paktia office)	S	1	800.00	9	20.00	1,440.00
	Regional finanace officer is responsible to see overall financial issues in the regional office and will support the proeject implementation in Cash forecast, transition, and FSP contract and coordinationtions.						
1.13	National Head of Safety and Security -Kabul	S	1	2,000.00	9	10.00	1,800.00
	1800 USD basic salary + 200 USD other staff allowances (transport allowance, insurance and other benefits). "Assists and advising on developing and maintaining the Mission Security Plan (MSP), contingency plans for emergency situations and Security Risk Assessments in the Area of Responsibility (Abor). Advice and inform NAC Country and Provincial Office on security related issues and ensure that security considerations and mitigation measures are adhered to by NAC project staff. Provide security advice linked to NAC projects, plans, assets and premises (security and risk considerations, security mitigation measures and investments linked to security). Establishes lines of communication with security focal points, and security providers, operating in the AoR in order to ensure maximum security coordination.						
1.12	Head of Humanitarian Programs-Kabul	s	1	2,640.00	9	20.00	4,752.00
	2000 USD basic salary + 640 USD other staff allowances (transport allowance, insurance and other benefits). "Overall responsible for Humanitarian projects management and implementation of NAC in country. National staff						
1.11	Head of Knowledge Management-Kabul	S	1	2,640.00	9	20.00	4,752.00
	2000 USD basic salary + 640 USD other staff allowances (transport allowance, insurance and other benefits). National staff Head of Knowldge Management is responsible to oversee the M&E and learning and development departments used to assess the performance of projects, institutions and programmes set up by NAC. The Head of knowledge management leads the M&E department and management of the performance monitoring plan and standard monitoring tools at NAC. He will identify program goals and objectives, define data collection methods and timeline, developing tools, leading PDM survey, data quality assessment, provide information to the management, capacitates staffs and reports to the donors.						
1.10	HR Officer Kabul	S	1	800.00	9	20.00	1,440.00
	700 USD basic salary + 100 USD other staff allowances (transport allowance, insurance and other benefits). National staff. Personnel management of office and reporting to Kabul office HR department. regional HR will keep record of staff attendance, leaves, time sheets, prepare cash payroll for district staff where Bank facility does not available						
1.9	Support staff-Kabul	S	6	400.00	9	20.00	4,320.00
	350 USD Basic salary and + 50 USD other staff allowances (transport allowance, insurance and other benefits). 2 cleaner, 4 security guard national staff.						
1.8	Project Admin & Finance Officer-Kabul	S	1	1,000.00	9	20.00	1,800.00
	900 USD Basic salary and + 100 USD other staff allowances (transport allowance, insurance and other benefits). National Admin & Finance officer will manage administration and financial affairs with frequent travels to the districts for make sure payments done properly. He will managing records and receipts, Processing invoices and preparing financial report to the donor.						
1.7	DRR trainer-Paktika	D	4	450.00	4	100.00	7,200.00

