



CONSOLIDATED ANNUAL FINANCIAL REPORT of the Administrative Agent

Nepal SDCF Fund

for the period 25 April 2024 to 31 December 2024

UN Multi-Partner Trust Fund Office
United Nations Development Programme
GATEWAY: <https://mptf.undp.org>

May 2025



United Nations
MPTF Office

DEFINITIONS

Allocation/Total Approved Budget

Amount approved by the Steering Committee for a project/programme. The total approved budget represents the cumulative amount of allocations approved by the Steering Committee.

Approved Project/Programme

A project/programme including budget, etc., that is approved by the Steering Committee for fund allocation purposes.

Contributor Commitment

Amount(s) committed by a contributor to a Fund in a signed donor agreement with the UNDP Multi-Partner Trust Fund Office (MPTF Office), in its capacity as the Administrative Agent. A commitment may be paid or pending payment.

Contributor Deposit

Cash deposit received by the MPTF Office for the Fund from a contributor in accordance with a signed donor agreement.

Delivery Rate

The percentage of funds that have been utilized, calculated by comparing expenditures reported by a Participating Organization and Non-UN Organization against the 'net funded amount'. This does not include expense commitments by Participating Organizations.

Donor Agreement

Standard Administrative Arrangement and/or European Commission contribution agreement between contributor/donor and MPTF Office.

Net Funded Amount

Amount transferred to a Participating Organization less any refunds transferred back to the MPTF Office by a Participating Organization.

Participating Organization

A UN or Non Organization that is a partner in a Fund, as represented by signing the applicable legal agreement with the MPTF Office for a particular Fund.

Project Expenditure

The sum of expenses and/or expenditure reported by all Participating Organizations for a Fund irrespective of which basis of accounting each Participating Organization follows for donor reporting.

Project Financial Closure

A project or programme is considered financially closed when all financial obligations of an operationally completed project or programme have been settled, and no further financial charges may be incurred. MPTF Office will report a project financially closed once the financial report(s) has been received and any balance of funds refunded.

Project Operational Closure

A project or programme is deemed operationally closed once all activities funded for Participating Organization(s) have been concluded, and the Steering Committee has approved the final narrative report.

Project Start Date

Project/ Joint programme start date as per the programmatic document.

US Dollar Amount

The financial data in the report is recorded in US Dollars.

Transferred Funds

Funds transferred to Participating Organizations by the Administrative Agent in accordance with the Steering Committee's request.

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INTRODUCTION

This Consolidated Annual Financial Report of the **Nepal SDCF Fund** is prepared by the United Nations Development Programme (UNDP) Multi-Partner Trust Fund Office (MPTF Office) in fulfillment of its obligations as Administrative Agent, as per the Terms of Reference (TOR), the Memorandum of Understanding (MOU) signed between the UNDP MPTF Office and the Participating Organizations, and the donor agreement signed with contributors/donors.

The MPTF Office, as Administrative Agent, is responsible for concluding a legal agreement with Participating Organizations and donor agreements with contributors/donors. It receives, administers and manages contributions,

and disburses these funds to the Participating Organizations. The Administrative Agent prepares and submits annual consolidated financial reports, as well as regular financial statements, for transmission to stakeholders.

This consolidated financial report covers the period 25 April 2024 to 31 December 2024 and provides financial data on progress made in the implementation of projects of the **Nepal SDCF Fund**. It is posted on the MPTF Office GATEWAY (<https://mptf.undp.org/fund/np100>).

2024 FINANCIAL PERFORMANCE

This chapter presents financial data and analysis of the **Nepal SDCF Fund** using the pass-through funding modality as of 31 December **2024**.

Financial information for this Fund is also available on the MPTF Office GATEWAY, at the following address:

<https://mptf.undp.org/fund/np100>.

1. SOURCES AND USES OF FUNDS

As of 31 December **2024**, **2** contributors deposited US\$ **16,357,808** and US\$ **1,965** was earned in interest.

The cumulative source of funds was US\$ **16,359,773**.

