



Joint Programme Document and Fund Transfer Request

- Template -

Development Emergency Modality – Response to the Global Crisis on Food, Energy, Finance

Eligibility Check

Does the proposal address one or more of the following sectors affected by the global crisis? Select all relevant sectors.	<input checked="" type="checkbox"/> Food <input type="checkbox"/> Energy <input type="checkbox"/> Finance
What are the areas of intervention that will be implemented by this proposal? Select all relevant intervention areas.	<input checked="" type="checkbox"/> Data collection/analytics <input type="checkbox"/> Analysis and forecasting <input type="checkbox"/> Help devise comprehensive preventative package of response measures <input type="checkbox"/> Testing / catalysing new integrated policies, financing solutions, programmes
Is the proposal developed under the RC leadership to mobilize the UNCT to effectively and efficiency respond to the crisis?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does the proposal contribute to results in the UNSDCF?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the proposal building on and topping up an existing joint programme supported by the Joint SDG Fund?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(If yes, please follow the specific guidance as per communications from the Secretariat)</i>

Cover-page

MPTFO Project Reference Number	<i>(Leave blank, for automatic population in Atlas)</i>
Country	Liberia
Region	All the 15 counties
Joint programme title:	Rapid Food Security, Livelihoods, Nutrition and Markets Assessment in Liberia
Outcomes(s): <verbatim from CF>	1. OUTCOME 1: Basic Social Services -Improved rights-based, gender-sensitive quality life with inclusive, equitable access and utilization of essential social services

	2. OUTCOME 2: Sustainable Economic Development - Diversified and inclusive economic growth; sustainable agriculture, food security, job creation; and resilience to climate change and natural disasters.
Duration:	1 month
Anticipated start and end dates:	07/2022 to 08/2022 (for Top-ups, extensions to no later than 31 December 2022)
Short description	<i>Max 300 words</i> The proposed assessment aims to understand the impact of the economic/food prices shock on the food security, livelihoods and nutritional status of households and communities in Liberia. The survey will also help to facilitate early diversification of responses to forthcoming/expected food crisis and help to control acute malnutrition, morbidity and reduce mortality among children under the age of five years.
Resident Coordinator	Niels Scott, scott2@un.org
UN Joint Program RCO focal point	Ngonga Margaret Gulavic, margaret.gulavic@un.org, margaret.gulavic@un.org, Senior Development Coordination Officer, Strategic Planning & Resident Coordinator's Office Team Leader, +231 770 003 898.
PUNO Lead agency JP Focal point	Aliou Diongue, Aliou.diongue@un.org
Other PUNOs JP focal point	UNICEF, Laila Omar Gad, logad@unicef.org
	FAO, Mariatou Njie, mariatou.njie@fao.org
	WHO, Peter Lasuba Clement, clementp@who.int
Total budget:	\$250,000
Source of funds:	
• UN Joint SDG Fund	up to \$250,000 (\$400,000 for MCOs)
• WFP	
• UNICEF	
• FAO	
• WHO	
• Other sources	
SDG Targets directly addressed by the Joint Programme	Min 2 max 5 SDG targets SDG 2, Targets 2.1 and 2.2

	SDG 3, Targets 3.2
<u>Gender Marker</u>	<p>Select only one from the options below</p> <p><input type="checkbox"/> GEN3: Have gender equality/women empowerment as the primary or principal objective.</p> <p><input checked="" type="checkbox"/> GEN2: Make a significant contribution to gender equality/women empowerment.</p> <p><input type="checkbox"/> GEN1: Make a limited contribution to gender equality/women empowerment</p> <p><input type="checkbox"/> GEN0: Make no contribution to gender equality/women empowerment</p>

