

STANDARD ADMINISTRATIVE ARRANGEMENT
FOR THE GENERATION UNLIMITED TRUST FUND
USING PASS-THROUGH FUND MANAGEMENT

**Standard Administrative Arrangement
between
The Government of the Netherlands
and
United Nations Development Programme**

WHEREAS, the Executive Director of the United Nations Children's Fund ("UNICEF") launched Generation Unlimited, a global, multi-sector initiative supported by over 40 heads of state, international agencies, private sector corporations, young leaders, civil society organizations and philanthropies partners that empowers young people to become productive and engaged members of society by connecting secondary-age education and training to employment and entrepreneurship;

WHEREAS, under the Terms of Reference ("TOR") of the Generation Unlimited Trust Fund ("Trust Fund") dated 02 December 2019, as may be amended from time to time, a copy of which is attached hereto as ANNEX A, the United Nations Development Programme ("UNDP"), through its Multi-Partner Trust Fund Office ("MPTF Office") will serve as the Trust Fund Administrative Agent, responsible for the administration of the Trust Fund starting from December 2019 to December 2030 ("End Date");

WHEREAS, under the Memorandum of Understanding between UNICEF and UNDP regarding the Management of the Generation Unlimited Trust Fund (the "Trust Fund MOU") which entered into effect on 13 December 2019, attached hereto as ANNEX B, UNICEF and UNDP, have agreed on the terms and conditions under which UNDP through the MPTF Office will serve as the Trust Fund Administrative Agent;

WHEREAS, relevant Non-UN Organizations ("NUNO") may participate in the Trust Fund in accordance with the standard Financing Agreement concluded between UNDP and the NUNO as annexed to this Standard Administrative Arrangement;

WHEREAS, UNICEF, UNDP and other UN Organizations may also participate in the Trust Fund as Recipient UN Organizations signing the standard Recipient UN Organization Memorandum of Understanding as annexed to this Standard Administrative Arrangement;

WHEREAS, the Recipient UN Organizations and NUNOs (together, the "Recipient Organizations") have agreed to receive funds through the Trust Fund and carry out programmatic activities in accordance with the TOR and the relevant agreements;

WHEREAS, the Administrative Agent has established a separate ledger account (the "Fund Account") under its financial regulations and rules for the receipt and administration of the funds received from donors who wish to provide financial support to the Trust Fund;

WHEREAS, the Government of the Netherlands, represented by the Minister for Foreign Trade and Development Cooperation (hereinafter referred to as the "Donor")

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wishes to provide financial support to the Trust Fund on the basis of the TOR and wishes to do so through the Administrative Agent; and

WHEREAS, this Standard Administrative Arrangement between the Donor and the Administrative Agent stipulates the terms and conditions of the financial support to the Trust Fund, and is not considered an international treaty and is not enforceable under international law;

NOW, THEREFORE, the Administrative Agent and the Donor (hereinafter referred to collectively as the "Participants") hereby have come to the following arrangement:

Section I
Disbursement of Funds to the Administrative Agent
and the Fund Account

1. Subject to annual parliamentary appropriation the Donor makes a contribution of **USD 11.235.954 (Eleven Million Two Hundred Thirty-Five Thousand, Nine Hundred Fifty-Four United States Dollars) (USD 5.617.977 earmarked and USD 5.617.977 un-earmarked)** and such further amounts (hereinafter referred to as the "Contribution") to support the Trust Fund. The Contribution will enable the Recipient Organizations to support the Trust Fund in accordance with the TOR, as may be amended from time to time. The Donor authorizes the Administrative Agent to use the Contribution for the purposes of the Trust Fund and in accordance with this Standard Administrative Arrangement (hereinafter referred to as "Arrangement"). The Donor acknowledges that the Contribution will be co-mingled with other contributions to the Fund Account and that it will not be separately identified or administered.

2. The Administrative Agent will accept contributions to the Trust Fund un-earmarked and also contributions earmarked for particular Fund Outcome, Countries or the secretariat of Generation Unlimited (the "Global Team") in accordance with earmarking requirements of the Donor.

3. The Donor will deposit the Contribution by wire transfer, in accordance with the schedule of payments set out in ANNEX E to this Arrangement, in convertible currencies of unrestricted use, to the following account:

For payment in USD:

Name of Account:	UNDP Multi-Donor Trust Fund Office (USD) Account
Account Number:	36349626
Name of Bank:	Citibank, N.A.
Address of Bank:	111 Wall Street New York, New York 10043
SWIFT Code:	CITIUS33

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ABA: 021000089
Reference: GEN U Fund Account

4. When making a transfer to the Administrative Agent, the Donor will notify the Administrative Agent's Treasury Operations of the following: (a) the amount transferred, (b) the value date of the transfer; and (c) that the transfer is from the Donor in respect of the Trust Fund pursuant to this Arrangement; and (d) any earmarking requirements of the Donor with regard to the amount transferred. The Administrative Agent will promptly acknowledge receipt of funds in writing indicating the amount received in United States dollars and the date of receipt of the Contribution.

