



## **Detailed Proposal Form 2021**

## Detailed Proposal (DP) Form

## Part 1. Project Details

1. Applicant information	2. Recipient	3. Institution
Organization Name: <b>UN Women – Cambodia</b>	<input type="checkbox"/> Current T/PCC <input type="checkbox"/> Potential T/PCC <input checked="" type="checkbox"/> United Nations organization (UN Women)	<input checked="" type="checkbox"/> Military <input type="checkbox"/> Police <input type="checkbox"/> UN Organisation <input type="checkbox"/> Other (to specify)
4. Contact person/s		
First and Last Name: Malinda Kosal  Job Title / Rank / Position: Deputy Director-General, NPMEC  Email address: Malinda.k117@gmail.com  Telephone number: +85512895487	First and Last Name: Phirun Ra  Job Title / Rank / Position: Chief of Military Police office, Department of Peacekeeping, NPMEC  Email address: Phirun.ra2017@gmail.com  Telephone number: +16175150926 (Preferred) +85512332866	First and Last Name: Sophea Khun  Job Title / Rank / Position: Programme Analyst, UN Women Cambodia  Email address: sophea.khun@unwomen.org  Telephone number: +855 78 971 725
5. Financing modality	6. Project timeline	7. Budget
<input checked="" type="checkbox"/> Barrier assessment <input type="checkbox"/> Project funding  <b>Gender Strong Unit premium</b> <input type="checkbox"/> Military Insert no. of units <input type="checkbox"/> Police Insert no. of units	Project start date: 1 July 2022  Project end date: 30 September 2023  Duration (months/years): 15 months	National currency: Approximately KHR 990,944,109.30  USD: 247,736.03
8. Implementing partners		
Organization: <b>National Center for Peacekeeping Force, Mine, and ERW Clearance (NPMEC)</b> #71, St 112, Sangkat Tuek L'ak1 Toul Kok district, Phnom Penh, Cambodia  Point of Contact: First and last name: Phirun Ra	Organization: Centre for Peace and Conflict Studies (CPCS) – A proposed organization; to be confirmed after the partnership selection process through a competitive process in line with UN Women's standard rules and regulations.  Point of Contact: First and last name: Dr. Emma Leslie	Organization:  Point of Contact: First and last name:  Job Title / Position / Rank:  Email address:



Job Title / Rank / Position: Staff Officer, NPMEC Email address: <a href="mailto:Phirun.ra2017@gmail.com">Phirun.ra2017@gmail.com</a> Telephone number: +16175150926	Job Title / Rank / Position: Executive Director Email address: emmacambodia@gmail.com Telephone number: +85512764097	Telephone number:
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**9. Harmonized Approach to Cash Transfers (HACT), and Human Rights Due Diligence Policy (HRDDP) requirements**

☐ Agree to the HACT requirements  
☐ Agree to the HRDDP requirements

**10. Elsie Initiative Fund Results Framework**

**Please mark 'P' for primary and 'S' for secondary.**

**Outcome (primary and secondary).** Click on the drop-down box 'Choose an item', to select 'P' or 'S'.

P 1. Expanded country specific knowledge of barriers to deployment of women peacekeepers to United Nations peace operations;  
 Choose an item. 2. Increased meaningful deployment of uniform women peacekeepers to United Nations peace operations;  
 Choose an item. 3. Increased pool of uniform women eligible to deploy as United Nations peacekeepers;  
 Choose an item. 4. Improved working conditions for uniformed women peacekeepers in United Nations peace operations.

**Indicator (primary and secondary).** Click on the drop-down box 'Choose an item', to select 'P' or 'S'.

P 1. Increase in the percentage of deployed uniformed women peacekeepers in United Nations peace operations;  
 S 2. Increase in the annual rate of change in the percentage of deployed uniformed women in United Nations peace operations;  
 Choose an item. 3. Increase in the ratio of women to men senior military and police officers (rank equivalent to Major or above) in United Nations peace operations;  
 Choose an item. 4. Increase in the percentage of military and police units in United Nations peace operations that are gender-strong.

**11. Accountability, transparency and reporting of the Participating United Nations Organization (PUNO)**

**Participating United Nations Organizations** who are the main funding beneficiary will assume full programmatic and financial accountability for the funds disbursed to them by the Administrative Agent. Such funds will be administered by each PUNO in accordance with its own regulations, rules, directives and procedures. Each PUNO shall establish a separate ledger account for the receipt and administration of the funds disbursed to it by the Administrative Agent from the Fund's account. This separate ledger account shall be administered by each PUNO in accordance with its own regulations, rules, directives and procedures, including those relating to interest. The separate ledger account shall be subject exclusively to the internal and external auditing procedures laid down in the financial regulations, rules, directives and procedures applicable to the PUNO.