Of this amount, US\$ **15,825,041** has been net funded to **5** Participating Organizations, of which US\$ **12,298,897** has been reported as expenditure. The Administrative Agent fee has been charged at the approved rate of 1% on deposits and amounts to US\$ **163,578**. Table 1 provides an overview of the overall sources, uses, and balance of the **Nepal SDCF Fund** as of 31 December 2024.

Table 1 Financial Overview, as of 31 December 2024 (in US Dollars)

	Prior Years up to 31 Dec 2023	Financial Year Jan-Dec 2024	Total
Sources of Funds			
Contributions from donors	-	16,357,808	16,357,808
Sub-total Contributions	-	16,357,808	16,357,808
Fund Interest and Investment Income Earned	-	1,965	1,965
Total: Sources of Funds	-	16,359,773	16,359,773
Use of Funds			
Transfers to Participating Organizations	-	15,825,041	15,825,041
Sub-Total Transfers	-	15,825,041	15,825,041
Administrative Agent Fees	-	163,578	163,578
Bank Charges	-	36	36
Total: Uses of Funds	-	15,988,655	15,988,655
Change in Fund cash balance with Administrative Agent	-	371,118	371,118
Closing Fund balance (31 December)	-	371,118	371,118
Net Funded Amount (Includes Direct Cost)	-	15,825,041	15,825,041
Participating Organizations Expenditure (Includes Direct Cost)	-	12,298,897	12,298,897
Balance of Funds with Participating Organizations	-	3,526,144	3,526,144

2. PARTNER CONTRIBUTIONS

Table 2 provides information on cumulative contributions received from all contributors to this fund as of 31 December **2024**.

The **Nepal SDCF Fund** is currently being financed by **2** contributors, as listed in the table below.

The table includes financial commitments made by the contributors through signed Standard Administrative Agreements with an anticipated deposit date as per the schedule of payments by 31 December **2024** and deposits received by the same date. It does not include commitments that were made to the fund beyond **2024**.

Table 2. Contributions, as of 31 December 2024 (in US Dollars)

Contributors	Total Commitments	Total Deposits
Government of Switzerland	222,000	222,000
Government of the United Kingdom (Foreign, Commonwealth & Development Office)	16,135,808	16,135,808
Grand Total	16,357,808	16,357,808

3. INTEREST EARNED

Interest income is earned in two ways: 1) on the balance of funds held by the Administrative Agent (Fund earned interest), and 2) on the balance of funds held by the Participating Organizations (Agency earned interest) where their Financial Regulations and Rules allow return of interest to the AA.

As of 31 December **2024**, Fund earned interest amounts to US\$ **1,965**.

Details are provided in the table below.

Table 3. Sources of Interest and Investment Income, as of 31 December 2024 (in US Dollars)

Interest Earned	Prior Years up to 31-Dec-2023	Financial Year Jan-Dec-2024	Total
Administrative Agent			
Fund Interest and Investment Income Earned	-	1,965	1,965
Total: Fund Interest Earned	-	1,965	1,965
Participating Organization			
Total: Agency Interest Earned	-	-	-
Grand Total	-	1,965	1,965

4. TRANSFER OF FUNDS

Allocations to Participating Organizations are approved by the Steering Committee and disbursed by the Administrative Agent. As of 31 December **2024**, the AA has transferred US\$ **15,825,041** to **5** Participating Organizations (see list below).

Table 4 provides additional information on the refunds received by the MPTF Office, and the net funded amount for each of the Participating Organizations.

Table 4. Transfer, Refund, and Net Funded Amount to Participating Organization (in US Dollars)

Participating Organization	Prior Years up to 31-Dec-2023			Financial Year Jan-Dec-2024			Total		
	Transfers	Refunds	Net Funded	Transfers	Refunds	Net Funded	Transfers	Refunds	Net Funded
IOM	-	-	-	2,496,847	-	2,496,847	2,496,847	-	2,496,847
UNFPA	-	-	-	699,117	-	699,117	699,117	-	699,117
UNICEF	-	-	-	3,796,143	-	3,796,143	3,796,143	-	3,796,143
WFP	-	-	-	8,738,966	-	8,738,966	8,738,966	-	8,738,966
WHO	-	-	-	93,967	-	93,967	93,967	-	93,967
Grand Total	-	-	-	15,825,041	-	15,825,041	15,825,041	-	15,825,041

5. EXPENDITURE AND FINANCIAL DELIVERY RATES

All expenditures reported are submitted as certified financial information by the Headquarters of the Participating Organizations. These were consolidated by the MPTF Office.