5. All financial accounts and statements related to the Contribution will be expressed in United States dollars.

5. The United States dollar value of a Contribution payment, if made in a currency other than United States dollars, will be determined by applying the United Nations operational rate of exchange in effect on the date of receipt of the Contribution. The Administrative Agent will not absorb gains or losses on currency exchanges. Such amounts will increase or decrease the funds available for disbursements to Recipient Organizations.

6. The Fund Account will be administered by the Administrative Agent in accordance with the regulations, rules, policies and procedures applicable to it, including those relating to interest.

7. The Administrative Agent will be entitled to allocate an administrative fee of one percent (1%) of the Contribution by the Donor, to cover the Administrative Agent's costs of performing the Administrative Agent's functions.

8. The Global Executive Committee of Generation Unlimited ("ExCom") may request the Administrative Agent, to perform additional tasks in support of the Trust Fund not related to the Administrative Agent functions detailed in Section I, paragraph 2 of the Trust Fund MOU and subject to the availability of funds. In this case, costs for such tasks will be decided in advance and with the approval of the ExCom be charged to the Trust Fund as direct costs.

9. The Administrative Agent will be entitled to charge to the Fund Account a direct cost charge in an amount(s) consistent with then-current undg guidance to cover the cost of continuing to render Administrative Agent functions if and when the ExCom agrees to extend the Trust Fund beyond the End Date with no further contribution(s) to the Trust Fund.

Section II
Disbursement of Funds to the Recipient Organizations
and a Separate Ledger Account

1. The Administrative Agent will make disbursements from the Fund Account in accordance with instructions from the ExCom, in line with the approved programmatic document signed by the Recipient Organization. The disbursements to the Recipient Organizations will consist of direct and indirect costs as set out in the programme budget.
2. Each Recipient Organization will establish a separate ledger account under its financial regulations and rules for the receipt and administration of the funds disbursed to it from the Fund Account. Each Recipient Organization assumes full programmatic and financial accountability for the funds disbursed to them by the Administrative Agent. That separate ledger account will be administered by each Recipient Organization in accordance with its own regulations, rules, policies and procedures, including those relating to interest.¹
3. Where the balance in the Fund Account on the date of a scheduled disbursement is insufficient to make that disbursement, the Administrative Agent will consult with the Global Team and make a disbursement, if any, in accordance with the ExCom's decisions.
4. The Donor reserves the right to discontinue future deposits of its Contribution further to Annex E if there is: (i) failure to fulfil any obligations under this Arrangement, including those related to Section IX; (ii) if there are substantial revisions of the TOR; or (iii) if there are credible allegations of improper use of the funds in accordance with Section VIII of this Arrangement; provided however that before doing so, the Administrative Agent, the ExCom and the Donor will consult with a view to promptly resolving the matter.

Section III **Activities of the Recipient Organization**

Implementation of Programmatic Activities

1. The implementation of the programmatic activities which the Donor assists in financing under this Arrangement will be the responsibility of the Recipient Organizations and will be carried out by each Recipient Organization in accordance with its own applicable regulations, rules, policies and procedures including those relating to procurement as well as the selection and assessment of implementing partners. Accordingly, personnel will be engaged and administered, equipment, supplies and services purchased, and contracts entered into in accordance with the provisions of such regulations, rules, policies and procedures. The Donor will not be responsible or liable for the activities of the Recipient Organizations or the Administrative Agent as a result of this Arrangement.
2. The Recipient Organizations will carry out the activities for which they are responsible in line with the budget contained in the approved programmatic document. Any

¹ Where the Administrative Agent is also a Recipient Organization, it will need to open its own separate ledger account and transfer funds from the Fund Account to its separate ledger account.



modifications to the scope of the approved programmatic document, including as to its nature, content, sequencing or the duration thereof by the concerned Recipient Organization(s), will be subject to the approval of the ExCom. The Recipient Organization will promptly notify the Administrative Agent through the Global Team of any change in the budget as set out in the approved programmatic document.

3. Indirect costs of the Recipient Organizations recovered through programme support costs will be seven percent (7%). All other costs incurred by each Recipient Organization in carrying out the activities for which it is responsible under the approved programmatic document will be recovered as direct costs.

4. The Recipient Organizations will commence and continue to carry out the programme activities only upon receipt of the funds disbursed by the Administrative Agent as instructed by the ExCom.

5. The Recipient Organizations will not make any commitments above the budgeted amounts in the approved programmatic document.

6. If unforeseen expenditures arise, the ExCom will submit, through the Administrative Agent, a supplementary budget to the Donor showing the further financing that will be necessary. If no such further financing is available, the activities to be carried out under the approved programmatic document may be reduced or, if necessary, terminated by the Recipient Organizations.

