

Requesting Organization :	Islamic Relief Worldwide			
Allocation Type :	2023 1st Standard Allocation			
Primary Cluster	Sub Cluster	Percentage		
EMERGENCY SHELTER AND NON-FOOD ITEMS		100.00		
		100		
Project Title :	Winterization support to IDPs and host communities affected by protracted humanitarian crisis in Logar province 2023			
Allocation Type Category :				
OPS Details				
Project Code :		Fund Project Code :	CBPF-AFG-23-S-INGO-26384	
Cluster :		Project Budget in US\$:	482,092.44	
Planned project duration :	5 Months	Priority:		
Planned Start Date :	01/10/2023	Planned End Date :	31/03/2024	
Actual Start Date:	01/11/2023	Actual End Date:	31/03/2024	
Project Summary :	<p>IRW has proposed a vital plan to help the neediest families in two districts of Logar province, Azra and Kharwar, that face harsh winter conditions (temperatures as low as -12 degrees Celsius) from November to March every year and are among the worst affected by drought. The winterization plan targets this area because it is far away and has a short farming season and severe drought, which makes the local cash-based economy very weak. During the winter season, poor people cannot buy heating, blankets, or winter clothes because their income drops, and their expenses increase.</p> <p>The aim of this project is to support 1220 households (322 men, 306 women, 339 boys, and 314 girls) deprived and at-risk households' copes with the severe winter conditions by providing them with winterization support. The project will distribute the same number of the proposed packages to Azra and Kharwar districts. The project will use both cash and in-kind methods to deliver the assistance. the beneficiaries will receive in-kind including (Blanket, cloth and kits) and cash assistance for heating materials.</p> <p>Provision of cash assistance for heating material, the beneficiaries are given the freedom to choose how to pay for their heating material needs, and an ES/NFI cluster standard, 200 USD equivalent to Afghani unconditional cash support was chosen to give them a sense of empowerment. Prior to suggesting this intervention, IRW conducted a thorough market study to ensure that heating resources like gas and wood would be available in the local markets of Azra and Kharwar and that supply chains would be open throughout the winter. The study which was conducted via 6 FGDs and Two KII with district authorities, each FGDs were including (local authorities, community leaders and local shopkeepers, and one on one interviews with directors of economies of the districts and it was indicated that the two district's Heating Material market is dominated by wood and coal which accounts for 38% and 32% of the market in 2023 in that order. About 34% of residence of all three districts have said that they use gas or oil for heating their homes. Woods available in those markets are usually transported from other provinces. For Logar provinces the coal is transported from central.</p> <p>The cash will be transferred through the Money Service providers (MSP). Once rightsholders are selected and verified, the list of rightsholders will be provided to the Finance Team who will coordinate with the engaged MSP to disburse the cash according to the schedule given by the Program Team. During the disbursement, rightsholders (showing their tazkira / ID) will be confirmed by the Program Team before the cash will be disbursed by the MSP with Finance team around. MEAL Team will establish a "Help Desk" for complaints / feedback / suggestions; accountability banners with CFRM numbers will also be mounted at conspicuous places. Other project staff will also be lending support to manage queues, prioritize persons with special needs (ie. pregnant / lactating women, elderly, persons with disability)</p>			
Direct beneficiaries :				
Men	Women	Boys	Girls	Total

2,147	2,036	2,261	2,096	8,540
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Other Beneficiaries :					
Beneficiary name	Men	Women	Boys	Girls	Total
	429	407	452	419	1,707
	322	305	339	315	1,281
	322	305	339	315	1,281
	859	814	905	838	3,416
	215	205	226	209	855

Indirect Beneficiaries :

IRW have charged two positions for one protection and inclusion coordinator and referral focal point. these two positions will train IRW staffs regrading PSEA in the ground. and in addition, IRW will have referral services of those vulnerable beneficiaries who been affected by GBV or any other SEA. along that IRW team will spread information regarding accountability to ensure that community and direct beneficiaries have widely access to Compliant and express themselves. The above number 11,949*7= 83,643,

Catchment Population:

Link with allocation strategy :

The ESNFI Cluster works to protect people's lives and dignity and to make their living conditions better. The ESNFI Cluster and Humanitarian Response Plan for 2023 plans to help 1.3 million people who need shelter, NFI, and winterization support, by giving them seasonal items (such as warm clothes, heating materials, and blankets in winter) to keep them alive, reduce their exposure to cold weather, and lower the risk of respiratory infections, hypothermia, and avoidable deaths among children and the elderly.

The ESNFI Cluster's goals will be directly supported by this project, which offers a standard winterization package that consists of a winter clothing kit, blanket package with standard type 1 with following specifications (Double Size: 200cm x 240cm, Weight 4 kg, Double layer, 100% polyester, with plastic bag; Known as Korean Mink Blankets commonly used in Afghanistan constituting to 3 pcs, larger and heavier pieces) and cash for heating materials. The winterization assistance will enhance the living conditions of the targeted population and reduce their vulnerability to illness and death. The project's activities will directly contribute to the ESNFI Cluster's expected outcome, which is aligned with Strategic Objective 1 of the HRP for 2023 (saving lives in the neediest areas).

