

**Malaysia-UN SDG Trust Fund  
Project Revision Request Form**


Project Information			
<b>Project Title</b>	Health Equity and Empowerment for All Populations (HEAAP) Project		
<b>MPTFO Project ID</b>	00140570	<b>Approved Budget</b>	USD 500,000.00
<b>Approved Start Date</b>	1/1/2024	<b>Initial External/Self Funding</b>	USD -
<b>Approved End Date</b>	30/6/2025	<b>Programme Expenditure To Date</b>	
<b>Duration (months)</b>	18.0	<b>Total Commitment</b>	USD 500,000.00
		<b>Total Expenditure</b>	USD 85,995.00

Revision Request Overview <i>(Enter the same information if there is no change)</i>			
<b>Revised Start Date</b>	1/5/2024	<b>Revised Budget</b>	USD 500,000.00
<b>Revised End Date</b>	31/10/2025	<b>Revised External/Self Funding</b>	USD -
<b>Duration (months)</b>	18.0		



Project Document Variations			
<b>Variation of Duration (months)</b>	0.0	<b>Additional Budget Requested</b>	USD -
		<b>Additional External Funding</b>	USD -

Detailed Revision Request and Justifications <i>(edit as needed)</i>	
<b>Request</b>	<b>1) Revision of Project Start Date to 1 May 2024 and End Date of 31 October 2025</b>
<b>Justification</b>	Disbursement of Project Funds was on 3 May 2024, approximately 5 months after expected project start date. Therefore project commencement can only begin in May 2024 and is expected to complete within 18 months of 31 October 2025.
<b>Request</b>	<b>2) Adjustment of Project Budget by Category to increase of Staff and Other Personnel Costs by USD8,650 and reduction of Contractual Services of approximately 1.5% with no change in total budget</b>
<b>Justification</b>	MRCS has included staffing and volunteers remuneration into the Staff and Other Costs and the increase is due to a salary adjustment across the entire organization that had occurred earlier in 2024, and have also included statutory benefits which was not included in the SC approved Project Budget
<b>Request</b>	<b>3) Adjustment of Project Budget by Category to increase of Transfer and Grants Counterparts by USD 40,975 and reduction of Contractual Services &amp; Supplies, Commodities and Materials of approximately 8.5% with no change in total budget</b>
<b>Justification</b>	MRCS 's organizational practice covers on-ground expenses, such as food and necessities, and after a discussion with the Finance Committee in February 2024, it was decided that on-ground expense would be included in Grants and Counterparts, managed by Implementing Partners (other NGOs and CSOs) instead of being performed in-house. This aims to build capacity of smaller NGOs/CSOs by allowing them to build up better procurement practises & logistics.
<b>Request</b>	<b>4) Adjustment Reduction of cost in Activity 1.1 of USD 19,193.08 and increase in Full-Time Staff cost of USD22,318.99 in the SC Approved Results Framework</b>

<b>Justification</b>	MRCS's updated strategy is due to the decision to increase the utilization of internal staff and reduce the reliance of volunteers, which is also shown in the increase in the Staff and Other Personnel Costs due to increase in full-time staff instead of volunteers, and the additional statutory benefits and staff salary adjustments, as there was a need to increase Activity 1.3 - Case Management, which had received 113 cases, which is already above the targeted 108 cases for the duration of the project.
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Submission Approved by Project Owners (NUNO/PUNO) - Lead and Partner (if any)		
<b>Name of Organization</b>	Malaysian Red Crescent	-
<b>Signature</b>		-
<b>Name</b>	Tuan Haji Hakim Bin Haji Hamzah	-
<b>Designation</b>	Secretary General	-

Please Submit:      Annex A: Updated Results Framework, Work Plan and Budget  
                                  Annex B: Updated Budget by UNSDG Categories (only if there is budget variations)  
                                  Annex C: Original Approved Project Document

Request Submitted by:		Approved by the Malaysia-UN SDG Trust Fund	
<b>Signature</b>		<b>Signature</b>	
<b>Name</b>	<b>HO CHUNG SHIN (CARROT)</b>	<b>Name</b>	<b>Juanita Joseph</b>
<b>Organization</b>	<b>MANAGER, HEALTH AND VACCINATION TEAM MALAYSIAN RED CRESCENT</b>	<b>Organization</b>	<b>Head of UN Res. and Coordinator's Office United Nations Malaysia</b>
<b>Designation</b>	<b>NATIONAL HEADQUARTERS</b>	<b>Designation</b>	<b>United Nations Malaysia</b>
<b>Date</b>	20/11/2023	<b>Date</b>	22/11/2024

\* Revision requests are subject to approval thresholds, with the final decision resting with the Trust Fund's Steering Committee