

Requesting Organization :	Norwegian Afghanistan Committee		
Allocation Type :	2023 1st Standard Allocation		
Primary Cluster	Sub Cluster	Percentage	
EMERGENCY SHELTER AND NON-FOOD ITEMS		100.00	
		100	
Project Title :	Provision of seasonal winter assistance to vulnerable households in Panjshir Province (Anawa, Dara & Khenj districts)		
Allocation Type Category :			
OPS Details			
Project Code :		Fund Project Code :	CBPF-AFG-23-S-INGO-26348
Cluster :		Project Budget in US\$:	688,872.31
Planned project duration :	6 Months	Priority:	
Planned Start Date :	15/10/2023	Planned End Date :	14/04/2024
Actual Start Date:	25/10/2023	Actual End Date:	24/04/2024
Project Summary :	<p>The proposed project aims to provide life-saving assistance to address the immediate winterization needs of 1716 HHs, and 12012 (1799 people with disabilities) in the Anawa, Dara, and Khenj districts of Panjshir Province.</p> <p>The 2023 Whole of Afghanistan Assessment (WoAA) already indicates that a staggering 79 percent of households require shelter repairs, and up to 10 percent of households are headed by women or children without adult male members. It is expected that there will be urgent needs for shelter, heating materials, and clothing during the early onset of winter to avert people's exposure to health risks and other hazards (2023 ICCT Winter Prioritization).</p> <p>In the Panjshir province, the economic situation of people is getting worse due to climate change and other emergencies that increase vulnerabilities. A late 2022 Whole of Afghanistan Assessment revealed that 60 percent of households experienced economic shocks, with 25 percent resorting to emergency coping strategies, and the most vulnerable HHs are expected to continue adopting negative coping strategies in the upcoming months (WAA 2022). People are restricted from collecting winter heating material from the mountains, which has been a traditional practice for years due to security reasons. Also, people cannot afford to rear livestock since the pastures are not easy to access after the Taliban took over the Panjshir which means they are not able to use the animal dung as heating for the winter. Most of the population in these hard-to-reach districts will soon be facing severe winter conditions with a need for heating material and winter clothing. This proposed project will be implemented to improve the life conditions for many of the most vulnerable individuals (e.g., pregnant women, children, and elderly people) throughout the winter season.</p> <p>The 2023 ICCT and WAA highlight significant needs over the winter due to aggravated vulnerability. This will be critical for many people – particularly conflict-affected populations who reside in undignified living conditions with little access to basic services.</p> <p>The chosen modality for this assistance will be through direct cash transfers</p>		

to the neediest HHs, which will enable target beneficiaries to access essential heating materials, clothing, and blankets in the harsh winter season. Cash modality enables beneficiaries to feel empowered to make an informed decision. Also, it empowers the local markets by increasing the demand and supply which indirectly improves the economic situation of the indirect beneficiaries including local vendors. Local and neighboring markets are accessible for all target groups including female-headed households, people with disability, and elderly men and women with a daily connection to the provincial market that can supply the demand for commodities. Implementing a similar project in 2022-2023 enables NAC to use the lessons learned and improve the quality of the intervention for future projects. This project aligns with NAC's current programs to add emergency assistance to our "emergency cash assistance" to ensure that families and their children have access to heating materials to cope with the harsh winter season. NAC will ensure a gender-sensitive selection process and accessible accountability mechanisms, and the gender-balanced field team will ensure easy access by both genders. An awareness-raising session on the Mitigation of body freezing due to cold will be held with 30-40 beneficiaries for at least 3 hours to sensitize beneficiaries to the negative impacts of the freezing of body parts. Also, community elders and Mullahs in each target community will be conducted to convey the key messages in the Masjids. NAC proposes an unconditional unrestricted cash for winterization (200 USD heating, 74 USD winter clothing) in one trench through hawala prevailing exchange rate.

Direct beneficiaries :

Men	Women	Boys	Girls	Total
2,582	2,583	3,423	3,424	12,012

Other Beneficiaries :

Beneficiary name	Men	Women	Boys	Girls	Total
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	2,582	2,583	3,423	3,424	12,012

Indirect Beneficiaries :

People such as vendors, laborers, and community members who are involved in the transportation of commodities or provision of services and those who receive information/awareness on the complaints and feedback mechanisms are considered indirect beneficiaries.

Catchment Population:

Link with allocation strategy :

The proposed project will support NAC in providing emergency winterization assistance to households that have adopted the most severe negative coping strategies for heating during winter. NAC will implement this project in three districts (Anawa, Dara, and Khenj) in Panjshir Province. The main objective of NAC's response is to increase access to winterization assistance for the most vulnerable households by providing heating materials and clothing to meet their immediate needs. This will be achieved primarily through the provision of cash to the selected households. NAC has several years of experience in emergency assistance with technical and in-kind support from WFP, FAO, UNICEF, AHF, and other donors. NAC's experience in this area means that we will be able to provide cash assistance to communities in targeted districts while avoiding unnecessary duplication of efforts.

