

Requesting Organization :	Aga Khan Agency for Habitat		
Allocation Type :	2023 1st Standard Allocation		
Primary Cluster	Sub Cluster	Percentage	
EMERGENCY SHELTER AND NON-FOOD ITEMS		100.00	
		100	
Project Title :	Prepositioning of seasonal winter assistance for vulnerable households in hard-to-reach districts of Badakhshan Province		
Allocation Type Category :	Field activities		
OPS Details			
Project Code :		Fund Project Code :	CBPF-AFG-23-S-INGO-26319
Cluster :		Project Budget in US\$:	499,750.24
Planned project duration :	6 Months	Priority:	
Planned Start Date :	10/10/2023	Planned End Date :	09/04/2024
Actual Start Date:	22/10/2023	Actual End Date:	21/04/2024
Project Summary :	<p>Afghanistan is currently facing an unprecedented humanitarian crisis that could lead to a collapse of its systems and a catastrophic impact on its people. This crisis is also undoing the progress made in women's rights over the past two decades. Additionally, Afghanistan is highly vulnerable to natural disasters due to climate change, making it one of the most at-risk countries in the world. The effects of these disasters, combined with harsh winter conditions, are particularly devastating in the province of Badakhshan.</p> <p>According to reports and assessments, several districts in Badakhshan province in Afghanistan are considered to be high-risk and vulnerable areas. These districts are particularly susceptible to natural disasters and harsh winter conditions, with limited access to essential services and poor infrastructure. The isolated and remote nature of these districts makes them even more vulnerable, especially during the winter months. Due to the extreme weather, these areas struggle with food insecurity and economic weakness. AKAH has been present in these districts since 1997 and has established offices in strategic locations to provide immediate assistance. They have implemented various projects to strengthen the response capacities of the local communities, including the establishment of stockpiles and emergency response teams. There are over 10,000 trained volunteers available in these districts to assist with relief efforts and emergency response.</p> <p>In line with the Emergency Shelter/None Food Item (ES/NFI) clusters 2023 strategy, AKAH plans to provide winterization support through a mixed modality of cash and in kind distribution. AKAH will provide \$200 for heating and fuel, \$59 for winter clothing, and in-kind distribution of standard blanket packages (\$57) to 1,220 vulnerable households. The heating/fuel and winter clothing will be distributed through cash and voucher system while the standard blanket packages will be distributed through in-kind modality. This is unconditional but restricted to winterization needs of the vulnerable families only. AKAH will use cash and vouchers delivery mechanism which proved to be reliable, efficient, safe, and easily accessible modality specially in the remote areas where people have no access to banking and mobile network services. AKAH has previous experience in managing cash-based interventions in similar projects.</p> <p>AKAH conducted a rapid assessment to understand the current conditions and challenges faced by vulnerable communities in various districts. The assessment revealed that these districts are in need of winterization support, particularly heating and fuel, which many community members cannot afford. The main income sources for these areas, livestock and</p>		

agriculture, have been affected by conflict and natural disasters, further limiting people's ability to purchase necessary winter supplies. AKAH Afghanistan plans to provide winter clothes, blankets, and heating/fuel packages to 1,220 households in five districts including Wakhan, Ishkashim, Shughnan, Darwaz Bala and Kuran Munjan) of Badakhshan province between October 2023 and March 2024. This support aims to reduce the number of people suffering during the harsh winter. The heating/fuel and winter clothing will be distributed through cash and voucher system while the standard blanket packages will be distributed through in-kind modality. The packages will benefit both identified project participants and those residing in remote areas of Badakhshan.

Direct beneficiaries :

Men	Women	Boys	Girls	Total
2,912	2,866	1,368	1,394	8,540

Other Beneficiaries :

Beneficiary name	Men	Women	Boys	Girls	Total
	1,085	1,061	512	524	3,182
	0	0	0	0	0
	0	0	0	0	0
	1,827	1,805	856	870	5,358
	0	0	0	0	0

Indirect Beneficiaries :

The project's positive effects will extend beyond just the direct beneficiaries and have a significant impact on the lives of those who are indirectly involved. In addition to benefiting the direct beneficiaries, the project will enhance the local market by procuring necessary items and will also contribute to the well-being of the communities by generating income and improving the economic conditions of those involved in financial matters such as the provision of financial services (MSP) and transportation services.

Catchment Population:

Link with allocation strategy :

The Inter-Cluster Coordination

Team in Afghanistan has released a Winterization Prioritization Strategy for 2023, which aims to provide immediate assistance to 19.1 million people during the winter season. To implement this strategy, \$558.4 million in funding is needed. The allocation aligns with the vision of saving lives and alleviating suffering, and cash and voucher assistance will be used to meet specific needs. The objective is to allocate financing for life-saving winter assistance in prioritized districts swiftly. The funding will be used over three months.

The release of this strategy emphasizes the urgent need for funding and the importance of a flexible and adaptable humanitarian response. Project selection criteria include addressing issues such as sexual exploitation and abuse, accountability, protection, gender, age, and disability. Approximately 81 percent of households lack sufficient winter clothing, leaving them ill-prepared for winter. Furthermore, 71 percent of households lack access to heating materials, compounding their vulnerability during winter.

Considering the above analysis, Badakhshan has been identified as an ICCT and HRP 2023 Priority area as it has been significantly impacted by harsh winters.

