



**Women's Peace and Humanitarian Fund  
WPHF**

**ME Function Cover page**

|  |   |   |   |              |  |                                   |  |  |   |  |
|--|---|---|---|--------------|--|-----------------------------------|--|--|---|--|
| <p><b>Project Title:</b> ME function of the Women's Peace and Humanitarian Fund for Haiti</p>  | <p><b>PUNO:</b> UN Women Haiti</p>  |   |   |              |  |                                   |  |  |   |  |
| <p><b>Project Contact:</b><br/>Name: Mause-Darline Francois<br/>Entity: UN Women Haiti<br/>Title: Project Manager – Women, Peace &amp; Humanitarian Funds technical focal point<br/>Email: <a href="mailto:mause.francois@unwomen.org">mause.francois@unwomen.org</a></p>  | <p><b>Implementing Partner(s):</b></p> <table border="1" data-bbox="852 667 1341 1140"> <tr> <td>1. Groupe d'Appui au Developpement du Sud (GADES)</td> </tr> <tr> <td>2. Défenseurs Plus + Fondation Zanmi Timoun, Rèl Fanm (<i>Co-implementing Partners</i>)</td> </tr> <tr> <td>3. MOFKA/AID</td> </tr> <tr> <td>4. Centre Communautaire Perpetuel Secours de Jérémie</td> </tr> <tr> <td>5. Marijan organisation féministe</td> </tr> <tr> <td>6. Association des Parents de Personnes Handicapées du Sud (APPHS)</td> </tr> <tr> <td>7. Organisation pour le Developpement des Femmes pour la Renaissance et le Bien-Etre d'Haiti (ODFREBH)</td> </tr> <tr> <td>8. Réseau Associatif national Pour l'Intégration des Personnes handicapées (RANIPH-Sud)</td> </tr> <tr> <td>9. Réseau Sud pour la Défense des Droits Humains (RSDDH)</td> </tr> </table> <p><b>Country:</b> Haiti</p> <p><b>Total Project Cost:</b><br/>503,709 USD</p> <p><b>Proposed Project Start Date:</b> 1st July 2022<br/><b>Proposed Project End Date:</b> 1st September 2023<br/><b>Total duration (in months):</b> 14 months</p> | 1. Groupe d'Appui au Developpement du Sud (GADES) | 2. Défenseurs Plus + Fondation Zanmi Timoun, Rèl Fanm ( <i>Co-implementing Partners</i> ) | 3. MOFKA/AID | 4. Centre Communautaire Perpetuel Secours de Jérémie | 5. Marijan organisation féministe | 6. Association des Parents de Personnes Handicapées du Sud (APPHS) | 7. Organisation pour le Developpement des Femmes pour la Renaissance et le Bien-Etre d'Haiti (ODFREBH) | 8. Réseau Associatif national Pour l'Intégration des Personnes handicapées (RANIPH-Sud) | 9. Réseau Sud pour la Défense des Droits Humains (RSDDH) |
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| <p><b>WPHF's Outcomes the project is contributing to:</b></p> <p>Outcome Area 5: Protection of women and girls</p>   |   |   |   |              |  |                                   |  |  |   |  |
| <p><b>WPHF's Outcome indicators the project will be reporting on:</b></p> <p>5.1. Number and percentage of CSOs, reporting better influence and power in their fight against sexual and gender-based violence</p> <p>5.2. Degree of use of social accountability mechanisms by civil society to monitor and engage efforts to end SGBV</p> <p>5.3. Number of local women's organizations, CSOs or social movements coordinating their efforts to end SGBV.</p> |   |   |   |              |  |                                   |  |  |   |  |



**Project description:**

The overall goal of the WPHF's theory of change is to contribute to peaceful and gender equal societies. In response to the earthquake of 21 August 2021 in Haiti, WPHF seeks to strengthen women's participation and leadership in planning and responding to humanitarian crises, **protecting women and girls affected by the earthquake to combat sexual and gender-based violence**, and the socio-economic recovery of women and girls in line with the WPS agenda.

**Managing Arrangements**

**AA Functions**

As the Administrative Agent of the fund, MPTF Office is responsible for the receipt of donor contributions and transfers funds to PUNOS on the basis of the signed Memorandum of Understanding between each PUNO and the MPTF Office.