This will directly contribute to achieving the ICCT Winterization Prioritization (strategy). Based on NAC's findings from implementing a similar project, the heating materials and clothing are currently available in the markets in the targeted districts, at the provincial level, and in neighboring provinces.

Sub-Grants to Implementing Partners :

Partner Name	Partner Type	Budget in US\$

Other funding secured for the same project (to date) :

Other Funding Source	Other Funding Amount

Organization focal point :

Name	Title	Email	Phone

BACKGROUND

1. Humanitarian context analysis

2. Needs assessment

Panjshir is an underprivileged and conflict-affected province in Afghanistan. It is located at a high altitude and experiences harsh winters. The people need humanitarian assistance, especially winterization aid for the upcoming winter. Dara is one of the remotest districts where people live. Their access to facilities is restricted due to manmade and natural barriers. As per our forecast, the upcoming winter will be harsh like last year in the three targeted districts because people are losing their livelihood assets due to lack of income, armed conflicts, and insecure situations.

NAC will support a total of 12012 (1799 people with disabilities) people with immediate lifesaving winterization assistance. Based on the allocation strategy and level of funds allocated to partners, NAC will target 1716 households in the Anawa, Dara, and Khenj districts of Panjshir Province. Any in-kind or cash-based assistance depends on a functioning market. The cash for winterization intervention will support local vendors and markets. There is a functioning market in all target districts, but the intervention will expand and improve the capacity of these markets. On the other hand, Charikar, Golbahar, Kabul, and Bazarak markets are accessible to people. People in some districts travel either daily or weekly to one of these markets.

Based on the PDM findings of the similar project implemented last year in the same locations, the winterization needs are the essential needs of the people.

3. Description Of Beneficiaries

4. Grant Request Justification

NAC is well suited to implementing the proposed project as we have implemented similar programs and projects and have been a trusted implementing partner of WFP, FAO, AHF, and UNICEF for many years and in different parts of the country. NAC has a robust geographical presence in Panjshir. NAC's presence in Panjshir has provided us access to insecure and hard-to-reach districts in the province. The local markets in the target districts have the essential winterization materials in their stocks to meet the local needs. Therefore, cash for winterization is more feasible compared to other modalities such as vouchers, since they would be difficult in these areas as they live in mountainous locations and might face difficulties receiving their required items from a contracted voucher program while with cash they will have different options to provide for their winterization needs.

NAC, through this proposed project, will provide emergency lifesaving support to the most affected and vulnerable households in the mentioned districts. NAC will provide cash for heating and clothing to 11,949 participants. For this project, NAC will use the cash modality which empowers project participants to purchase their preferred commodities in a timely, safe, and dignified manner. NAC will consider ethnic and religious diversity when selecting beneficiaries to ensure minority representation. This is in line with NAC's commitment to serving the neediest and most vulnerable rural populations.

5. Complementarity

LOGICAL FRAMEWORK

Overall project objective

To support conflict-affected, displaced, natural disaster-affected, and other vulnerable households in Panjshir Province with the provision of winterization assistance.

EMERGENCY SHELTER AND NON-FOOD ITEMS

Cluster objectives	Strategic Response Plan (SRP) objectives	Percentage of activities
2023 HRP ESNFI CO1: Necessary ES-NFI assistance is provided to affected people in a timely manner	SO1: Mortality and morbidity of crisis-affected people of all gender and diversities are reduced through timely, multi-sectoral, lifesaving, equitable and safe assistance.	100

Contribution to Cluster/Sector Objectives :

Outcome 1

Life-saving assistance is provided to address the immediate winterization needs of vulnerable households in Panjshir Province.

Output 1.1

Description

Heating materials, blankets, and winter clothing were provided to 1716 (103 HH with members with disabilities) targeted vulnerable households in Panjshir

Assumptions & Risks

Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 1.1.1	EMERGENCY SHELTER AND NON-FOOD ITEMS	<p>Percentage of HHs that used cash transfer for winterization </p>	0	0	0	0	90

Means of Verification : <p>PDM report</p>

Indicator 1.1.2	EMERGENCY SHELTER AND NON-FOOD ITEMS	# of households with members with a disability receiving shelter and NFI assistance.	0	0	0	0	100
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Means of Verification : <p>PDM reprot, Beneficiary Profile Survey</p>

Indicator 1.1.3	EMERGENCY SHELTER AND NON-FOOD ITEMS	<p></p><p> % of received calls related to winterization assistance responded within one week </p><p></p></p>	0	0	0	0	80
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Means of Verification : <p>CFM records, PDM report</p>

Indicator 1.1.4	EMERGENCY SHELTER AND NON-FOOD ITEMS	Output: # of people receiving standard winterization package including through heaters and fuel, winter clothing, blankets or quilts.	2,583	2,583	3,423	3,423	12,012
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Means of Verification : <p>Beneficiary profile survey, distribution list</p>

Indicator 1.1.5	EMERGENCY SHELTER AND NON-FOOD ITEMS	Number of people receiving Sector-specific unconditional cash transfers	2,582	2,583	3,423	3,424	12,012
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Means of Verification :

