

Requesting Organization :	Concern Worldwide		
Allocation Type :	2023 1st Standard Allocation		
Primary Cluster	Sub Cluster	Percentage	
EMERGENCY SHELTER AND NON-FOOD ITEMS		100.00	
		100	
Project Title :	Winterisation support for vulnerable households in Takhar and Badakhshan province.		
Allocation Type Category :			
OPS Details			
Project Code :		Fund Project Code :	CBPF-AFG-23-S-INGO-26420
Cluster :		Project Budget in US\$:	691,207.25
Planned project duration :	6 Months	Priority:	
Planned Start Date :	04/10/2023	Planned End Date :	31/03/2024
Actual Start Date:	02/11/2023	Actual End Date:	01/05/2024
Project Summary :	<p>The Humanitarian Needs Overview 2023 found that a staggering 28.3 million people in Afghanistan (approximately two thirds of the population) will require urgent humanitarian assistance this year. The country will enter its third consecutive year of drought-like conditions and its second year of crippling economic decline, while still reeling from the effects of four decades of armed conflict and recurring natural disasters. High levels of unemployment and sustained price inflation has caused the average household's debt to increase.</p> <p>Takhar and Badakhshan provinces are both highly prone to natural hazards, with the frequency and intensity being exacerbated by the effects of climate change and leading to increasing humanitarian needs . These vulnerabilities are further exacerbated by the harsh winter conditions, with monthly temperatures reaching as low as minus 23 degrees Celsius. Each year, especially in high altitude locations such as Takhar and Badakhshan, vulnerable households require lifesaving assistance to withstand the freezing winter temperatures. Most homes provide limited insulation from freezing temperatures and the most vulnerable lack the financial resources to purchase warm clothing, blankets, fuel and heaters. Without basic non-food items (NFIs) and heating assistance, these vulnerable households, especially children, elderly, pregnant and lactating women and people with disabilities, are unprepared for the harsh weather.</p> <p>Concern will expand its current humanitarian response to address the critical winterisation needs of 1,650 conflict-affected, displaced, natural disaster affected and other vulnerable families in Yumgan and Raghistan districts of Badakhshan and Farkhar and Eshkamish districts of Takhar. The project will cover a six-month period. Concern will provide 1,650 vulnerability households with a one-off cash transfer of 200 USD to purchase fuel for heating, 1,386 vulnerable households (84% of the total caseload due to their multiple vulnerabilities) with once-off cash transfer of 74 USD to purchase winter clothing and 1,205 vulnerable households (73% of the total caseload due to their multiple vulnerabilities) with a once-off cash transfer of 57 USD to purchase warm Blanket.</p> <p>The breakdown of the beneficiaries per district in each province;</p> <p>Badakhshan</p>		

412 families with cash for fuel/heating assistance, 346 with cash for winter clothing, and 301 with cash for warm blankets in the Yumgan district.

-Target 412 families with cash for fuel/heating assistance, 346 with cash for winter clothing, and 301 with cash for warm blankets in the Raghistan

Takhar

- Target 413 families with cash for fuel/heating assistance, 347 with cash for winter clothing, and 301 with cash for warm blankets in the Farkhar.

-Target 413 families with cash for fuel/heating assistance, 347 with cash for winter clothing, and 302 with cash for warm blankets in the Eshkamish.

Concern's winterisation support will address the emergency needs of local communities and ensure lifesaving protection during the winter months. Throughout project implementation, Concern will integrate gender and inclusion-sensitive strategies, and promote positive spending choices. Gender, age and disability considerations will be carefully integrated to ensure the response is inclusive of all segments of a community, particularly children, elderly, women and people with disabilities. Concern's programme experience indicates that these groups are disproportionately affected by crises and face significant barriers in accessing humanitarian assistance and providing feedback. As such, Concern is committed to a gender- balanced and diverse workforce and will advocate with local authorities to ensure women can work and access humanitarian assistance. Concern will also engage female Community Focal Points (CFP) to ensure the views, preferences, challenges and feedback of women and other vulnerable groups are addressed throughout the programme cycle.

Direct beneficiaries :

Men	Women	Boys	Girls	Total
2,106	2,283	3,508	3,653	11,550

Other Beneficiaries :

Beneficiary name	Men	Women	Boys	Girls	Total
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	2,106	2,283	3,508	3,653	11,550
	0	0	0	0	0

Indirect Beneficiaries :

The cash for winterisation assistance will be provided at the household level, therefore the direct beneficiaries will be the household members. No indirect beneficiaries will be targeted. Market traders are anticipated to generate income because of winterisation supplies purchased

Catchment Population:

Link with allocation strategy :

Concern's proposed response aligns with the AHF Allocation Strategy, the strategic objectives of the HRP and with the ESNFI cluster guidelines. The response recognizes the core humanitarian principles of humanity, neutrality, impartiality, and independence. The Winterization Strategy specifically calls for a response to holistically address the needs and vulnerabilities associated with the harsh weather conditions. Accordingly, Concern is prioritizing the provision of heating/fuel, winter clothing and family blankets for the acutely vulnerable population of Takhar and Badakhshan, which are highlighted as a high priority for winterisation response. The proposed activities are all high priority interventions (priority 3) and adhere to the ESNFI cluster standard package. Concern's proposed response provides strategic relevance whilst prioritizing vulnerable populations. Concern has integrated crosscutting issues such as safeguarding, accountability to affected population, gender, age, and disability throughout all phases of the programme, including in its targeting, implementation, monitoring, and learning. The programme will specifically target women, child, elderly and persons with disability headed households. The use of cash for heating/fuel assistance, winter clothing, and family blankets will be conducted in accordance with AHF minimum requirements for cash-based programming. Concern will utilise the Cash and Voucher Working Group's standard toolkit and monitoring tools.