7. As an exceptional measure, particularly during the start-up phase of the Trust Fund, subject to conformity with their financial regulations, rules and policies, Recipient Organizations may elect to start implementation of programme activities in advance of receipt of initial or subsequent transfers from the Fund Account by using their own resources. Such advance activities will be undertaken in agreement with the ExCom on the basis of funds it has allocated or approved for implementation by the particular Recipient Organization following receipt by the Administrative Agent of signed Administrative Arrangements from donors contributing to the Fund. Recipient Organizations will be solely responsible for decisions to initiate such advance activities or other activities outside the parameters set forth above.

8. Each Recipient Organization will establish appropriate programmatic safeguard measures in the design and implementation of its programme activities, thereby promoting the shared values, norms and standards of the United Nations system. These measures may include, as applicable, the respect of international conventions on the environment, on children's rights, and internationally agreed core labour standards.

Special Provisions regarding Financing of Terrorism

9. Consistent with UN Security Council Resolutions relating to terrorism, including UN Security Council Resolution 1373 (2001) and 1267 (1999) and related resolutions, the Participants are firmly committed to the international fight against terrorism, and in

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particular, against the financing of terrorism. Similarly, the Participants and the Recipient Organizations recognize their obligation to comply with any applicable sanctions imposed by the UN Security Council. Each of the Recipient Organizations will use all reasonable efforts to ensure that the funds transferred to it in accordance with the relevant agreement are not used to provide support or assistance to individuals or entities associated with terrorism as designated by any UN Security Council sanctions regime. If, during the term of this Arrangement, a Participant determines there are credible allegations that funds transferred in accordance with this Arrangement have been used to provide support or assistance to individuals or entities associated with terrorism as designated by any UN Security Council sanctions regime, it will as soon as it becomes aware of it inform the ExCom, the Administrative Agent and the Donor and, in consultation with the other donors to the Trust Fund as appropriate, determine an appropriate response.

Section IV **Equipment and Supplies**

Ownership of equipment and supplies procured, and intellectual property rights associated with works produced, using funds transferred to the Recipient Organization under the relevant agreement, will be determined in accordance with the regulations, rules, policies and procedures applicable to such Recipient Organization, including any agreement with the relevant Host Government, if applicable.

Section V **Reporting**

1. The Administrative Agent will provide the Donor and the Global Team with the following statements and reports, based on submissions provided to the Administrative Agent by each Recipient Organization, prepared in accordance with the accounting and reporting procedures applicable to it as set forth in the Trust Fund MOU:

- (a) Statements of donor commitments, deposits and transfers to Recipient Organizations and other financial information, available in real time directly from the publicly accessible MPTF Office GATEWAY (<http://mptf.undp.org>);
- (b) Annual consolidated financial report on activities implemented under the Trust Fund as of 31 December for each calendar year or part thereof during which the Administrative Agent operates the Trust Fund, to be provided no later than five months (31 May) after the end of the calendar year to which it relates; and
- (c) Final consolidated financial report, based on certified final financial statements and final financial reports received from Recipient Organizations after the completion of the activities in the approved programmatic documents, including the final year of the activities in the

approved programmatic documents, to be provided no later than five (5) months (31 May) after the end of the calendar year in which the financial closing of the Trust Fund occurs.

2. The Global Team will provide the Donor with the following narrative reports, based on submissions received from each Recipient Organization for each calendar year, prepared in accordance with the reporting procedures applicable to it as set forth in the TOR:

- (a) Annual consolidated narrative progress reports, to be provided no later than five months (31 May) after the end of the calendar year to which it relates; and
- (b) Final consolidated narrative report, after the completion of the activities in the approved programmatic documents, including the final year of the activities in the approved programmatic documents, to be provided no later than six months (30 June) after the end of the calendar year in which the operational closure of the Fund occurs. The final consolidated narrative report will contain a summary of the results and achievements compared to the goals and objectives of the Trust Fund;

3. Annual and final reporting will be results-oriented and evidence based. Annual and final narrative reports will compare actual results with expected results at the output and outcome level, and explain the reasons for over or underachievement. The final narrative report will also contain an analysis of how the outputs and outcomes have contributed to the overall impact of the Trust Fund. The financial reports will provide information on the use of financial resources against the outputs and outcomes in the agreed upon results framework.

4. The Administrative Agent will also provide the Donor and the Global Team with the following reports on its activities as Administrative Agent:

- (a) Certified annual financial statement ("Source and Use of Funds" as defined by UNDG guidelines) to be provided no later than five months (31 May) after the end of the calendar year; and
- (b) Certified final financial statement ("Source and Use of Funds") to be provided no later than five months (31 May) after the end of the calendar year in which the financial closing of the Trust Fund occurs.