Indicator 1.1.6	EMERGENCY SHELTER AND NON-FOOD ITEMS	Total value of Sector-specific unconditional cash transfers distributed in USD	0	0	0	0	567,996
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Means of Verification :

Indicator 1.1.7	EMERGENCY SHELTER AND NON-FOOD ITEMS						80
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Means of Verification : <p>PDM, and CFM records</p>

Indicator 1.1.8	EMERGENCY SHELTER AND NON-FOOD ITEMS	percentage of women headed households reached through wintrization assistance. 	0	0	0	0	15
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Means of Verification :

Activities

Activity 1.1.1

Standard Activity : Not Selected

Staff recruitment and deployment

NAC will start the recruitment process as soon as the project is approved. In addition, to facilitate the coordination and registration process, we will use available and onboard staff. The project staff who are recruited will be trained on CFM awareness raising, data collection, data protection, and community mobilization topics. Also, project staff will be trained in gender protection, Do No Harm, PSEAH, and UN Joint Operation Principles.

Activity 1.1.2

Standard Activity : Not Selected

-Coordination with stakeholders at the national level -Coordination with stakeholders at the provincial

-Coordination with stakeholders at the district and community level

The liaison team will start the registration of the project with relevant ministries (Economy) and MoU with ANDMA at the Kabul level as soon as the project is granted. The project focal point at the provincial level will facilitate the coordination and communication with stakeholders. Also, other actors in the field will be contacted to avoid any duplications in the target areas.

Activity 1.1.3

Standard Activity : Not Selected

Project kick-off and coordination

After registration and initial coordination, a stakeholder meeting will take place to explain the project objectives and activities, community and beneficiary selection criteria, and the project duration. The stakeholders will know their roles and responsibilities and the support they are expected to provide for smooth project implementation.

Activity 1.1.4

Standard Activity : Not Selected

Community Selection

During the project kick-off meeting with the relevant stakeholders, the project team will get the list of villages and communities that are identified as neediest by the stakeholders. Then, the team will use the selection tool and visit the villages to verify the needs of the villages. After verification, the list of selected villages will be shared with stakeholders to inform them of the next steps. Around 4004 people will be reached in each targeted district.

Activity 1.1.5

Standard Activity : Not Selected

Community mobilization and sensitization

The project team will conduct community mobilization, sensitization, consultation, and vulnerability mapping in each targeted village. In the community mobilization sessions, at least 70% of the total target village members including people with disabilities will be invited, and information about the project's objective, activities, villages, and beneficiaries' select criteria will be shared. In addition, information on the Complaint and Feedback Mechanism (CFM), AWAZ, and complaints boxes will be shared so questions and concerns can be raised by beneficiaries. Beneficiaries will be informed that raising complaints or giving feedback is free and accessible to all and is highly confidential so they can raise any concerns through the introduced channels. The project team will also share information about COVID-19 as well. Around 4004 people will be reached in each targeted district.

Activity 1.1.6

Standard Activity : Not Selected

Household assessment and verification of participants based on selection criteria.

The M&E team will develop the questionnaire based on the selection criteria in the Kobo toolkit and the project team members who are trained in data collection will do the assessment. The questions are coded, and the system will select the eligible beneficiaries based on the eligibility criteria. The project team will work with elderly women in the target communities to support the assessment, identification, and distribution of aid to female beneficiaries. The household assessment will take place door-to-door to ensure that the most vulnerable and neediest women, men, girls, and boys are assessed in a transparent manner and in accordance with the UN Joint Operation principles.

Around 4004 people will be reached in each targeted district.

Activity 1.1.7

Standard Activity : Not Selected

Distribution point selection

In close coordination with the project participants and stakeholders and Considering the accessibility, safety, and security of the distribution points, the distribution points will be identified and communicated with project participants and other stakeholders prior to the distribution. The segregated identified distribution points will be identified for male and female beneficiaries. Also, people with disabilities, PLWs, and elderly beneficiaries will be prioritized, and if needed door-to-door distribution will take place. The distribution points will be selected based on the accessibility of different groups, including people with disabilities, PLW, women, girls, men, and boys.

Activity 1.1.8

Standard Activity : Not Selected

Awareness-raising sessions on Freezing body Parts and Cold Weather Conditions

The selected project participants will receive an awareness-raising session on Freezing and Cold Weather Conditions. Each session will be held with 30-40 participants, including project beneficiaries and community elders, religious leaders, and Mullahs.

Activity 1.1.9

Standard Activity : Not Selected

Local Market Monitoring to analyze the market availability, price, and accessibility of winterization items.

Before the distribution, the project team will do market assessments with the support of the M&E team to make sure the required commodities are available in a local or nearby market. Also, the accessibility and the price of the commodities will be assessed. The results will be shared with project participants, NAC, ES-NFI cluster, and AHF for further planning and use.