Sub-Grants to Implementing Partners :

Partner Name	Partner Type	Budget in US\$

Other funding secured for the same project (to date) :

Other Funding Source	Other Funding Amount

Organization focal point :

Name	Title	Email	Phone

BACKGROUND

1. Humanitarian context analysis

2. Needs assessment

Instances of hypothermia, acute respiratory infections, and both direct and indirect cold-related fatalities are expected to increase during the winter months. In many cases, these can be attributed to inadequate physical shelter and a lack of sufficient personal insulation to maintain core body temperature. The need for heating, clothing and blankets is primarily driven by underlying economic challenges and depleted resilience resulting from repeated shocks. This leaves households inadequately protected from the elements, rendering them extremely vulnerable to rain, snow, and freezing temperatures. Increased exposure to harsh weather conditions is particularly concerning for households lacking winter clothing, blankets, and heating materials. This elevates the risk of respiratory infections, especially among children under the age of five, as well as hypothermia, limb amputation, and preventable mortality among women, men, girls, boys and persons with disabilities.

Based on historical data, Badakhshan and Takhar are among the provinces with the greatest population at risk from flooding and landslides. The ESNFI cluster anticipates road blockages and physical access constraints during the last quarter of the year, as some regions, such as the NE, become inaccessible due to heavy snowfall. Without assistance, vulnerable populations will adopt negative coping mechanisms such as reduced health seeking behaviours, borrowing money, selling household assets and child labour.

3. Description Of Beneficiaries

4. Grant Request Justification

The Concern field team has significant experience in emergency response and has the capacity to provide humanitarian assistance in remote and challenging locations, such as Yumgan, Khash, Fakhar and Eshkamish districts. With the onset of the winter season, and a rising number of vulnerable and needy persons in Takhar & Badakhshan province, the provision of lifesaving humanitarian assistance is critical for the survival of vulnerable populations, including persons with disabilities. Beyond survival, winterisation assistance is necessary to provide security, a sense of personal safety, and protection. Concern's response will ensure that vulnerable populations are adequately protected from the cold through cash assistance to purchase heating, winter clothing and warm blankets, all of which aligns with the

winterisation strategy of 2023, and to the ESNFI cluster's priorities. Concern will prioritise cash assistance to meet the objectives of the proposed intervention. A rapid market assessment (conducted by CWW, Sep 23) found that beneficiaries have safe access to local markets stocked with sufficient supplies and validated the transfer values proposed by the ESNFI cluster. The use of a cash modality will allow beneficiaries to have the power to make decisions, while also providing a transfer value that is targeted at meeting specific needs. Cash also has logistical and cost benefits, as well as being cited as preferred modality by beneficiaries in Concern's internal monitoring.

5. Complementarity

LOGICAL FRAMEWORK

Overall project objective

To support conflict-affected, displaced, natural disaster affected and other vulnerable families in Takhar and Badakhshan provinces with the provision of winterisation assistance through cash covering heating assistance, blankets and winter clothing.

EMERGENCY SHELTER AND NON-FOOD ITEMS

Cluster objectives	Strategic Response Plan (SRP) objectives	Percentage of activities
2023 HRP ESNFI CO1: Necessary ES-NFI assistance is provided to affected people in a timely manner	SO1: Mortality and morbidity of crisis-affected people of all gender and diversities are reduced through timely, multi-sectoral, lifesaving, equitable and safe assistance.	100

Contribution to Cluster/Sector Objectives :

Outcome 1

Conflict-affected, displaced, natural disaster affected, and vulnerable host community families are protected from harsh winter conditions through provision of cash for winterization in Takhar and Badakhshan.

Output 1.1

Description

Winterisation assistance is provided to 1,650 vulnerable families in Yumgan and Raghistan districts of Badakhshan province and Fakhar and Eshkamish districts of Takhar province through provision of cash assistance for heating (\$200), warm clothing (\$74) and winter blankets (\$57).

Assumptions & Risks

Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.1.1	EMERGENCY SHELTER AND NON-FOOD ITEMS	Output: # of people receiving standard winterization package including through heaters and fuel, winter clothing, blankets or quilts.	2,106	2,283	3,508	3,653	11,550

Means of Verification : Beneficiary lists, onsite monitoring reports and post distribution monitoring reports

Indicator 1.1.2	EMERGENCY SHELTER AND NON-FOOD ITEMS						70
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Means of Verification : Post distribution monitoring

Indicator 1.1.3	EMERGENCY SHELTER AND NON-FOOD ITEMS						70
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Means of Verification : <p>Post distribution monitoring report</p>							
Indicator 1.1.4	EMERGENCY SHELTER AND NON-FOOD ITEMS	Output: # of People with disabilities receiving Shelter/NFI assistance delivered after inclusive needs assessment (to overcome barriers in accessing shelter at community and household level)	316	342	526	548	1,732

Means of Verification : <p>Post distribution monitoring reports</p>							
Indicator 1.1.5	EMERGENCY SHELTER AND NON-FOOD ITEMS	Number of people receiving Sector-specific unconditional cash transfers	2,106	2,283	3,508	3,653	11,550

Means of Verification :							
Indicator 1.1.6	EMERGENCY SHELTER AND NON-FOOD ITEMS	Total value of Sector-specific unconditional cash transfers distributed in USD	0	0	0	0	501,249

Means of Verification :

Activities

Activity 1.1.1

Standard Activity : Assistance to cover winterization needs (Heater & Fuel)

Concern will provide cash for fuel/heating assistance to 1,650 vulnerable households, with each household receiving a once-off cash transfer of 200 USD. The transfer value is based on ESNFI cluster guidelines and sufficient for three months fuel/heating. The project team will ensure women and persons with disabilities are prioritized and targeted for assistance. There will be a gazetted distribution point for women headed-households as well as a mechanism will be put in place to distribute aid to persons with disabilities within their homes. Concern will follow the ESNFI cluster guideline including during the beneficiary targeting and planning for distribution, as well as conducting Post Distribution Monitoring (PDM), and coordinate with the humanitarian agencies implementing winterization support to avoid the duplication in targeting. The project will establish a total of 16 temporary distribution sites (4 in each district) to facilitate the distribution.

