

Naeemullah Naveed

From: Elsie MPTF
Sent: Friday, February 23, 2024 4:19 PM
To: William Abotsi; elkandy555@gmail.com; Naeemullah Naveed
Cc: Lawrence Bediako; Theodora Agoronyo; Joana Ama Osei-Tutu
Subject: Ghana Armed Forces - Budget Variation Request - Approved

Dear Colonels Abotsi and Asamoah,

I have reviewed the Ghana Armed Forces budget revision request, which seeks a modest reallocation of budget between activities, to accommodate the purchase of data collection equipment with these additional costs subtracted from the Radio and TV interview budget line.

Under the EIF Operations Manual – Paragraph 7.5.3, the EIF Manager is authorised to approve the following and to advise the EIF Steering Committee (SC) at the next SC meeting:

- 7.5.3.3: Budget Revision: a request that does not substantially modify the project's results framework and/or does not affect the distribution between UNDG budget categories by more than 20%

I have reviewed the Budget Revision Request and confirm that there are no changes to the project results framework, and that the percentage changes between UNDG categories are significantly less than 20%, as highlighted below in the two screen snips:

220811 EIF DP Budget GAF Final			2023 Budget Variation		
UNDG Categories	Total	% Budget	UNDG Categories	Total	% Budget
1. Staff and other personnel cost	\$ 87,000.00	2.35	1. Staff and other personnel cost	\$ 87,000.00	2.35
2. Supplies, Commodities, Materials	\$ 60,200.00	1.63	2. Supplies, Commodities, Materials	\$ 72,200.00	1.95
3. Equipment, Vehicles and Furniture	\$ -	0.00	3. Equipment, Vehicles and Furniture	\$ -	0.00
4. Contractual Services	\$ 1,226,037.26	33.13	4. Contractual Services	\$ 1,226,037.26	33.13
5. Travel	\$ 22,400.00	0.61	5. Travel	\$ 22,400.00	0.61
6. Transfers and Grants to Counterparts	\$ -	0.00	6. Transfers and Grants to Counterparts	\$ -	0.00
7. General Operating and other Direct Costs	\$ 2,305,031.55	62.29	7. General Operating and other Direct Costs	\$ 2,293,031.55	61.96
8. Indirect Support Cost	\$ -	0.00	8. Indirect Support Cost	\$ -	0.00
	\$ 3,700,668.81	100.00		\$ 3,700,668.81	100.00

I am therefore pleased to advise that I have approved the Ghana Armed Forces budget revision request.

Dear @Naeemullah Naveed

Kindly send this approved Budget Revision Request to the MPTFO to update their records.

Kind regards,
Deborah



Ms. Deborah Warren-Smith (she / her / hers)
Manager - Elsie Initiative Fund for Uniformed Women in Peace Operations
UN Women
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Email: deborah.warren-smith@unwomen.org
Twitter: [@ElsieFund](https://twitter.com/ElsieFund)
Website: <https://elsiefund.org/>
MPTFO Gateway: <https://mptf.undp.org/fund/eif00>

Elsie Initiative Fund (EIF) Project Document (PRODOC) Revision Request

Complete this **EIF PRODOC Revision Request** where a **Budget** and/or **No-cost Extension Revision** is requested¹, attach the following annexes and submit the signed request to the EIF Secretariat:

- **Annex A** - Updated workplan
- **Annex B** - Updated Budget where required
- **Annex C** – Original PRODOC