☒ Please check the box to acknowledge

**Fund Recipient:****UN Women**

Signatory Name: Sarah Knibbs

Position: Officer-in-Charge, UN Women Regional Office for Asia and the Pacific

Signature: 

Date:

**12. Authorization**

First and last name: His Excellency Sokhonn PRAK

Position / Rank: Deputy Prime Minister and Minister of Foreign Affairs and International Cooperation and Chairman of National Coordination Committee

Signature: 

Date and

☒ Please check this box to agree to a summary of the DP to be published on the EIF website**Part 2. Project Summary.** To be completed as indicated for each funding modality.

<b>1. PROJECT TITLE</b> (maximum 150 characters)	To be completed for all funding modality applications: project funding, barrier assessment proposal and GSU premium. <b>MOWIP Barrier Assessment for Royal Cambodian Armed Forces (RCAF) - Women perspectives and participation in Peace Operations</b>																																							
<b>2. PERSONNEL CONTRIBUTED TO UN PEACE OPERATIONS</b>  Please complete Annex A – deployment plans for the next three years	<p>To be completed for all funding modality applications: project funding, barrier assessment proposal and GSU premium.</p> <table border="1"><thead><tr><th rowspan="2">Current deployment</th><th colspan="4">As of 26 March 2022</th></tr><tr><th>M</th><th>W</th><th>%W</th><th>Total</th></tr></thead><tbody><tr><td>Military observers</td><td>6</td><td>2</td><td>25</td><td>8</td></tr><tr><td>Staff officers</td><td>15</td><td>4</td><td>21</td><td>19</td></tr><tr><td>Troops</td><td>693</td><td>95</td><td>12</td><td>788</td></tr><tr><td>Individual police officers</td><td></td><td></td><td></td><td></td></tr><tr><td>Formed police unit</td><td></td><td></td><td></td><td></td></tr><tr><td><b>Total MIL</b></td><td><b>714</b></td><td><b>101</b></td><td><b>12</b></td><td><b>815</b></td></tr></tbody></table> <p>M= men W= women %W= percent of women</p>	Current deployment	As of 26 March 2022				M	W	%W	Total	Military observers	6	2	25	8	Staff officers	15	4	21	19	Troops	693	95	12	788	Individual police officers					Formed police unit					<b>Total MIL</b>	<b>714</b>	<b>101</b>	<b>12</b>	<b>815</b>
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	Source: UN Department of Peace Keeping Operation Database available at <a href="https://peacekeeping.un.org/en/troop-and-police-contributors">https://peacekeeping.un.org/en/troop-and-police-contributors</a>
<b>3. PROJECT SUMMARY: DESCRIPTION AND OBJECTIVES</b> (maximum 1,500 characters)	<p>To be completed for all funding modality applications: project funding, barrier assessment proposal and GSU premium.</p> <p>Since the first UN deployment to Sudan in 2006, RCAF has made considerable progress in peacekeeping with presence in multiple UN peacekeeping missions across the globe. In recognition of meaningful contribution of women and in support of the UN Security Council resolution 2242, the Royal Government of Cambodia (RGC) has been supporting the effort to increase female peacekeepers and respectfully so, Cambodia is now ranked 2nd in ASEAN in terms of women contribution to UN peace operations. In 2021, which marks 15<sup>th</sup> year in peacekeeping, Cambodia has deployed 105 women amongst the 787 personnel. Nevertheless, there is improvement opportunity to ensure that RCAF will meet the UN target for 2028, which is 25%+ women military observers and staff officers and 15%+ women serving in military contingents.</p> <p>The Measuring Opportunities for Women in Peace Operations (MOWIP) assessment for the Royal Cambodian Armed Forces (RCAF) examines the capacity of RCAF through the ten issue areas in support of its current effort to increase women's participation in UN peace operations. Through this framework, the project seeks to further understand and address specific barriers in the ten issue areas with the aim to increase meaningful participation of women in UN operations. It will quantitatively and qualitatively analyze the issue areas using data from the three collection methods namely fact-finding form (FFF), key decision-maker interviews, and minimum of 380 surveys will be conducted (50% M and 50% F). The MOWIP will be conducted on the Royal Cambodian Army and the data collection will be conducted by the independent research institution, the Centre for Peace and Conflict Studies (CPCS) in close collaboration with Cornell University GSS Lab to further understand the barriers for women in peacekeeping in the context of the Royal Cambodian Armed Forces (RCAF). UN Women Cambodia and the National Center for Peacekeeping Force (NPMEC) will work closely with the independent research institution to provide logistic and administrative support to ensure successful collection of data.</p>
<b>4. BARRIER ASSESSMENT</b>  Please complete Annex B – barrier assessment information	<p>To be completed for project funding applications, and strongly recommended to support a GSU premium application.</p> <p>Has a barrier assessment on the deployment of uniformed women in United Nations peace operations been conducted?</p> <p><input type="checkbox"/> Yes – please complete Annex B</p> <p><input checked="" type="checkbox"/> No – seeking funding to conduct a barrier assessment</p>