Activity 1.1.2

Standard Activity : Assistance to cover winterization needs (Winter Clothing)

Concern will provide cash for winter clothing to 1,386 vulnerable households (84% of the total caseload due to their multiple vulnerabilities), with each household receiving a once-off cash transfer of 74 USD. The transfer value is based on ESNFI cluster guidelines. The project team will ensure women and persons with disabilities are prioritized and targeted for assistance. There will be a gazetted distribution point for women headed-households as well as a mechanism will be put in place to distribute aid to persons with disabilities within their homes. Concern will follow the ESNFI cluster guideline including during the beneficiary targeting and planning for distribution, as well as conducting Post Distribution Monitoring (PDM), and coordinate with the humanitarian agencies implementing winterization support to avoid the duplication in targeting. The project will establish a total of 16 temporary distribution sites (4 in each district) to facilitate the distribution.

Activity 1.1.3

Standard Activity : Assistance to cover winterization needs (Blankets or Quilts)

Concern will provide cash for winter blankets to 1205 vulnerable households (73% of the total caseload due to their multiple vulnerabilities), with each household receiving a once-off cash transfer of 57 USD. The transfer value is based on ESNFI cluster guidelines. The project team will ensure women and persons with disabilities are prioritized and targeted for assistance. There will be a gazetted distribution point for women headed-households as well as a mechanism will be put in place to distribute aid to persons with disabilities within their homes. Concern will follow the ESNFI cluster guideline including during the beneficiary targeting and planning for distribution, as well as conducting Post Distribution Monitoring (PDM), and coordinate with the humanitarian agencies implementing winterization support to avoid the duplication in targeting. The project will establish a total of 16 temporary distribution sites (4 in each district) to facilitate the distribution.

Activity 1.1.4

Standard Activity : Assistance to cover winterization needs (Heater & Fuel)

Concern will register the programme with the Ministry of Economy (MoEc) and Afghanistan National Disaster Management Authority (ANDMA) and hold introductory meetings with the relevant national and provincial authorities. Subject to government approval, Concern will recruit and orientate staff and conduct programme start-up workshops at the provincial level. Concern has an existing contract with a Financial Service Provider, following a competitive procurement process, and will orientate the FSP on the programme and guide them in conducting forward planning.

Activity 1.1.5

Standard Activity : Assistance to cover winterization needs (Heater & Fuel)

Beneficiary registration and Verification: Selection and verification of the 1,650 beneficiaries will take place in two stages. Firstly, in the target villages, community-level meetings will be held with the support of community focal points, known as beneficiary selection committees. The female community focal points will be engaged to ensure inclusion of the female beneficiaries. The community meetings will invite participation from all members of the community, where the objectives of the project will be explained, and the community members themselves will be invited to provide a list of households through a participatory approach, according to project eligibility. Through this participatory meeting, an initial list is prepared. However, recognizing the risk of omitting eligible households, Concern will use a second stage, household-level assessment, whereby Concern MEAL team will conduct household-level surveys to verify the list proposed by the community, as well as assessing households excluded from the community list. After this second stage, a final list is prepared and will be shared with the community again, through the beneficiary election committees, to receive their approval. Thereafter, the approved list will be shared with distribution teams to commence planning, including conducting focus group discussions with communities to identify safe and accessible distribution sites.

Activity 1.1.6

Standard Activity : Assistance to cover winterization needs (Heater & Fuel)

Post Distribution Monitoring (PDM) and Reporting: Concern's MEAL team will conduct PDM survey and reporting following the cash distribution. The final project report will also be prepared and submitted alongside the PDM report. PDM will be conducted 2 weeks after the cash distribution and will draw upon cluster guidance and ensure disaggregation of data by gender, age and disability. Concern will hire 6 enumerators per district for 5 days, the enumerators will conduct PDM through the survey and interviews with the beneficiaries. These surveys will measure the level of satisfaction with the cash distribution and confirm that the entitled amounts were safely delivered to the target beneficiaries and did not negatively impact their lives. The results of each PDM will be shared with the programme team to ensure learning is reflected in subsequent distributions. The PDM reports will also be shared with AHF and ESNFI cluster through the final report package.

Activity 1.1.7

Standard Activity : Assistance to cover winterization needs (Heater & Fuel)

Before the programme ends, Concern will conduct a learning and reflection meeting with staff and community and local authority representatives to review the programme's performance, capture learning and provide recommendations for other ESNFI programmes. Where women are unable to attend such meetings, Concern's female staff will conduct in-person meetings or phone calls to capture their feedback and recommendations.

Activity 1.1.8

Standard Activity : Assistance to cover winterization needs (Heater & Fuel)

Concern will prepare final financial and narrative reports and submit these to AHF. Throughout the programme, Concern will share periodic reports with AHF, ESNFI cluster and CVWG through meetings, email and ReportHub.

Activity 1.1.9

Standard Activity : Assistance to cover winterization needs (Heater & Fuel)

Facilitate transportation of 413 persons to and from the distribution sites (cash for heating/fuel, cash for winter clothing and cash for blankets).

Activity 1.1.10

Standard Activity : Assistance to cover winterization needs (Heater & Fuel)

Complaints Response Mechanism (CRM): The project will utilize Concern's existing CRM channels to report or file any complaints arising from the distribution. The CRM mechanisms to be supported are: The hotline which includes printing and distributing CRM cards, the help desk at the distribution site, and channeling feedback through the Community Development Facilitators.