Project Information			
T/PCC and Security Institution Name:			
Project Title:	Increasing Women's Recruitment into the Ghana Armed Forces for Increased Participation in UN Peace Operations Project		
Project Description:	<p>This project aims to increase the meaningful participation of GAF women in peacekeeping by increasing the percentage of women recruited to GAF from 16% in 2022 to 25% by 2028, which will enable a larger eligible pool of women to be available for selection for deployment.</p> <p>This project is designed to address some of those barriers (e.g., the eligible pool was identified as a high-level barrier, along with peace operations infrastructure as a medium-level barrier) and complement other projects at GAF to more holistically address as many of the barriers identified in the GAF MOWIP Report as possible. This 25% target is set as an objective of the national recruitment campaign to reach, following the implementation of planned project activities. The GAF Command will then be lobbied to formalise the percentage of women recruited to the GAF to 25% p.a., in GAF Recruitment Policies.</p> <p>The overall objective is to achieve an increased eligibility pool of women within GAF, through a national recruitment campaign targeting women; to address the misconceptions and stereotypes about women joining GAF, as well as raise awareness of women's career opportunities, especially in combat and combat support arms.</p>		
Project Location:	Ghana; Ghana Armed Forces		
Original Start Date:	27 October 2022	New End Date:	No change
Project End Date:	31 August 2024		
Original Project Cost	US\$ 3,700,660	Additional Funding Sought	NIL
		Amended Project Total Cost	NIL

Nature of the Amendment – check each box that applies

☒ Budget Revision: **variation in budget lines / categories**

T/PCC FUND RECIPIENT

PUNO FUND RECIPIENT

¹ For Project Revision Requests, the Fund recipient is to submit a revised PRODOC and annexes

Where the fund recipient is a T/PCC, the following signatories are required:	Where the fund recipient is a PUNO, the following signatories are required:
Name of the National Entity (NE)²: Kofi Annan International Peacekeeping Training Centre, Ministry of Defence	
Signatory Name: Ms Patience Agyare-Kwabi Position: Head of Women, Youth, Peace and Security Institute (WYPSI) Signature: Date: Telephone Number: Email: Director.WYPSI@kaiptc.org	
MPTFO Project No (from MPTFO page) 00133686	MPTFO Project No (from MPTFO page)

Justification: Please provide a <u>detailed justification to support your project revision request.</u>																				
Activity 1 The following 3 updates are made to activity 1: Media Campaign: <table border="1"> <thead> <tr> <th>ACTIVITY 1</th> <th>Description</th> <th>Initial Budget</th> <th>Budget Revision</th> </tr> </thead> <tbody> <tr> <td>Existing activity</td> <td>Radio Interviews</td> <td>\$ 19,200.00</td> <td>\$ 13,200.00</td> </tr> <tr> <td>Existing activity</td> <td>TV Interviews</td> <td>\$ 16,000.00</td> <td>\$ 10,000.00</td> </tr> <tr> <td>New Activity</td> <td>Purchase Data Collection Equipment</td> <td>\$ 0</td> <td>\$ 12,000.00</td> </tr> <tr> <td></td> <td>Total</td> <td>\$ 35,200.00</td> <td>\$ 35,200.00</td> </tr> </tbody> </table> <p>Purchase of data collection equipment is a new requirement, necessitated by the need to collect data through pre and post-surveys conducted during school sensitization activities. Funds were reallocated from two existing activities to support.</p>	ACTIVITY 1	Description	Initial Budget	Budget Revision	Existing activity	Radio Interviews	\$ 19,200.00	\$ 13,200.00	Existing activity	TV Interviews	\$ 16,000.00	\$ 10,000.00	New Activity	Purchase Data Collection Equipment	\$ 0	\$ 12,000.00		Total	\$ 35,200.00	\$ 35,200.00
ACTIVITY 1	Description	Initial Budget	Budget Revision																	
Existing activity	Radio Interviews	\$ 19,200.00	\$ 13,200.00																	
Existing activity	TV Interviews	\$ 16,000.00	\$ 10,000.00																	
New Activity	Purchase Data Collection Equipment	\$ 0	\$ 12,000.00																	
	Total	\$ 35,200.00	\$ 35,200.00																	


Annex A: Updated Workplan - complete for both a Budget and No-cost Extension revision request - include a copy of your updated workplan showing the new end date Not required – there are no changes to the GAF workplan
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Annex B: Updated Budget - complete only where additional funds are requested Attached
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Annex C: Original signed PRODOC
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² CHoD / MOD; or Police Commissioner / MOI