Activity 1.1.10

Standard Activity : Not Selected

Cash distribution for heating, blankets, and winter clothing to 1,716 (103 HH with people with disabilities) HH

The distribution day will be communicated with the project participants, and they will communicate with NAC if they can be available for that specific day. Also, other stakeholders including community leaders and elders will be consulted and informed to contribute to the smooth distribution process. The distribution site will have separate exits and entrances. Female project participants will receive the cash separately from male project participants. Also, for those project participants who have difficulty being present in the distribution site due to illness, pregnancy, or old age, a separate distribution will take place door-to-door for them.

Activity 1.1.11

Standard Activity : Not Selected

Project reporting

Project reporting to the AHF and ESN-FI cluster The project will be reported through the Report hub to the ES-NFI cluster and through GMS to the AHF. Any issues regarding project implementation that need urgent attention will be communicated both with the cluster and AHF.

Activity 1.1.12

Standard Activity : Not Selected

Conducting Post Distribution Monitoring (PDM)

One month after the distribution, the post-distribution monitoring will be conducted by the M&E team. The data enumerators will be selected separately from the project staff to ensure the transparency and quality of the PDM. The result will be shared with AHF and cluster in the final project report. Besides of the other questions covering the efficiency and effectiveness of the project NAC is fully committed to enhancing the inclusivity of our program by considering individuals with disabilities, ensuring that the intervention is appropriately disaggregated by gender, age, and type of disability. To effectively address this, we will incorporate the Washington Group Sets of Questions into our PDM assessment tools. These sets of questions are internationally recognized for their comprehensive approach in measuring disability ratings among individuals. By integrating these questions into our data collection process, we aim to not only meet AHF's recommendations but also to ensure that our intervention is inclusive and tailored to the diverse needs of the communities we serve. This commitment aligns with our core values of promoting equity, inclusivity, and responsiveness to the unique challenges faced by different segments of the population.

Additional Targets :

M & R

Monitoring & Reporting plan

NAC's M&E unit will oversee the monitoring and evaluation activities which include Beneficiary Profile Survey (BPS), Field Monitoring Visits, Post distribution Monitoring (PDM), and Community Feedback Mechanism (CFM). The BPS will be conducted at the beginning of the project using the BPS questionnaire through the Kobo Toolbox to select the most vulnerable households based on the project criteria. This will be followed by a spot check of the project beneficiaries to ensure selected HHs are eligible. The regional M&E team conducts regular monitoring visits and joint monitoring visits to ensure that the project is implemented in line with the proposed deliverables. In addition, the M&E team ensures the accessibility of all project participants in the targeted communities to CFM to ensure accountability and transparency. Eventually, the PDM will measure immediate outcomes and ensure that the right number of inputs are distributed to the right households in a safe and timely manner.

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Workplan													
Activitydescription	Year	1	2	3	4	5	6	7	8	9	10	11	12
<p>Activity 1.1.1:</p> <p>Staff recruitment and deployment</p> <p>NAC will start the recruitment process as soon as the project is approved. In addition, to facilitate the coordination and registration process, we will use available and onboard staff. The project staff who are recruited will be trained on CFM awareness raising, data collection, data protection, and community mobilization topics. Also, project staff will be trained in gender protection, Do No Harm, PSEAH, and UN Joint Operation Principles.</p>	1												
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<p>Activity 1.1.2:</p> <p>-Coordination with stakeholders at the national level -Coordination with stakeholders at the provincial</p> <p>-Coordination with stakeholders at the district and community level</p> <p>The liaison team will start the registration of the project with relevant ministries (Economy) and MoU with ANDMA at the Kabul level as soon as the project is granted. The project focal point at the provincial level will facilitate the coordination and communication with stakeholders. Also, other actors in the field will be contacted to avoid any duplications in the target areas.</p>	1											
<p>Activity 1.1.3:</p> <p>Project kick-off and coordination</p> <p>After registration and initial coordination, a stakeholder meeting will take place to explain the project objectives and activities, community and beneficiary selection criteria, and the project duration. The stakeholders will know their roles and responsibilities and the support they are expected to provide for smooth project implementation.</p>	1											
<p>Activity 1.1.4:</p> <p>Community Selection</p> <p>During the project kick-off meeting with the relevant stakeholders, the project team will get the list of villages and communities that are identified as neediest by the stakeholders. Then, the team will use the selection tool and visit the villages to verify the needs of the villages. After verification, the list of selected villages will be shared with stakeholders to inform them of the next steps. Around 4004 people will be reached in each targeted district.</p>	1											

<p>Activity 1.1.5:</p> <p>Community mobilization and sensitization</p> <p>The project team will conduct community mobilization, sensitization, consultation, and vulnerability mapping in each targeted village. In the community mobilization sessions, at least 70% of the total target village members including people with disabilities will be invited, and information about the project's objective, activities, villages, and beneficiaries' select criteria will be shared. In addition, information on the Complaint and Feedback Mechanism (CFM), AWAZ, and complaints boxes will be shared so questions and concerns can be raised by beneficiaries. Beneficiaries will be informed that raising complaints or giving feedback is free and accessible to all and is highly confidential so they can raise any concerns through the introduced channels. The project team will also share information about COVID-19 as well. Around 4004 people will be reached in each targeted district.</p>	1												
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<p>Activity 1.1.9:</p> <p>Local Market Monitoring to analyze the market availability, price, and accessibility of winterization items.</p> <p>Before the distribution, the project team will do market assessments with the support of the M&E team to make sure the required commodities are available in a local or nearby market. Also, the accessibility and the price of the commodities will be assessed. The results will be shared with project participants, NAC, ES-NFI cluster, and AHF for further planning and use.</p>	1													
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OTHER INFO