Additional Targets :

M & R

Monitoring & Reporting plan

Concern will utilize and update its existing PDM toolkit and other tools, including on-site distribution forms and CRM tools to track and report progress on project achievements as the overall monitoring and evaluation framework for the winterization cash assistance. A one-time PDM will be conducted in the four target districts, two weeks after the distribution. The PDM will track beneficiary satisfaction, quality, timeliness and cash utilization and will be conducted in line with the ES&NFI and CVWG guidelines. The data collection tools will be disaggregated by gender and disability to track evidence of inclusion, project reach for disability. The MEAL coordinator will provide overall technical lead to the MEAL officers and CRM officer in the analysis and reporting. Concern will utilize its existing Complaints and Reporting Mechanisms, including hotline and helpdesk to document any complaints. The CRM officer will track and follow up all complaints reported through the CRM mechanisms

Workplan

Activitydescription	Year	1	2	3	4	5	6	7	8	9	10	11	12
<p>Activity 1.1.1:</p> <p>Concern will provide cash for fuel/heating assistance to 1,650 vulnerable households, with each household receiving a once-off cash transfer of 200 USD. The transfer value is based on ESNFI cluster guidelines and sufficient for three months fuel/heating. The project team will ensure women and persons with disabilities are prioritized and targeted for assistance. There will be a gazetted distribution point for women headed-households as well as a mechanism will be put in place to distribute aid to persons with disabilities within their homes. Concern will follow the ESNFI cluster guideline including during the beneficiary targeting and planning for distribution, as well as conducting Post Distribution Monitoring (PDM), and coordinate with the humanitarian agencies implementing winterization support to avoid the duplication in targeting. The project will establish a total of 16 temporary distribution sites (4 in each district) to facilitate the distribution.</p>	1												
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<p>Activity 1.1.2:</p> <p>Concern will provide cash for winter clothing to 1,386 vulnerable households (84% of the total caseload due to their multiple vulnerabilities), with each household receiving a once-off cash transfer of 74 USD. The transfer value is based on ESNFI cluster guidelines. The project team will ensure women and persons with disabilities are prioritized and targeted for assistance. There will be a gazetted distribution point for women headed-households as well as a mechanism will be put in place to distribute aid to persons with disabilities within their homes. Concern will follow the ESNFI cluster guideline including during the beneficiary targeting and planning for distribution, as well as conducting Post Distribution Monitoring (PDM), and coordinate with the humanitarian agencies implementing winterization support to avoid the duplication in targeting. The project will establish a total of 16 temporary distribution sites (4 in each district) to facilitate the distribution.</p>	1												

<p>Activity 1.1.3:</p> <p>Concern will provide cash for winter blankets to 1205 vulnerable households (73% of the total caseload due to their multiple vulnerabilities), with each household receiving a once-off cash transfer of 57 USD. The transfer value is based on ESNFI cluster guidelines. The project team will ensure women and persons with disabilities are prioritized and targeted for assistance. There will be a gazetted distribution point for women headed-households as well as a mechanism will be put in place to distribute aid to persons with disabilities within their homes. Concern will follow the ESNFI cluster guideline including during the beneficiary targeting and planning for distribution, as well as conducting Post Distribution Monitoring (PDM), and coordinate with the humanitarian agencies implementing winterization support to avoid the duplication in targeting. The project will establish a total of 16 temporary distribution sites (4 in each district) to facilitate the distribution.</p>	1												
<p>Activity 1.1.4:</p> <p>Concern will register the programme with the Ministry of Economy (MoEc) and Afghanistan National Disaster Management Authority (ANDMA) and hold introductory meetings with the relevant national and provincial authorities. Subject to government approval, Concern will recruit and orientate staff and conduct programme start-up workshops at the provincial level. Concern has an existing contract with a Financial Service Provider, following a competitive procurement process, and will orientate the FSP on the programme and guide them in conducting forward planning.</p>	1												
<p>Activity 1.1.5:</p> <p>Beneficiary registration and Verification: Selection and verification of the 1,650 beneficiaries will take place in two stages. Firstly, in the target villages, community-level meetings will be held with the support of community focal points, known as beneficiary selection committees. The female community focal points will be engaged to ensure inclusion of the female beneficiaries. The community meetings will invite participation from all members of the community, where the objectives of the project will be explained, and the community members themselves will be invited to provide a list of households through a participatory approach, according to project eligibility. Through this participatory meeting, an initial list is prepared. However, recognizing the risk of omitting eligible households, Concern will use a second stage, household-level assessment, whereby Concern MEAL team will conduct household-level surveys to verify the list proposed by the community, as well as assessing households excluded from the community list. After this second stage, a final list is prepared and will be shared with the community again, through the beneficiary election committees, to receive their approval. Thereafter, the approved list will be shared with distribution teams to commence planning, including conducting focus group discussions with communities to identify safe and accessible distribution sites.</p>	1												

<p>Activity 1.1.6:</p> <p>Post Distribution Monitoring (PDM) and Reporting: Concern's MEAL team will conduct PDM survey and reporting following the cash distribution. The final project report will also be prepared and submitted alongside the PDM report. PDM will be conducted 2 weeks after the cash distribution and will draw upon cluster guidance and ensure disaggregation of data by gender, age and disability. Concern will hire 6 enumerators per district for 5 days, the enumerators will conduct PDM through the survey and interviews with the beneficiaries. These surveys will measure the level of satisfaction with the cash distribution and confirm that the entitled amounts were safely delivered to the target beneficiaries and did not negatively impact their lives. The results of each PDM will be shared with the programme team to ensure learning is reflected in subsequent distributions. The PDM reports will also be shared with AHF and ESNFI cluster through the final report package.</p>	1												
<p>Activity 1.1.7:</p> <p>Before the programme ends, Concern will conduct a learning and reflection meeting with staff and community and local authority representatives to review the programme's performance, capture learning and provide recommendations for other ESNFI programmes. Where women are unable to attend such meetings, Concern's female staff will conduct in-person meetings or phone calls to capture their feedback and recommendations.</p>	1												
<p>Activity 1.1.8:</p> <p>Concern will prepare final financial and narrative reports and submit these to AHF. Throughout the programme, Concern will share periodic reports with AHF, ESNFI cluster and CVWG through meetings, email and ReportHub.</p>	1												
<p>Activity 1.1.9:</p> <p>Facilitate transportation of 413 persons to and from the distribution sites (cash for heating/fuel, cash for winter clothing and cash for blankets).</p>	1												

OTHER INFO

Accountability to Affected Populations

Concern utilizes an inclusive and participatory approach to its programme implementation to ensure that community members are actively engaged in decision-making at every stage of the project cycle. Concern will establish Beneficiary Selection Committees (BSCs), where participating male and female community members will be selected by their peers, including at least one person with a disability. These committees will provide accurate information on households in need and maintain consistent communication between Concern and the community. Concern will ensure communities are informed about project activities, duration, objectives, selection criteria and how to access and use the CRM. Concern will engage female Community Focal Point in each of the target areas. This initiative aims to enhance engagement of women and girls at every phase of the project and to ensure that female participants, including women and girls with disabilities, benefit from the project and have access to its CRM.