Exchange Rate: 1 USD = 6.3 GHS		6.3		Insert the exchange rate multiple in cell B1										The Elsie Initiative Fund	
Project Title:		Increasing Women's Recruitment into GAF for Increased Participation in UN Peace Ops Project													
Project Period:		April 1, 2022 - March 30, 2025													
TPPC:		Ghana													
Activity	Item	UNDG Category	Unit	Qty	# of units	Unit Price in National Currency (GHS)	Total Item Price National Currency(GHS)	Activity Subtotal National Currency	USD Total Item Price (1 USD = 6.30GHS)	Activity Subtotal in USD	Observations	Budget V			
Activity 1 : "Media Campaign"	Documentary on Ghana Armed Forces	4. Contractual Services		1	8	GHS 945.00	GHS 7,560.00		\$1,200.00		This will showcase the gender mainstreaming activities of GAF and the career opportunities available to females in the Force These videos will be used for all social media and key TV stations Dialects include Twi, Ga, Fante, Ewe, Hausa Undertake media launch to announce campaign Media coverage in all 16 regions This will be done over the 2 year period In each region there will be an average of 2 interviews undertaken 1 in English and 1 in a local language. TV Stations will nationwide coverage will be targeted to ensure the interviews are broadcasted widely 6 jingles in English and 5 local languages Broadcast on 4 stations x 16 regions = 64 radio stations, 20 slots per station We will be touring 16 regions and it is expected in each region we will engage with 100 students on the average. All materials will be designed in consultation with GAF and the blueprint and remaining kits handed over the DPR. This will be upgraded over the 4year period to ensure the material is relevant This is for the entire duration of the project to document the activities of engagement Facebook, Instagram and Twitter accounts of GAF, KAIPTC and WPSI to assist pre and post-data collection during the Regional visits to Secondary Schools and Tertiary Institutions. This data will enable the Teams to assess indicators of knowledge gained after the awareness creation. New amount requested - GHS70,304 .00. Funds were sourced from Radio interviews (GHS40,000.00) and TV interviews (GHS30,304)				
	Production of short Videos	4. Contractual Services	EA	1	8	GHS 200.00	GHS 1,600.00		\$253.97						
	Production of Videos in 5 Languages	4. Contractual Services	EA	1	5	GHS 1,260.00	GHS 6,300.00		\$1,000.00						
	Media Launch	7. General Operating and other Direct Costs	EA	1	1	GHS 4,095.00	GHS 4,095.00		\$650.00						
	Media Coverage	7. General Operating and other Direct Costs	EA	16	1	GHS 945.00	GHS 15,120.00		\$2,400.00						
	Social Media Boosting	4. Contractual Services	EA	3	10	GHS 315.00	GHS 9,450.00		\$1,500.00						
	Radio Interviews	7. General Operating and other Direct Costs	EA	11	1	GHS 7,560.00	GHS 83,160.00		\$13,200.00						
	TV Interviews	7. General Operating and other Direct Costs	EA	5	2	GHS 6,300.00	GHS 63,000.00		\$10,000.00						
	Production of Jingles	4. Contractual Services	EA	6	1	GHS 3,150.00	GHS 18,900.00		\$3,000.00						
	Broadcast of Jingles	7. General Operating and other Direct Costs	EA	64	1	GHS 630.00	GHS 40,320.00		\$6,400.00						
	Development of Communication Kit	2. Supplies, Commodities, Materials	EA	1	1	GHS 3,150.00	GHS 3,150.00		\$500.00						
	Production of communication Kit	2. Supplies, Commodities, Materials	EA	2000	1	GHS 126.00	GHS 252,000.00		\$40,000.00						
	Customise WPSI and GAF Website to support recruitment Drive	4. Contractual Services	EA	2	1	GHS 5,670.00	GHS 11,340.00		\$1,800.00						
	Photography and Video Coverage	4. Contractual Services	EA	1	1	GHS 44,100.00	GHS 44,100.00		\$7,000.00						