Sub-Grants to Implementing Partners :

Partner Name	Partner Type	Budget in US\$

Other funding secured for the same project (to date) :

Other Funding Source	Other Funding Amount

Organization focal point :

Name	Title	Email	Phone

BACKGROUND

1. Humanitarian context analysis

2. Needs assessment

Given the time constraints in responding to this call, IRW conducted a quick needs assessment in the target districts of Logar province (AZRA and Kharwar) utilizing both primary and secondary data collection methods. Primary data was gathered through focus group discussions involving community members, local staff, and authorities. In each district, three focus group discussions were conducted, with a maximum of 10 to 15 participants in each group interview. Additionally, secondary data from sources such as the Humanitarian Needs Overview (HNO), Humanitarian Response Plan (HRP), and Emergency Shelter and Non-Food Items (ESNFI) cluster were incorporated into the assessment process.

The "AFG-HNO-2023" document highlights the unprecedented crisis in Afghanistan, with 28.3 million people requiring assistance and 2.4 million people with disabilities due to armed conflict, economic decline, and food insecurity. Women, children, and those with disabilities are particularly vulnerable. The severity of needs ranges from minimal to catastrophic, with multiple factors contributing to the complex humanitarian situation, including drought, climate change, protection threats, and the economic crisis. This dire situation is further compounded by high unemployment, inflation, and household debt, as well as acute hunger affecting 17 million people. The country's vulnerability to natural hazards, such as drought and water scarcity, adds to the challenges faced by the population.

3. Description Of Beneficiaries

4. Grant Request Justification

HRP for 2023 shows the need for emergency shelter and non-food items (ES-NFI) is still very high, with 9.7 million people requiring them, compared to 10.9 million in 2022 and 6.6 million in 2021. People of this province are particularly at risk because of the country's crises and the harsh winters in Logar province, and they may face a terrible human disaster if they do not receive timely help. Many people cannot afford enough food, let alone heating supplies for the winter. Living in Logar province is very difficult because of the extremely low winter temperatures (below -12 degrees Celsius), limited farming and gardening activities, lack of industrial development, and worsening drought. According to IRW's assessment, more than 15,040 households in all districts of Logar province need winterization support. The Joint Winterization Strategy also ranks Logar province as one of the top priority provinces for winterization assistance, and the project's outcomes align with the ES/NFI cluster's recommendations.

The aim of this project is to help 1220 households (322 men, 306 women, 339 boys, and 314 girls)

families cope with the cold season by giving them winterization kits that consist of a winter Clothes kit, a bundle of blankets, and cash for heating materials, to headed households by women, children, people with disabilities or elderly, those who have lost their spouses or parents, those who have more than seven members, HHs under income of AFN 5,000 per month.

5. Complementarity

LOGICAL FRAMEWORK

Overall project objective

<p>By providing winter assistance to 8,540 people in Logar province of Afghanistan, who are mostly women and children, the suffering, sickness (such as breathing problems, low body temperature, and preventable deaths among the young and old), and the reliance on harmful ways of coping were reduced.
</p>

EMERGENCY SHELTER AND NON-FOOD ITEMS

Cluster objectives	Strategic Response Plan (SRP) objectives	Percentage of activities
2023 HRP ESNFI CO1: Necessary ES-NFI assistance is provided to affected people in a timely manner	SO1: Mortality and morbidity of crisis-affected people of all gender and diversities are reduced through timely, multi-sectoral, lifesaving, equitable and safe assistance.	100

Contribution to Cluster/Sector Objectives : The project will help 1,220 families (8,540 people) in Azra and Kharwar districts of Logar province to cope with the winter by providing them with cash for heating materials, blanket package with standard type 1 with following specifications (Double Size: 200cm x 240cm, Weight 4 kg, Double layer, 100% polyester, with plastic bag; Known as Korean Mink Blankets commonly used in Afghanistan constituting to 3 pcs, larger and heavier pieces) , and winter clothes. These items are part of a standard package that the ESNFI Cluster has agreed on. The project will improve the living conditions of the most vulnerable people and reduce the risk of illness and death due to cold weather. The project will also support the ESNFI Cluster’s goal of providing adequate shelter and non-food items to people in need, as stated in HRP 2023.

Outcome 1

Through the provision of winterization assistance, the living conditions and dignity of 1,220 vulnerable households in Afghanistan's Logar province were improved.

Output 1.1

Description

In Logar province, 1,220 households living in exceptionally difficult weather conditions are given a typical winterization package that includes funds for heating/insulation, a blanket, and a winter Cloths kit.

Assumptions & Risks

Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.1.1	EMERGENCY SHELTER AND NON-FOOD ITEMS	Output: # of people receiving standard winterization package including through heaters and fuel, winter clothing, blankets or quilts.	292	304	312	312	1,220

Means of Verification : <p>Beneficiary List; Distribution List; Monitoring Report; PDM report; Project Progress Report; Pictures; Case stories
</p>

Indicator 1.1.2	EMERGENCY SHELTER AND NON-FOOD ITEMS	<p># of families received cluster budgeted cash assistance for Heating materials during the harsh winter period through cash distribution. </p>	0	0	0	0	1,220
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Means of Verification : <p>Beneficiaries list; Monitoring report
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Indicator 1.1.3	EMERGENCY SHELTER AND NON-FOOD ITEMS	<p>% of targeted households satisfied with quality and timeliness of assistance provided. </p>	0	0	0	0	75
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Means of Verification : <p>Monitoring report, PDM Report
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Indicator 1.1.4	EMERGENCY SHELTER AND NON-FOOD ITEMS	Number of people receiving Sector-specific unconditional cash transfers	0	0	0	0	0
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Means of Verification :