Implementation Plan

Concern has a long history of working in the four target districts, with offices in Taloqan and Fayzabad. Our proposed project will be led by experienced staff drawn from the local community. While the majority of posts are existing positions, new recruitments will be drawn from a pool of existing and former staff and is estimated to be completed in the first two weeks of the programme. Our commitment to local recruitment will ensure staff speak a mix of Dari, Pashto and the local languages, and understand and respect local cultural norms and political and security dynamics. Concern has proposed cash-based programming and has an existing contract with a financial service provider and vehicle rental supplier, identified through competitive procurement processes and enabling a timely start-up. The project includes limited new procurements and those required will be conducted in Taloqan to ensure delivery within the first of the programme.

Coordination with other Organizations in project area

Name of the organization	Areas/activities of collaboration and rationale
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Environment Marker Of The Project

Gender Marker Of The Project

4- Likely to contribute to gender equality, including across age groups

Justify Chosen Gender Marker Code

Protection Mainstreaming

Concern implements its programmes in a manner that prioritises safety, accessibility, accountability, and active participation. The programme will adhere to Concern's Safeguarding and Protection Framework, including the integration of protection across all programming. This approach aims to take into account the diverse needs of the community members targeted by the intervention. Concern's commitment to inclusion involves ensuring that all vulnerable groups within the targeted communities, including individuals with disabilities, child-headed households, women-headed households, and the elderly are involved in each stage of the project cycle. More broadly, Concern will ensure that all activities affirm full respect for the rights of the individual in accordance with human rights law, international humanitarian law and refugee law. In the proposed approach, therefore, Concern aims to support communities to reduce their vulnerability as well as supporting already affected communities in responding to the effects of such abuse.

Country Specific Information

Safety and Security

Access

Concern has developed acceptance and trust among key stakeholders, local leaders and communities. Since the emergence of the DFA, Concern has been able to preserve its existing access. For the proposed programme, Concern will leverage its operational presence in Takhar and Badakhshan, and its strong standing with MoEc and ANDMA to secure project registration, MoU and approval. Concern will deliver cash-based programming to mitigate against physical access constraints during the winter season. Concern will engage female Community Focal Points to serve as access points for female beneficiaries, as used successfully in recent cash-based programmes. Our proposed project will be led by experienced staff drawn from the local community and that have worked on similar projects. Concern's approach to coordination is outlined in 17.1 and will be used to agree common positions among humanitarian actors.

BUDGET

Code	Budget Line Description	D / S	Quantity	Unit cost	Duration Recurrence	% charged to CHF	Total Cost
1. Staff and Other Personnel Costs							
1.1	Programme Coordinator	D	1	1,538.40	6	50.00	4,615.20
	<i>The Programme Coordinator - Emergency Response will be responsible for the overall implementation of this project. The post is at Grade 9, step A of Concern's salary structure and based in Taloqan, Takhar. The post holder will dedicate 50% of their time to this project. The position includes a basic salary and fringe benefits. This includes medical allowance (4167 AFN per month) and an EID bonus (1667 AFN provided on a provisional monthly basis). The post holder provides overall responsibility in the planning, initiating, directing and controlling of the implementation of Concern Afghanistan humanitarian programme. The post holder is also responsible for the coordinating, managing and implementing the most timely and appropriate response to humanitarian needs in Concern operational areas by providing leadership, direction and management to all aspects of emergency response within Concern Worldwide Vision, Mission statement and Core values.</i>						
1.2	Senior Project Officer	D	1	935.13	6	100.00	5,610.78
	<i>The Senior Project Officer will be responsible for the overall district management and implementation of this project. The post is at Grade 7, step A of Concern's salary structure and based in Faizabad, Badakhshan. The post holder will dedicate 100% of their time to this project. The position includes a basic salary and fringe benefits. For national positions this includes medical allowance (4167 AFN per month), EID bonus (1667 AFN provided on a provisional monthly basis) and an accommodation allowance for staff who work in a province that is not their permanent base (1000 AFN per month). The Senior Project Officer is responsible for the management of the AHF ESNFI project, assisting the Programme Coordinator in planning, budgeting, implementation, and monitoring of the field activities of Concern. S/he will ensure the timely and quality implementation of the project activities. S/he will coordinate with the Project Officer and manage the Community Mobilisers. S/he will be responsible for project management, coordination, effective and quality implementation, and documentation of the project at all the targeted districts of the project by Concern.</i>						
1.3	Gender Officer	D	1	821.93	6	50.00	2,465.79
	<i>The Gender Officer will be responsible for training and guiding staff to ensure programming is gender, age and disability inclusive. The post is at Grade 6 step A of Concern's salary structure and based in Taloqan, Takhar. The post holder will dedicate 50% of their time to this project. The position includes a basic salary and fringe benefits. This includes medical allowance (4167 AFN per month), EID bonus (1667 AFN provided on a provisional monthly basis), and a mahram allowance (7500 AFN per month) (female positions).</i>						
1.4	MEAL Officer	D	1	747.51	6	50.00	2,242.53