5. Consolidated reports and related documents will be posted on the website of the Administrative Agent (<http://mptf.undp.org>) and Trust Fund website (<http://generationunlimited.org>).

Section VI

Monitoring and Evaluation

Monitoring

1. Monitoring of the Trust Fund will be undertaken in accordance with the TOR. The donors, the Administrative Agent and the Global Team will hold consultations at least annually, as appropriate, to review the status of the Trust Fund. In addition, the donors, the Administrative Agent and the Global team will discuss any substantive revisions to the Trust Fund, and promptly inform each other about any significant circumstances and major risks, including those related to section IX, which interfere or threaten to interfere with the successful achievement of the outcomes outlined in the TOR, financed in full or in part through the Contribution.

Evaluation

2. The ExCom will commission independent reviews and evaluations on the overall performance of the Trust Fund.

4. In addition, the Donor may, separately or jointly with other donors, take the initiative to evaluate or review its support for programmes through the Trust Fund, with a view to determining whether results are being or have been achieved and whether contributions have been used for their intended purposes. The Global Team the Administrative Agent and the Recipient Organizations will be informed about such initiatives, will be consulted on the scope and conduct of such evaluations or reviews and will be invited to join. The Recipient Organizations, the Global Team and the Administrative Agent will upon request assist in providing relevant information within the limits of their regulations, rules, policies and procedures. All costs will be borne by the respective Donor, unless otherwise agreed. It is understood by the Donor that such evaluation or review will not constitute a financial, compliance or other audit of the Trust Fund including any programmes, projects or activities funded under this Arrangement.

Section VII AuditExternal and Internal Audit

1. The activities of the Administrative Agent and each Recipient UN Organization, in relation to the Trust Fund will be exclusively audited by their respective internal and external auditors in accordance with their own financial regulations and rules or equivalent. The corresponding external and internal audit reports will be disclosed publicly unless the relevant policies and procedures of the Administrative Agent or each relevant Recipient Organization provide otherwise. The audits undertaken in NUNOs, should follow internationally recognized audit standards and the reports thereof should be made available to the Administrative Agent.

Joint Internal Audits

2. The Internal Audit Services of the Recipient UN Organizations and the Administrative Agent involved in the Trust Fund may consider conducting joint internal audits thereof in accordance with the Framework for Joint Internal Audits of UN Joint Activities, including its risk-based approach and provisions for disclosure of internal audit reports related to the Trust Fund. In doing so, the Internal Audit Services of the Administrative Agent and the Recipient UN Organizations will consult with ExCom.

Cost of Internal Audits

3. The total costs of internal audit activities in relation to the Trust Fund will be borne by the Trust Fund.

Audits of Implementing Partners

4. The part of the Contribution transferred by a Recipient Organization to its implementing partners for activities towards the implementation of the funded programmes will be audited as provided under that Recipient Organization's financial regulations and rules, as well as its policies and procedures. The disclosure of the corresponding audit reports will be made according to the policies and procedures of that Recipient Organization.

Section VIII

Fraud, Corruption and Unethical Behaviour

1. The Participants are firmly committed to take all necessary precautions to avoid and address corrupt, fraudulent, collusive, coercive, unethical, or obstructive practices. The Administrative Agent and the Recipient Organizations recognize that it is important that all staff, employees, individual contractors, implementing partners, vendors and any third parties which are involved either in activities of those of the Administrative Agent or Recipient Organization (such individuals and entities being hereinafter referred to, together as the "Individuals/Entities", and individually as the "Individual/Entity") must adhere to the highest standard of integrity as defined by each relevant organization. To this end, the Administrative Agent and each Recipient Organization will maintain standards of conduct that govern the performance of the Individuals/Entities, to prohibit practices which are contrary to this highest standard in any activity funded by the Trust Fund. If an Individual/Entity is a UN organization, the Recipient Organization engaging that Individual/Entity will rely upon that Individual's/Entity's standard of integrity. The Individuals/Entities must not engage in corrupt, fraudulent, collusive, coercive, unethical, or obstructive practices, as defined below.

2. In this Arrangement,

(a) "Corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another individual or entity;

(b) “Fraudulent practice” means any act or omission, including misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, an individual or an entity to obtain a financial or other benefit, or to avoid an obligation;

(c) “Collusive practice” means an arrangement between two or more individuals and/or entities designed to achieve an improper purpose, including influencing improperly the actions of another individual or entity;

(d) “Coercive practice” means impairing or harming, or threatening to impair or harm, directly or indirectly, any individual or entity or the property of the individual or entity to influence improperly the actions of an individual or entity;

(e) “Unethical practice” means the conduct of behavior that is contrary to staff or supplier codes of conduct such as those relating to conflict of interest, gifts and hospitality, and post-employment provisions; and

(f) “Obstructive practice” means acts or omissions intended to materially impede the exercise of contractual rights of audit, investigation and access to information, including destruction, falsification, alteration or concealment of evidence material to an investigation into allegations of fraud and corruption.