AKAH plans to support 1,220 families or 8,540 individuals (women, men, boys, and girls) in Badakhshan by providing blankets, winter clothes, and heating/fuel support. Their approach aligns closely with the standard allocation strategy of the cluster.

Sub-Grants to Implementing Partners :

Partner Name	Partner Type	Budget in US\$

Other funding secured for the same project (to date) :

Other Funding Source	Other Funding Amount

Organization focal point :

Name	Title	Email	Phone

BACKGROUND

1. Humanitarian context analysis

2. Needs assessment

AKAH-A conducted a rapid assessment and sent monitoring teams to specific areas to gather information and speak with local stakeholders who eligible for winterization packages. They identified project participants with the help of the targeted communities and will conduct a more detailed assessment and verification process before finalizing the participants. The assessments showed a need for winter clothing and fuel/heating, especially for women and children who gather firewood. AKAH-A is trusted by the communities in several districts and tailors project packages based on social, economic, and demographic aspects. The project will provide cash for heating/fuel, winter clothing and blankets.

Market and supplier assessments will be conducted with the involvement of stakeholders. Women will be included in consultation and beneficiary selection process. Afghanistan ICCT Winter Prioritization Plan identified a need for \$30.1 million to support winter preparedness activities. The assessments showed that families in high-risk areas in Badakhshan need comprehensive winterization packages during winter. The emergency relief provided by humanitarian organizations was inadequate. The main issues faced by IDPs, and vulnerable communities include a lack of warm clothing, difficulty accessing heating and fuel that do not harm the environment or people's health, and a lack of employment and income sources to heat their homes, leading to deforestation and further climate risks.

3. Description Of Beneficiaries

4. Grant Request Justification

Badakhshan province is at high risk of disasters due to its mountainous terrain. The province experiences severe winters with heavy snowfall, which can block the roads that connect isolated areas to the main centers. Assessments have shown that certain districts in the province are particularly vulnerable to natural disasters and extreme winter conditions.

In Afghanistan, many families are struggling financially, especially during the winter when the cost of essential items doubles. The country's economic collapse, increased migration, and the effects of climate change and the pandemic have made the situation worse. This particularly affects vulnerable groups such as pregnant women, children, and the elderly. These families urgently need winter clothes, blankets, and heating materials to ensure their well-being.

The lessons learned from previous winter assistance support indicate the importance of providing targeted aid early in the winter season. This is crucial for people in Afghanistan, particularly those living in open spaces or crowded informal settlements, who are in poor living conditions and have limited access to basic services. The analysis shows a funding gap of \$3.1 billion, with \$614 million needed immediately for life-saving aid. A proposed project by AKAH-A aligns with HRP objectives and AHF's allocation strategy for 2023. This grant will benefit 1,220 families, or 8,540 individuals, in four districts with winter clothes, blankets, and heating/fuel support.

5. Complementarity

LOGICAL FRAMEWORK

Overall project objective

The IDPs and vulnerable host communities are able to cope with harsh winter conditions through accessing cash for heating/fuel, cash for winter clothing and standard blanket packages as per ESNFI cluster requirements in 5 targeted districts of Badakhshan province

EMERGENCY SHELTER AND NON-FOOD ITEMS

Cluster objectives	Strategic Response Plan (SRP) objectives	Percentage of activities
2023 HRP ESNFI CO1: Necessary ES-NFI assistance is provided to affected people in a timely manner	SO1: Mortality and morbidity of crisis-affected people of all gender and diversities are reduced through timely, multi-sectoral, lifesaving, equitable and safe assistance.	100

Contribution to Cluster/Sector Objectives : The IDPs and vulnerable host communities are able to cope with harsh winter conditions through accessing cash for heating/fuel, cash for winter clothing and standard blanket packages as per ESNFI cluster requirements in 5 targeted districts of Badakhshan province

Outcome 1

The wellbeing of at least 1,220 IDPs, returnees, and vulnerable host community families who are highly exposed to harsh winter conditions is improved through provision of cash and vouchers for heating/fuel and winter clothing and in-kind standard blanket packages of assistance in 5 districts of Badakhshan.

Output 1.1

Description

1,220 families of IDPs and vulnerable host communities are covered with ESNFI standard winterization packages, namely cash for heating and fuel, cash for winter clothing and in kind distribution of standard blanket packages in Badakhshan

Assumptions & Risks

Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.1.1	EMERGENCY SHELTER AND NON-FOOD ITEMS	# of affected community members and leaders sensitized about their rights and how to report staff misconduct	0	40	0	35	75

Means of Verification : M&E reports, field observations, complaints log sheet.