	<i>The MEAL Officer will be responsible for implementing Concern's MEAL system for this project including post distribution monitoring. The post is at Grade 6 step A of Concern's salary structure and based in Taloqan, Takhar. The post holder will dedicate 50% of their time to this project. The position includes a basic salary and fringe benefits. This includes medical allowance (4167 AFN per month), EID bonus (1667 AFN provided on a provisional monthly basis) and an accommodation allowance for staff who work in a province that is not their permanent base (1000 AFN per month).</i>							
1.5	Finance Assistant - Cash Distributions	D	2	481.65	5	50.00	2,408.25	
	<i>The Finance Assistant - Cash Distributions will be responsible for ensuring adherence to Concern's finance policy and procedures during cash distributions. There are two posts at Grade 4 step A of Concern's salary structure, one based in Taloqan, Takhar, and one based in Faizabad, Badakhshan. The post holders will each dedicate 50% of their time to this project. The position includes a basic salary and fringe benefits. This includes medical allowance (4167 AFN per month) and an EID bonus (1667 AFN provided on a provisional monthly basis).</i>							
1.6	Community Development Facilitators	D	8	524.59	5	100.00	20,983.60	
	<i>The Community Development Facilitators (8) will be responsible for frontline delivery of this project, including beneficiary selection, verification and registration, distributions, monitoring and feedback mechanisms. The post will be at Grade 4 step a of Concern's salary structure and a male and female Community Development Facilitators will be based in each district. 2 CDF for each district. The post holders will dedicate 100% of their time to this project. The position includes a basic salary and fringe benefits. This includes medical allowance (4167 AFN), EID bonus (1667 AFN provided on a provisional monthly basis) and a mahram allowance (for the four female positions).</i>							
1.7	MEAL Coordinator	D	1	9,012.39	6	7.00	3,785.20	
	<i>The MEAL Coordinator is responsible for managing Concern's MEAL system for this project, including designing monitoring tools and training staff and enumerators, data analysis and report production. They will also facilitate learning. This is an international position based in Taloqan, Takhar. The post holder will dedicate 7% of their time to this project. This position includes a salary, fringe benefits (accommodation, utilities, travel charged on a proportionate basis to the project based on the level of effort).</i>							
1.8	Grants and Reporting Manager	D	1	6,717.22	6	7.00	2,821.23	
	<i>The Grants and Reporting Manager is responsible for leading on proposal development and reporting to donors, including final narrative and financial reports for this project. This is an international position based in Taloqan, Takhar. The post holder will dedicate 7% of their time to this project. This position includes a salary, fringe benefits (accommodation, utilities, travel charged on a proportionate basis to the project based on the level of effort).</i>							
1.9	Inclusion Advisor	D	1	8,143.38	6	7.00	3,420.22	
	<i>The Inclusion Advisor is responsible for leading on the implementation of Concern's inclusion strategy including training on tools, monitoring targets and capturing learning on gender, age and disability inclusive programming. This is an international position based in Taloqan, Takhar. The post holder will dedicate 7% of their time to this project. This position includes a salary, fringe benefits (accommodation, utilities, travel charged on a proportionate basis to the project based on the level of effort).</i>							
1.10	Cash Advisor	D	1	8,632.34	6	7.00	3,625.58	
	<i>The Cash Advisor is responsible for leading on the implementation and quality control of Concern's cash programming training on tools, monitoring targets and capturing learning that aligns with Concern, donor and international good practice. This is an international position based in Taloqan, Takhar. The post holder will dedicate 7% of their time to this project. This position includes a salary, fringe benefits (accommodation, utilities, travel charged on a proportionate basis to the project based on the level of effort).</i>							
1.11	Support Staff	D	1	41,583.00	6	7.00	17,464.86	
	<i>The project will be supported by Concern's administration, access, logistics, human resources, finance and information technology team. These costs are shared across donors based on the time they spend on each project. This covers 65 positions (details provided in an annexed document). The position includes a basic salary and fringe benefits. This includes medical allowance (4167 AFN per month), EID bonus (national positions), accommodation allowance for 4 staff, transportation allowance for 3 female staff (3300 AFN per month) and overtime for specific support staff if necessary.</i>							
1.12	Country Director	D	1	11,087.00	6	7.00	4,656.54	
	<i>The Country Director is responsible for the overall strategic direction, programme development, security management, systems and finances of Concern in Afghanistan. This is an international post based in Kabul. The post holder will dedicate 7% of their time to this project. This position includes a salary, fringe benefits (accommodation, utilities, travel charged on a proportionate basis to the project based on the level of effort).</i>							
1.13	Program Director	D	1	9,496.00	6	7.00	3,988.32	
	<i>The Programme Director is responsible for programme management and quality, MEAL, partnership and fundraising. This is an international post based in Taloqan, Takhar. The post holder will dedicate 7% of their time to this project. This position includes a salary, fringe benefits (accommodation, utilities, travel charged on a proportionate basis to the project based on the level of effort).</i>							
1.14	Systems Director	D	1	9,224.19	6	5.00	2,767.26	
	<i>The Programme Director is responsible for administration, access and security, logistics and human resources. This is an international post based in Taloqan, Takhar. The post holder will dedicate 5% of their time to this project. This position includes a salary, fringe benefits (accommodation, utilities, travel charged on a proportionate basis to the project based on the level of effort).</i>							
1.15	Country Finance Controller	D	1	9,051.43	6	7.00	3,801.60	