Indicator 1.1.5	EMERGENCY SHELTER AND NON-FOOD ITEMS	Total value of Sector-specific unconditional cash transfers distributed in USD	0	0	0	0	244,000
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Means of Verification :

Indicator 1.1.6	EMERGENCY SHELTER AND NON-FOOD ITEMS	<p>% of women headed households received winterization packages (Cash for heating materials, Winter cloths and Blanket package with type 1 specification as per the cluster standard) </p>	0	0	0	0	1,281
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Means of Verification : <p>Rightsholders verification by MEAL team and PDM </p>							
Indicator 1.1.7	EMERGENCY SHELTER AND NON-FOOD ITEMS	%of beneficiaries reporting that humanitarian assistance is delivered in a safe, accessible, accountable, and participatory manner.	0	0	0	0	1,220

Means of Verification : <p>PDM, AWAAZ Afghanistan free hotline calling for complaints, visit of door to door</p>

Activities

Activity 1.1.1

Standard Activity : Not Selected

Coordination:

We will work together with UNOCHA and other ES/NFI cluster members, who we have good communication and coordination with, to carry out this project. We will also consult with the relevant government ministries at the national level. After getting the necessary approvals and agreements, we will start the project and meet with the stakeholders at the provincial level. At the community level, we will form community organizations, discuss the project objectives and criteria with them, involve community leaders in the survey and implementation processes, and be accountable to the beneficiaries through IRW's established mechanisms.

Activity 1.1.2

Standard Activity : Not Selected

Supplier Selection and Appraisal (Winter Cloth Kit, Blanket Package, and Cash Assistance for Heating Materials):

The vendors and MSPs for both in kind and Cash support will be selected through a competitive process as part of IRW's procurement regulations and processes. RFQs will be issued to collect tenders across the country via ACBAR. Following receipt of the bids, a procurement committee will be constituted to further analyze the bids in terms of best value for money, quality, and quantity. IRW will further assess the suppliers' capability in terms of capacity, financial stability, quality standards, performance, and organizational structure and processes in place through interviews and site visits. Following the final evaluation, the contract will be awarded to the possible supplier, and the selected samples from the supplier will be shared with the field team so that the samples sent to the field can be cross-checked before distribution to the beneficiaries. IRW shall clearly express the repercussions of any differences with the suppliers both verbally and in writing

Activity 1.1.3

Standard Activity : Not Selected

Selection and Verification of Beneficiaries:

A total of 1,220 vulnerable households will be selected in Logar province's specified districts. The Right Holders will be selected in a systematic manner in accordance with IRW best practices. The poorest and most vulnerable households will be chosen through community consultative processes that will solicit feedback from various groups of people. Women-headed households, widows, orphaned families, large families with more than seven members, families whose income is less than AFN 5,000 per month, families with pregnant and lactating women, families with disabled and families with aged individuals and/or individuals with chronic illness will be given preference. IRW will incorporate ESNFI cluster tools for assessment/selection/PDMs into IRW's assessment, distribution, and PDM tools/forms. Following the initial registration/survey, which will identify which HHs satisfy the criteria, a separate IRW team (MEAL), in collaboration with the local selection committee, will check the primary selected beneficiary list, and IRW management will confirm the list of beneficiaries following review and verification. Staff will receive proper training and precautionary steps in order to maximize beneficiary protection and minimize implementation risks during beneficiary survey and selection. The project beneficiaries will be briefed on the project's scope and objectives, and they will be given complete information on the initiative.

Activity 1.1.4

Standard Activity : Assistance to cover winterization needs (Winter Clothing)

The winter Cloths kit and blanket package blanket package with standard type 1 with following specifications (Double Size: 200cm x 240cm, Weight 4 kg, Double layer, 100% polyester, with plastic bag; Known as Korean Mink Blankets commonly used in Afghanistan constituting to 3 pcs, larger and heavier pieces)

will adhere to the ESNFI Cluster standards specification. Each of the chosen families will receive an ID token during the initial selection process, and they will then be contacted to pick up their packages in the closest locations. Through the publication of the specifications through a tender as well as through quality and control checks, IRW will make sure that the package quality satisfies the standard of the ESNFI cluster. Staff members will take the necessary personal safety precautions, and recipients will also get orientation. The elderly and pregnant women will be given priority at the distribution, and CFM will be present at all times.

Distribution of the winter cloth kit and blanket package:

1,220 vulnerable families in three districts will receive packages for winterization that include:

1- Winter cloth kit: (Per family: Children Sweater-5, Adult Sweater-2, Woman's Winter Shawl-2, Male winter wrap, Patto-2, Winter Shoes for adults-2, Boots for children-4, Socks pairs-12, Children Woolen winter Gloves-4, Warm Winter Woolen Children Caps-4; cost @US\$74 per household)

2- Cluster Type 1 Blanket package: 5 (b 160cmx220cm, Weight 2 kg, Double layer, 100% polyester, with plastic bag and 1 Double Size: 200cm x 240cm, Weight 4 kg, Double layer, 100% polyester, with plastic bag; cost \$57 per household)

Activity 1.1.5

Standard Activity : Assistance to cover winterization needs (Heater & Fuel)

Distribution

of cash (US\$ 200 per Household) for heating materials and fuel:

To cover their heating material needs, the same beneficiaries getting winter Cloths kits and blanket package with standard type 1 with following specifications (Double Size: 200cm x 240cm, Weight 4 kg, Double layer, 100% polyester, with plastic bag; Known as Korean Mink Blankets commonly used in Afghanistan constituting to 3 pcs, larger and heavier pieces) will receive a cluster recommended, 200 USD

conditional cash package. MSPs, who have a track record of providing dependable cash distribution services, will be contracted to assist IRW in delivering the Cash package. IRW will ensure that beneficiaries are protected and that the Do Not Harm humanitarian principle is fulfilled. Prior to proposing this intervention, IRW conducted extensive market research to ensure that heating commodities such as gas and wood are available in the local markets of Azra and Kharwar Districts, and that supply chains remain open throughout the winter. Following the distribution of cash, the community organizations and project staff will assist beneficiaries in procuring the necessary heating materials. Furthermore, IRW will conduct periodic follow-ups during the distribution week to ensure that the conditional financial assistance is being spent appropriately by beneficiaries.