Indicator 1.1.2	EMERGENCY SHELTER AND NON-FOOD ITEMS	<p>100% of project participants reporting that humanitarian assistance is delivered in a safe, accessible, accountable, and participatory manner.</p>	2,476	1,879	2,392	1,793	8,540
Means of Verification : Review of distribution log, M&E report, PDM reports, project documents, case studies, life stories.							
Indicator 1.1.3	EMERGENCY SHELTER AND NON-FOOD ITEMS	<p></p><p>Percentage (41%) of affected people who state that they are aware of feedback and complaint mechanisms established for their use</p><p></p>	1,786	1,715	0	0	3,501
Means of Verification : Complaint response and feedback mechanism records, Post distribution monitoring, exit interview, onsite monitoring or satisfaction survey.							
Indicator 1.1.4	EMERGENCY SHELTER AND NON-FOOD ITEMS	<p>Percentage of affected people who state that the assistance, services and/or protection provided correspond to their needs through PDM. </p>	1,786	1,715	0	0	3,501
Means of Verification : Complaint response and feedback mechanism records, post distribution monitoring- FGDs							
Indicator 1.1.5	EMERGENCY SHELTER AND NON-FOOD ITEMS	<p>Percentage of people who submitted complaints and other feedback </p>	1,683	1,617	0	0	3,300
Means of Verification : Complaint response and feedback mechanism records, post distribution monitoring- FGD's							
Indicator 1.1.6	EMERGENCY SHELTER AND NON-FOOD ITEMS	Percentage of HH/ people aware of selection criteria	1,786	1,715	0	0	3,501
Means of Verification : PDM/exit interview or satisfaction survey							
Indicator 1.1.7	EMERGENCY SHELTER AND NON-FOOD ITEMS	Output: # of people receiving standard winterization package including through heaters and fuel, winter clothing, blankets or quilts.	2,476	1,879	2,392	1,793	8,540
Means of Verification : <p><p>Review of distribution log, M&E report, PDM reports, project documents, case studies, life stories. </p></p>							
Indicator 1.1.8	EMERGENCY SHELTER AND NON-FOOD ITEMS	Number of people receiving Unconditional vouchers	2,912	2,866	1,368	1,394	8,540
Means of Verification :							
Indicator 1.1.9	EMERGENCY SHELTER AND NON-FOOD ITEMS	Total value of Unconditional vouchers distributed in USD	0	0	0	0	403,820
Means of Verification :							
Activities							
Activity 1.1.1							
Standard Activity : Not Selected							

Staff Recruitment

AKAH-A will ensure to recruit required staff as soon as the AHF team gives AKAH-A the go-ahead for project implementation. As per AKAH-A standard process, vacancies will be announced nationally and locally online such as ACBAR platform. A competitive process will be used for the recruitment for the most eligible team members based on experience. Immediately after onboarding, staff will receive an orientation on the project objectives, the compliance issues and safeguarding and protection protocols. At least one project staff hired will be responsible for AAP activities and this will be in her/his job description.

Activity 1.1.2

Standard Activity : Not Selected

Initiation Workshop at the Provincial Level and District Level

To ensure a high level of coordination and sensitization between stakeholders at provincial and district levels, AKAH-A will organize a half-day orientation and consultation workshop to ensure that all stakeholders including the DDA, CDC representatives, vulnerable groups and people with disabilities are well oriented on project goals and objectives. This will be an opportunity for them to provide their assistance and feedback on the initiation, monitoring and close out phases of the project.

Activity 1.1.3

Standard Activity : Not Selected

First Contact meeting and project participant selection

Under the guidance of the new government authorities, cluster partners, district authorities and community stakeholders, a robust consultation will take place prior to starting the project implementation.

The project participant selection will be a joint process involving the new government structure and cluster at the provincial and heads of district, and CDC heads at the local level. AKAH-A will endeavor to involve both men and women, vulnerable groups, and representatives of people with disability in the selection process, dependent on political situation and risk levels to the women community members. The project will target 1,220 families (8,540 individuals) across the five targeted districts. The selection will involve a very detailed analysis of AKAH-A, cluster, and governmental data on the most vulnerable households in project locations. The selection of project participants will involve the use of PRA tools at the community level. Specifically, a detailed enquiry will be conducted in selected areas, identifying the most vulnerable families as female headed households, widows, elderly, orphans, drug-affected, people with disability, child headed households, IDPs, returnees and disaster impacted families. It is envisioned that all families identified through the process will receive a comprehensive package. All the discussions at the national, local and community levels will be documented by the AKAH-A M&E team.

AKAH-A's regional and area offices in Badakhshan will closely cooperate with the new government structure, clusters, and the communities across the targeted districts. Furthermore, the organization has a wide network of community-level volunteers called Community Emergency Response Teams (CERT) that will be involved in the distribution, community level monitoring, documentation of complains and reporting of processes through photos and videos, following AKAH-A's communication policy requirements. AKAH-A will distribute the information about the assistance, its objective, scope of the project, type of components distributed. AKAH-A will give more specific information on voucher assistance process to avoid ambiguity about the project component.

Activity 1.1.4

Standard Activity : Assistance to cover winterization needs (Winter Clothing)

Procurement of winterization packages

The procurement of standard blanket packages will follow a transparent procurement process. It will be managed from Kabul as per organizational procurement policies and procedures. The procurement will follow the specifications and qualities which is reflected in the ES/NFI standard packages and allocation strategy. The winter clothing standard cost is USD 74 to cover the need of a family of 7 members. The standard blanket package would be around USD 57 and AKAH will prepare a package of 3 blankets with good quality. As per the lessons learned of the previous AHF projects, beneficiaries don't like the package of 5 blankets which are small and with low quality. The target locations are so cold and therefore people are interested to decrease the quantity but improve the quality of the blankets.

AKAH will conduct the market assessment in Badakhshan provincial center and 5 targeted districts to study the accessibility and capability of the market to ensure availability of expert Financial Service Provider (FSP) and standard winterization packages. This will help AKAH to identify the most trusted FSP and the standard blankets as per the ESNFI cluster requirements.