Accountability to Affected Populations

NAC’s fundamental accountability is to the affected communities in the targeted districts. In consideration of NAC’s adherence to the “do no harm” principle, mechanisms will be put in place to ensure that:

- 1) Participants engage in project implementation, management, and monitoring;
- 2) Participants engage in project evaluation and are made aware of evaluation findings; and
- 3) Local communities and partners are involved in assessments and project implementation.

NAC has a trilingual (Dari, Pashtu, and English) 24/7 “hotline” to address questions, concerns, or complaints from project participants. This mechanism is proposed to establish a shorter communication line to improve the impact of programs in the targeted communities through strengthened accountability.

Implementation Plan

For implementing this project, staff recruitment and training will take around two weeks but considering the urgency of the project, NAC will deploy trained staff to initiate the initial coordination until project staff is onboard. The Financial Service Provider is already contracted based on a framework agreement and as soon as the project is granted, it will be contracted for the cash transfers to the beneficiaries.

Coordination with other Organizations in project area

Name of the organization	Areas/activities of collaboration and rationale
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Environment Marker Of The Project

Gender Marker Of The Project

3- Likely to contribute to gender equality, but without attention to age groups

Justify Chosen Gender Marker Code

Protection Mainstreaming

The need for winterization is high in the target locations since Panjshir is at a high altitude. In some areas, people were not able to cultivate their lands due to security reasons which led them to a poor economic situation. Security, access, exclusions, and redistributions are some risks that beneficiaries, especially female beneficiaries may face. The project anticipates that almost half of the target beneficiaries will be women and child-headed households. To reach every single project participant, door-to-door household assessment is chosen for the beneficiary selection. Also, the project will place separate male and female distribution sites and door-to-door distributions. During the mobilization and coordination with communities, the distribution sites will be discussed, and considering the safety, security, and access factors in close coordination with communities, will be selected. The field visit by M&E and senior management will be planned and take place to make sure the project is implemented as planned. From the beginning of the project, CFM will be shared with beneficiaries enabling them to raise their voices if there is any deviation from what the project promised and what was delivered. All project staff will sign ethical guidelines and data protection policies. Also, project staff will be capacitated on the UN joint operation procedure. The FSP will also sign a data protection and ethical guidelines policy to improve confidentiality and ensure Do No Harm.

Country Specific Information

Safety and Security

Access

NAC has been implementing projects in all districts of Panjshir Province. NAC has been able to cultivate and maintain its acceptance in the communities by delivering quality programs and projects and building relationships with all major stakeholders who could potentially affect and influence NAC programs. Relevant stakeholders, including community elders, have been consulted in NAC's program design in a transparent way and appropriate relationships have been maintained with all stakeholders. In addition, NAC reports any access constraints to INSO as well as OCHA, in return, such reporting gives insight into how to improve our access in the areas in which we work. NAC will attend OCT meeting and will be in contact with AWG in project life. NAC currently has ongoing projects in all districts of Panjshir in agriculture support, cash-based interventions, agriculture-based infrastructure, and home gardening. Also, NAC has implemented a similar project in the same districts funded by AHF.

BUDGET

Code	Budget Line Description	D / S	Quantity	Unit cost	Duration Recurrence	% charged to CHF	Total Cost
1. Staff and Other Personnel Costs							
1.1	Project Coordinator (National, Panjshir) 6 months Level A2	D	1	870.00	6	50.00	2,610.00
	<i>Remarks: 800 USD Basic salary, 20 USD top-up card, and +50 USD other staff allowances (transport allowance, insurance, and other benefits). Supports the National Project Coordinator, and is responsible for supervision of community mobilizers, monitoring project plans, coordinating resources, and monitoring budgets to ensure project milestones are met.</i>						
1.2	Community mobilisers (National, Panjshir) 5 months Level B4	D	9	470.00	5	100.00	21,150.00
	<i>Remarks: 400 USD Basic Salary, 20 USD top-up card, 50 USD other allowances (transport allowance, insurance, and other benefits). 6 males and 3 females. Community mobilizers will have the responsibility of project facilitation through community mobilization, coordination with stakeholders at the community level, site selection in close coordination with local stakeholders, project awareness raising at the community level, beneficiary assessment and selection based on project selection criteria, facilitating the distribution of cash to the intended eligible beneficiaries, and ensuring PSEA prevention messages reach the target beneficiaries.</i>						
1.3	Country Director-Kabul (International, Kabul) Level B1	D	1	12,000.00	6	5.00	3,600.00
	<i>Remarks: 10,500 USD salary+ 1500 USD benefits (e.g., travel allowance, insurance). The Country Director will support the AHF project by meeting with high-level authorities, overseeing the implementation of the project, directing the organization toward a strategic direction considering humanitarian principles, and ensuring policies and procedures are applied while implementing humanitarian programs.</i>						
1.4	Director of Finance, programs and Support Services A1	D	1	3,640.00	6	5.00	1,092.00
	<i>Remarks: 3,000 USD for basic salary + 640 USD for other staff allowances (e.g., transport allowance, insurance, and other benefits). The Director of Finance, programs, and Support Services (recently as Deputy Country Director) oversees the HR, admin, finance, and security departments, and strengthens the organization's relationship with stakeholders.</i>						
1.5	National Emergency Coordinator(National, Kabul) Level A2	D	1	2,000.00	6	15.00	1,800.00
	<i>Remarks: 2000 USD Basic salary. The national Emergency Coordinator will be based in Kabul and lead and support the overall AHF project within the country. The National Emergency Coordinator is responsible for ensuring that quality project management, including a timely project schedule, budget, and details of a given task are well organized. He/she communicates with various departments to keep everyone on board about any changes to the project plan. In addition, he/she organizes reporting and planning meetings and provide updates to the Head of Humanitarian Programs.</i>						