During the distribution IRW MEAL team and project will ensure that WHHs are benefited and received packages. meanwhile as per prior experience IRW will have sperate distribution place for both male and female, in addition, IRW approach is establishing community organizations at initial stage of project, the COs will have mentoring and will support us while identification of vulnerable households.

Activity 1.1.6

Standard Activity : Not Selected

Awareness Raising on IRW code of conduct:

Awareness raising on IRW Code of conduct, PSEA, Antifraud, nutrition COVID-19, communication and good hygiene practices to the BSC and relevant stakeholders.

Awareness-raising at community level on IRW Code of conduct, PSEA, Antifraud, nutrition through ESNFI developed materials and COVID-19, prevention measures including IRW zero tolerance policy on sexual harassment, unprotected actions and procedure, vaccine promotion, correction of misinformation and rumors (using the tools, training and guidance materials produced by the PSEA and RCCE (Risk Communication and Community Engagement) WG and referral pathways, will be provided to all right holders reached through cash assistance. The sessions will include clusters approved messages focusing on key questions from the community protections (including COVID-19 related social stigma and rumors).

Activity 1.1.7

Standard Activity : Not Selected

Post Distribution Monitoring (PDM):

15 to 20- days after the distribution of the winterization packages, the MEAL Team of IRW will carry out the Post Distribution Monitoring (PDM). Tools from the ESNFI Cluster will be utilized to collect data. Houses of 10 % percent of beneficiaries will be physically visited and the remaining 90 % of beneficiaries will receive a call from MEAL team. The project team, the ESNFI Cluster, and the pertinent parties will be informed of the analysis' findings in a PDM report. In order to determine if the initiative had an impact on the market, we also examine beneficiary comments and carry out regular local market assessments.

Monitoring at Province level:

Monitoring tasks will be carried out at the province level by a full-time M&E Assistant. To oversee project activities, district-level officials and community elders will be involved. ... assist in guaranteeing that there would be continued market access and a fair price for heating materials during the course of the project. Based on the beneficiaries' ratio, PDM data will be gathered from each district. Disaggregated data by district will be gathered and included in the report. At the district level, a Complaint Feedback Mechanism (CFM) will be in place. The project team will monitor any complaints and address any problems if they arise.

Activity 1.1.8**Standard Activity : Not Selected****Monitoring and Reporting:**

The MEAL Team will assist in the development of the project-specific MEAL plan in accordance with the organizational framework. A strict oversight and monitoring mechanism will be in place, with a dedicated MEAL team in charge of regular monitoring of project activities at various stages, such as beneficiary selection, package distribution, and market monitoring to ensure that the price of heating material does not fluctuate significantly during the project period. The MEAL Team will conduct Post Distribution Monitoring (PDM) among 10% of the beneficiaries to determine the effectiveness of resource usage and to assess beneficiary satisfaction. A PDM report will be created and distributed to the ESNFI Cluster and other relevant stakeholders.

To ensure that all stakeholders are aware of project operations, IRW will guarantee that regular reporting is delivered via 4Ws. Report Hub will be used to submit progress reports. IRW will also make frequent monthly visits to the training sessions and distribution points.

The grant contract and OCHA compliance will be used to design a reporting schedule. as described in project implementation, that IRW will have close coordination with INGo and UN agencies through UN lead clusters. IRW team will attend cluster meeting monthly based in order to ensure proper coordination with relevant stakeholders in the ground. in addition, IRW will ensure that more than 95% beneficiaries will receive assistance in safe, accessible and protected manner in the targeted area.

Additional Targets :**M & R****Monitoring & Reporting plan**

In line with Islamic Relief World wide's (IRW) Monitoring, Evaluation, Accountability, and Learning (MEAL) framework, we are committed to implementing robust mechanisms for post-distribution monitoring (PDM) throughout the project cycle. These mechanisms aim to monitor the process, progress, and results of our winterization assistance, ensuring the timeliness, quality, relevance, effectiveness, value for money, coherence, connectedness, and immediate impact of the project align with the Core Humanitarian Standard (CHS) criteria.

IRW's MEAL department will closely monitor the overall process, including beneficiary selection criteria, targets, achievements, and any deviations from the project proposal. IRW MEAL team will have pre-distribution mentoring and post-distribution mentoring of beneficiaries. and meanwhile during the distribution IRW will MEAL team will have door to door visit for verification of beneficiaries. in addition, IRW team will have report to AHF as per agreement.