Activity 1.1.5

Standard Activity : Assistance to cover winterization needs (Blankets or Quilts)

Distribution of winterization packages

The packages will be distributed to the 1,220 households identified as most needy across five districts. Safe, accessible, and dignified distribution points will be identified and selected. AKAH will ensure that all the beneficiaries specially women, children and people with disability is having easy access to the distribution points to collect their standard packages. the distribution will happen in close consultation and coordination with DDA, CDCs, beneficiary selection committee, representatives of women and people with disability. Community members and beneficiaries will be included in the distribution to take the ownership of the program and ensure transparency and meaningful participation.

Activity 1.1.6

Standard Activity : Assistance to cover winterization needs (Heater & Fuel)

Provision of fuel/heating support during winter

AKAH-A has its regional office in Faizabad city of Badakhshan and three other targeted districts (Ishkashim, Shughnan and Darwaz) and they are well connected with local heating / fuel merchants and suppliers. These markets have fuel availability as well as heating items near to the targeted villages of the targeted districts. AKAH-A will provide heating/ fuel through cash and voucher mechanism to ensure a safe and easy access to the beneficiaries. Cash and voucher proved to be a safe modality and easily accessible specially in the remote and isolated areas like the bordering districts of Badakhshan. AKAH will recruit experienced and technical MSPs through a competitive approach to ensure that they have the capacity to distribute the required cash. . The joint assessment team, which will include the new government's focal point at the district level, AKAH-A's technical team and the CDC's representative, will conduct a market survey to identify most viable options to provide heating items and most appropriate and accessible suppliers. AKAH-A will sign a formal agreement with a few identified suppliers to provide fuel support to the identified 1,600 families most in need (breakdown of families by districts) through cash and vouchers in all targeted districts of Badakhshan province. AKAH-A will reimburse the suppliers on the basis of collected vouchers from the project's targeted families where relevant.

One general distribution will be conducted. Cash and vouchers will be distributed just after the selection of the project participants.

AKAH-A will have vouchers printed in Kabul and they will be coded. By printing them in Kabul, there will be less potentiality for fraud and the numbering system will ensure that each project participant will be allocated specifically coded vouchers, therefore making them unsellable. This will reduce any duplication efforts. Distribution will take place using Local ID cards or Tazkira; if not available, a validation letter from the local CDC will be used as proof to avoid voucher reselling. Vouchers will be valid for 15 days after the distribution to the beneficiary family. Each voucher will be worth US\$200 per family for heating and fuel. It will be given in one instalment due to increased inaccessibility during the harsh winter.

For the cash transfers, AKAH-A will use the local Hawala system to send the

equivalent of US\$200 to each family for fuel purchasing

Activity 1.1.7

Standard Activity : Not Selected

Monitoring and Evaluation

There will be a robust M&E provided before, during and after the completion the project implementation. A feedback loop will be established through face-to-face feedback channels, AWAAZ, AKAH-A volunteers, AKAH-A call center that works 24/7 and will be an integral part of M&E for this project. Any issue/complaint filed will be documented and the response provided to it will be documented and shared with project reports. Key standard monitoring activities will be carried out during the implementation of the project:

- 1) Planned monitoring visits from the implementation of project activities
- 2) Regular representation in the ESNFI cluster and sharing the update with the project implementation
- 3) Updating winterization dashboard
- 4) Feedback mechanism through AWAAZ Afghanistan
- 5) Midterm and end line monitoring report will be shared with ESNFI cluster and partners
- 6) Periodic (monthly basis) uploading of the progress report into ESNFI cluster reporting hub
- 7) AKAH-A will use its 24/7 call center to enable discussion with project participants and vendors. M&E monitoring team will make visits to the vendors on a periodic basis to interact and monitor the process of distribution.

Activity 1.1.8

Standard Activity : Not Selected

Conduct post-distribution monitoring

AKAH-A has a strong M&E team with expertise both in the Kabul and regional office of Baghlan. They will provide a holistic M&E contribution to the project. More specifically, any data collection form created will be digitalized to ensure real time and fast access to tracking project progress, visibility and reporting needs. All related ESNFI templates will be an integral part of AKAH-A reporting process. AKAH-A will ensure that all required PDM activities are carried out after the distribution of packages as well as the timely preparation of reports. These will be shared with the cluster, government and, if required, with the community and other stakeholders. AKAH-A will also closely monitor the voucher distribution process as post distribution of vouchers for heating and fuel items while using the Aawaz Afghanistan platform to collect feedback throughout the implementation of the project. The PDM will also include face-to-face interaction with vendors and project participants on a sampling basis on the distribution of fuel and heating items.

Additional Targets :

M & R

Monitoring & Reporting plan

The M&E team will ensure before and during the project implementation and Post Distribution Monitoring (PDM) would be conducted for the organized distribution as per the indicators outlined in the proposal. AKAH-A will use progress participatory monitoring and will engage community-level institutions, ANDMA and cluster partners (subject to their availability) for the monitoring of the project in monthly basis. AKAH-A has also signed an MoU with UNOPS for the use of Aawaz Afghanistan. Hence, the project will implement Aawaz, Afghanistan as a monitoring tool to receive feedback from the project participants. AKAH-A's MERLI team will use advanced technologies to ensure a quality real time data collection, analysis and reporting. Microsoft PowerBI will be used to ensure proper analysis and reporting to understand the relevance and effectiveness of the project.