JOINT PROGRAM DESCRIPTION

Situation Analysis	Liberia has been severely affected by the COVID-19 pandemic, the Russia-Ukraine conflict, compounded by a 9.5% inflation rate due to the energy crisis (March 2022) that has led to increase in imported rice(70% is imported) the primary staple ; Increased price of palm oil by 4% ; 42% increase of gasoline- highest in the region and higher than the minimum wage for unskilled labourers in Liberia. This has severely impacted food security and nutrition nationwide necessitating urgent action to address the situation. Food insecurity and malnutrition in Liberia has been compounded by (i) widespread poverty and insecure livelihoods that create a cycle of low food availability and susceptibility to diseases, leading to vicious cycle of malnutrition; (ii)limited access to safe water and sanitation; (iii) shocks resulting from climate change that increase poverty and vulnerability to food insecurity and foodborne diseases; (iv) unsustainable livelihoods, low agricultural and livestock production and productivity and (v) inflation and price fluctuations that reduce access to food and negate any nutrition gains.
Programme Strategy	Assessment of the impact of the economic/food prices shock on the food security, livelihoods and nutritional status of households and communities, emphasis through primary data collection to address the information gaps on household food security including: food availability (farm/staple crops production, Livestock production, input costs); food consumption (food frequency and dietary diversity for children and women); household expenditure; access to food, health, water, sanitation and education services; household exposure and response to risk including coping strategies; assets and livelihoods (e.g. income/ livelihood sources, seasonality of food insecurity and employment including migration patterns and economic/access barriers encountered by households. The primary data collection will also include MUAC and oedema in children 6-59 months for screening of acute malnutrition. The primary data collection will also include production estimates of staple food crops and livestock. The RFSNA is designed to provide statistically representative information at the county level, as Liberia is administratively divided into 15 counties, plus Monrovia City, and 154 districts. In line with support to food safety surveillance, capacity for detection and monitoring of foodborne diseases and food contamination as well as the response and management of food safety emergencies will be enhanced.
Governance and implementation arrangements	This survey intends to be a model of collaboration and coordination between the food security, agriculture, and nutrition stakeholders. Under the RC's leadership, the survey will improve the coherence, and coordination amongst the UN agencies including providing a robust evidence base for policy action risk mitigation and intervention planning. as One UN. The survey will strengthen the strategic partnership with GoL, as the Ministry of Agriculture, the Ministry of Health, and other counterparts will be part of the entire process in the conduct of the assessment from the methodology design to the implementation, including the reporting.
Legal context	This section refers to cooperation or assistance agreements form the legal basis for the relationships between the Government and each of the UN organizations participating in this joint programme. For example: the Basic Cooperation Agreement for UNICEF; Standard Basic Assistance Agreement for UNDP, which also applies to UNFPA; the Basic Agreement for WFP; the Basic Agreement for FAO as well as the Country Programme Action Plan(s) where they exist; and other applicable agreements for other participating UN organizations. For the Funds and Programmes, these are standing cooperation arrangements. For the specialized Agencies, these should be the text that is normally used in their programme/project documents or any other applicable legal instruments. The text specific to each participating UN organization should be cleared by the respective UN organization. xxx

Indicate the title and date of the agreement between each Participating UN Organization (PUNO) and the government in the following format:

United Nations in Liberia

Agreement: United Nations Sustainable Development Cooperation Framework (2020 - 2024)

Signed: August 2019

Agency name: WFP

Agreement title: Basic Agreement between the Government of Liberia and WFP

Agreement date: April 2012

Agency name: UNICEF

Agreement title: Basic Cooperation Agreement signed between the Government of Liberia and UNICEF