Workplan

Activitydescription	Year	1	2	3	4	5	6	7	8	9	10	11	12
<p>Activity 1.1.1:</p> <p>Coordination:</p> <p>We will work together with UNOCHA and other ES/NFI cluster members, who we have good communication and coordination with, to carry out this project. We will also consult with the relevant government ministries at the national level. After getting the necessary approvals and agreements, we will start the project and meet with the stakeholders at the provincial level. At the community level, we will form community organizations, discuss the project objectives and criteria with them, involve community leaders in the survey and implementation processes, and be accountable to the beneficiaries through IRW's established mechanisms.</p>	1												
<p>Activity 1.1.2:</p> <p>Supplier Selection and Appraisal (Winter Cloth Kit, Blanket Package, and Cash Assistance for Heating Materials):</p> <p>The vendors and MSPs for both in kind and Cash support will be selected through a competitive process as part of IRW's procurement regulations and processes. RFQs will be issued to collect tenders across the country via ACBAR. Following receipt of the bids, a procurement committee will be constituted to further analyze the bids in terms of best value for money, quality, and quantity. IRW will further assess the suppliers' capability in terms of capacity, financial stability, quality standards, performance, and organizational structure and processes in place through interviews and site visits. Following the final evaluation, the contract will be awarded to the possible supplier, and the selected samples from the supplier will be shared with the field team so that the samples sent to the field can be cross-checked before distribution to the beneficiaries. IRW shall clearly express the repercussions of any differences with the suppliers both verbally and in writing</p>	1												
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OTHER INFO

Accountability to Affected Populations

IRW

is a CHS HQAI certified agency that cares about being accountable to the people affected by disasters. IRW has many policies, code of conduct and operational processes at the global and country level to protect and respect the rights of beneficiaries, staff, and other stakeholders. IRW staff follow a staff Code of Conduct that is based on, among others, our policies on 'Preventing Sexual Exploitation, Abuse and Harassment', 'Dignity at Work', 'People at Risk', 'Whistle Blowing', 'Field Office Complaints'. Staff, volunteers, and contractors in country offices are trained and regularly reminded about these policies as are communities, through different IEC resources, to make sure everyone knows that we do not tolerate any kind of sexual exploitation and abuse (SEA), sexual harassment, fraud, or bribery. IRW will make sure that communities and staff have and know about different ways to give feedback, such as phone hotline/SMS, email, face-to-face etc.

Implementation Plan

A total of 1,220 vulnerable households will be selected in Logar province's specified districts. The Right Holders will be selected in a systematic manner in accordance with IRW best practices. The poorest and most vulnerable households will be chosen through community consultative processes that will solicit feedback from various groups of people. after the verification process will be conducted by our MEAL team including local community people. the distribution points will be selected for both women and men separately with close coordination local authorities, community elder and relevant stakeholders. each beneficiary will have token ID with name and ID (Tazkira) number, all rightsholders will be invited to for collection of cash at specific place. IRW will ensure PSEA and AAP mechanisms applied to avoid any sort of SEA cases. after distribution PDM will be conducted by MEAL team and local community to ensure that all rightsholders have received cash and collecting their suggestions

Coordination with other Organizations in project area

Name of the organization	Areas/activities of collaboration and rationale
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Environment Marker Of The Project

Gender Marker Of The Project

4- Likely to contribute to gender equality, including across age groups

Justify Chosen Gender Marker Code

Protection Mainstreaming

IRW will mainstream four protection principles, 6A framework (1 Analysis, 2 Adapted Assistance, 3 Attention to Negative Effects, 4 Adequate Participation, 5 Accountability and 6 Adequate Capacity) and ECHO marker, at every stage of project interventions to avoid risk of harm and rights abuses – such as violence, coercion, exploitation and deliberate deprivation and neglect – and we actively promote the rights of people affected by any unwanted situation for children, women and girls.

IRW mainstream protection under this intervention and applies the principle of "Do No Harm" to maintain accountability to the affected population and regulate the highest standards of moral behavior among its employees. In accordance with the safeguarding framework, IRW Afghanistan has a zero-tolerance stance toward the SEA. All workers will train on and be required to abide by IRW's Safeguarding Policy, PSEA Policy, Child Protection Policy, and IRW Field Office Complaints Policy during the execution of this project. For safeguarding, protection, and inclusion as well as CFM, IRW has assigned male and female focal persons at the national level. All of these individuals have undergone training on PSEA, addressing sensitive SEA complaints, case management, and referral procedures, and ensuring IRW confidentiality and safety of the complainants based on data protection policy.

Country Specific Information

Safety and Security

Access

IRW has maintained a significant physical presence in the Logar province, operating multi-sectoral initiatives mostly through local workers who are familiar with the region's politics and security dynamics. IRW carried out numerous projects in various locations throughout these regions.

The concepts of DO NO HARM APPROACH, impartiality, obtaining community acceptability, and negotiating access with all parties form the basis of IRW's access strategy in project locations. The humanitarian principles of independence, neutrality, impartiality, and humanism are key to how IRW does business and are a powerful tool for enhancing access. Because of its long history, excellent program delivery, and Faith Inspired development Approach, IRW is well-liked and well-recognized in the communities. Additionally, IRW enjoys positive ties to the appropriate branches of government. Additionally, IRW is sensitive to conflicts and adheres to rules that make it easier to enter even dangerous areas.