	<p><b>Where</b> requesting barrier assessment funding, please check the box to agree for the EIF to use barrier assessment data to compile an anonymized overview report. This is a requirement for the Fund.</p> <p><input checked="" type="checkbox"/> <b>Yes</b></p> <p><b>Methodology</b> to be used: MOWIP, DCAF with implementing partnership model B</p>
<p><b>5. SECURITY INSTITUTION PERSONNEL DATA</b></p>	<p>To be completed for all funding modality applications: project funding, barrier assessment proposal and GSU premium.</p> <p>Information on the number and / or percentage of women and men in a Security Institution is required to be completed in the tables at Annex C.</p>
<p><b>6. PROJECT RATIONALE AND IMPLEMENTING STRATEGY</b> (maximum 2,000 characters)</p>	<p>To be completed for all funding modality applications: project funding, barrier assessment proposal and GSU premium.</p> <p>From once a host of UN Peacekeeping operation (UNTAC) in the 1990s to an actively engaged TCC, Cambodia has demonstrated its unwavering commitment and devotion in global peace and stability. What differentiates Cambodia from many other TCCs is the unique contribution in demining, engineering, and military police, which are critical support roles for peacekeepers and humanitarian agencies alike to carry out their missions and support the humanitarian, reconstruction, and development efforts in the host nation. In recent years, RGC has been a strong advocate of gender equality and as such has encouraged and promoted gender equality in institutions including RCAF.</p> <p>Recognizing the positive impacts of women in peacekeeping including improved operations and performance and better access to population, women has been deployed to military contingents as well as staff officer and military observer positions. In a contingent setting, RCAF has deployed female personnel to both field and headquarter leadership positions of various ranks such as deminer, team site leader, logistic officer, liaison officer, and DCO. This manifested RCAF and RGC's commitment to achieve gender parity set forth by the UN.</p> <p>As the UN peace operations become more demanding, complex, and multi-dimensional, there is a growing need to better equip RCAF personnel not only physically and mentally but also socially and economically. The high risks and harsh environment in the mission combined with cultural and social perspectives on women embedded in Cambodian society are adversaries to women personnel recruitment, deployment, and retention.</p> <p>In close collaboration with NPMEC and RCAF, UN Women Cambodia will be the fund recipient and will support the implementation of this research project following the DCAF-Cornell University's MOWIP partnership model B. UN Women will conduct a competitive selection process for the research institution. (NPMEC preferred institution is the CPCS). In close consultation with NPMEC, UN Women will also facilitate the coordination and collaboration between the selected research institution/CPCS, and Cornell University GSS Lab. The selected research institution will undertake a major data collection effort using the 3 data collection tools outlined in MOWIP framework to identify and analyze a comprehensive set of issue areas that could be improved within RCAF. The details for the role and responsibility of CPCS and its coordination with Cornell University GSS Lab will be outlined in the detailed technical and</p>



financial proposal of CPCS during the partnership selection facilitated by UN Women once the project is approved.

The project will be guided by the Project Management Steering Committee, which will include the representative of the Ministry of Defence, CPCS, NPMEC, RCAF and UN Women. The Project Management Steering Committee will facilitate the effective and efficient collaboration between the participating organizations, and to provide the overall guidance and direction to the work to ensure a successful implementation, monitoring progress of the MOWIP as detailed by the MOWIP methodology. More specifically the role of the Project Management Steering Committee includes the following:

- Provide strategic advice for implementation of the initiative
- Discuss emerging issues and challenges related to MOWIP barrier assessment
- Monitor progress towards the MOWIP assessment according to the agreed work plans and timeline
- Review, discuss and comment on the findings of the MOWIP barrier assessment
- Address any project management concerns

In close collaboration with NPMEC and RCAF, UN Women Cambodia will be the Project Manager overseeing the delivery and day-to-day implementation of the project, including the procurement of services and selection of an independent research institution, and ensure the delivery of key results as per agreed timeline and milestones. It will also facilitate the coordination with the government and key stakeholders and provide support for the meeting of the Project Management Steering Committee. In this connection, UN Women support will include dedicated national coordination analyst to facilitate the collaboration of participating organizations and support the Project Management Steering committee in the monitoring and reporting of progress of the MOWIP assessment.

The Project Management Steering Committee will also present and validate the findings through workshops to share information on the identified barriers and ways forward. This project will be coordinated by UN Women with the firm support from the Director-General of NPMEC and Chairman of the National Coordination Committee.