Workplan

Activitydescription	Year	1	2	3	4	5	6	7	8	9	10	11	12
<p>Activity 1.1.1:</p> <p>Staff Recruitment</p> <p>AKAH-A will ensure to recruit required staff as soon as the AHF team gives AKAH-A the go-ahead for project implementation. As per AKAH-A standard process, vacancies will be announced nationally and locally online such as ACBAR platform. A competitive process will be used for the recruitment for the most eligible team members based on experience. Immediately after onboarding, staff will receive an orientation on the project objectives, the compliance issues and safeguarding and protection protocols. At least one project staff hired will be responsible for AAP activities and this will be in her/his job description.</p>	1												
<p>Activity 1.1.2:</p> <p>Initiation Workshop at the Provincial Level and District Level</p> <p>To ensure a high level of coordination and sensitization between stakeholders at provincial and district levels, AKAH-A will organize a half-day orientation and consultation workshop to ensure that all stakeholders including the DDA, CDC representatives, vulnerable groups and people with disabilities are well oriented on project goals and objectives. This will be an opportunity for them to provide their assistance and feedback on the initiation, monitoring and close out phases of the project.</p>	1												

<p>Activity 1.1.3:</p> <p>First Contact meeting and project participant selection</p> <p>Under the guidance of the new government authorities, cluster partners, district authorities and community stakeholders, a robust consultation will take place prior to starting the project implementation.</p> <p>The project participant selection will be a joint process involving the new government structure and cluster at the provincial and heads of district, and CDC heads at the local level. AKAH-A will endeavor to involve both men and women, vulnerable groups, and representatives of people with disability in the selection process, dependent on political situation and risk levels to the women community members. The project will target 1,220 families (8,540 individuals) across the five targeted districts. The selection will involve a very detailed analysis of AKAH-A, cluster, and governmental data on the most vulnerable households in project locations. The selection of project participants will involve the use of PRA tools at the community level. Specifically, a detailed enquiry will be conducted in selected areas, identifying the most vulnerable families as female headed households, widows, elderly, orphans, drug-affected, people with disability, child headed households, IDPs, returnees and disaster impacted families. It is envisioned that all families identified through the process will receive a comprehensive package. All the discussions at the national, local and community levels will be documented by the AKAH-A M&E team.</p> <p>AKAH-A's regional and area offices in Badakhshan will closely cooperate with the new government structure, clusters, and the communities across the targeted districts. Furthermore, the organization has a wide network of community-level volunteers called Community Emergency Response Teams (CERT) that will be involved in the distribution, community level monitoring, documentation of complains and reporting of processes through photos and videos, following AKAH-A's communication policy requirements. AKAH-A will distribute the information about the assistance, its objective, scope of the project, type of components distributed. AKAH-A will give more specific information on voucher assistance process to avoid ambiguity about the project component.</p>	1												
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<p>Activity 1.1.4:</p> <p>Procurement of winterization packages</p> <p>The procurement of standard blanket packages will follow a transparent procurement process. It will be managed from Kabul as per organizational procurement policies and procedures. The procurement will follow the specifications and qualities which is reflected in the ES/NFI standard packages and allocation strategy. The winter clothing standard cost is USD 74 to cover the need of a family of 7 members. The standard blanket package would be around USD 57 and AKAH will prepare a package of 3 blankets with good quality. As per the lessons learned of the previous AHF projects, beneficiaries don't like the package of 5 blankets which are small and with low quality. The target locations are so cold and therefore people are interested to decrease the quantity but improve the quality of the blankets.</p> <p>AKAH will conduct the market assessment in Badakhshan provincial center and 5 targeted districts to study the accessibility and capability of the market to ensure availability of expert Financial Service Provider (FSP) and standard winterization packages. This will help AKAH to identify the most trusted FSP and the standard blankets as per the ESNFI cluster requirements.</p>	1												
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<p>Activity 1.1.6:</p> <p>Provision of fuel/heating support during winter</p> <p>AKAH-A has its regional office in Faizabad city of Badakhshan and three other targeted districts (Ishkashim, Shughnan and Darwaz) and they are well connected with local heating / fuel merchants and suppliers. These markets have fuel availability as well as heating items near to the targeted villages of the targeted districts. AKAH-A will provide heating/ fuel through cash and voucher mechanism to ensure a safe and easy access to the beneficiaries. Cash and voucher proved to be a safe modality and easily accessible specially in the remote and isolated areas like the bordering districts of Badakhshan. AKAH will recruit experienced and technical MSPs through a competitive approach to ensure that they have the capacity to distribute the required cash. . The joint assessment team, which will include the new government's focal point at the district level, AKAH-A's technical team and the CDC's representative, will conduct a market survey to identify most viable options to provide heating items and most appropriate and accessible suppliers. AKAH-A will sign a formal agreement with a few identified suppliers to provide fuel support to the identified 1,600 families most in need (breakdown of families by districts) through cash and vouchers in all targeted districts of Badakhshan province. AKAH-A will reimburse the suppliers on the basis of collected vouchers from the project's targeted families where relevant.</p> <p>One general distribution will be conducted. Cash and vouchers will be distributed just after the selection of the project participants.</p> <p>AKAH-A will have vouchers printed in Kabul and they will be coded. By printing them in Kabul, there will be less potentiality for fraud and the numbering system will ensure that each project participant will be allocated specifically coded vouchers, therefore making them unsellable. This will reduce any duplication efforts. Distribution will take place using Local ID cards or Tazkira; if not available, a validation letter from the local CDC will be used as proof to avoid voucher reselling. Vouchers will be valid for 15 days after the distribution to the beneficiary family. Each voucher will be worth US\$200 per family for heating and fuel. It will be given in one instalment due to increased inaccessibility during the harsh winter.</p> <p>For the cash transfers, AKAH-A will use the local Hawala system to send the equivalent of US\$200 to each family for fuel purchasing</p>	1												
<p>Activity 1.1.7:</p> <p>Monitoring and Evaluation</p> <p>There will be a robust M&E provided before, during and after the completion the project implementation. A feedback loop will be established through face-to-face feedback channels, AWAAZ, AKAH-A volunteers, AKAH-A call center that works 24/7 and will be an integral part of M&E for this project. Any issue/complaint filed will be documented and the response provided to it will be documented and shared with project reports. Key standard monitoring activities will be carried out during the implementation of the project:</p> <ol style="list-style-type: none"> 1) Planned monitoring visits from the implementation of project activities 2) Regular representation in the ESNFI cluster and sharing the update with the project implementation 3) Updating winterization dashboard 4) Feedback mechanism through AWAAZ Afghanistan 5) Midterm and end line monitoring report will be shared with ESNFI cluster and partners 6) Periodic (monthly basis) uploading of the progress report into ESNFI cluster reporting hub 7) AKAH-A will use it's 24/7 call center to enable discussion with project participants and vendors. M&E monitoring team will make visits to the vendors on a periodic basis to interact and monitor the process of distribution. 	1												