BUDGET

Code	Budget Line Description	D / S	Quantity	Unit cost	Duration Recurrence	% charged to CHF	Total Cost
1. Staff and Other Personnel Costs							
1.1	Program officer (01)-(Logar)	D	1	791.46	5	100.00	3,957.30
	<i>" A National Program Officer will be recruited for 5 months of project period, S/he will be in charge of project in provincial level and responsible to lead the team and implement the project activities in timely manner in coordination with the area/country office and other stakeholders. Project life is 05 month and budgeted time is 05 month that is calculated after excluding hiring time, salary scales are uploaded under documents tab (01 positions for 05 months @ USD791.4605 per month (01 positions for 05 months' Salary scale- O, Step-B3 + medical and transportation allowance. Duty station: Logar 791.4605*76=60,151 Afs, including all bounces and allowances."</i>						
1.2	Community Mobilizer (04)-(Logar)	D	4	382.58	5	100.00	7,651.60
	<i>"Full-time 04 Community Mobilizers will be recruited for 5 months of project period. Each Community Mobilizer will be responsible for 250-300 beneficiary households. So, 04 Community Mobilizers will assign for covering 1,220 beneficiary households in 2 districts of Logar province. The key responsibilities of Community Mobilizer will be: Facilitate community mobilization in village and district level; coordinate with different stakeholders in district level; provide supervision to the surveyors for beneficiary selection; verify the beneficiary households after primary selection; arrange distribution of winter cloth and blankets with the support of community; monitor regularly with the vendors (heating materials and fuel); provide facilitation support to the beneficiaries to collect heating materials and fuel; facilitate to linking the beneficiary households with other service providers; and support for documentation of the project. Salary scale grade AS, step 2C+ medical and transportation allowance. Duty station: Logar , \$382.58*76=\$29,079. Afs, while including all the bounces and allowances."</i>						
1.3	M&E Assitant (01)-(Logar)	D	1	382.58	5	50.00	956.45
	<i>"National Level position, 01 M&E Assistant will be dedicated for this project for 5 months period, S/he will be responsible to provide M&E support to the project team. Duty station is logar (01 position for 05 months @ USD 382.579 per month, Salary scale grade AS, step 2C+ medical and transportation allowance. Duty station: Logar \$382.58*76=\$29,079. Afs, including all the bounces and allowances."</i>						
1.4	Support Staff--(Logar)	D	2	401.94	5	50.00	2,009.70
	<i>National Level: Support staff for field office, will be responsible to support project team in day-to-day activities. Number of units are including security guards and office boy/cleaners. Salary scale- GSS, Step-C6 + medical and transportation allowance. Duty station: Logar. 401.9474*76=30,548 AFs, including all the bounces and allowances.</i>						
1.5	Assistant supply chain officer-(Logar)	D	1	484.14	4	50.00	968.28
	<i>National Position: 01 Assistant supply chain officer will be responsible for office administration, fleet management and support in procurement process, unit cost is 484.1448 USD for 04 months, Salary Scale AO, Step B6. 484.14*4=36,795</i>						
1.6	Assistant Finance officer-(Logar)	D	1	484.14	4	50.00	968.28
	<i>"National Position: 01 Assistant Finance Officer will be recruited She/he will be responsible to manage financial accounting of project that includes petty cash management, review of vouchers, advance issuance-settlement and bank account management (01 positions for 05 months @ USD unit cost is 484.1448 USD for 04 months, Duty Station: Logar. Salary Scale AO, Step B6. 484.14*4=36,795</i>						
1.7	Implementation Coordinator (Kabul)	D	1	1,914.81	5	10.00	957.41
	<i>"National position based in country office Kabul, this position will be responsible for overall implementation across the country and he will have regularly follow-up and coordination with project team to ensure implementation align with donor and national compliances. Also this position will be responsible to secure project NOCs. Salary scale- CO Step-A6 + medical and transportation allowance. Duty station: Kabul. 1914.8158*76=145,526 Afs, including all the bounces and allowances. "</i>						
1.8	Humanitarian Coordinator-(Kabul)	D	1	1,914.81	5	10.00	957.41
	<i>National Level Position, this position will be technical backstopping to the project team to make sure sustainability of project activities/best value of money. 01 position is budgeted for 05 month @ USD 1914.8158 per month 20% of unit cost per month. Salary scale- CO Step-A6 + medical and transportation allowance. Duty station: Kabul. 1914.8158*76=145,526 Afs, including all the bounces and allowances.</i>						