Investigations

3. (a) Investigations of allegations of wrongdoing by Individuals/Entities involved in the Trust Fund which are contracted by the Administrative Agent or a Recipient Organization will be carried out by the Investigation Service of the organization with which the potential subject of investigation is contracted (Administrative Agent or Recipient Organization), in accordance with that organization’s internal policies and procedures.

(b)

(i) In the event that the Investigation Service of the Administrative Agent determines that an allegation in relation to the implementation of the activities for which the Administrative Agent is accountable is credible enough to warrant an investigation, the Administrative Agent will promptly notify the ExCom to the extent that such notification does not jeopardize the conduct of the investigation, including but not limited to the prospects of recovery of funds or the safety or security of persons or assets.

(ii) In the event that the Investigation Service of a Recipient Organization determines that an allegation in relation to the implementation of the activities for which that Recipient Organization is accountable is credible enough to warrant an investigation, it will promptly notify the ExCom and the Administrative Agent of the Trust Fund, to the extent that such notification does not jeopardize the conduct of the investigation, including but not limited to the prospects of recovery of funds or the safety or security of persons or assets.

(iii) In the case of such notification, it is the responsibility of the Administrative Agent to communicate promptly with the relevant anti-fraud offices (or equivalent) of the Donor.

(iv) In case of a credible allegation, the relevant organization(s) will take timely and appropriate action in accordance with its regulations, rules, policies and procedures, which may include withholding further disbursements to the Individual(s)/Entity(ies) allegedly involved in the corrupt, fraudulent, collusive, coercive, unethical or obstructive practices as defined above.

(c)

(i) The organization's Investigation Service reviewing the credibility of an allegation or conducting the investigation will share information as appropriate with counterpart Investigation Services of the Administrative Agent to determine the best path towards resolution of the investigation and whether the alleged wrongdoing is limited to such organization or whether one or more other organizations involved in the Trust Fund (Administrative Agent or one or more Recipient Organizations) may also be affected. If the relevant Investigation Services determine that more than one organization could be affected by the alleged wrongdoing, they will follow the procedure described below in clause (ii).

(ii) Where a potential subject of an investigation is contracted by more than one organization involved in the Trust Fund, the Investigation Services of the organizations concerned (Administrative Agent, UNICEF, as applicable, or Recipient Organization) may consider conducting joint or coordinated investigations, determining which investigation framework to use.

(d) Upon completion of the internal reporting on their investigation by the organization(s) concerned as established in their respective internal policies and procedures, the organization(s) will provide information on the results of their investigation(s) to the Administrative Agent and the ExCom. In the case of the Administrative Agent, upon completion of its internal reporting, it will provide the information on the results of its investigation to the ExCom. Following such receipt of information on the results of the investigation(s), it is the responsibility of the ExCom and the Administrative Agent to communicate promptly with the relevant anti-fraud offices (or equivalent) of the Donor.

(e) Each organization(s) concerned (Administrative Agent or Recipient Organization) will determine what disciplinary and/or administrative measures, including referral to national authorities, may be taken as a result of the investigation, according to its internal policies and procedures on disciplinary and/or administrative measures, including vendor sanction mechanism, as appropriate. The Recipient Organization(s) concerned will share information on measures taken as a result of the investigation(s) with the Administrative Agent and the ExCom. The Administrative Agent will share information on measures taken as a result of its own investigation with the ExCom. Following such receipt of

information on measures taken as a result of the investigation(s), it is the responsibility of the ExCom and the Administrative Agent to communicate promptly with the relevant anti-fraud offices (or equivalent) of the Donor.

Recovery of Funds

4. If there is evidence of improper use of funds as determined after an investigation, the organization(s) concerned (Administrative Agent or Recipient Organization) will use their best efforts, consistent with their respective regulations, rules, policies and procedures to recover any funds misused. With respect to any funds recovered, the organization(s) concerned (Administrative Agent or Recipient Organization) will consult with the ExCom, the Administrative Agent and the Donor. The Donor may request that such funds be returned to it in proportion to its Contribution to the Trust Fund, in which case the organization(s) concerned (Administrative Agent or Recipient Organization) would credit that portion of the funds so recovered to the Fund Account and the Administrative Agent would return that portion of such funds to the Donor in accordance with Section X, paragraph 6. For any such funds the Donor does not request to be returned to it, such funds will either be credited to the Fund Account or used by the Recipient Organization for a purpose mutually agreed upon.

5. The Administrative Agent and the Recipient Organizations will apply the provisions of Section VIII, paragraphs 1 to 4 above in accordance with their respective accountability and oversight framework as well as relevant regulations, rules, policies and procedures.