Joint Programme/ project expenditures are incurred and monitored by each Participating Organization, and are reported to the Administrative Agent as per the agreed upon categories for inter-agency harmonized reporting. The expenditures are reported via the MPTF Office's online expenditure reporting tool. The **2024** expenditure data has been posted on the MPTF Office GATEWAY at <https://mptf.undp.org/fund/np100>.

5.1 EXPENDITURE REPORTED BY PARTICIPATING ORGANIZATION

In **2024**, US\$ **15,825,041** was net funded to Participating Organizations, and US\$ **12,298,897** was reported in expenditure.

As shown in the table below, the cumulative net funded amount is US\$ **15,825,041** and cumulative expenditures reported by the Participating Organizations amount to **US\$ 12,298,897**. This equates to an overall Fund expenditure delivery rate of **77.72** percent.

Table 5.1 Net Funded Amount and Reported Expenditures by Participating Organization, as of 31 December 2024 (in US Dollars)

Participating Organization	Approved Amount	Net Funded Amount	Expenditure			Delivery Rate %
			Prior Years up to 31-Dec-2023	Financial Year Jan-Dec-2024	Cumulative	
IOM	2,496,847	2,496,847	-	1,736,508	1,736,508	69.55
UNFPA	747,966	699,117	-	647,702	647,702	92.65
UNICEF	3,844,992	3,796,143	-	3,215,366	3,215,366	84.70
WFP	8,933,084	8,738,966	-	6,681,449	6,681,449	76.46
WHO	93,967	93,967	-	17,872	17,872	19.02
Grand Total	16,116,857	15,825,041	-	12,298,897	12,298,897	77.72

5.2 EXPENDITURE BY [UNDAF OUTCOME OR THEMATIC AREA]

Table 5.2 displays the net funded amounts, expenditures incurred and the financial delivery rates by [UNDAF Outcome or Thematic Area].

Table 5.2. Expenditure with breakdown by Outcome or Thematic Area (in US Dollars)

Outcome Or Thematic Area	Current Year Jan-Dec-2024		Cumulative Total		Delivery Rate %
	Net Funded Amount	Expenditure	Net Funded Amount	Expenditure	
Nepal					
Humanitarian & Disaster Response	15,825,041	12,298,897	15,825,041	12,298,897	77.72
Total	15,825,041	12,298,897	15,825,041	12,298,897	77.72
Grand Total	15,825,041	12,298,897	15,825,041	12,298,897	77.72

5.3. Expenditures Reported by Category

Project expenditures are incurred and monitored by each Participating Organization and are reported as per the agreed categories for inter-agency harmonized reporting. In 2006 the UN Development Group (UNDG) established six categories against which UN entities must report inter-agency project expenditures. Effective 1 January 2012, the UN Chief Executives Board (CEB) modified these categories as a result of IPSAS adoption to comprise eight categories.

Table 5.3. Expenditure by UNSDG Budget Category, as of 31 December 2024 (in US Dollars)

Category	Expenditures			Percentage of Total Programme Cost
	Prior Years up to 31-Dec-2023	Financial Year Jan-Dec-2024	Total	
Staff & Personnel Cost	-	1,672,872	1,672,872	14.52
Supplies, commodities and materials	-	4,224,603	4,224,603	36.66
Equipment, vehicles, furniture and depreciation	-	57,321	57,321	0.50
Contractual Services Expenses	-	419,339	419,339	3.64
Travel	-	252,478	252,478	2.19
Transfers and Grants	-	4,083,142	4,083,142	35.43
General Operating	-	813,857	813,857	7.06
Programme Costs Total	-	11,523,612	11,523,612	100.00
¹ Indirect Support Costs Total	-	775,285	775,285	6.73
Grand Total	-	12,298,897	12,298,897	-

1 Indirect Support Costs charged by Participating Organization, based on their financial regulations, can be deducted upfront or at a later stage during implementation. The percentage may therefore appear to exceed the 7% agreed upon for on-going projects. Once projects is financially closed, this number is not to exceed 7%.