	<i>The Country Financial Controller is responsible for ensuring compliance with Concern and donors financial rules and regulations, financial planning and reporting and supervising the finance team. This is an international position based in Taloqan, Takhar. The post holder will dedicate 7% of their time to this project. This position includes a salary, fringe benefits (accommodation, utilities, travel charged on a proportionate basis to the project based on the level of effort).</i>						
1.16	Project Officer	D	1	736.06	5	100.00	3,680.30
	<i>The Project Officers will be responsible for day to day implementation of the emergency winterization support project. The post is at Grade 6 step A of Concern's salary structure and based in Taloqan, Takhar. The post holders will dedicate 100% of their time to this project. The position includes a basic salary and fringe benefits. This includes medical allowance (4167 AFN per month) and an EID bonus (1667 AFN provided on a provisional monthly basis). The Project officer will be hired to oversee the day to day implementation and monitoring of the project and reports to the senior project officer.</i>						
	Section Total						88,337.26
2. Supplies, Commodities, Materials							
2.1	Project startup and reflection workshop	D	2	150.00	2	100.00	600.00
	<i>Concern will conduct start up meetings with communities and relevant stakeholders to share the project's objectives, scope and targets and secure their support for the project in line with activity 1.1.7 of the log frame. At the end of the project, Concern will conduct two reflection workshops with communities and relevant stakeholders at the provincial level to solicit their feedback on the project and capture learning to inform future projects. At the start-up workshops, Concern will provide tea and refreshments, costing 150 USD per unit in total. Concern will hold learning and reflection workshops at the provincial level and provide tea, refreshments and stationary.</i>						
2.2	Cash for heating	D	1650	200.00	1	100.00	330,000.00
	<i>In line with Log frame 111, Concern will provide cash for fuel/heating assistance to 1,650 vulnerable households, with each household receiving a once-off cash transfer of 200 USD in Takhar & Badakhshan. The transfer value is based on ESNFI cluster guidelines and sufficient for three months fuel/heating.</i>						
2.3	Cash for winter clothing	D	1386	74.00	1	100.00	102,564.00
	<i>Inline with Log frame 112, Concern will provide cash for winter clothing to 1,386 vulnerable households (84% of the total caseload due to their multiple vulnerabilities), with each household receiving a once-off cash transfer of 74 USD in Takhar & Badakhshan.. The transfer value is based on ESNFI cluster guidelines.</i>						
2.4	Blanket package	D	1205	57.00	1	100.00	68,685.00
	<i>Inline with Log frame 113, Concern will provide cash for winter blankets to 1,205 vulnerable households (73% of the total caseload due to their multiple vulnerabilities), with each household receiving a once-off cash transfer of 57 USD in Takhar & Badakhshan. The transfer value is based on ESNFI cluster guidelines.</i>						
2.5	Beneficiary transportation Cost To/From Distribution Sites	D	413	4.00	1	100.00	1,652.00
	<i>In line with logframe 1.1.9, Concern will provide 413 beneficiaries with multiple vulnerabilities including persons with disabilities and the elderly with a once-off cash transfer of 4 USD to cover their transport costs to and from the distribution sites. Based on previous programme experience, Concern estimates that 25% of beneficiaries will require this additional assistance.</i>						
2.6	Temporary distribution sites	D	16	25.00	1	100.00	400.00
	<i>In line with logframe 1.1.1, 1.1.2 & 1.1.3, Concern will establish 16 temporary distributions sites (four sites per district) at the community level for improved accessibility, safety and dignity. Site selection will determined in consultation with beneficiaries to ensure reasonable proximity to their homes, safety and access for persons with disabilities. Concern estimates paying 25 USD in rental costs for each distribution site.</i>						
2.7	Complaint and response mechanism and beneficiary registration	D	1650	0.15	1	100.00	247.50
	<i>In line with logframe 1.1.10, Costs including the printing of cards outlining the project's complaint and response mechanism and reporting challenges, operationalising the mechanism and resources used to register beneficiaries.</i>						
2.8	Beneficiary verification and post distribution monitoring	D	24	37.00	6	100.00	5,328.00
	<i>In line with logframe 1.1.6, Costs including the hiring of 24 enumerators (3 male and 3 female enumerators/district) to conduct post distribution monitoring (3 distributions). Enumerators will be paid an average of 37 USD/day and engaged for a total of six days, with an estimated 1.5 days/data collection cycle. The enumerators will conduct PDM through the survey and interviews with the beneficiaries. The role is distinct in its functions, with the 24 individuals conducting post distribution monitoring for a duration of 6 days.</i>						
2.9	Phone Credit for Female Community Focal Points	D	64	13.00	4	100.00	3,328.00
	<i>4 female community focal points will be selected in 4 villages of each district (they support the female CDFs in beneficiary selection and cash distribution). They will receive 1000 AFN/month (13 USD) in phone credit or equivalent for communication with the Concern Community Development Facilitators (CDFs)</i>						
	Section Total						512,804.50
3. Equipment							
NA	NA	NA	0	0.00	0	0	0.00

