

Project Document

A. COVER PAGE

- 1. Fund Name:** Joint SDG Fund
- 2. MPTFO Project Reference Number:**
- 3. Project title:** Special allocation for incubation of the Thematic Window on Solutions to Internal Displacement
- 4. Short title:** Incubating Solutions to Internal Displacement
- 5. Country and region:** Global

6. Short description:

This project will support the incubation of the Thematic Window on Solutions to Internal Displacement within the Joint SDG Fund. Working closely with the interagency Steering Group on Solutions to Internal Displacement, this funding will enable the Office of the Special Adviser on Solutions to Internal Displacement to carry out the necessary consultations and strategy development to launch the thematic window in early 2023. OCHA will serve as the Participating UN Organization as host of the Office of the Special Adviser (OSA).

- 7. Keywords:** Incubation of thematic windows

8. Overview of budget

Joint SDG Fund contribution	250,000 USD
PUNOs contribution	100,000 USD
TOTAL	350,000 USD

9. Timeframe:

Start date	End date	Duration
15 October 2022	31 July 2023	9.5 months

SIGNATURE PAGE

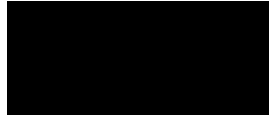
Joint SDG Fund

Haoliang Xu, Assistant Secretary-General

Chairperson of the Operational Steering Committee

Date 6 October 2022

Signature and seal



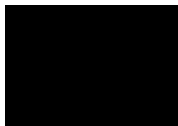
Office for the Coordination of Humanitarian Affairs

Name Robert Piper, Assistant Secretary-General

UNSG's Special Adviser on Solutions to Internal Displacement

Date 30.09.2022

Signature and seal



B. STRATEGIC FRAMEWORK

1. Brief overview of the global project

The overall purpose of the global project is to support incubation of the thematic window on Solutions to Internal Displacement. The intention is to provide limited funding for technical support that will: facilitate stakeholder consultations, drive resource mobilization, develop an investment strategy based on a multi-year approach, design management arrangements, and prepare for the launch of the window (including preparation of the Terms of Reference and securing initial funding). It will also support the design and launch of the first funding round, including a potential pipeline of proposals.

The project will be implemented by the OSA, which is administratively hosted by OCHA, and will be carried out in close collaboration with the interagency Steering Group on Solutions to Internal Displacement (composed of DCO, UNDP, IOM, UNHCR, and OCHA), as well as with EOSG and the Fund's Secretariat.

C. PROJECT DESCRIPTION

1. Background

The Joint SDG Fund (the Fund) is an inter-agency mechanism for strategic financing that incentivizes transformative policy shifts and stimulates strategic investments required to catalyze and accelerate progress on the Sustainable Development Goals (SDGs) at the country level. The UN Secretary-General sees the Joint SDG Fund as a key part of the UN development system reform by providing the “muscle” for the Resident Coordinators (RCs) and facilitating collaboration and coherence of the UN Country Teams (UNCTs).

The UN Secretary-General's Action Agenda on Internal Displacement was launched in mid-June 2022. The Agenda was endorsed by the SG's Executive Committee and further refined to integrate feedback from Member States and NGOs. Building on the [report](#) of the UN Secretary-General's High-Level Panel on Internal Displacement, the Action Agenda sets out a common vision for stepped up action to promote solutions to internal displacement, prevent future displacement crises from emerging, and ensure that individuals who are currently internally displaced have access to protection and assistance.

The Action Agenda particularly focuses on solutions (namely, the need to help IDPs find a safe and lasting end to their displacement, whether by reintegrating into their places of origin, local communities, or other areas of the country) and emphasizes that making progress on solutions is key to the achievement of the SDGs. The increased intersection between displacement and climate change is further illustration of the close linkage between internal displacement and the 2030 Agenda. Solutions to displacement requires the restoration of a safe and conducive environment, ensuring IDPs have access to the systems and services of the State, and that basic pillars for self-sufficiency (for example, secure housing and livelihoods) are in place. All of this requires national ownership and leadership.

The Action Agenda stresses that delivering on these elements requires going beyond treating internal displacement as only a humanitarian issue, and requires solutions to also be recognized as a priority within development action. It highlights the need for enhanced focus on internal displacement in national and local development plans, Development Cooperation Frameworks, development financing, and private sector engagement. The Action Agenda also underlines that solutions to internal displacement require a step-change in the ability of the UN's various ‘pillars’ to collaborate, in particular the humanitarian, development

and peace and security entities of the system. The issue of solutions will not be solved without a new approach to the triple ‘nexus’ whereby all three pillars of the UN system work together seamlessly in the interests of some of the most vulnerable persons on the planet – the internally displaced. Work in this area requires not only a more effective UNCT under RC leadership, but also a more effective engagement between the UNCT and HCT and peace and security mechanisms at the global, regional and/or country level. Strengthening this cross-pillar interaction is another key goal in the Secretary-General’s reform ambition. To help facilitate this, among its 31 commitments for the UN system, the Action Agenda reinforces UN leadership arrangements on solutions at country-level¹ and globally,² and also commits to the establishment of a thematic window on Solutions to Internal Displacement within the Joint SDG Fund.