1.9	Senior Humanitarian officer-(Kabul)	D	1	1,182.74	5	15.00	887.06
	<i>"The position will have close follow up with project team and program officer for the intervention. He will report update to Humanitarian coordinator, as well as he will attend all cluster meetings. Contract Type: National position budget for 05 month. Salary scale- SO Step-A6 + medical and transportation allowance. Duty station: Kabul 1182.74999*76=89,889 AFs, including all the bounces and allowances. "</i>						
1.10	MEAL manager-(Kabul)	D	1	2,575.21	5	10.00	1,287.61
	<i>He will be responsible for organizing of project initiation workshop to take all project staff on one page to make sure every on understand IR values, standards and project objective, activities and implementation methodology. Further this position will also be responsible for developing a monitoring plan, monitoring of project activities and provision of analysis to management Duty Station- Kabul, Contract type: international, he will contribute 5% of his time per month to this project. Contract Type: Internation position budget for 05 month. Salary scale- M Step 8 + medical and transportation allowance. Duty station: Kabul. 2575.210526*76=195,716</i>						
1.11	Head of Program-(Kabul)	D	1	2,575.21	5	10.00	1,287.61
	<i>Nation Level: This position will provide strategic direction to team and she/he will contribute 10% of time for this project. 01 position for 05 months. Contract Type: National position budget for 05 month. Salary scale- M Step 8 + medical and transportation allowance. Duty station: Kabul. 2575.210526*76=195,716</i>						
1.12	Finance Manager -(Kabul)	D	1	2,575.21	5	10.00	1,287.61
	<i>Expat Position: The position holder will be overall responsible for poject, financial accounting, financial reporting, support budget holders in budget. management and project audit. 01 position is budgeted for 05 months @ 10% per month, Contract Type: National position budget for 05 month. Salary scale- M Step 8 + medical and transportation allowance. Duty station: Kabul. 2575.210526*76=195,716</i>						
1.13	HR Manager-(Kabul)	D	1	2,106.30	5	10.00	1,053.15
	<i>National Position This positions will be based at Kabul province, the position will support in recuritment of project staffs and orientations of them accordingly. Duty station: Kabul National position budget for 05 month. Salary scale- CO Step B6 + medical and transportation allowance. Duty station: Kabul. 2106.302632*76=160,079</i>						
1.14	Meal Officer-(Kabul)	D	1	791.46	5	15.00	593.60
	<i>the position holder will be responsible for leading MEAL activities on the ground based on MEAL plan. S/he will lead in the conduct of verification of selected beneficiaries, conduct PDMs, promoting CRM in communities, receiving complaints/ feedback, and conducting lessons learning activity. S/he will also the focal on securing data of rightsholders. Salary scale- O, Step-B3 + medical and transportation allowance. Duty station: Kabul 791.46*76=60,151 Afs, Including all the bounces and allowances</i>						
1.15	Supply Chain Manager-(Kabul)	D	1	2,575.21	5	10.00	1,287.61
	<i>Expat Position This position based in Kabul office will be overall responsible for project procurment, administrative and flett management matter. 01 Position is budget @ USD 2575.210526 per month for 05 months @ 10% per month, Salary scale- M Step 8 + medical and transportation allowance. Duty station: Kabul, 2575.210526*76=195,716</i>						
	Section Total						26,110.68
2. Supplies, Commodities, Materials							
2.1	Activity:1.1.3: Provision of ESNFI Cluster's standard winter cloth kits for vulnerable families through in-kind support.	D	1220	74.00	1	100.00	90,280.00
	<i>A total of 1,220 vulnerable households will be selected for in-kind support in Logar province's in two Azra and Kharwar specified districts. The Right Holders will be selected in a systematic manner in accordance with IRW best practices. The poorest and most vulnerable households will be chosen through community consultative processes that will solicit feedback from various groups of people. Women-headed households, widows, orphaned families, large families with more than seven members, families whose income is less than AFN 5,000 per month, families with pregnant and lactating women, families with disabled and families with aged individuals and/or individuals with chronic illness will be given preference.</i>						
2.2	Activity:1.1.4: Provision of ESNFI Cluster's standard blanket package for vulnerable families through in-kind support.	D	1220	57.00	1	100.00	69,540.00
	<i>A total of 1,220 vulnerable households will be selected in kind support in Logar province's in two Azra and Kharwar specified districts. The Right Holders will be selected in a systematic manner in accordance with IRW best practices. The poorest and most vulnerable households will be chosen through community consultative processes that will solicit feedback from various groups of people. Women-headed households, widows, orphaned families, large families with more than seven members, families whose income is less than AFN 5,000 per month, families with pregnant and lactating women, families with disabled and families with aged individuals and/or individuals with chronic illness will be given preference. through that amount \$57 per beneficiary household; Blanket package- Single Size (4): 160cmx220cm, Weight 2 kg, Double layer, 100% polyester, with plastic bag; Double Size (01): 200cm x 240cm, Weight 4 kg, Double layer, 100% polyester, with plastic bag (BoQ is uploaded at Documents tap)</i>						
2.3	Cash for heating materials and fuel	D	1220	200.00	1	100.00	244,000.00