Section IX

Sexual Exploitation and/or Sexual Abuse, and/or Sexual Harassment

1. The Participants have zero tolerance for and are firmly committed to take all necessary measures to prevent and address instances of sexual exploitation and sexual abuse in programming activities, and sexual harassment. The Administrative Agent and the Recipient Organizations recognize that it is important that all United Nations staff, individual contractors, implementing partners, vendors and any third parties which are involved either in joint activities or in those of the Administrative Agent or Recipient Organization (such individuals and entities being hereinafter referred to, together as the "Individuals/Entities", and individually as the "Individual/Entity") will adhere to the highest standards of integrity and conduct as defined by each relevant organization. The Individuals/Entities will not engage in Sexual Exploitation, Sexual Abuse and Sexual Harassment, as defined below.

2. Definitions:

- (a) "Sexual Exploitation" means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another;

- (b) “Sexual Abuse” means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions; and
- (c) “Sexual Harassment” means any unwelcome conduct of a sexual nature, that might reasonably be expected or be perceived to cause offense or humiliation, when such conduct interferes with work, is made a condition of employment or creates an intimidating, hostile or offensive work environment. Sexual harassment may occur in the workplace or in connection with work. While typically involving a pattern of conduct, sexual harassment may take the form of a single incident. In assessing the reasonableness of expectations or perceptions, the perspective of the person who is the target of the conduct shall be considered.

3. Investigation and reporting:

(a) Investigation:

(i) Investigations of allegations of Sexual Exploitation and/or Sexual Abuse arising in programmatic activities funded by the Trust Fund, will, where appropriate, be carried out by the Investigation Service of the relevant Recipient Organization in accordance with its rules, regulations, policies and procedures. Where the implementing partner of that funded activity and its responsible parties, sub-recipients and other entities engaged to provide services in relation to programmatic activities are Recipient UN Organizations, investigations of such allegations will be carried out by the Investigation Service of the relevant Recipient UN Organization in accordance with their rules, regulations, policies and procedures. In cases where the relevant Recipient Organization is not conducting the investigation itself, the relevant Recipient Organization will require that the implementing partner of that funded activity and its responsible parties, sub-recipients and other entities engaged to provide services in relation to programmatic activities, investigate allegations of Sexual Exploitation and Sexual Abuse credible enough to warrant an investigation.

(ii) Where a potential subject of an investigation is contracted by more than one Recipient Organization involved in the Trust Fund, the Investigation Services of the Recipient Organizations concerned (Administrative Agent or Recipient Organization) may consider conducting joint or coordinated investigations, determining which investigation framework to use.

(iii) Investigations of allegations of Sexual Harassment by staff and personnel involved in the Trust Fund and contracted by the Administrative Agent and/or each Recipient Organization will be carried out by the Investigation Service of the relevant organization in accordance with its rules, regulations, policies and procedures.

(b) Reporting on allegations investigated by Recipient Organizations and their implementing partners:

(i) The ExCom, the Administrative Agent of the Trust Fund and the Donors will be promptly notified of allegations of Sexual Exploitation and/or Sexual Abuse received/under investigation by the Recipient Organization, as well as of any allegations credible enough to warrant an investigation received from the Recipient Organization's implementing partners (in case of Recipient UN Organizations through the Secretary-General's reporting mechanism on Sexual Exploitation and Sexual Abuse (the "Report")², without prejudice to the status of the Recipient UN Organization).

(ii) The Recipient UN Organizations that do not participate in the Report will promptly notify the ExCom, the Administrative Agent of the Fund and the Donors of allegations of Sexual Exploitation and/or Sexual Abuse received/under investigation by any such Recipient UN Organization through their normal method of reporting of such matters to their relevant governing bodies.

(c) Reporting on credible allegations and measures taken following an investigation:

(i) The ExCom, the Administrative Agent of the Trust Fund and the Donors will be promptly notified of credible allegations of Sexual Exploitation and/or Sexual Abuse investigated by the Recipient Organization, as well as of any credible allegations that have been investigated by and received from the Recipient Organization's implementing partners (in case of Recipient UN Organizations through the Report).

(ii) In those cases where the respective Recipient Organization determined that a case would have significant impact on a Recipient Organization's partnership with the Trust Fund and/or with the Donor(s), the Recipient Organization(s) will promptly provide information containing the level of detail as found in the Report, on the results of their investigation(s) or the investigations conducted by its implementing partners that they are aware of, with respect to the cases in the Report relating to the activities funded by the Trust Fund, which resulted in a finding of Sexual Exploitation and/or Sexual Abuse, to the Administrative Agent and the Global Team Director. Following such receipt of information on the results of the investigation(s), it is the responsibility of the Administrative Agent to communicate promptly with the relevant integrity / investigation offices (or equivalent) of the Donor.