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AKAH-A will distribute physical support in an area where project participants will not be exposed to risks and distribution points will be located to their homes. AKAH-A will ensure that the distances crossed will not go through disaster-prone or high-risk areas to retrieve their support. For any cash and voucher support, suppliers will be located as near as possible to the project participants' village and AKAH-A will ensure that safe delivery of assistance through vendors or providers will happen smoothly.

Throughout the various phases of the project from project participants selection to implementation to post-distribution monitoring, the project participant in target locations will be fully engaged and given the opportunity to participate in the implementation and decision-making.

AKAH -A has a data protection policy, Hence, it will also adhere to the policy throughout the project implementation and will not disclose the data of any project participant to any 3rd party and will also place in the vendor contract a clause to limit all data sharing to any other persons.

AKAH-A will operate at a zero-tolerance level for any form of harassment in the workplace, with the FSP, treat all incidents seriously and promptly investigate all allegations of sexual harassment, harassment and abuse of authority.

Country Specific Information

Safety and Security

Access

AKAH-A is present in the project target area since last two decades and has built a strong relationship with the communities. AKAH-A as an AKDN agency has a high acceptance among the communities due to its continuous engagement during the critical and hectic situation over the past years in AKAH-A target areas. AKAH-A has multiple projects ongoing in several districts of Badakhshan province from different funds, including WFP and UNCHR and AKAH core fund. Since the establishment of the current government, there is less risk for NGOs to implement humanitarian projects in majority of districts of Badakhshan. However, AKAH-A will coordinate its operations with its AKDN sister agencies, OCAH, humanitarian partners and community elders to ensure addressing any access issue at the target areas. For the implementation of the project AKAH-A will engage with IEA authorities and local community development councils and other stakeholders.

BUDGET

Code	Budget Line Description	D / S	Quantity	Unit cost	Duration Recurrence	% charged to CHF	Total Cost
1. Staff and Other Personnel Costs							
1.1	Project Manager	D	1	900.00	6	100.00	5,400.00
	<i>He/ she will be in charge of planning, implementation and overseeing of project activities and staff. He/She will have direct supervision of the cycle of project management. One person at the rate of 900\$ per month will be hired for 6 months to play the role of project supervisor based in AKAH office in Ishkashim district of Badakhshan. The unit cost has been calculated on monthly basis i.e. basic salary + medical allowance + food allowance (865 + 13.15 + 21.05) respectively. Per the AKAH salary scale, it is falling under grade C4. The exchange is considered 1 USD = 75 AFN.</i>						
1.2	Social Mobilizers	D	5	550.00	6	100.00	16,500.00
	<i>AKAH-A will hire 5 people at the rate of 550\$ each per month to facilitate the process of project implementation, liaison and coordination with local authorities, community leaders and district officials for the smooth implementation of the project. The unit cost has been calculated as per our policy i.e. basic salary + medical allowance + food allowance (515.8 + 13.15 + 21.05) respectively. They will have a key role on the conducting of the needs assessment, triangulation of data for improved analysis of the situation for the implementation project activities on the ground and finalization of most appropriate target beneficiary for the project. They are will be based in the AKAH- area offices in Ishkashim and Shughnan districts of Badakhshan. Per the AKAH salary scale, it is falling under grade B4. The exchange is considered 1 USD = 75 AFN.</i>						
1.3	Surveyors	D	5	400.00	3	100.00	6,000.00
	<i>AKAH-A will hire 5 surveyors at the rate of 400\$ per month per surveyor to conduct the Winterization, Resopnse, Vulnerability (WRV) assessment in all 5 distiricts to identify the most valnurable HHs including IDPs, returnees, women headed HHs, natural disaster affected families and vulnerable host communities. The unit cost has been calculated as per our policy i.e. basic salary + medical allowance + food allowance (365.8 + 13.15 + 21.05) respectively. He/she will be based in Shughnan, and Ishkashim districts of Badakhshan province. Per the AKAH salary scale, it is falling under grade B1. The exchange is considered 1 USD = 75 AFN.</i>						
1.4	Monitoring and evaluation officer	D	1	600.00	6	100.00	3,600.00