	NA							
	Section Total							0.00
4. Contractual Services								
4.1	Financial service provider fees	D	1	501,249.00	1	2.90		14,536.22
	<i>These charges cover the transfer of funds from the provincial to district levels and distribution to beneficiaries. Concern has an existing contract with a FSP following a competitive procurement process.</i>							
4.2	Rental Vehicle Costs (4 for four districts)	D	4	800.00	4	100.00		12,800.00
	<i>In total 4 vehicle will be assigned to the project. Out of this, one vehicle will be assigned in each of the 4 district to support the project team. The rental vehicles will be engaged for four months in total, and cost 800 USD/vehicle/month. Concern has an existing contract with a rental vehicle supplier following a competitive procurement process. The actual vehicle costs will be allocated based on the mileage travelled for the project.</i>							
	Section Total							27,336.22
5. Travel								
5.1	In-country travel and subsistence costs for locally engaged staff	D	30	12.00	6	100.00		2,160.00
	<i>Concern's HR policy provides per diem (cash) and accommodation (in-kind) for national staff working outside of their duty station such as attending meetings in Kabul or conducting monitoring visits to project districts. Concern provides per diem of 5 USD/day and accommodation averaging 7 USD/night and estimates providing an average of 30 travel and subsistence's allowances/month. The Programme and support staff relevant to this project will charged here.</i>							
5.2	International Staff: Per Diem	D	1	105.00	6	100.00		630.00
	<i>Concern's HR policy provides international staff based in Taloqan with a per diem of 15 USD/day when travelling to Kabul. It is estimated that one international staff will be in a Kabul for one week per month for an average of 105USD/month. The staff visiting Kabul includes the Programme Director, MEAL Coordinator, Inclusion Advisor, Cash Advisor, Country Financial Controller and Systems Director. The per Diem costs will be shared based on the level of efforts of the staff</i>							
5.3	UNHAS / PACTEC flights	D	1	310.00	6	100.00		1,860.00
	<i>Concern estimates requiring an average of 1 round trip UNHAS flight from Kabul-Badakhshan each month, at 310 USD/flight. Travel will likely including the Programme Coordinator and other senior staff holding meetings with government representatives, cluster coordinators and specialised working groups in Kabul and technical and management support visits by Concern's Country Director in Kabul to Taloqan and project districts. The staff specifically travel for this project will be charged.</i>							
	Section Total							4,650.00
6. Transfers and Grants to Counterparts								
NA	NA	NA	0	0.00	0	0		0.00
	NA							
	Section Total							0.00
7. General Operating and Other Direct Costs								
7.1	Communication	D	10	8.01	6	100.00		480.60
	<i>Cost includes a monthly communication allowance provided to staff, at 8.99 USD/month/staff. This will ensure staff can maintain close communication with field teams and coordinate project delivery. This is calculated based on the expected number of activities and related requirements for staff under each project. This costs are considered only for direct project staff. The Office locations are: Kabul office, Taloqan office, Faizabad office</i>							
7.2	Office running costs	D	1	28,808.00	6	6.00		10,370.88
	<i>Contribution towards Concern's office running costs including rent, utilities, repair and maintenance, supplies, administration staff, generator and fuel. Costs are shared across donors based on fair allocation (Kabul office, Taloqan office, Faizabad office).</i>							
7.3	Vehicle Maintenance and Running Cost	D	1	8,369.27	6	4.00		2,008.62

<i>Vehicle maintenance costs include repair and maintenance, tools, spare parts, fuel and lubricants, vehicle annual registration and inspection fee payable to the government. The government fee for annual vehicle registration and inspection is a certain cost and necessary as per government regulations. Costs are shared across donors based on fair allocation of our office in Takhar and Badakhshan provinces.</i>			
Section Total			12,860.10
SubTotal	6,483.00		645,988.08
Direct			645,988.08
Support			
PSC Cost			
PSC Cost Percent			7.00
PSC Amount			45,219.17
Total Cost			691,207.25

Project Locations							
Location	Estimated percentage of budget for each location	Estimated number of beneficiaries for each location					Activity Name
		Men	Women	Boys	Girls	Total	
Afghanistan > Badakhshan > Raghestan	25.00000	0	0	0	0		ESNFI: Activity 1.1.1: ESNFI: Activity 1.1.2: ESNFI: Activity 1.1.4: ESNFI: Activity 1.1.6: ESNFI: Activity 1.1.8:
Afghanistan > Badakhshan > Yamgan	25.00000	0	0	0	0		ESNFI: Activity 1.1.1: ESNFI: Activity 1.1.2: ESNFI: Activity 1.1.4: ESNFI: Activity 1.1.6: ESNFI: Activity 1.1.8:
Afghanistan > Takhar > Farkhar	25.00000	0	0	0	0		ESNFI: Activity 1.1.1: ESNFI: Activity 1.1.2: ESNFI: Activity 1.1.4: ESNFI: Activity 1.1.6: ESNFI: Activity 1.1.8:

Afghanistan > Takhar > Eshkashem	25.00000	0	0	0	0	ESNFI: Activity 1.1.1:
						ESNFI: Activity 1.1.2:
						ESNFI: Activity 1.1.4:
						ESNFI: Activity 1.1.6:
						ESNFI: Activity 1.1.8:

Documents	
Category Name	Document Description
Project Supporting Documents	Rapid Market Assessment - Winter support 2023.docx
Project Supporting Documents	AAP Endorsement.pdf
Project Supporting Documents	CVWG Endorsement.pdf
Project Supporting Documents	DIWG Endorsement.pdf
Project Supporting Documents	HAG Endorsement.pdf
Project Supporting Documents	Protection mainstreaming Endorsement.pdf
Project Supporting Documents	GiHA_PSEA Endorsement ESNFI.pdf
Project Supporting Documents	Concern Worldwide Afghanistan Access Security Strategy AHF ESNFI 1st Standard Allocation 2023.pdf
Project Supporting Documents	Concern Worldwide Afghanistan Access Security Strategy AHF ESNFI 1st Standard Allocation 20233-.pdf
Budget Documents	Concern Worlwide_salary scale 2023.xlsx
Budget Documents	Concern AFG Accomodation and allowances- Oct 2020.pdf
Budget Documents	Concern AFG Mahram Allowance Memo 25 April 2022.pdf
Budget Documents	Memo on female Transportation.pdf
Grant Agreement	GrantAgreement_CBPF-AFG-23-S-INGO-26420_CWW_HC signed.pdf
Grant Agreement	Grant_Agreement_CWW_AHF_2023.pdf
Budget Documents	BOQ BL G.1 G.2 and G.3 Budget Breakdown - v3.xlsx
Budget Documents	BOQ BL G.1 G.2 and G.3 Budget Breakdown - v2.xlsx
Budget Documents	BOQ Budget Line A.11 details of support staff - v1.xlsx
Budget Documents	BOQ BL G.1 G.2 and G.3 Budget Breakdown - v1.xlsx
Budget Documents	13.1- Extension agreeement - 3 months Jul-Oct 2023.pdf
Budget Documents	CASH FACILITATION AGREEMENT Signed.pdf
Budget Documents	BOQ BL G.1 G.2 and G.3 Budget Breakdown.xlsx
Budget Documents	Salary Scale 2023.xlsx
Budget Documents	Procurement Manual (Final 2019).pdf
Budget Documents	Detailed Calculation BL D.1.xlsx
Budget Documents	BOQ Budget Line A.11 details of support staff.xlsx
Project Supporting Documents	Support Staff Breakdown AHF Proposal.xlsx