The Director-General of NPMEC and the Chair of the National Coordination committee would then seek to use the MOWIP recommendations to guide policy formulation and future reforms to address any identified barriers to women meaningful participation under guidance of the Project Management Steering Committee

7.	<b>PROJECT LOGICAL FRAMEWORK, WORKPLAN, MONITORING AND EVALUATION AND RISK MANAGEMENT</b> To be completed for project funding applications only.						
Barrier (Issue)	Objective (Solution)	Activity	Output & Target	Indicator / /baseline/means of verification	Responsible	Date completed	Risks/level (low, medium, high)/response
			<b>Output:</b>   <b>Target:</b>	<b>Indicator:</b>  <b>Baseline data:</b>  <b>Means of verification:</b>			<b>Risk:</b>  <b>Level:</b>  <b>Mitigation:</b>
			<b>Output:</b>   <b>Target:</b>	<b>Indicator:</b>  <b>Baseline data:</b>  <b>Means of verification:</b>			<b>Risk:</b>  <b>Level:</b>  <b>Mitigation:</b>
			<b>Output:</b>   <b>Target:</b>	<b>Indicator:</b>  <b>Baseline data:</b>  <b>Means of verification:</b>			<b>Risk:</b>  <b>Level:</b>  <b>Mitigation:</b>



			<b>Output:</b>  <b>Target:</b>	<b>Indicator:</b>  <b>Baseline data:</b>  <b>Means of verification:</b>			<b>Risk:</b>  <b>Level: \$</b>  <b>Mitigation:</b>
			<b>Output:</b>  <b>Target:</b>	<b>Indicator:</b>  <b>Baseline data:</b>  <b>Means of verification:</b>			<b>Risk:</b>  <b>Level:</b>  <b>Mitigation:</b>
			<b>Output:</b>  <b>Target:</b>	<b>Indicator:</b>  <b>Baseline data:</b>  <b>Means of verification:</b>			<b>Risk:</b>  <b>Level:</b>  <b>Mitigation:</b>

<p><b>8. INNOVATION</b> (maximum 1,500 characters)</p> <p>To be completed for project funding and GSU premium applications only.</p>	
<p><b>9. SUSTAINABILITY</b> (maximum 1,500 characters)</p> <p>To be completed for all funding modality applications: project funding, barrier assessment proposal and GSU premium.</p>	<p>With the support posture from RCAF and RGC's leadership, and ownership of NPMEC, Ministry of Defence and relevant government partners are committed to ensure that the outcomes of the assessment and its recommendations will become part of a whole-of-institution approach, wherever applicable and financially sound, can be implemented with high degree of sustainability.</p> <p>A cross-department working group will be formed at NPMEC, with approval and authorization from the Director-General of NPMEC and Chairman of the National Coordination Committee, to oversee the implementation of the outcomes of the assessment and its recommendations. This working group will consist of some members from the original MOWIP assessment team and new members from relevant departments within NPMEC, each with direct report to the department head and various gender committees that span across national institutions such as Ministry of Defense, Ministry of Foreign Affairs and International Cooperation, and RCAF High Command. The new members will be identified prior to the validation workshop and be invited to join the validation workshop so they can contribute to the development of recommendations and can develop ownership of the MOWIP assessment, its findings and recommendations).</p> <p>As deemed appropriate, the working group will submit proposals, through chain of command, to incorporate the recommendations into the overarching recruitment and retention strategy as well as training programs for women in peacekeeping. Furthermore, NPMEC will work with civilian counterparts such as the Ministry of Women Affairs to promote gender equality, raise awareness, and address women's needs in all phases of peacekeeping mission. Awareness campaign will be launched to educate personnel at all levels, especially those in operational level, to mitigate against culture or beliefs that discourage women from participating in peace support operations.</p> <p>For specific outcomes and recommendations that require additional financial support, the working group will seek such support from the next round of programming of Elsie Initiative Fund to ensure that effective recommendations come to fruition and enduring.</p>
<p><b>10. DETAILED BUDGET</b></p>	<p>A detailed budget is attached at annex F and has been prepared in close collaboration with the NMPEC and the CPCS.</p> <p>Cornell University GSS lab, with NPCS support, will process and analyse the survey data - no costs have been included for this component.</p>



Given that UN Women does not have a fully delegated country office in Cambodia, the proposal therefore includes the budget of **US\$62,239** which is necessary for UN Women Cambodia programme presence office to cover the project management costs. This will help ensure the effective management and implementation of the project and the country-level support for coordination with NPMEC, Ministry of Defence and relevant government partners to ensure ownership of the process. It also includes a necessary cost for monitoring of the MOWIP assessment conducted by the selected research institution to ensure that it operates independently but also meets the deliverables and milestone targets set in the prodoc.

#### 11. GOOD PRACTICE – MOWIP CONDUCT

Based on the following observations and lessons learned from previous MOWIPs, the project will incorporate the following:

- Ensure the data collection process, including the questions and methodology, is human rights and gender sensitive.
- Ensure that the researchers and enumerators are mixed gender to enable researchers to interview women and that they are trained on the questionnaires and how to ask questions.
- Ensure that researchers and enumerators are always deployed in teams of at least two to avoid prejudice and intimidation, misunderstandings and misinterpretations of respondent responses and behaviours.