	AKAH-A will hire an M&E staff to carry out M&E activities throughout the process of implementation of the project, from the coordination to the safe and dignified distribution to project participants, AKAH will assign the existing male M&E staff to contribute in project M&E interventions. They will play a key role in conducting KII, FGDs and facilitating the discussions to ensure better accessibility of the project participants to receive the relief packages. In addition, they will regularly visit and interview the project participants to hear their complaints and feedback in order to ensure transparency and accountability during project implementation. Due to the social striction for women since the regime change in Afghanistan, the female M&E will specifically be responsible to visit women headed households and will make sure that women's voices and complaints are heard and women's inclusion is ensured in the project implementation. The salary is 600\$ per month. The unit cost has been calculated as per our policy i.e. basic salary + medical allowance + food allowance (565.8 + 13.15 + 21.05) respectively. He/she will be based in Ishkashim districts of Badakhshan province. Per the AKAH salary scale, it is falling under grade C1.						
1.5	Finance Assistant	D	1	400.00	6	100.00	2,400.00
	AKAH-A will hire 1 staff in the capacity of Finance Assistant to oversee the financial matters for the smooth procurement and dispatch of project items and packages. He/she will ensure that all expenses, documentation and reporting will be done in a timely manner and comply with donor requirements. The per month salary is 400\$. The unit cost has been calculated as per our policy i.e. basic salary + medical allowance + food allowance (365.8 + 13.15 + 21.05) respectively. He/she will be based in Ishkashim district of Badakhshan province. Per the AKAH salary scale, it is falling under grade B1.						
1.6	Admin Logistic Assistant	D	1	400.00	6	100.00	2,400.00
	AKAH-A will hire 1 staff in the capacity of Admin Assistant to oversee the logistics and administrative arrangements for the smooth procurement and dispatch of project items and packages. He/she will ensure that all logistics matters will be done in a timely manner and comply with donor requirements. The per month salary is 400\$. The unit cost has been calculated as per our policy i.e. basic salary + medical allowance + food allowance (365.8 + 13.15 + 21.05) respectively. He/she will be based in Ishkashim district of Badakhshan province. Per the AKAH salary scale, it is falling under grade B1.						
	Section Total						36,300.00
2. Supplies, Commodities, Materials							
2.1	Fuel/ heating support through Cash and voucher modality	D	1220	200.00	1	100.00	244,000.00
	AKAH-A will provide heating/ fuel through a voucher and cash mechanism depending on their location and accessibility to district center. AKAH-A will sign a formal agreement with the few identified suppliers to provide fuel support to the identified 1,220 HHs most in need through vouchers in five targeted districts of Badakhshan province. AKAH-A will reimburse the suppliers on the basis of collected vouchers from the project's targeted families. One general distribution will be conducted. Distribution will take place using Local ID cards or Taskhira: if not available, a validation letter from the local CDC will be used as proof to avoid voucher reselling. Vouchers will be valid for 10 days after the distribution to the beneficiary family.						
2.2	Procurement and provision of in cash standard emergency winter clothing	D	1220	74.00	1	100.00	90,280.00
	AKAH-A will provide cash for winterization clothing to a total number of 1,220 HHs to the identified locations. AKAH will use cash and voucher modality to distribute the cash as per ESNFI cluster standard. AKAH will identify safe and dignified and easily accessible locations for the beneficiaries. AKAH-A will sign a formal agreement with the few identified suppliers to provide cash support to the most in need HHs in five targeted districts of Badakhshan province. AKAH-A will reimburse the suppliers on the basis of collected vouchers from the project's targeted families.						
2.3	Procurement and provision of standard blanket packages	D	1220	57.00	1	100.00	69,540.00
	The procurement of blankets will follow a transparent procurement process. It will be managed from Kabul as per organizational procurement policies and procedures. The packages will be distributed to the 1220 households identified as most needy across four districts (Breakdown by districts). Each package will include 3 blankets.						
2.4	Transportation of NFIs	D	10	400.00	1	100.00	4,000.00
	AKAH-A will rent 10 trucks for the transportation and the dispatch of winter blankets at the rate of 400\$ each to transport mentioned items from Kabul to Badakhshan and then to targeted districts. In order to transport non-food items (NFIs)/blankets from Kabul to the Badakhshan Regional Office and ultimately to the district level, we have implemented a system of renting trucks. Our method involves calculating the total number of NFIs packages using Kamaz trucks for each district, based on our established practice. At the Kabul level, the count of items is determined by the number of beneficiaries, which currently stands at 1,120 individuals. Consequently, for each district, we have allocated 2 Kamaz trucks, resulting in a total of 10 trucks for the 5 districts. These trucks will be utilized for transportation from Kabul to the regional office and subsequently to the respective districts.						
	Section Total						407,820.00
3. Equipment							
NA	NA	NA	0	0.00	0	0	0.00
	NA						
	Section Total						0.00
4. Contractual Services							
4.1	Rental car	D	5	600.00	3	100.00	9,000.00