The overall objective of the window would be to advance solutions to internal displacement at country-level by enabling joint action that builds on the views, needs, and capacities of IDPs and host communities and which promotes sustainable, nationally owned action. In line with the Action Agenda, the window would enable a more whole-of-UN approach to resolving internal displacement and would empower RCs to demonstrate greater leadership on this issue through improving access to resources to support solutions work. The window would also assist in further anchoring solutions within development action at country level, ensuring that IDPs are not left behind and that inaction on internal displacement does not hinder progress towards the SDGs more broadly.

2. Project Strategy

Under this project, the OSA will lead the preparatory work to explore and demonstrate the viability of launching a full-fledged thematic window on Solutions for Internal Displacement.

The special allocation would provide necessary resources to design a common approach inclusive of the scope, content, and responsibilities for the thematic window. Furthermore, preparatory funding will be used for initial design of the first funding round, including a potential pipeline of joint programmes. The approval of preparatory funding is not, however, considered an automatic approval of a thematic window.

The project will have the following main deliverables:

- Develop an **investment strategy (1)** to justify the establishment of the window. The strategy, based on multi-year funding envelope, should present the rationale, priority interventions and key results, and modalities for implementing joint programmes that are aligned with the Joint SDG Fund’s strategic approach and operations.
- Develop and implement a viable **resource mobilization strategy (2)** based on extensive consultations with development partners and other strategic contributors., The strategy should identify donor leads, and ensure initial funding for the launch of the window.
- Prepare and validate with all stakeholders the **full Terms of Reference (3)** for the operationalization of the window, including management arrangements in line with the governance structure of the Joint SDG Fund and for the need for technical support to design and implementation of future joint programmes under this window.
- Preparation and launch of the **first funding round**, including ensuring high-quality design, technical review and approval, and launch of first joint programmes.

By the end of this project, all technical and funding preconditions for establishment of the window should be ensured, provided that the business case for the window remains sound and viable. It should also ensure

¹ By reiterating the leadership and accountability of UN Resident Coordinators on solutions

² In the form of a Special Adviser on Solutions to Internal Displacement and through the establishment of an interagency Steering Group on Internal Displacement Solutions composed of DCO, IOM, OCHA, UNDP, and UNHCR

that the proposed window continues to meet the minimum eligibility criteria of the Joint SDG Fund for opening a thematic window, which are as follows:

1. Requires RC leadership in the coordination of joint programmes at the country level
2. Directly contributes to high-level results and theory of change in the Cooperation Framework and to enhancing UNCT coherence
3. Requires pooling of expertise, knowledge, and networks from two or more UN entities
4. Multi-sectoral in nature, creates cross-sectoral impact, and contributes to accelerated progress on several SDGs
5. Leverages engagement of diverse stakeholders, including government, private sector and civil society, and promotes a systems approach to designing, developing and implementing solutions
6. Facilitates systemic and catalytic results in line with priority goals and agendas of the UN Secretary-General and UN Sustainable Development Group

3. Project implementation

3.1 Governance, implementation, and reporting arrangements

The Fund is managed by the Operational Steering Committee, composed of representatives of 5 UN entities, and with the support from the Secretariat of the Fund. The UN Development Coordination Office (DCO) hosts the Fund Secretariat and provides for the alignment with the broader UN Development System reforms. The Administrative Agent of the Fund, in charge of financial management, is the Multi-Partner Trust Fund Office (MPTF-O). Official documents (e.g. Terms of Reference and Operational Guidance) of the Fund and information on funding can be found on the [Gateway portal](#).

In addition to the governance and management structures of the Joint SDG Fund, and the support provided by the Fund's Secretariat, this project will involve specific measures for the incubation of the ID solutions window. This will entail the recruitment of a Programme Management Officer (PMO) for the project's duration who will lead on all aspects of the delivery of the outputs indicated in the Annex. The PMO will be embedded within the OSA and will report to the P5 Senior Policy Adviser.