The project will ensure the safety of the researchers during the MOWIP through the following:

- Support close coordination between CPCS key relevant Ministries and government agencies to obtain current information on the security situation in the regions/locations the survey team is to visit prior to their departure
- Identify bases to be visited for data collection and classify as low, medium or high risk, and develop corresponding stakeholder engagement protocol for each level of risk. Consider surveying stakeholders in high-risk locations by telephone/online.

Ensure that the researchers/enumerators have been trained on evaluation and safety protocol and that safety and withdrawal of researchers/enumerators is viable where a situation becomes unsafe

## List of Annexes

- A. Deployment Planning for United Nations Peace Operations
- B. Barrier Assessment Information
- C. Security Institution Personnel Data
- D. DCAF Barrier Assessment Plan Timeline – DCAF MOWIP Toolbox Template 4 - <https://www.dcaf.ch/mowip>
- E. EIF Flexible Project Funding Budget Template - <https://elsiefund.org/resources/elsie-initiative-fund-documents/> (MS Excel)
- F. DCAF Budget Template MOWIP Implementation – DCAF MOWIP Toolbox Template 15 - <https://www.dcaf.ch/mowip> (MS Excel)



## **Annex A: Deployment Planning for United Nations Peace Operations.**

To be completed for all funding modality applications: Project funding, Barrier Assessment proposal and GSU premium.

The UN Department of Peace Operations (DPO) - Office of Military Affairs (OMA) and Police Division (PD) - has the authority to select and deploy T/PCC personnel to UN peace operations.

The following factors will determine whether an Elsie-funded project can achieve the outcome, as set out in the Terms of Reference of the Elsie Fund, of “increased meaningful deployment of uniformed women peacekeepers to United Nations missions”:

1. **A T/PCC’s** ability to deploy trained female and male personnel with the required skillsets in the timeframe stipulated in the project proposal and to address challenges related to performance and sustainability when it increases the number of Formed Police Units and/or military contingents it is deploying.
2. **DPO’s** processes, criteria and available infrastructure for deployment of military and police personnel, including but not limited to:
  - a) actual and future needs for military and police personnel, taking into consideration any UN field missions projected to close or downsize;
  - b) the obligation to ensure geographical representation of TCCs and PCCs in the military and police components of UN field missions;
  - c) the obligation to respect the pledges made by TCCs and PCCs in the framework of the United Nations Peacekeeping Capability Readiness System (PCRS);
  - d) the availability in the UN field mission(s) of the requisite logistics, welfare and medical facilities for women.

In addition to the above, any provision of training or other assistance by DPO to TCCs and PCCs that is outlined in a project proposal, will be contingent upon the availability of relevant DPO personnel and financial resources unless EIF or other partners can mobilize requisite resources in a timely manner to enable the planning for and creation of additional capacities to address the scale and scope of activities envisaged in the project proposal(s).

### Annex A: Deployment Planning for United Nations Peace Operations.

	Current deployment 31 Jan 2022(current year)				Planned deployment 2022				Planned deployment 2023				Planned deployment 2024			
Personnel	M	W	%W	T	M	W	%W	T	M	W	%W	T	M	W	%W	T
Military observers	16	4	20	20	15	5	25	20	14	6	30	20	13	7	35	20
Staff officers	6	2	25	8	5	3	37.5	8	4	4	50	8	4	4	50	8
Military unit/s	661	98	12.9	759	645	114	15	759	630	129	17	759	607	152	20	759
Individual police officers																
Formed police unit/s																
Total	683	104	13.2	787	665	122	15.5	787	648	139	17.6	787	624	163	20.7	787



## **Annex B: Barrier Assessment Information**

To be completed for project funding and barrier assessment applications; the conduct of a barrier assessment is strongly recommended to support a GSU premium application.

<b>BARRIER ASSESSMENT</b>	<p><b>Please provide details on the barrier assessment.</b></p> <p><b>Title</b> (maximum 150 characters): MOWIP Barrier Assessment for Royal Cambodian Armed Forces (RCAF) - Women perspectives and participation in Peace Operations</p> <p><b>Date:</b> March 2022</p> <p><b>Type of security institution assessed:</b></p> <p><input type="checkbox"/> Gendarmerie</p> <p><input checked="" type="checkbox"/> Military</p> <p><input type="checkbox"/> Police</p> <p><input type="checkbox"/> Other _____</p> <p><b>Methodology</b> (maximum 1,500 characters) NPMEC will implement this project using the implementing partnership model B of MOWIP framework, which will involve our national research partner (Centre for Peace and Conflicts Study) for data collection and Cornell University GSS Lab for data analysis. This project will undertake a major data collection effort using the 3 data collection tools outlined in MOWIP framework to identify and analyze a comprehensive set of issue areas that need to be addressed within RCAF. If required, NPMEC working group will seek approval and authorization from high-level authorities including the Ministry of Defense and Ministry of Foreign Affairs and International Cooperation for the planning and execution of MOWIP methodology. The project aims to provide a comprehensive set of issue areas that could be improved within RCAF, identify specific barriers and strategies to address them to ensure RCAF will meet the UN expectations by 2028.</p> <p><b>Summary of the results and recommendations from the barrier assessment</b> (maximum 5,000 characters):</p>
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### **Annex C: Security Institution Personnel Data**

To be completed for all funding modality applications: project funding, barrier assessment proposal and GSU premium.