1.6	Grant Officer (National, Kabul) Level B3	D	1	900.00	6	10.00	540.00
Remarks: 800 USD salary + 100 USD for other staff allowances (transport allowance, insurance, and other benefits). The Grant Officer will do the budget-tracking, budget reporting, and support budget development.							
1.7	Finance Officer(National, Kabul) Level B3	D	1	900.00	6	10.00	540.00
Remarks: 800 USD salary + 100 USD for other staff allowances (transport allowance, insurance, and other benefits). The Finance Officer will do the financial transactions, record the financial vouchers, and support the provincial finance staff.							
1.8	Head of Humanitarian Programs (National, Kabul) B1	D	1	3,000.00	6	5.00	900.00
Remarks: 2,250 USD basic salary + 650 USD other staff allowances (transport allowance, insurance, and other benefits). The Head of Humanitarian Programs is responsible for the overall management and implementation of NAC's humanitarian projects in the country. He will lead donor communication, proposal development, strategic planning for humanitarian programs, and ensure quality implementation and donor reporting.							
1.9	Monitoring & Evaluation Officer (National, Kabul) C3	D	1	700.00	6	10.00	420.00
Remarks: 650 USD Basic Salary + 50 USD Field Trip Allowance" (national staff). The M&E Officer will coordinate and assist in monitoring and evaluation of data collection activities, including logistics of form distribution and collection, as well as orientation and training of data collectors. He/she will coordinate and assist with data processing, including data transfer, entry, verification, and cleaning.							
1.10	HR Officer (National, Kabul) C3	D	2	700.00	6	10.00	840.00
Remarks: 650 USD basic salary + 50 USD other staff allowances (transport allowance, insurance, and other benefits). National staff. Responsible for personnel management of office and reporting to Kabul office HR department.							
1.11	Logistic and Procurement Officer (National, Kabul) C3	D	2	700.00	6	10.00	840.00
Remarks: 650 USD Basic salary and + 50 USD other staff allowances (transport allowance, insurance and other benefits). National Logistic and Procurement Officers will manage project-related procurement and support project implementation logistically. They will require frequent trips to the project sites, manage RFQ processes, tendering and coordination, communicate with suppliers, and rent vehicles for the project implementation.							
1.12	Government liaison officer (National, Kabul) C3	D	1	700.00	6	10.00	420.00
Remarks: 650 salary +50 benefits including travel allowance and insurance. The Government Liaison Officer communicates with authorities at the national level, registering the projects, submitting reports, attending ad hoc meetings, and solving government-related issues.							
1.13	Support staff (National, Kabul) B4	D	5	400.00	6	10.00	1,200.00
Remarks: 350 USD Basic salary and + 50 USD other staff allowances (transport allowance, insurance, and other benefits). The mentioned support staff will keep the country office running and the staff who are partially involved in the project implementation and who are based in Kabul is charged a percentage (10%).							
1.14	Support staff (National, Panjshir) A4	D	1	275.00	6	50.00	825.00
Remarks: 250 USD Basic salary and + 25 USD other staff allowances (transport allowance, insurance, and other benefits). The support staff will take care of the office for the direct project staff who are based in the Panjshir sub-office and it will be charged partially.							
Section Total							36,777.00
2. Supplies, Commodities, Materials							
2.1	Cash for heating	D	1716	200.00	1	100.00	343,200.00
Remarks: Distribution of cash to 1716 of the most vulnerable HHs, each cost \$200 as per the ES-NFI cluster standard winterization package in one installment. The equivalent amount will be paid in AFN considering the exchange rate. The budget is relevant to activity 1.1.10 in the log frame. The cost will be spent on 3 target districts, Onaba, Dara, and Kehenj.							
2.2	Cash for winter clothes	D	1716	74.00	1	100.00	126,984.00
Remarks: Distribution of cash to 1716 of the most vulnerable HHs, each cost \$74 as per the ES-NFI cluster standard winterization package in one installment. The equivalent amount will be paid in AFN considering the exchange rate. The budget is relevant to activity 1.1.10 in the log frame. The cost will be spent on 3 target districts, Onaba, Dara, and Kehenj.							
2.3	Cash for blankets	D	1716	57.00	1	100.00	97,812.00
Remarks: Distribution of cash to 1716 of the most vulnerable HHs, each cost \$57 as per the ES-NFI cluster standard winterization package in one installment. The equivalent amount will be paid in AFN considering the exchange rate. The budget is relevant to activity 1.1.10 in the log frame. The cost will be spent on 3 target districts, Onaba, Dara, and Kehenj.							
2.4	Awareness raising for frontline staff	D	15	7.00	1	100.00	105.00
Remarks: Remarks: Staff recruited/deployed to execute the project will be trained for 1 day on data collection, UN Joint Operation Principles, fraud and bribery, gender, and protection topics, with the following costs. 1. Lunch (4 USD x 15 persons = 60USD) 2. Refreshments (1 USD x 15 persons = 15 USD) 3. Stationery (2 USD x 15 Persons = 30 USD). The budget is relevant to activity 1.1.1 in the log frame.							