(iii) Following a determination of a credible allegation of Sexual Exploitation and/or Sexual Abuse, each Recipient Organization will determine what contractual, disciplinary and/or administrative measures, including referral to national authorities, may be taken as a result of an investigation, according to its internal regulations, rules, policies and procedures on disciplinary and/or administrative measures, as appropriate. The Recipient Organization(s) concerned will share information on measures taken as a result of the credible allegation of Sexual

² The level of detail of information included in the Report at different stages of the investigation process can be seen at <https://www.un.org/preventing-sexual-exploitation-and-abuse/content/data-allegations-un-system-wide>. Information is published both in real time and through monthly reports.

Exploitation and/or Sexual Abuse in its programmatic activities financed by the Fund with the Administrative Agent and the ExCom (in case of Recipient UN Organizations through the Report).

(iv) With respect to credible allegations of Sexual Harassment (regarding Recipient Organization's internal activities) the relevant Recipient Organization will share information on measures taken with the Administrative Agent, the ExCom and the Donors of the Trust Fund, in case of Recipient UN Organizations through their regular reporting to their relevant governing bodies. The Administrative Agent will share information on measures taken as a result of its own investigation which resulted in a finding of credible allegation of Sexual Harassment regarding its internal activities, with the ExCom and the Donors of the Trust Fund through its regular reporting to its relevant governing body.

4. Any information provided by Recipient UN Organizations in accordance with the foregoing paragraphs, will be shared in accordance with their respective regulations, rules, policies and procedures and without prejudice to the safety, security, privacy and due process rights of concerned individuals.

Section X

Communication and Transparency

1. Subject to the regulations, rules, policies and procedures of the Recipient Organization, Administrative Agent and the United Nations, information given to the press, to the beneficiaries of the Trust Fund, all related publicity material, official notices, reports and publications, will highlight the results achieved and acknowledge the role of the Host Government, the Donor, the Recipient Organizations, the Administrative Agent, UNICEF and any other relevant entities.

2. The Administrative Agent in consultation with the Global Team and the Recipient Organizations will ensure that decisions regarding the review and approval of the Trust Fund as well as periodic reports on the progress of implementation of the Trust Fund are posted, where appropriate, for public information on the websites of the Administrative Agent (<http://mptf.undp.org>) and Trust Fund's web-site (<http://generationunlimited.org>). Such reports and documents may include ExCom approved programmes and programmes awaiting approval, fund level annual financial and progress reports and external evaluations, as appropriate.

3. The Donor, the Administrative Agent and the Recipient Organizations are committed to principles of transparency with regard to the implementation of the Trust Fund, consistent with their respective regulations, rules, policies and procedures. The Donor, the ExCom, the Administrative Agent, Recipient Organizations and the Host Government, if applicable, will endeavor to consult prior to publication or release of any information regarded as sensitive.

Section XI
Expiration, Modification, Termination and Unspent Balances

1. The Administrative Agent will notify the Donor when it has received notice from all Recipient Organizations that the activities for which they are responsible under the approved programmatic document have been completed and the Trust Fund is operationally closed.
2. This Arrangement may be modified only by written agreement between the Participants.
3. This Arrangement may be terminated by either Participant on thirty (30) days written notice to the other Participant, subject to the continuance in force of paragraph 4 below for the purpose therein stated.
4. Notwithstanding the termination of this Arrangement, the amount of the Contribution transferred to the Administrative Agent up to and including the date of termination of this Arrangement will continue to be used to support the Trust Fund until completion of the Trust Fund, at which point, any remaining balances will be dealt with according to paragraph 5 below.
5. Any balance remaining in the Fund Account upon completion of the Trust Fund will be used for a purpose mutually agreed upon by the Donor, the ExCom and the Administrative Agent or returned to the Donor in proportion to its contribution to the Trust Fund as decided upon by the Donor and the ExCom.
6. When returning funds to the Donor in accordance with paragraph 5 above or Section VIII, paragraph 4, the Administrative Agent will notify the Donor of the following: (a) the amount transferred, (b) the value date of the transfer, and (c) that the transfer is from MPTFO in respect of the Trust Fund pursuant to this Arrangement. The Donor will promptly acknowledge receipt of funds in writing.
7. This Arrangement will expire upon the delivery to the Donor of the certified final financial statement pursuant to Section V, paragraph 4(b).

Section XII
Notices

1. Any action required or permitted to be taken under this Arrangement may be taken on behalf of the Donor, by Mrs. Mette Gonggrijp or his or her designated representative, and on behalf of the Administrative Agent, by the Executive Coordinator or his or her designated representative.
2. Any notice or request required or permitted to be given or made in this Arrangement will be in writing. Such notice or request will be deemed to be duly given or made when it



will have been delivered by hand, mail, or any other agreed means of communication to the Participant to which it is required to be given or made, at such Participant's address specified below or at such other address as the Participant will have specified in writing to the Participant giving such notice or making such request.