#### **Military**

##### **By rank**

Rank	Men	Women	%Women	Total
Officers				
Colonel		91	2.77	
LTC.		343	5.45	
Major		517	5.5	
Other Ranks				
Capt		783	6.68	
Lieutenant		1821	21.9	
Soldier-CWO		3600	70.91	
Total		7155		

##### **By corps or category**

	Men	Women	%Women	Total
Combat		429	6	
Combat support		1073	15	
Combat service support		1574	22	
Total		3076		



## Police

### **By rank**

Rank	Men	Women	%Women	Total
<b>Total</b>				

### **Annex D: DCAF Barrier Assessment Plan Timeline – DCAF MOWIP Toolbox Template 4**

Please download the 'Barrier Assessment Plan Timeline' template from the DCAF MOWIP Toolbox (English or French) at <https://www.dcaf.ch/mowip>, complete and submit with the signed detailed proposal.

### **Annex E: EIF Flexible Project Funding Budget Template (MS Excel)**

Please download the 'EIF Flexible Project Funding Budget Template' which is in MS Excel format (English or French) at <https://elsiefund.org/resources/elsie-initiative-fund-documents>, complete and submit with the signed detailed proposal. Please do not make changes to the 'UNDG Summary' tab or the 'Lists' tab. These are protected worksheets and are automatically populated as the budget template is completed.


For detailed instructions on how to use and complete the Budget Template (MS Excel), please download the 'EIF Budget Template Explainer' (English or French) at <https://elsiefund.org/resources/elsie-initiative-fund-documents>.

### **Annex F: DCAF Budget Template MOWIP Implementation – DCAF MOWIP Toolbox Template 15 (MS Excel)**

Please download the 'DCAF Budget Template MOWIP Implementation' template which is in MS Excel format (English or French) from the DCAF MOWIP Toolbox at <https://www.dcaf.ch/mowip> and complete the third tab 'Budget template MOWIP EIF'. Please do not make changes to the 'UNDG Summary' tab or the 'Lists' tab. These are protected worksheets and are automatically populated as the budget template is completed.

For detailed instructions on how to use and complete the DCAF MOWIP Template (MS Excel), please download the 'EIF Budget Template Explainer' (English or French) at <https://elsiefund.org/resources/elsie-initiative-fund-documents>.