	Two male and two female DRR trainers will train the DRR training for the target beneficiaries in targeted communities. there will be 181 project participants for each topic (DRR & BBB) and each trainer has to train approximately 45 people for 5 days during the project life. considering that most of the project participants will be busy with the construction works and other routines, the sessions will be arranged around the time availability of the participants. Besides, trainers will support the dissemination of health messages suggested by RCCE WG for the earthquake-affected population. Also, they will support the dissemination of DRR messages within target communities as well. DRR trainers alos are responsible to make sure PSEA prevention and response and RCCE message are reaching to the target beneficiaries.						
1.6	Project Civil Engineer-Paktika	D	2	800.00	8	100.00	12,800.00
700 USD Basic salary and +100 USD other staff allowances (transport allowance, insurance and other benefits).							
Responsible for overall technical aspects shelter related activities of the project. they are responsible for all technical and engineering aspects of their assigned projects. They plan, schedule, predict, and manage all the technical tasks of their assigned project to assure accuracy, proper resources, and quality from start to end. Each engineer is responsible for the technical support of 179 transitional shelter construction and shelter repair, these four engineers will receive technical DRR training to assess the households for final selection for construction and repair, if the shelter location is prone to disasters it should be rejected and those should be selected which are in save locations to build or repair shelters.							
1.5	Project Support and Monitoring Officer (Responsible for AAP)-Kabul	D	2	700.00	9	20.00	2,520.00
600 USD Basic Salary + 100 Field Trip Allowance" national staff.							
One male and one female officers are responsible for Accountability to Affected Population (AAP) and see the overall projects for the AAP related isuses							
1.4	Monitoring & Evaluation Officer-Paktika	D	1	700.00	7	100.00	4,900.00
600 USD Basic Salary + 100 Field Trip Allowance" national staff.							
Coordinate and assist monitoring and evaluation data collection activities, including logistics of form distribution and collection, as well as orientation and training of data collectors. Coordinate and assist data processing, including data transfer, entry, verification and cleaning.							
1.3	Site supervisor	D	4	500.00	7	100.00	14,000.00
450 USD Basic Salary + 50 USD other allowances (transport allowance, insurance, and other benefits). there are 4 site supervisors who will support the shelter construction by supporting project engineers and providing project participants on-the-job support. There are 181 shelters that are planned to build. Each site supervisor has to monitor and support approximately 45 shelter construction. considering the limited time for shelter construction and the coming winter, proper on-the-job support is crucial to the success of the project. The site Supervisor will also have the below responsibilities as well: - Supervise and support the construction site and beneficiaries -Support the project engineers in implementing the design and guidelines of the shelter - Coordination with stakeholders at the community level - Site selection in close coordination with local stakeholders - Project awareness is rising at the community level - Support beneficiary assessment and selection based on project selection criteria - Facilitating the distribution of cash to the intended eligible beneficiaries							
1.2	Project Coordinaotr-Paktika	D	1	1,000.00	9	100.00	9,000.00
950 USD Basic salary and +50 USD other staff allowances (transport allowance, insurance and other benefits).							
Support the National Project coordinator, and responsible for coordination in (monitoring, supervision of community mobilizers. monitoring project plans, coordinating resources, and monitoring budgets to ensure successful project milestones are met.							
1.1	National Emergency Coordinator	D	1	1,770.00	9	20.00	3,186.00
1500 USD Basic salary + 270 USD other staff allowances (transport allowance, insurance and other benefits).							
The national Emergency Coordinator will be based in Kabul and lead and support overall AHF proeject within the country. National Emergency Coordinator is responsible for ensuring the quality project management include timely project schedule, budget and details of a given task are well organized. he/she communicate with various departments to keep everyone on board about any changes to the project plan. In addition, he/she organize reporting, plan meetings and provide updates to Head of Humanitarian Coordinator.							
Section Total							83,545.04
2. Supplies, Commodities, Materials							
2.8	Basic Engineering Toolkits	D	2	250.00	1	100.00	500.00

	<p>Purchasing basic Engineering toolkits for Four Civil Engineers for Shelter Assessment and measurement. Each toolkit USD 250 x 2 pcs.</p> <p>The Toolkit include:</p> <p>Safety tools</p> <p>-Head Hat=\$ 1.5</p> <p>-Safety glasses= \$0.5</p> <p>-Construction Vest= \$3.5</p> <p>-Gloves = 1 dozen X \$6</p> <p>-Work pants= \$4</p> <p>-Protective Boots= \$16</p> <p>-Chalk line= \$ 160</p> <p>-Straight edge \$3</p> <p>-Spirit level \$6</p> <p>-Measure (electronic) \$ 44</p> <p>-hammer with handle \$4</p> <p>-Plumb Bob large size= 1.5</p>						
2.7	Printing Cost	D	1	1,912.50	1	100.00	1,912.50
	<p>Developing and printing of beneficiaries feedback mechanism, project banners, forms and other project related print and copy details as below:</p> <p>Banner (8 pcs x \$5 each = \$40) + IEC material (715 pcs x \$1 each = \$715) + Quality benchmark (715 pcs x \$0.5 each = \$357) + Printing charges \$800</p> <p>All Total cost USD 1912</p>						
2.6	Training on Earthquake Resistant Construction with low cost local available material for local mason	D	181	5.00	2	100.00	1,810.00
	<p>one person (possible household head or anyone who is responsible for construction works within the household) will receive the training on ERC with local low cost available material for 2 days. 5 dollars is budgeted for each sessions per person. The breakdown is as below:</p> <p>1. lunch 3.5 dollars</p> <p>2. Refreshment 1 dollar</p> <p>3. stationaries 0.5 dollar</p>						
2.5	DRR training for target beneficiareis	D	181	5.00	3	100.00	2,715.00
	<p>one person (possible household head or decision maker within the family) will receive the training on DRR for 3 days. 5 dollars is budgeted for each sessions per person. The breakdown is as below:</p> <p>1. lunch 3.5 dollars</p> <p>2. Refreshment 1 dollar</p> <p>3. stationaries 0.5 dollar</p>						
2.4	ToT for staffs (DRR and Building Back Better)	D	1	986.11	1	100.00	986.11
	<p>Project staffs, M&E, and support staffs receive 5 days of training on DRR and Building Back Better concepts. The project staff will cascade the training to the beneficiaries and support staff will consider the concepts of this training in providing support to the project staff.</p>						
2.3	Cash for winter clothing	D	181	74.00	1	100.00	13,394.00
	<p>the amount will be paid to beneficiaries to cover the winterization clothing costs.</p> <p>Each HH will receive USD 74 in single installment along with first installment for shelter construction as per cluster allocation for this assistance.</p>						
2.2	Cash for winerization package	D	181	200.00	1	100.00	36,200.00
	<p>This amount will be paid to the beneficiaries for purchasing winterization materials including wood, fuel and coal as needes.</p> <p>Each HH will receive USD 200 as per cluster allocation for this assistance in a single installment along first installment for shelter construction.</p>						
2.1	Cash for transitonal shelter	D	181	3,000.00	1	100.00	543,000.00