The OSA is administratively hosted by OCHA, which will serve as the Participating UN Organization (PUNO) and recipient of the funds. OCHA will contribute in-kind to this project dedicated to oversight of the PMO and leadership on associated initiatives that will be necessary for the successful functioning of the ID solutions window – for example, through liaising with RCs, Country Teams, and donors to build an understanding of the importance of a development-oriented approach to solutions and working with them to translate this approach into practice.

The project will be carried out in close collaboration with the interagency Steering Group on Internal Displacement Solutions, composed of DCO, IOM, OCHA, UNDP, and UNHCR, which will be chaired by the Special Adviser. The Steering Group currently meets every two weeks, and the PMO will be expected to provide regular updates for those meetings, weigh in on plans and strategies as requested, and maintain collective buy-in and momentum.

The OSA will also provide regular updates on the progress of implementation to the Operational Steering Committee through the Fund's Secretariat. It will submit a brief final narrative report and submit it to the Joint SDG Fund Secretariat no later than one month after the operational project closure.

3.2 Accountability, financial management, and public disclosure

The Project will be using a pass-through fund management modality where UNDP Multi-Partner Trust Fund Office will act as the Administrative Agent (AA) under which the funds will be channelled for the Global Project through the AA.

As the administrative host of the OSA, OCHA shall assume full financial accountability for the funds disbursed to it by the Administrative Agent of the Joint SDG Fund (Multi-Partner Trust Fund Office). Such funds will be administered in accordance with its OCHA's own regulations, rules, directives and procedures. OCHA shall establish a separate ledger account for the receipt and administration of the funds disbursed to it by the Administrative Agent.

Indirect costs of OCHA recovered through project support costs will be 7%. All other costs incurred by OCHA in carrying out the activities for which it is responsible under this project will be recovered as direct costs.

Procedures on financial transfers, extensions, financial and operational closure, and related administrative issues are stipulated in the Operational Guidance of the Joint SDG Fund. This includes final financial report to be provided to MPTF-O no later than 30 April of the year following the operational closure of the project. OCHA and partners must comply with Joint SDG Fund brand guidelines, which includes information on donor visibility requirements.

ANNEXES

1. Budget per UNDG categories

UNDG BUDGET CATEGORIES	TOTAL	
	Joint SDG Fund (USD)	OCHA Contribution (USD)
1. Staff and Other Personnel	218,655	100,000
2. Supplies, Commodities, Materials	0	
3. Equipment, Vehicles, and Furniture (Including Depreciation)	0	
4. Contractual services	15,000	
5. Travel	0	
6. Transfers and Grants to Counterparts	0	
7. General Operating and Other Direct Costs	0	
Total Direct Costs	233,655	
8. Indirect Support Costs (Max. 7%)	16,345	
TOTAL Costs	250,000	100,000

2. Work plan

Outputs	Activities	Tentative timeframe	Budget	PUNOs
1. Finalization of the thematic window Concept	<ul style="list-style-type: none"> Revisions to the draft Concept Consultations on the Concept with RCs and internal stakeholders Preparation of the Concept for review by the DSG 	By November 2022	40,000 USD	OCHA
2. Investment strategy finalized	<ul style="list-style-type: none"> In-depth analysis of country demands and global priorities to provide the strategic framework for the window Stakeholder consultations, including with member-states and global, regional and national/local development partners as necessary Development of the investment strategy (max 5-6 pages) to include multi-year funding envelope, the rationale, priority interventions and key results, and modalities for implementing joint programmes 	By December 2022	70,000 USD	OCHA
3. Resource mobilization strategy prepared and launched	<ul style="list-style-type: none"> Analysis of interest from donors and other potential financing partners, in line with the multi-year funding envelope and the needs for initial funding for the launch of the window Development of the resource mobilization strategy, as a “living document” (max 3-4 pages) Bilateral meeting with donors, donor/fundraising event/s, and consultations with other potential funding/financing partners Support to global and country-level strategic communications for the purpose of advocacy for the window 	By January 2023	70,000 USD	OCHA
4. Terms of Reference for the window prepared for approval	<ul style="list-style-type: none"> Preparation of the Terms of Reference (max 10-12 pages) based on the Concept for the window, Investment strategy, and window-specific management arrangements Consultations with partners and finalization of the Terms of Reference that is ready for approval. 	By January 2023	70,000 USD	OCHA
5. The first funding round and	<ul style="list-style-type: none"> Design of the first funding round (e.g. Guidance for proposals) and preparation of eventual initial pipeline 	By July 2023	100,000 USD	OCHA

<p>joint programmes launched</p>	<ul style="list-style-type: none"> • Development and capacitation of arrangements for thematic and programmatic support to the launch of the funding round • Launch and support to the first funding round, including enabling the mechanism for continuous technical support to design and development of joint programmes • Finalization of joint programmes and their launch. 			
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