4th Funding Call – Step 2 / Inception Phase

# Work plan and Program Budget Template

| **Title: Inception Phase 4th Funding Round** |
| --- |
| **Country: BENIN** |
| **Duration: 4 months** |
| **Total Budget[[1]](#footnote-1): 100,000** |
| **Participating UN Organization receiving the funds: UNDP**  |

# Context

Please provide information on significant changes to the context, if any, since the EOIs was submitted.

There haven’t been any significant changes to the context since the EOI was submitted.

1. Workplan and budget

Please refer to the Overview document on the details regarding the Induction Workshop, the Situational Analysis, and the Full Proposal for Step 2/ Inception Phase. Full templates for each of these activities will be provided at a later point in the process. Please provide an estimate of costing for the following activities.

Once funds have been transferred for the Inception Phase, the TS will be in touch to discuss updates to the workplan and budget, if required.

|  |  |  |
| --- | --- | --- |
| **Output 1 Induction Workshop**  | **Estimated Cost**  | **Estimated Timeline** |
| 1. Coordination and organization of activities and content
 |  | 01 February – 31 March |
| 1. Adaptation/translation of training materials
 | 1 500 USD | 01 - 06 February  |
| 1. Delivery of Induction Workshop
 | 27 500 USD | 22 - 26 February |
| 1. Follow up activities
 | 1 000 USD | 01 February – 31 March |
| 1. Other
 |  |  |
| *Sub-total* | 30 000 USD |  |
| **Output 2 Situational Analysis**  | **Estimated Cost** | **Estimated Timeline** |
| 1. Coordination of activities
 |  | 01 March – 31 May |
| 1. Consultations with stakeholders
 | **25 000** | 10 March – 31 March |
| 1. Collection and analysis of data
 | **15 000** | 10 March – 15 April |
| 1. Draft of the situational analysis report
 | **10 000** | 01 May – 15 May |
| *Sub-total* | **50 000** |  |
| **Output 3 Full Proposal** | **Estimated Cost** | **Estimated Timeline** |
| 1. Consultations with stakeholders
 | **10 000** | 15 May – 31 May |
| 1. Development of proposal
 | **10 000** | 15 May – 15 June |
| 1. M&E planning
 |  | 01 May – 30 June |
| *Sub-total* | **20 000** |  |
| ***Total*** | **100 000** |  |

1. Budget for this phase is 100.000. If your country has received funds under the COVID 19 call the budget should be 70,000 USD. [↑](#footnote-ref-1)