	Engage Social Media content Marketing	4. Contractual Services	EA	1	60	GHS 1,260.00	GHS 75,600.00		\$12,000.00						
	Adverts in Print Media	4. Contractual Services	EA	3	5	GHS 6,300.00	GHS 94,500.00		\$15,000.00						
	Publication of Report	2. Supplies, Commodities, Materials	EA	1	1	GHS 3,150.00	GHS 3,150.00		\$500.00						
	Purchase of Data Collection Equipment	2. Supplies, Commodities, Materials	EA	1	1	GHS 75,600.00	GHS 75,600.00		\$12,000.00						
								GHS 808,945.00		\$128,403.97					
Activity 2: "Regional Visits to Secondary and Tertiary Institutions"	DSA	1. Staff and other personnel cost	EA	5	112	GHS 945.00	GHS 529,200.00		\$84,000.00		A team of 5 persons from KAIPTC and GAF will spend a week (7days) including travel time in each of the 16 regions region visiting schools and engaging with students on the activities of GAF and the career opportunities available in the Force. The Recce Team will spend initial 3 days in each region and prepare work and activity before the main team arrives.				
	DSA for Advance Team for Regional visit	1. Staff and other personnel cost	EA	2	10	GHS 945.00	GHS 18,900.00		\$3,000.00						
	Covid 19 Preventive Supplies	2. Supplies, Commodities, Materials	EA	100	16	GHS 12.60	GHS 20,160.00		\$3,200.00						
	Stationery	2. Supplies, Commodities, Materials	EA	100	16	GHS 63.00	GHS 100,800.00		\$16,000.00						
	Communication(for Project Team)	7. General Operating and other Direct Costs	EA	8	16	GHS 315.00	GHS 40,320.00		\$6,400.00						
	Ground Transportation for Project Team	5. Travel	EA	16	1	GHS 1,260.00	GHS 141,120.00		\$22,400.00						
									GHS 850,500.00			\$135,000.00			
Activity 3: Project Management and Administration	10% Administrative Costs	7. General Operating and other Direct Costs		1	1	GHS 165,944.50	GHS 178,269.50		\$28,296.75						
	Project Audit Fees	7. General Operating and other Direct Costs		1	1	GHS 63,000.00	GHS 63,000.00		\$10,000.00						
								GHS 241,269.50		\$38,296.75					
Activity 4: Construction and Completion of 200 Bed Capacity Female Dormitory at Army Recruit Training Centre, Shai-Hills, Ghana.	Total Cost of Condruction of 200 Bed Capacity Female Dormitory at ARTS	4. Contractual Services	EA	1	1	GHS 4,654,658.94	GHS 4,654,658.94		\$738,834.75						
									GHS 4,654,658.94		\$738,834.75				
Activity 5: Construction of 100 Bed Female Dormitory at Daboya Training Camp, Daboya, Ghana	Total Cost of Condruction of 100 Bed Capacity Female Dormitory at Daboya Training Camp	4. Contractual Services	EA	1	1	GHS 2,800,025.81	GHS 2,800,025.81		\$444,448.54						
									GHS 2,800,025.81		\$444,448.54				
Grandtotal								GHS 9,355,399.24	GHS 9,355,399.24	\$1,484,984.01	\$1,484,984.01				
Gender Strong Unit Premium	Year 1	7. General Operating and other Direct Costs	EA	1					\$590,849.28						
Gender Strong Unit Premium	Year 2	7. General Operating and other Direct Costs	EA	1					\$738,561.60						
Gender Strong Unit Premium	Year 3	7. General Operating and other Direct Costs	EA	1					\$886,273.92						
										\$2,215,684.80					
										\$3,700,668.81					


 PROJECT ELISIE INITIATIVE
 INTERNATIONAL PEACE SUPPORT
 OPERATIONS

2023 Budget Variation

UNDG Categories	Total	% Budget
1. Staff and other personnel cost	\$ 87,000.00	2.35
2. Supplies, Commodities, Materials	\$ 72,200.00	1.95
3. Equipment, Vehicles and Furniture	\$ -	0.00
4. Contractual Services	\$ 1,226,037.26	33.13
5. Travel	\$ 22,400.00	0.61
6. Transfers and Grants to Counterparts	\$ -	0.00
7. General Operating and other Direct Costs	\$ 2,293,031.55	61.96
8. Indirect Support Cost	\$ -	0.00
	\$ 3,700,668.81	100.00