2.5	Printing Cost	D	1	500.00	1	100.00	500.00
	<i>Remarks: Developing and printing of complaints and feedback mechanism documents, project banners, forms, and other project-related print and copy requirements, details as follows: Banner (6 pcs x \$5 each = \$30) + IEC material (470 pcs x \$1 each = \$470).</i>						
2.6	Post Distribution Monitoring (PDM)	D	5	22.00	8	100.00	880.00
	<i>Remarks: Remarks: The PDM will take place by external enumerators who were not involved in the project implementation. They will be recruited by the M&E team and will be trained for two days, then do the assessment for 6 days. 1. Enumerators' wage (5 persons x 8 days x 22 USD = 880 USD). The budget is relevant to activity 1.1.12 in the log frame.</i>						
2.7	Cost of distribution center	D	3	200.00	1	100.00	600.00
	<i>Remarks: Costs for distribution center: simple portable plastic table, chairs, complaints feedback box, warning tape, and other costs. The budget is relevant to activity 1.1.7 in the log frame.</i>						
	Section Total						570,081.00
3. Equipment							
3.1	Scanner for Kabul Office	D	1	700.00	1	100.00	700.00
	<i>Remarks: Scanner for scanning project-relevant documents which will be used in the Panjshir office for AHF-related projects. HP Scanjet Enterprise Flow 7000 S3, scanner type (Sheetfed), Scan to PC, scan to USB, Scan resolution up to 600 dpi color, Scan speed Up to 75 ppm, Scan Size ADF (216 x 3100 mm), Feeder capacity 80 sheets and duplex scanning.</i>						
	Section Total						700.00
4. Contractual Services							
4.1	Service charges by financial service provider	D	1	567,996.00	1	2.50	14,199.90
	<i>Remarks: As per similar practices in other NAC projects, FSP will charge 2.5% to each fund transfer to the beneficiaries. NAC will transfer funds to the FSP account and then the FSP will transfer funds to the beneficiaries. BL B1= \$ 343,200 BL B2= \$ 126,984 BL B3= \$97812 Total= \$567,996</i>						
4.2	Rental/ NAC Vehicle	D	3	600.00	5	100.00	9,000.00
	<i>Remarks: Vehicles needed for project implementation and project monitoring in the three target districts. Cost includes driver cost and vehicle fuel and maintenance for 5 months. Based on the need, NAC vehicles may also be used. Due to current female staff restrictions (e.g., the need for mahrams), regular M&E and project coordinator site visits, and the nature and urgency of the intervention, 3 vehicles are budgeted.</i>						
	Section Total						23,199.90
5. Travel							
5.1	DSA Travel cost	D	15	3.00	72	100.00	3,240.00
	<i>Remarks: DSA for project and monitoring staff, as well as for staff from the country office when visiting the project sites. The female staff mahram cost will also be paid from this line for any travel-relevant costs. Staff Travel cost & DSA is based on NAC's per-diem and accommodation policy. Each staff is entitled to USD 20 for a full package, though it depends on the location, time of stay, distance, and other factors. 9 projects staff + 6 support staff x 3 USD per day x 72-days duration. Possible travelers will be the National Project Coordinator and Officer, site supervisors, project engineers, M&E Officer, and finance/admin staff.</i>						
	Section Total						3,240.00
6. Transfers and Grants to Counterparts							
NA	NA	NA	0	0.00	0	0	0.00
	NA						
	Section Total						0.00
7. General Operating and Other Direct Costs							
7.1	Kabul office running cost	D	1	18,400.00	6	5.00	5,520.00
	<i>Remarks: 5,000 USD Rent + 1000 USD Premises Maintenance (e.g., office poaint, repairing doors, repairing windows, repairing washrooms and kitchen, gardening, greening, anti-blast films, sewage well emptying – this a separate account in NAC's quick book) + 2,800 USD Security + 2,000 USD Electricity + 300 USD Water + 3,750 Fuel for Generator + 500 Generator Maintenance + 400 USD Gas + Printing and Stationery 400 USD + Cleaning materials and other office supplies 2,250 USD = total of USD 18400</i>						
7.2	Kabul office Communication cost- internet	D	1	3,000.00	6	10.00	1,800.00