	This amount will be paid to beneficiaries on 3 installments (40%, 40% and 20%) for purchasing materials, labor costs and other costs associated with construction. each HH will receive USD 3000 first installment: USD 1200 second installment: USDS 1200 third installment: USD 600						
	Section Total						600,517.61
3. Equipment							
3.6	Camera	S	1	1,160.00	1	100.00	1,160.00
	The camera will remain in NAC Media and communication unit based in Kabul and will be used for all AHF project.						
3.5	Printer for project	S	1	600.00	1	100.00	600.00
	The project staff in Paktika office will use the printer to print out the participant's lists, and other necessary project documents						
3.4	Furniture	S	1	2,500.00	1	100.00	2,500.00
	The furniture cost include equipment for Paktika's new staffs (2 site engineers, 4 site supervisors, M&E officer) detailed as following: 1. Desk- USD 90- 6= 540 2. Chair- 80- 6 Pc total 480 3. Cabnet- 2 Pc @ 100=200 4. Others- (carpet, curtain waste baskets blast films for windows etc.) USD 1,280						
3.3	Phone for project staffs	S	8	60.00	1	100.00	480.00
	Phones for project staffs are used for communiation between project staffs and beneficiareis.						
3.2	tablet for project staff/ data collection	S	8	300.00	1	100.00	2,400.00
	Tablets are used directly in the project to collect the data such as beneficiary selection, site selection, monitoring report, and training data from field						
3.1	Laptop computer	S	6	1,400.00	1	100.00	8,400.00
	Purchasing of laptop computers for 2 Direct Project engineers and one for project coordinator and two for training officers and one for site supervisors office work, each USD 1,400 including antivirus and related software.						
	Section Total						15,540.00
4. Contractual Services							
4.2	Rental/ NAC Vehicle	D	2	700.00	8	100.00	11,200.00
	vehicles needed for project implementation in Barmal District and project monitoring. Cost includes driver cost + vehicles fuel and maintenance for 8 months. based on the need NAC Vehicles will also be used. Due to current female staff restrictions and having their mahram two vehicles budgeted.						
4.1	Service charges by financial service provider	D	1	592,594.00	1	2.00	11,851.88
	As per similar practice with other NAC projects FSP will charge 2% to the each fund transfer to the beneficiaries. NAC to transfer fund to the FSP account and then FSP to transfer to the beneficiaries. Budget Lines (2.1 + 2.2 + 2.3) = \$592594 Service charges 2% x \$592594 = \$11851.88						
	Section Total						23,051.88
5. Travel							
5.1	DSA Travel cost	D	20	20.00	7	100.00	2,800.00
	DSA for project staff and monitoring staff. Staff Travel cost & DSA (based on NAC's per-diem and accommodation policy) each staff is entitled of USD 20 for a full package, while it depends from location, time of stay distance etc... 20 projects staff x 20 USD per day x 7-month duration. Possible travelers will be National project coordinator and officer, sitesupervisor, project engineers, M&E officer and finance admin staff.						
	Section Total						2,800.00