	AKAH-A will rent 5 cars to facilitate the travel of staff on a daily basis. Monthly charges for each car will be 600\$ per month for 3 months. (these car will be rented and the supplier will be responsible for the fuel, driver cost and maintenance all together). The monthly cost per unit has been estimated based on the current practice and cost associated with it. Three cars are budgeted as per the volume of activity and to avoid any operational issue due to absence and unavailability.						
4.2	Cash Transfer service charges	D	1	6,685.60	1	100.00	6,685.60
	One Financial Service Provider (FSP) will be contracting to help the distribution in the nearest possible area of the target community to ensure sufficient cash availability and it transparent, safe and timely delivery of the cash assistance to the targeted beneficiaries. The total amount of \$6,686.6 will be needed to operationalize the cash distribution under this grant. The FSP charges the 2% of the total amount. It is the 2% of the 334,280 including BL B1; 244,000 and BL B2; 90,280.						
	Section Total						15,685.60
5. Travel							
5.1	Staff Per diem	D	10	15.00	18	100.00	2,700.00
	The total 10 most relevant technical Staff (5 social mobilizers + 5 surveyors) food allowance for the period 18 days at rate \$ 15 (one time food) is calculated for mentioned staff which cannot reach from the project site to their house or office to have their lunch during mentioned period. the districts are so remote and there are villages which are 12 hours drive far from the district centers. Social mobilizers and surveyors will always be in the field thus they need per diem and accommodation.						
5.2	Staff Travel	D	10	10.00	20	100.00	2,000.00
	The project staff colleagues will travel to the field and unit cost is 10 USD which the total is 2,000 USD.						
	Section Total						4,700.00
6. Transfers and Grants to Counterparts							
NA	NA	NA	0	0.00	0	0	0.00
	NA						
	Section Total						0.00
7. General Operating and Other Direct Costs							
7.1	Office supplies	D	1	600.00	3	50.00	900.00
	50% Cost-share of 1,200 USD per month for 3 months this will include: Stationery, office equipment repair and Electricity for this project.						
7.2	Internet	D	1	723.00	6	15.00	650.70
	Our office monthly internet charges is USD 723 per month and 15% of it equivalent to 650\$ will be charged to this project as cost share which will be used by the project staff. The basis of allocation for actual expenses will be number of staff using internet. It is used in Shughnan and Ishkashim offices of Badakhshan province.						
7.3	Cell phone Top up	D	10	20.00	5	100.00	1,000.00
	Mobile top-up will be paid for 10 project staff involved in coordination, selection and execution of the project. The duration is 5 months and per staff calculated \$20.						
	Section Total						2,550.70
SubTotal			3,722.00				467,056.30
Direct							467,056.30
Support							
PSC Cost							
PSC Cost Percent							7.00
PSC Amount							32,693.94
Total Cost							499,750.24

Project Locations

Location	Estimated percentage of budget for each location	Estimated number of beneficiaries for each location					Activity Name
		Men	Women	Boys	Girls	Total	
Afghanistan > Badakhshan > Shighnan	33.00000	0	0	0	0		ESNFI: Activity 1.1.1: ESNFI: Activity 1.1.3: First Con... ESNFI: Activity 1.1.4: Distribut... ESNFI: Activity 1.1.6: ESNFI: Activity 1.1.8:
Afghanistan > Badakhshan > Darwaz-e-Balla	23.00000	0	0	0	0		ESNFI: Activity 1.1.1: ESNFI: Activity 1.1.3: First Con... ESNFI: Activity 1.1.4: Distribut... ESNFI: Activity 1.1.6: ESNFI: Activity 1.1.8:
Afghanistan > Badakhshan > Eshkmesh	16.42000	0	0	0	0		ESNFI: Activity 1.1.1: ESNFI: Activity 1.1.3: First Con... ESNFI: Activity 1.1.4: Distribut... ESNFI: Activity 1.1.6: ESNFI: Activity 1.1.8:
Afghanistan > Badakhshan > Koran wa Monjan	8.39000	0	0	0	0		ESNFI: Activity 1.1.1: ESNFI: Activity 1.1.3: First Con... ESNFI: Activity 1.1.4: Distribut... ESNFI: Activity 1.1.6: ESNFI: Activity 1.1.8:

Afghanistan > Badakhshan > Wakhan	19.19000	0	0	0	0	ESNFI: Activity 1.1.1: ESNFI: Activity 1.1.3: First Con... ESNFI: Activity 1.1.4: Distribut... ESNFI: Activity 1.1.6: ESNFI: Activity 1.1.8:
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Documents	
Category Name	Document Description
Project Supporting Documents	Seeking for AAP Endorsement for AHF 1st Standard Allocation 2023.pdf
Project Supporting Documents	RE_ Seeking for CVWG endorsement for AHF 1st Standard Allocation 2023.pdf
Project Supporting Documents	RE_ Seeking for HAG endorsement for AHF 1st Standard Allocation 2023.pdf
Project Supporting Documents	RE_ Seeking for Protection Mainstreaming endorsement for AHF 1st Standard Allocation 2023.pdf
Project Supporting Documents	Grading_Position Structure AKAH A.xlsx
Project Supporting Documents	AHF Money Service Contract.pdf
Project Supporting Documents	Travel Policy.pdf
Project Supporting Documents	RE_ Seeking for GiHA endorsement for AHF 1st Standard Allocation 2023.pdf
Project Supporting Documents	Re_ Seeking for DIWG endorsement for AHF 1st Standard Allocation 2023.pdf
Project Supporting Documents	Re_ Seeking for PSEA endorsement for AHF 1st Standard Allocation 2023.pdf
Grant Agreement	GrantAgreement_CBPF-AFG-23-S-INGO-26319_ESNFI_AKAH_Signed.pdf
Grant Agreement	GrantAgreement_CBPF-AFG-23-S-INGO-26319_ESNFI_AKAH_Signed.pdf