	<p>A total of 1,220 vulnerable households will be selected in Logar province's in two Azra and Kharwar specified districts. The Right Holders will be selected in a systematic manner in accordance with IRW best practices. The poorest and most vulnerable households will be chosen through community consultative processes that will solicit feedback from various groups of people. Women-headed households, widows, orphaned families, large families with more than seven members, families whose income is less than AFN 5,000 per month, families with pregnant and lactating women, families with disabled and families with aged individuals and/or individuals with chronic illness will be given preference. through that amount Cash assistance (US\$ 200/HH) for purchasing heating materials and fuel. (US\$ 200/HH x 1220 HH = 244,000)</p>								
2.4	Visibility	D	1	1,000.00	1	100.00	1,000.00		
	Development of visibility materials (Banner, printed cash vouchers, CFM stickers, staff's vest etc.)								
	Section Total							404,820.00	
3. Equipment									
NA	NA	NA	0	0.00	0	0	0.00		
	NA								
	Section Total							0.00	
4. Contractual Services									
4.1	Vehicle Rent	D	2	800.00	5	100.00	8,000.00		
	02 rental vehicles for 5 months for project implementation; \$800 per vehicle per month, the purpose of vehicles, IRW staffs will have visit village by village for assessment and for the project purpose such as coordination's, distributions and assessment. and IRW staff will have PDM as well, therefore the vehicles are required.								
4.2	Fee or service charge for Financial Service Provider (FSP)/hawala	D	1	7,320.00	1	100.00	7,320.00		
	3% fee or service charge of cash distribution amount for heating materials and fuel. The fee for hawala/MSP is required because of current challenges in official banking system in Afghanistan. 3% of fee has been estimated considering the current market trends, however, the hawala/MSP will be contracted through a competitive process. Breakdown sheet of hawala/FSP fee is uploaded in the 'Documents' tab. The FSP agreement will be shared with AHF once FSP will be selected and contracted. We will request AHF to upload the the FSP in GMS on behalf of the us for the record.								
	Section Total							15,320.00	
5. Travel									
5.1	Monitoring visit (Country Office)	D	5	215.00	1	100.00	1,075.00		
	05 visits (\$215/visit) The visits are Kabul to Logar for Country Office Program team. Per visit cost is estimated US\$215 which includes (Accommodation @\$150/, Per diem \$50 and \$15 transportation). the detailed budget is given in operation cost in excel sheet attached in documents tab								
5.2	Visit for Post Distribution Monitoring	D	1	218.00	1	100.00	218.00		
	05 visits (\$218/visit) The visits are Kabul to Logar for Country Office Programme team. Per visit cost is estimated US\$218 which includes (Accommodation @\$150/, Per diem \$50 and \$15 transportation). the detailed budget is given in operation cost in excel sheet attached in documents tab								
	Section Total							1,293.00	
6. Transfers and Grants to Counterparts									
NA	NA	NA	0	0.00	0	0	0.00		
	NA								
	Section Total							0.00	
7. General Operating and Other Direct Costs									
7.1	Office Rent ((Satellite Office in Logar)	D	1	300.00	5	50.00	750.00		
	"01 Satellite field office rents for 5 months; Satellite Office in Logar, the amount has been selected as per the market rate"								
7.2	Internet cost for field office	D	1	110.00	5	70.00	385.00		
	"Broadband internet connection cost for Satellite Office in Logar, the Satellite Office in Logar internet cost is estimated								
7.3	Generator Fuel/Maintenance cost for field office	D	1	100.00	5	60.00	300.00		
	Generator maintenance and fuel cost for the field office- \$100/month; 60% will be charged from this project for 5 months The unit cost has been estimated based on the historical operation cost.								

7.4	Office supply and stationery for the field office	D	1	200.00	5	75.00	750.00
	<i>Office supplies and stationery for the field office- \$200/month; 75% will be charged from this project for 5 months The unit cost has been estimated based on the historical operation cost.</i>						
7.5	Office utilities and electricity for the field office	D	1	100.00	5	60.00	300.00
	<i>Office utilities and electricity cost for the field office- \$100/month; 60% will be charged from this project for 5 months The unit cost has been estimated based on the historical operation cost.</i>						
7.6	Cost for office heating (Satellite Office)	D	1	100.00	5	30.00	150.00
	<i>Office heating cost (wood, fuel, heaters, coal) for the field office during winter. The unit cost has been estimated based on the historical operation cost.</i>						
7.7	Bank charge (Country Office)	D	1	50.00	5	100.00	250.00
	<i>Fund transfer, payment and disbursement charges by bank. The unit cost (\$50 per month) has been estimated based on the historical operation cost.</i>						
7.8	Office Repair and Maintenance (field office)	D	1	100.00	5	25.00	125.00
	<i>Office Repair and maintenance for the field office- \$100/month; 25% will be charged from this project for 5 months The unit cost has been estimated based on the historical operation cost.</i>						
	Section Total						3,010.00
SubTotal				3,697.00			450,553.68
Direct							450,553.68
Support							
PSC Cost							
PSC Cost Percent							7.00
PSC Amount							31,538.76
Total Cost							482,092.44

Project Locations

Location	Estimated percentage of budget for each location	Estimated number of beneficiaries for each location					Activity Name
		Men	Women	Boys	Girls	Total	
Afghanistan > Logar > Kharwar	50.00000	0	0	0	0		ESNFI: Activity 1.1.3: ... ESNFI: Activity 1.1.6: Awareness Raising on IRW code o...
Afghanistan > Logar > Azra	50.00000	0	0	0	0		ESNFI: Activity 1.1.3: ...

Documents

Category Name	Document Description
Project Supporting Documents	Endorsement Email from AAP.pdf
Project Supporting Documents	Endorsement Email From Access Working Group.pdf
Project Supporting Documents	Endorsement Email From GiHA.pdf
Project Supporting Documents	Endorsement Email from PSEA.pdf
Project Supporting Documents	Endorsement Email from RCCE.pdf

Project Supporting Documents	Endorsement From Protection Mainstreaming.pdf
Project Supporting Documents	Endorsement Email from DIWG.pdf
Project Supporting Documents	Endorsement Email from CVWG.pdf
Project Supporting Documents	Need Assessment Report-Logar.pdf
Project Supporting Documents	AHF-Winterization Clothes and Blankets Specifications.xlsx
Project Supporting Documents	Afghan Sharq MSP Contract.pdf
Project Supporting Documents	IRA-New Salary Scale.pdf
Project Supporting Documents	Procurement limits Chart Afghanistan.pdf
Project Supporting Documents	Procurement limits and process.pdf
Project Supporting Documents	Program Budget AHF 2324 Winterization Logar.xls
Budget Documents	IRW-Cross Charge Mechanism.xlsx
Budget Documents	20231005-121458_Program Budget AHF 2324 Winterization Logar.xls
Budget Documents	Program Budget AHF 2324 Winterization Logar.xls
Grant Agreement	GrantAgreement_CBPF-AFG-23-S-INGO-26384_ESNFI_IRW_Signed.pdf
Grant Agreement	Signed Agreement.pdf