Agreement date: July 2001

Agency name: FAO

Agreement title: Basic Agreement between FAO and the GoL

Agreement date: TBC

Agency name: WHO

Agreement title: The Country Cooperation Strategy

Agreement date: 2022-2026

Workplan Template

Outcome 1		Assessed short and medium-term effects of the economic/food prices shock on the food security and nutritional status of households and communities.										
Output	Target/s	List of activities	Time frame <i>Customize as relevant</i>				PLANNED BUDGET				PUNO/s involved	Implementing partner/s involved
			Jul1	Jul2	Aug1	Aug2	Overall budget description	Joint SDG Fund (USD)	PUNO Contributions (USD)	Total Cost (USD)		
Output 1.1 Design and Planning documents (including TORs, workplan, and Analysis Plan) are timely finalized		Drafting the TOR					This section covers the cost related to the survey's planning, including the preparation of TORs, workplan, Data collection and Analysis Plans, logistics arrangements, etc.	10,000	0	10,000	WFP UNICEF FAO WHO	GoL: MoA MoH MoGCSP NDMA MIA LISGIS NGOs
		Consultation with partners incl. GOL, UN, donors, NGOs, CBOs, WFP RB /HQ										
		Planning and preparation incl. definition of roles and responsibilities; MOUs; logistics & Data collection plans										
		Review of secondary data										
		Development of Analysis Plans										
Output 1.2 Survey tools/equipment		Development of survey (including food					These costs will cover the development of	45,000	0	45,000	WFP UNICEF FAO	GoL: MoA MoH

are timely prepared and tested for the data collection		safety surveillance) tools					survey equipment, including the smartphones/mobile devices, the server and other IT equipment.				WHO	MoGCSP NDMA MIA LISGIS NGOs
		Mobilization and setting of Smartphones										
		Development and Field testing of tools										
Output 1.3 Food security, Agriculture and nutrition data are timely collected and analysed		Recruitment and training of enumerators					This section involves the costs related to the field data collection, including the recruitment and training of enumerators, the data collection, cleaning, and processing, as well as the analysis.	174,000	0	174,000	WFP UNICEF FAO WHO	GoL: MoA MoH MoGCSP NDMA MIA LISGIS NGOs
		Primary data collection (field work)										
		Data cleaning and processing										
		Primary data analysis										
Output 1.4 The survey report is finalized, and the results disseminated		Mapping					This section refers to the report finalization, including the organization of workshops for results dissemination	21,000	0	21,000	WFP UNICEF FAO WHO	GoL: MoA MoH MoGCSP NDMA MIA LISGIS NGOs
		Report writing										

Monitoring, accountability, financial management, and public disclosure

Standard text – do not change

Reporting on the Joint SDG Fund will be results-oriented, and evidence based. The Convening/Lead Agent will develop a simple final narrative report and submit it to the Joint SDG Fund Secretariat, through the Resident Coordinator no later than two (2) months after the operational closure of the programme activities.

The Resident Coordinator will be required to monitor the implementation of the joint programme, with the involvement of Joint SDG Fund Secretariat to which it must submit data and information when requested. Additional insights (such as policy papers, value for money analysis, case studies, infographics, blogs) might need to be provided, per request of the Joint SDG Fund Secretariat.

PUNOs will be required to include information on complementary funding received from other sources (both UN cost sharing, and external sources of funding) for the activities supported by the Fund, including in-kind contributions and/or South-South Cooperation initiatives, in the reporting.

PUNOs at Headquarters level shall provide the Administrative Agent with the following statements and reports prepared in accordance with its accounting and reporting procedures, consolidate the financial reports, as follows:

- Annual financial reports as of 31st December each year with respect to the funds disbursed to it from the Joint SDG Fund Account, to be provided no later than four months after the end of the applicable reporting period; and
- A final financial report, after the completion of the activities financed by the Joint SDG Fund and including the final year of the activities, to be provided no later than 30 April of the year following the operational closing of the project activities.

The Project will be using a pass-through fund management modality where UNDP Multi-Partner Trust Fund Office will act as the Administrative Agent. The programmatic UN entity of the Facility shall assume full programmatic and financial accountability for the funds disbursed to it by the Administrative Agent of the Joint SDG Fund (Multi-Partner Trust Fund Office). Such funds will be administered by each UN Agency, Fund, and Project in accordance with its own regulations, rules, directives and procedures. The entity shall establish a separate ledger account for the receipt and administration of the funds disbursed to it by the Administrative Agent. Indirect costs of the Participating Organizations recovered through project support costs will be 7%. All other costs incurred by each PUNO in carrying out the activities for which it is responsible under the Fund will be recovered as direct costs. Procedures on financial transfers, extensions, financial and operational closure, and related administrative issues are stipulated in the Operational Guidance of the Joint SDG Fund. PUNOs and partners must comply with Joint SDG Fund brand guidelines, which includes information on donor visibility requirements.