6. COST RECOVERY

Cost recovery policies for the Fund are guided by the applicable provisions of the Terms of Reference, the MOU concluded between the Administrative Agent and Participating Organizations, and the SAAs concluded between the Administrative Agent and Contributors, based on rates approved by UNDG.

The policies in place, as of 31 December 2024, were as follows:

- **The Administrative Agent (AA) fee:** 1% is charged at the time of the contributor deposit and covers services provided on that contribution for the entire duration of the Fund. Cumulatively, as of 31 December 2024, US\$ **163,578** has been charged in AA fees.
- **Indirect Costs of Participating Organizations:** A general cost that cannot be directly related to any particular programme or activity of the Participating Organizations. Participating Organizations may charge 7% indirect costs based on UNSDG policy, establishing an indirect cost rate as a percentage of the programmable costs for interagency pass-through pool funds. In the current reporting period US\$ **775,285** was deducted in indirect costs by Participating Organizations. Cumulatively, indirect costs amount to US\$ **775,285** as of 31 December **2024**.

8. DIRECT COSTS

The Fund governance mechanism may approve an allocation to a Participating Organization to cover costs associated with Fund coordination covering overall coordination, and fund level reviews and evaluations. These allocations are referred to as 'direct costs'. Cumulatively, as of 31 December 2024, no direct costs have been charged.

7. ACCOUNTABILITY AND TRANSPARENCY

In order to effectively provide fund administration services and facilitate monitoring and reporting to the UN system and its partners, the MPTF Office has developed a public website, the MPTF Office Gateway (<https://mptf.undp.org>). Refreshed daily from an internal enterprise resource planning system, the MPTF Office Gateway has become a standard setter for providing transparent and accountable trust fund administration services.

The Gateway provides financial information including: contributor commitments and deposits, approved programme budgets, transfers to and expenditures reported by Participating Organizations, interest income and other expenses. In addition, the Gateway provides an overview of the MPTF Office portfolio and extensive information on individual Funds, including their purpose, governance structure and key documents. By providing easy access to the growing number of narrative and financial reports, as well as related project documents, the Gateway collects and preserves important institutional knowledge and facilitates knowledge sharing and management among UN Organizations and their development partners, thereby contributing to UN coherence and development effectiveness.

Nepal SDCF Fund

Annex to Financial Report

Annex EXPENDITURE BY PROJECT GROUPED BY THEME/OUTCOME

The Annex displays the net funded amounts, expenditures reported and the financial delivery rates by Theme/Outcome by project/ joint programme and Participating Organization.

Annex Expenditure by Project within Theme/Outcome

Theme/Outcome / Project No. and Project Title		Participating Organization	Project Status	Total Approved Amount	Net Funded Amount	Total Expenditure	Delivery Rate %
Humanitarian & Disaster Response							
00140690	Joint Recov Action Plan (JRAP)	IOM	On Going	2,496,847	2,496,847	1,736,508	69.55
00140690	Joint Recov Action Plan (JRAP)	UNFPA	On Going	747,966	699,117	647,702	92.65
00140690	Joint Recov Action Plan (JRAP)	UNICEF	On Going	3,844,992	3,796,143	3,215,366	84.70
00140690	Joint Recov Action Plan (JRAP)	WFP	On Going	8,933,084	8,738,966	6,681,449	76.46
00140690	Joint Recov Action Plan (JRAP)	WHO	On Going	93,967	93,967	17,872	19.02
Humanitarian & Disaster Respon: Total				16,116,857	15,825,041	12,298,897	77.72
Grand Total				16,116,857	15,825,041	12,298,897	77.72

Contributors



Government of
Switzerland



Government of the
United Kingdom
(Foreign,
Commonwealth &
Development
Office)

UN Participating Organizations

