



C3. Joint Programme Revision Request Form Template

Migration MPTF Joint Programme Revision Request

Part A) Joint Programme Information	
Joint Programme Title:	Access, Support and Coordination (ASC) Programme: A Collaborative Approach to Support Survivors of Human Trafficking
Country / Countries / Region:	Trinidad and Tobago
Project Identification Number (MPTFO Project ID number available):	00127692
Convening Agent (Lead PUNO):	International Organization for Migration (IOM) Trinidad and Tobago
Participating UN Organizations (PUNOs):	United Nations Children's Fund Office for the Eastern Caribbean Area (UNICEF ECA) United Nations Population Fund (UNFPA)
Total approved budget (USD)	PUNO 1: IOM – USD 1,500,000 PUNO 2: UNICEF – USD 1,000,000 PUNO 3: UNFPA – USD 100,000 Total: USD 2,600,000
Total duration	36 months
Start and End Dates	2 nd July 2021 to 28 th June 2024
Proposed Revised Start and End Dates	2 nd July 2021 to 28 th September 2024

Part B) Revision Request	
Date of request submission:	24 th May 2024
Focal point name/ agency/ contact details:	Jewel Ali, IOM, jali@iom.int
Nature of revision (tick all that applies):	<i>Please tick next to the relevant revision and provide short note on the revision requested</i>
1) PROGRAMME OUTCOME, SCOPE, PUNOs	



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1.1) Change in scope and/or expected outcome(s)	<input type="checkbox"/>
1.2) Change in PUNOs (withdrawal, addition)	<input type="checkbox"/>
2) BUDGET	
2.1) Additional funding request	<input type="checkbox"/>
2.2) Change of budget allocation among PUNOs	<input type="checkbox"/>
2.3) Budget line reallocation (within a PUNO) that: <ul style="list-style-type: none"> Exceeds 20% variance (percentage change) between outcomes or UNDG budget categories AND <ul style="list-style-type: none"> Budget line reallocation amount is more than 2% of the total Joint Programme budget 	<input type="checkbox"/>
3) DURATION	
3.1) No cost extension beyond 12 months	<input type="checkbox"/>
3.2) No cost extension up to 12 months	<input checked="" type="checkbox"/> 3 months Extension



Part C) Justification

The joint Access, Support and Coordination (ASC) Programme focuses on strengthening the capacities of national and community-based partners (Access), caring for and empowering survivors (Support) and coordinating efforts (Coordination) in response to the needs of survivors of trafficking (SoTs) in Trinidad and Tobago. The primary objective of the 3-year programme has been for SoTs to have access to comprehensive and integrated, survivor centred specialised services and support through coordinated efforts by national protection systems and community-based organisations with support from the United Nations (UN).

While significant achievements have been noted throughout the period, many challenges also impacted the timely implementation of key activities envisioned under the joint programme (JP). These include but were not limited to the acquisition of the relevant government approvals to successfully launch the JP which to date, have not been obtained. Although PUNOs have strategically leveraged on existing relationships with both government and civil society partners to ensure continued project implementation, the lack of approval from the Cabinet of the Government of Trinidad and Tobago resulted in the individual endorsement of activities by the various organizations. This negatively impacted the proposed workplan for the ASC programme as approvals for several initiatives were obtained later than anticipated. In some instances, the lack of approval by the Cabinet also resulted in a change in the initially proposed lead government partner, as feedback from the intended ministry was perpetually delayed. Despite the aforementioned, PUNOs were able to re-strategize and engage organizations with a similar mandate to ensure the successful implementation of the activities.

Such activities include the piloting of the Case Management System and the operationalization of an emergency shelter for newly identified victims of trafficking (VoTs). According to the ASC's initial workplan, the design and piloting of the Case Management System, as well as the proposed timeframe for implementation was within the first year of the project with the government partner, Ministry of Social Development and Family Services. Notably, since the award of the MMPTF, attempts to engage said Ministry proved futile which consequently led to a partnership with the Counter Trafficking Unit of the Ministry of National Security to action same. As such, a contract with the digital software provider was signed on 12th March, 2024 for the development of a Case Management System to support with victim care. Although, the contracted period of works is until 28th June 2024, to date the deliverables have been behind schedule as it requires a commitment not only by the developers but also key personnel within the Ministry of National Security. Further, given the challenges that usually exist with the development of software, additional time beyond the project end date would be required to troubleshoot and ensure the successful launching of the platform.

Similarly with the shelters, while the infrastructural works are expected to be completed prior to project closure, all construction contracts have a one-year retention period before the final payment can be made. Although the funds would be posted in the financial system, the additional time would allow for officers providing technical oversight to address any urgent issues relating to the scope of works completed by the contractor.

Finally, it should be noted that the proposal was initially projected from October 2021 -September 2024 and therefore, based on this, the NCE would allow PUNOs the full three years of implementation that was initially envisioned.

Therefore, in consideration of the aforementioned, a request is being made for a three month no cost extension to ensure the successful completion of activities under the ASC programme. While no additional funding is being requested at this time, there is a need to reallocate operational funds to support staff costs for the three-month period. The projected cost is approximately USD 35,882.79 which does not exceed the UNDG 20% variance nor does it exceed 2% of the total budget. Once the specific lines for reallocation are identified, further correspondence would be provided to the committee.



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Part D) Supporting Documents

Revised Joint Programme document (signed by the RC, if applicable, and all PUNOs)

Please either clearly indicate the changes made in the justification section above, or provide a track-change version.

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Revised budget

Please provide two versions – one revised budget and one that clearly indicates the changes requested using before (original) and after (revised) columns, as well as variance.

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Joint Programme Steering Committee document

Please submit the Joint Programme Steering Committee decisions document or minutes to confirm Steering Committee approval of the proposed revisions.

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Other documents

C5 Agreement for Construction; Business Requirements and Design Document

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**Part E) Signatures submitters***Resident Coordinator**Name of Convening Agent – IOM**Name of Resident Coordinator: Joanna Kazana**Name of Representative: Jewel Ali**Date: 28th May 2024**Date: 28th May 2024**Signature**Signature**Name of PUNO: UNICEF**Name of PUNO: UNFPA**Name of Representative: Pieter Bult**Name of Representative: Elizabeth Arnold-Talbert**Date: 28th May 2024**Date: 28th May 2024**Signature**Signature*



Below to be completed by the Fund Management Unit (FMU):

Part F) Review	
FMU Comments and Recommendations:	This no-cost extension request is for 3 months and as such, within the purview of FMU approval as per the Operations Manual.
Part G) Decision	
Decision:	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Approve with modifications / conditions (to specify) <input type="checkbox"/> Not approve
Comments (if any):	
Signatures:	
Migration MPTF Steering Committee Chair:	Head of FMU: Philippe GRANDET
Date	Date
Signature	Signature