6. Transfers and Grants to Counterparts

NA	NA	NA	0	0.00	0	0	0.00
	NA						
	Section Total						0.00

7. General Operating and Other Direct Costs

7.6	Paktika sub-office running cost	S	1	1,654.86	7	100.00	11,584.02
	700 USD Paktika office rent + \$75 maintenance + 100 USD Security + 320.36 USD Electricity and Generators running cost + 259.5 USD Gas and heating cost + Cleaning materials and other office supplies 200 USD.						
7.5	Paktia Regional office	s	1	2,000.00	6	8.00	960.00
	\$300 maintenance + 400 USD Security + 400 USD Electricity and Generators running cost + 300 USD Gas and heating cost + Cleaning materials and other office supplies 600 USD.						
7.4	Top up card and Internet cost	D	1	2,195.00	1	100.00	2,195.00
	<i>Purchasing of Top-up card for 14 project staff, USD 20 each staff for the purpose of communication and internet use. details as below:</i> 1. Project coordinator X 1 X \$20 X 9 months= \$ 180 2. Site supervisor X 4 X \$20 X 7 months= \$ 560 3. DRR trainer X 4 X \$20 X 4 months= \$ 320 4. Project Engineer X 2 X \$20 X 8 months= \$ 320 5. M&E X 1 X \$20 X 7 months= \$ 140 6. National Emergency coordinator X 1 X \$20 X 9 months= \$ 180 7. Head of Humanitarian Programs X 1 X \$20 X 9 months= \$ 180 8. Regional finance Officer X 1 X \$10 X 9 months= \$ 90 9. Regional HR Officer X 1 X \$10 X 9 months= \$ 90 10. Regional Security Officer X 1 X \$15 X 9 months= \$ 135 totally 14 staffs are fully charged for the top up card and 3 are charged on percentage. the total cost for top up and internet is \$2,355						
7.3	Bank Charges	s	1	50.00	9	100.00	450.00
	some minor hawala charges and monthly account maintenance.						
7.2	Kabul office Communication cost- internet	S	1	2,000.00	9	7.00	1,260.00
	Internet and communication cost of main office staff. 2000 subscription fee for satellite connection x 9 month x 7% share.						
7.1	Kabul office running cost	S	1	16,000.00	9	4.00	5,760.00
	4000 USD Rent + 500 USD Premises Maintenance + 1200 USD Security +2000 USD Electricity + 300 USD Water + 3750 Fuel for Generator + 700 Generator Maintenance + 400 USD Gas + 500 USD Other Premises cost (gardening, greening, anti-blast films, sewage well emptying, etc. this a separate account in NAC's quick book) + Printing and Stationery 400 USD + Cleaning materials and other office supplies 2250 USD						
	Section Total						22,209.02
SubTotal			994.00				747,663.55
Direct							682,170.49
Support							65,493.06
PSC Cost							
PSC Cost Percent							7.00
PSC Amount							52,336.45
Total Cost							800,000.00

Project Locations							
Location	Estimated percentage of budget for each location	Estimated number of beneficiaries for each location					Activity Name
		Men	Women	Boys	Girls	Total	
Paktika > Bermel	100.00000	0	0	0	0		ESNFI: Activity 1.1.1: Deploying and recruitment of project staff who wi... ESNFI: Activity 1.1.2: Conduct community consultation and vulnerability ... ESNFI: Activity 1.1.3: Tendering process or contracting the same FSP and... ESNFI: Activity 1.1.4: Finalize target locations: The target area is alr... ESNFI: Activity 1.1.5: Coordination and selection of distribution center... ESNFI: Activity 1.1.6: Household assessment and verification of benefici... ESNFI: Activity 1.1.7: Site preparing and rubble/debris cleaning Aft... ESNFI: Activity 1.1.8: Distribution of cash of a total USD 543,000 per 1... ESNFI: Activity 1.1.9: Provision of training on Disaster Risk Reduction ... ESNFI: Activity 1.1.10: Conducting Post Distribution Monitoring (PDM) sur... ESNFI: Activity 1.1.11: NAC will conduct market monitoring (at least thre... ESNFI: Activity 1.1.12: Developing quality benchmarks and AAP activities:... ESNFI: Activity 1.1.13: On-job masonry training to the skill and non-skil... ESNFI: Activity 1.1.14: Reporting to AHF and ESNFI based on the reporting... ESNFI: Activity 1.1.15: Biweekly reporting in Report hub

Documents	
Category Name	Document Description
Project Supporting Documents	Protection Cluster Endorsment.pdf
Project Supporting Documents	AAP WG Endorsement.pdf
Project Supporting Documents	FSP_AHF_Badakhshan_Framework Agreement.pdf
Project Supporting Documents	ESNFI Cluster Endorsement.pdf
Project Supporting Documents	ESNFI Clsuter Endorsement 2.pdf
Project Supporting Documents	RCCE Endorsement.pdf
Project Supporting Documents	HAG Endorsement.pdf
Project Supporting Documents	CVWG endorsement.pdf
Project Supporting Documents	PSEA endorsement.pdf
Project Supporting Documents	2022 (April) Extracts of NAC Salary Scale in USD for Senior National Staff.pdf
Project Supporting Documents	Staff share cost table_1.PDF
Grant Agreement	GrantAgreement_ESNFI_NAC_22621_HC signed.pdf