On behalf of the Participating UN Organizations the MPTF Office as the AA of the fund will:

• disburse funds to each of the PUNO in accordance with instructions from the Steering Committee. The AA will normally process each disbursement within three (3) to five (5) business days after having received instructions from the Fund Secretariat with the relevant Submission forms and Project document signed by all participants concerned;

• update narrative reports and financial statements (Annual and Final), based on submissions provided to the AA by PUNOs and provide consolidated progress reports to the donors and the Fund Secretariat;

• coordinate with the operational and financial closure of the project in the MPTF Office system once the completion is notified by the PUNO (accompanied by the final narrative report, the final certified financial statement and the balance refund);

• disburse funds to any PUNO for any costs extension that the Fund Secretariat may decide in accordance with the fund rules and regulations.

**Role of the ME**

UN Women, as the Management Entity for Civil Society Organizations, will assume full programmatic and financial accountability for the funds disbursed to them by the Administrative Agent. Such funds will be administered by UN Women in accordance with its own regulations, rules, directives and procedures.

UN Women will provide the Administrative Agent and the Global technical Secretariat with:

- a) Annual narrative progress reports, to be provided within a maximum of three months of the end of the calendar year (by 31 March).
- b) A final narrative report at the end of the project's activities, to be provided within a maximum of three months of the end of the year (by 31 March). The final report provides a summary of the results and achievements compared with the Fund's aims and objectives.

UN Women will also provide the AA with the following financial statements and reports prepared in accordance with the accounting and reporting procedures applicable to the concerned

(a) Annual financial report as of 31 December with respect to the funds disbursed to it from the Fund Account no later than four (4) months (30 April) after the end of the calendar year;

(b) Certified final financial statements and final financial reports after the completion of the activities in the approved programmatic document, including the final year of the activities in the approved programmatic document to be provided no later than five (5) months (31 May) after the end of the calendar year in which the financial closure of the activities in the approved programmatic document occurs

In its role as the UN Management Entity, UN Women will ensure monitoring, evaluation and audits of the project in line with its rules and regulations and with the provisions comprised in the Project Cooperation Agreement signed between UN Women and the CSO. It will also provide technical support and capacity building to the CSO to facilitate the achievement of results.

**Role of partner CSO**



The CSO will be responsible for quality, results oriented and timely implementation of the project. Any change in the project activities must be done in close consultation with and after approval from the Management Entity. The CSO provides UN Women quarterly narrative and financial reports, using UN Women's reporting templates. The CSO will also provide annual and final narrative reports, no later than two months after the end of the calendar year (by 28 February).

The CSO will ensure full participation in the initiatives launched by the Management Entity or the Global Secretariat, linked to monitoring, evaluation, knowledge management and/or communications.

CSOs will inform UN Women of any public activity related to the project at least two weeks in advance.

**Public Disclosure**

The Fund Secretariat and Administrative Agent will ensure that operations of the fund are publicly disclosed on the Administrative Agent's website (<http://mptf.undp.org>).

| PUNO and Implementing Partner(s) |   |
|----------------------------------|---|
| Name of PUNO <sup>1</sup>        | UN Women Haiti  |
| Name of PUNO Representative      | Marie Goretti Nduwayo   |
| Title:                           | UN Women Representative   |
| Signature                        |  |
| Date & Seal                      |  |



**Budget per UNDG category**

| UNDG Categories                         | 2022             | Total            |
|---|------------------|------------------|
| 6. Transfers and Grants to Counterparts | \$470,756        | \$470,756        |
| <b>Sub total</b>                        | <b>\$470,756</b> | <b>\$470,756</b> |
| 8. Indirect Support Costs*              | \$32,953         | \$32,953         |
| <b>TOTAL</b>                            | <b>\$503,709</b> | <b>\$503,709</b> |

\*The rate shall not exceed 7% of the total of categories 1-7. Note that PUNO/Implementing Partner -incurred direct project implementation costs should be charged to the relevant budget line, according to the PUNO/Implementing Partner's regulations, rules and procedures

Annexes:  
CSO prodocs

<sup>1</sup> In the case of a CSO submitting a proposal, the PUNO is the Management Entity