For the Donor [all issues except those related to fraud and investigation]:

Name (optional): Mr. Niels van Wageningen

Title: _____ Drs _____

Address: _____

Telephone: _____

Facsimile: _____

Electronic mail: Niels-van.Wageningen@minbuza.nl

For the Donor [all issues related to fraud and investigation]³:

Name (optional): Mr. Niels van Wageningen

Title: _____

Address: _____

Telephone: _____

Facsimile: _____

Electronic mail: Niels-van.Wageningen@minbuza.nl

For the Donor [all issues related to SEA and SH]⁴:

Name (optional): Mr. Niels van Wageningen

Title: _____

Address: _____

Telephone: _____

Electronic mail: Niels-van.Wageningen@minbuza.nl

For the Administrative Agent:

Title: Executive Coordinator, MPTF Office, UNDP

Address: 304 East 45th Street, 11th Floor New York, NY 10017, USA

Telephone: +1 212 906 6880

Facsimile: +1 212 906 6990

Electronic mail: executivecoordinator.mptfo@undp.org

Section XIII **Entry into Effect**

This Arrangement will come into effect upon signature thereof by the Participants and will continue in effect until it expires or is terminated.

³ DRAFTING NOTE: Retain second Donor notification only if applicable.

⁴ DRAFTING NOTE: Retain third Donor notification only if applicable.

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Section XIV
Settlement of Disputes

Any dispute arising out of the Donor's Contribution to the Trust Fund will be resolved amicably through dialogue among the Donor, the ExCom, the Administrative Agent and the concerned Recipient Organization.

Section XV
Privileges and Immunities

Nothing in this Arrangement will be deemed a waiver, express or implied, of any of the privileges and immunities of the United Nations, the Administrative Agent, or each Recipient UN Organization.

IN WITNESS WHEREOF, the undersigned, being duly authorized by the respective Participants, have signed the present Arrangement in English in two copies.

Name: Mette GonggT
Title: Director Social Department
Place: The Hague

For the Administrative Agent:

Signature:
Name: Jennifer Topping
Title: Executive Coordinator, MPTF Office
Place: New York
Date: 19 May 2020

ANNEX A: Terms of Reference of the Generation Unlimited Fund

ANNEX B: Memorandum of Understanding between UNICEF and UNDP regarding the Management of the Generation Unlirnited Fund (the "Trust Fund MOU")

ANNEX C: Standard Memorandum of Understanding between Recipient UN Organization and UNDP

ANNEX D: Standard Financing Agreement between Recipient Non-UN Organizations and UNDP

ANNEX E: Schedule of Payments

ANNEX E

SCHEDULE OF PAYMENTS

Schedule of Payments	Amount:
May 2020	USD 1.123.595 earmarked/ USD 1.123.595 un-earmarked
September 2021	USD 1.123.595 earmarked/ USD 1.123.595 un-earmarked
September 2022	USD 1.123.595 earmarked/ USD 1.123.595 un-earmarked
September 2023	USD 1.123.595 earmarked/ USD 1.123.595 un-earmarked
September 2024	USD 1.123.597 earmarked/ USD 1.123.597 un-earmarked

SAA Tracking Information (IATI or other)

Administrative Agent	Administrative Agent IATI organisation identifier: Administrative Agent IATI activity identifier:	XI-IATI-LTNPF MPTFOO200
Donor (option 1) or	Donor IATI organisation identifier: Donor IATI activity identifier (contract number):	
Donor (option 2)	Donor agreement reference	

⁵ Optional footnote: subject to Parliamentary appropriations

Addendum to Section IX:

Sexual exploitation and/or sexual abuse and/or sexual harassment

1. In addition to the reporting provisions provided in Section IX, the Recipient UN Organizations will inform the Donor(s) about allegations credible enough to warrant an investigation, in cases in its programmatic activities financed by the Fund that they determine may have a significant impact on the partnership between the Recipient UN Organization(s) and the Donor(s).⁶
2. Any information provided by a Recipient UN Organization in accordance with this addendum, will be shared in accordance with its respective regulations, rules, policies and procedures, and without prejudice to safety, security, privacy and due process rights of concerned individuals as well as in a manner consistent with its privileges and immunities. The Donors will use the same care with regard to use and storage of the information as they would use for its own similar data, particular attention will be given to the need to ensure, inter alia, the probity of any investigation, the protection of sensitive information, the safety and security of persons or assets, and respect for the due process rights of all involved. The Donors will not disclose any information to third parties unless obliged to do so under applicable law. The Donors will provide the relevant RUNO with a written notification prior to disclosing any information to a third party.

⁶ The level of detail of information provided will be as found in the Secretary-General's Reporting Mechanism on Sexual Exploitation and Abuse.

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