Risk Management

See further instruction below (delete the instructions before finalizing the ProDoc)

Risks	Risk Level:	Likelihood:	Impact:	Mitigating measures	Responsible Org./Person
Contextual risks					
Potential disruption caused by outbreak of communicable diseases such as COVID-19, Ebola Virus Disease, diarrhoea, etc.	Medium	Possible	Major	Monitor the situation at national level and keep abreast of any evolution. Implementation of Health Monitoring Strategy	WHO
Unstable Security situation in the country due to unrest, agitation by political parties ahead of the 2023 elections limiting accessibility to target groups and intervention areas	Medium	Possible	Major	Monitor the situation with the support of UNDSS at national level and keep abreast of national and sub-national political developments and early warning. Monitor early warning and implement Security Monitoring Strategy.	UNDSS
Programmatic risks					
Inadequate resources to support the implementation of capacity strengthening activities	Medium	Possible	Essential	Strengthen advocacy and resource mobilization towards donors	UNCT
Full participation of all stakeholders	Medium	Unlikely	Essential	Reinforce the coordination mechanisms, governance structure and enhance the communication	UNCT
Institutional risks					
Fiduciary risks					

Budget per UNSDG Categories

UNSDG BUDGET CATEGORIES	WFP		UNICEF		FAO		WHO	
	Joint SDG Fund (USD)	WFP Contribution (USD)	Joint SDG Fund (USD)	UNICEF Contribution (USD)	Joint SDG Fund (USD)	FAO Contribution (USD)	Joint SDG Fund (USD)	WHO Contribution (USD)
1. Staff and other personnel	28,230		28,097		28,097		28,097	
2. Supplies, Commodities, Materials	3,163		3,148		3,148		3,148	
3. Equipment, Vehicles, and Furniture (including Depreciation)	18,769		18,681		18,681		18,681	
4. Contractual services	5,398		5,372		5,372		5,372	
5. Travel	375		373		373		373	
6. Transfers and Grants to Counterparts	2,000		1,990		1,990		1,990	
7. General Operating and other Direct Costs	750		750		750		750	
Total Direct Costs	58,685		58,411		58,411		58,411	
8. Indirect Support Costs (Max. 7%)	3,815		4,089		4,089		4,089	
TOTAL Costs	62,500	0	62,500	0	62,500	0	62,500	0


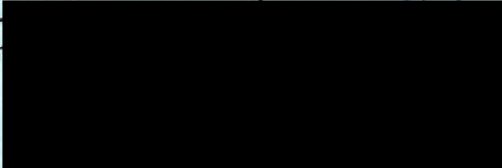

Signature of Joint Programme document and Fund Transfer Request as per UNSDG budget categories.

I hereby confirm that the funds requested are in accordance with the approved Work Plan & Joint Programme Document. * I also certify that the copy transmitted to the MPTF Office is a true copy of the original which is secured by the RC Office. I have received documentation from Participating Organizations demonstrating Committed amounts where applicable. I also confirm that the PUNOs' indirect cost does not exceed 7%.

RESIDENT COORDINATOR
SIGNATURE

Name: Niels Scott
Date and Signature

05/09/22

WFP Representative SIGNATURE	Aliou Diongue, WFP Country Director: Date and Signature 
UNICEF Representative SIGNATURE	Laila Omar Gad, UNICEF Representative: Date and Signature 
FAO Representative SIGNATURE	Mariatou Njie, FAO Representative: Date and Signature 
WHO Representative SIGNATURE	Peter Lasuba Clement, WHO Representative: Date and Signature 