# Budget Template MOWIP EIF Implementation

Exchange Rate	4,000.00											
Project Title:												
Project Period:	1 July 2022 - 30 Sep 2023											
I/PPC:												
Activity	Item	UNDG Category	Unit	Qty	# of units	Unit Price in National Currency	Total Item Price National Currency	Activity Subtotal National Currency	USD Total Item Price (1 USD = 4000 KHR)	Activity Subtotal in USD	Observations	
Activity 1: Project Management Costs	Lead Researcher Fees	1. Staff and other personnel cost	EA	1	5	KHR 10,000,000.00	KHR 50,000,000.00		\$12,500.00			
	Project Coordinator Costs	1. Staff and other personnel cost	EA	1	1	KHR 28,000,000.00	KHR 28,000,000.00		\$7,000.00			
	Honoraria for assessment Team	1. Staff and other personnel cost	EA	1	1	KHR 10,000,000.00	KHR 10,000,000.00		\$2,500.00			
	Project Coordinator Costs	7. General Operating and other Direct Costs	EA	1	1	KHR 8,000,000.00	KHR 8,000,000.00		\$2,000.00			
								KHR 96,000,000.00		\$24,000.00		
Activity 2A: Planning Phase Preparation of workshop for the team to develop assessment plan)	Venue Hire	4. Contractual Services	EA	1	3	KHR 3,000,000.00	KHR 9,000,000.00		\$2,250.00			
	Transportation	5. Travel	EA	3	20	KHR 200,000.00	KHR 12,000,000.00		\$3,000.00			
	Catering	4. Contractual Services	EA	3	20	KHR 140,000.00	KHR 8,400,000.00		\$2,100.00			
	Stationary	2. Supplies, Commodities, Materials	EA	3	20	KHR 20,000.00	KHR 1,200,000.00		\$300.00			
								KHR 0.00	\$0.00			
								KHR 30,600,000.00		\$7,650.00		
Activity 2B: Planning Phase authorization Process	Transportation	5. Travel	EA	1	1	KHR 1,600,000.00	KHR 1,600,000.00		\$400.00		To attend high level meetings	
	Ethical Clearance Fees	7. General Operating and other Direct Costs	EA	1	1	KHR 2,000,000.00	KHR 2,000,000.00		\$500.00			
			EA				KHR 0.00		\$0.00			
								KHR 3,600,000.00		\$900.00		
Activity 3A: Enumerator training and survey preparation and localization Workshop	Translation of standard survey	4. Contractual Services	EA	1	15	KHR 1,000,000.00	KHR 15,000,000.00		\$3,750.00			
	Venue Hire	4. Contractual Services	EA	1	1	KHR 3,000,000.00	KHR 3,000,000.00		\$750.00			
	Local Transportation	5. Travel	EA	1	15	KHR 200,000.00	KHR 3,000,000.00		\$750.00			
	Catering	4. Contractual Services	EA	1	15	KHR 140,000.00	KHR 2,100,000.00		\$525.00			
	Stationary and material for workshop	2. Supplies, Commodities, Materials	EA	1	15	KHR 73,333.00	KHR 1,099,995.00		\$275.00			
	Facilitation fees	1. Staff and other personnel cost	EA	1	20	KHR 400,000.00	KHR 8,000,000.00		\$2,000.00			
							KHR 0.00		\$0.00			
								KHR 32,199,995.00		\$8,050.00		
Activity 3B: Enumerator training and survey preparation and localization Workshop (1-2 days) at Survey (1-2 days) and Localization (1 day)	Venue Hire	4. Contractual Services	EA	2	1	KHR 3,000,000.00	KHR 6,000,000.00		\$1,500.00			
	Local Transportation	5. Travel	EA	2	15	KHR 200,000.00	KHR 6,000,000.00		\$1,500.00			
	Catering	4. Contractual Services	EA	2	15	KHR 140,000.00	KHR 4,200,000.00		\$1,050.00			
	Stationary	2. Supplies, Commodities, Materials	EA	1	15	KHR 73,333.00	KHR 1,099,995.00		\$275.00			
	Facilitation Fees	1. Staff and other personnel cost	EA	2	20	KHR 400,000.00	KHR 16,000,000.00		\$4,000.00			
	Survey License	3. Equipment, Vehicles and Furniture	EA	1	1	KHR 3,200,000.00	KHR 3,200,000.00		\$800.00		iSurvey or Qualtrics	
	Payment for enumerators for pilot day	1. Staff and other personnel cost	EA	1	15	KHR 400,000.00	KHR 6,000,000.00		\$1,500.00		If not part of assessment team staff	
								KHR 0.00	\$0.00			
								KHR 42,499,995.00		\$10,625.00		



Activity 4A: Data Collection Fact Finding Form	Costs of completing the FFF	7. General Operating and other Direct Costs	EA	5	2	KHR 1,000,000.00	KHR 10,000,000.00		\$2,500.00	If not covered in project management costs
			EA				KHR 0.00		\$0.00	
			EA				KHR 0.00		\$0.00	
								KHR 10,000,000.00	\$2,500.00	
Activity 4B: Data Collection Survey Implementation	Material for survey	3. Equipment, Vehicles and Furniture	EA	15	1	KHR 2,000,000.00	KHR 30,000,000.00		\$7,500.00	Tablets with internet access
	Local Transportation	5. Travel	EA	14	15	KHR 200,000.00	KHR 42,000,000.00		\$10,500.00	
	Transportation across country	5. Travel	EA	14	2	KHR 1,200,000.00	KHR 33,600,000.00		\$8,400.00	
	Meals (DSA)	5. Travel	EA	14	15	KHR 136,000.00	KHR 28,560,000.00		\$7,140.00	
	Accommodations	5. Travel	EA	14	15	KHR 200,000.00	KHR 42,000,000.00		\$10,500.00	
	Collation for participants in interviews	5. Travel	EA	114	1	KHR 40,000.00	KHR 4,560,000.00		\$1,140.00	e.g. Snack, drink, as relevant
	Payment for enumerators	1. Staff and other personnel cost	EA	14	15	KHR 400,000.00	KHR 84,000,000.00		\$21,000.00	If not part of assessment team staff
	Communication device or package for assessment team	3. Equipment, Vehicles and Furniture	EA	14	20	KHR 8,000.00	KHR 2,240,000.00		\$560.00	e.g. Phone or Data Credit /For Coordination with assessment team
			EA				KHR 0.00		\$0.00	
								KHR 266,960,000.00	\$66,740.00	
Activity 4C: Data Collection Interviews	Material to record Interview	3. Equipment, Vehicles and Furniture	EA	2	2	KHR 1,000,000.00	KHR 4,000,000.00		\$1,000.00	Dictaphones or other recording device
	Local Transportation	5. Travel	EA	10	3	KHR 200,000.00	KHR 6,000,000.00		\$1,500.00	
	Meals (DSA)	5. Travel	EA	10	3	KHR 200,000.00	KHR 6,000,000.00		\$1,500.00	
	Collation for participants in interviews	5. Travel	EA	30	1	KHR 40,000.00	KHR 1,200,000.00		\$300.00	e.g. Snack, drink, as relevant
	Payment to Interviewers	1. Staff and other personnel cost	EA	10	1	KHR 4,000,000.00	KHR 40,000,000.00		\$10,000.00	If not part of assessment team staff
	Equipment and tools for transcription	3. Equipment, Vehicles and Furniture	EA	3	1	KHR 3,000,000.00	KHR 9,000,000.00		\$2,250.00	laptop, voice transcription apps etc.
								KHR 66,200,000.00	\$16,550.00	
Activity 5: Data Analysis and Report Writing	Research Assistance	1. Staff and other personnel cost	EA				KHR 0.00		\$0.00	
	Statistical Software	3. Equipment, Vehicles and Furniture	EA				KHR 0.00		\$0.00	
			EA				KHR 0.00		\$0.00	
								KHR 0.00	\$0.00	