	<i>Remarks: Internet and communication costs for the main office. 3,000 subscription fee for satellite connection x 6 months x 10% share.</i>						
7.3	Bank Charges	D	6	50.00	1	100.00	300.00
	<i>Remarks: Minor hawala charges and monthly account maintenance fees.</i>						
7.4	Panjshier sub-Office running cost	D	1	620.00	6	40.00	1,488.00
	<i>Remarks: 250 USD for Office rent + 50 USD for maintenance + 20 USD for Security + 100 USD for Electricity and Generator running cost + 120 USD for Gas and heating cost + 20 USD for Cleaning materials and other office supplies + 60 USD for office stationery and other running costs = total USD 620 per month</i>						
7.5	Computer repair and accessories	D	1	1,000.00	1	70.00	700.00
	<i>Remarks: Previously purchased laptops will be repaired and provided with purchased accessories (which need SSD, bag, chargers, software, and repairs) as a lump sum expense.</i>						
	Section Total						9,808.00
SubTotal			5,230.00				643,805.90
Direct							643,805.90
Support							
PSC Cost							
PSC Cost Percent							7.00
PSC Amount							45,066.41
Total Cost							688,872.31

Project Locations

Location	Estimated percentage of budget for each location	Estimated number of beneficiaries for each location					Activity Name
		Men	Women	Boys	Girls	Total	
Afghanistan > Panjsher > Dara	33.00000	0	0	0	0	0	ESNFI: Activity 1.1.1: Staff recruitment and deployment ESNFI: Activity 1.1.2: -Coordination with stakeholders at the n... ESNFI: Activity 1.1.3: Project kick-off and coordination ESNFI: Activity 1.1.4: Community Selection ESNFI: Activity 1.1.5: Community mobilization and sensitization... ESNFI: Activity 1.1.6: Household assessment and verification of... ESNFI: Activity 1.1.7: Distribution point selection &l... ESNFI: Activity 1.1.8: Awareness-raising sessions on Freezing b... ESNFI: Activity 1.1.9: Local Market Monitoring to analyze the m... ESNFI: Activity 1.1.10: Cash distribution for heating, blankets,... ESNFI: Activity 1.1.11: Project reporting &l... ESNFI: Activity 1.1.12: Conducting Post Distribution Monitoring ...
Afghanistan > Panjsher > Khenj (Hes-e- Awal)	34.00000	0	0	0	0	0	ESNFI: Activity 1.1.1: Staff recruitment and deployment

Afghanistan > Panjsher > Onaba (Anawa)	33.00000	0	0	0	0	<p>ESNFI: Activity 1.1.1: Staff recruitment and deployment</p> <p>ESNFI: Activity 1.1.2: -Coordination with stakeholders at the n...</p> <p>ESNFI: Activity 1.1.3: Project kick-off and coordination</p> <p>ESNFI: Activity 1.1.4: Community Selection</p> <p>ESNFI: Activity 1.1.5: Community mobilization and sensitization...</p> <p>ESNFI: Activity 1.1.6: Household assessment and verification of...</p> <p>ESNFI: Activity 1.1.7: Distribution point selection</p> <p>&l... ESNFI: Activity 1.1.8: Awareness-raising sessions on Freezing b...</p> <p>ESNFI: Activity 1.1.9: Local Market Monitoring to analyze the m...</p> <p>ESNFI: Activity 1.1.10: Cash distribution for heating, blankets,...</p> <p>ESNFI: Activity 1.1.11: Project reporting</p> <p>&l... ESNFI: Activity 1.1.12: Conducting Post Distribution Monitoring ...</p>
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Documents	
Category Name	Document Description
Project Supporting Documents	CVWG endorsement.pdf
Project Supporting Documents	DiWG Endorsement.pdf
Project Supporting Documents	ESNFI cluster endorsement.pdf
Project Supporting Documents	HAG endorsement.pdf
Project Supporting Documents	RCCE endoresement.pdf
Project Supporting Documents	AAP endorsement.pdf
Project Supporting Documents	Cost breakdown 26348.xlsx
Project Supporting Documents	Salary Scale 2022 - Simplified Version.PDF
Project Supporting Documents	Protection Endorsement.pdf
Project Supporting Documents	Share Cost Table For AHF.xls
Project Supporting Documents	AHF-Panjshir Framework Agreement - Financial Service 2022 v1.pdf
Project Supporting Documents	A 13 & 14 Buget line.xlsx
Project Supporting Documents	PSEA_GiHA Endorsement 26348 and 26387.pdf
Project Supporting Documents	A 13 & 14 Buget line revised.xlsx

Grant Agreement	GrantAgreement_CBPF-AFG-23-S-INGO-26348_ESNFI_NAC_Signed.pdf
Grant Agreement	CBPF-AFG-23-S-INGO-26348 - IP Signed.PDF