Activity 6: Validation process Can include 1/2 day or longer oral report 2-day or longer validation workshop	Venue Hire	4. Contractual Services	EA	3	1	KHR 6,000,000.00	KHR 18,000,000.00		\$4,500.00	
	Transportation	5. Travel	EA	1	25	KHR 400,000.00	KHR 10,000,000.00		\$2,500.00	(if participants coming from outside the capital)
	Accommodation	5. Travel	EA	2	25	KHR 200,000.00	KHR 10,000,000.00		\$2,500.00	(if participants coming from outside the capital)
	Local Transportation	5. Travel	EA	3	50	KHR 200,000.00	KHR 30,000,000.00		\$7,500.00	
	Catering	4. Contractual Services	EA	2	75	KHR 140,000.00	KHR 21,000,000.00		\$5,250.00	
	Stationery and materials for workshop	2. Supplies, Commodities, Materials	EA	1	75	KHR 28,000.00	KHR 2,100,000.00		\$525.00	
	Facilitation fees	1. Staff and other personnel cost	EA	1	1	KHR 2,000,000.00	KHR 2,000,000.00		\$500.00	
	Report proofreading	1. Staff and other personnel cost	EA	3	1	KHR 2,000,000.00	KHR 6,000,000.00		\$1,500.00	
	Report layout	4. Contractual Services	EA	1	1	KHR 2,000,000.00	KHR 2,000,000.00		\$500.00	
	Report printing	4. Contractual Services	EA	100	1	KHR 80,000.00	KHR 8,000,000.00		\$2,000.00	
	Interpretation (if necessary)	4. Contractual Services	EA	3	1	KHR 2,000,000.00	KHR 6,000,000.00		\$1,500.00	
	Translation of report (if necessary)	4. Contractual Services	EA	200	1	KHR 20,000.00	KHR 4,000,000.00		\$1,000.00	
							KHR 0.00		\$0.00	
							KHR 119,100,000.00		\$29,775.00	
COVID-19 protective measures	COVID-19 test kits and PPE	2. Supplies, Commodities, Materials	EA	1	1	KHR 10,000,000.00	KHR 10,000,000.00		\$2,500.00	
							KHR 0.00		\$0.00	
							KHR 0.00		\$0.00	
							KHR 0.00		\$0.00	
							KHR 0.00		\$0.00	
							KHR 0.00		\$0.00	
							KHR 10,000,000.00		\$2,500.00	
N Women Cambodia Project management cost	National Programme Analyst -100%	1. Staff and other personnel cost	EA	1	1	KHR 152,856,000.00	KHR 152,856,000.00		\$38,214.00	
	National Programme Assistant -50%	1. Staff and other personnel cost	EA	1	1	KHR 48,900,000.00	KHR 48,900,000.00		\$12,225.00	
	One laptop for project	3. Equipment, Vehicles and Furniture	EA	1	1	KHR 7,200,000.00	KHR 7,200,000.00		\$1,800.00	
	General Operations and other direct costs	7. General Operating and other Direct Costs	EA	1	1	KHR 40,000,000.00	KHR 40,000,000.00		\$10,000.00	
							KHR 248,956,000.00		\$62,239.00	
Programme indirect support cost 7%	Indirect Support Cost 7%	8. Indirect Support Cost	EA	1	1	KHR 64,828,119.30	KHR 64,828,119.30		\$16,207.03	
							KHR 64,828,119.30		\$16,207.03	
Grand total							KHR 990,944,109.30	KHR 990,944,109.30	\$247,736.03	\$247,736.03



UNDG Categories	Total	% Budget
1. Staff and other personnel cost	\$ 112,939.00	45.59
2. Supplies, Commodities, Materials	\$ 3,875.00	1.56
3. Equipment, Vehicles and Furniture	\$ 13,910.00	5.61
4. Contractual Services	\$ 26,675.00	10.77
5. Travel	\$ 59,130.00	23.87
6. Transfers and Grants to Counterparts	\$ -	0.00
7. General Operating and other Direct Costs	\$ 15,000.00	6.05
8. Indirect Support Cost	\$ 16,207.03	6.54
	<b>\$ 247,736.03</b>	<b>100.00</b>