

Elsie Initiative Fund (EIF) Project Document (PRODOC) Revision Request

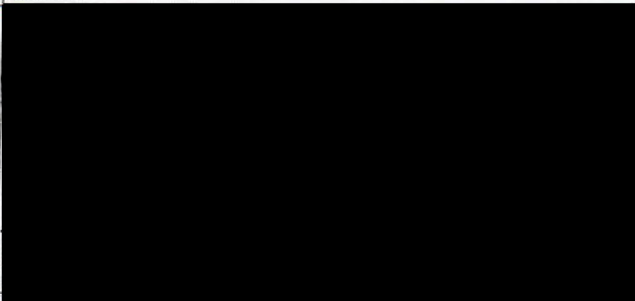
Complete this **EIF PRODOC Revision Request** where a **Budget** and/or **No-cost Extension Revision** is requested¹, attach the following annexes and submit the signed request to the EIF Secretariat:

- Annex A - updated workplan
- Annex B - Updated Budget as required
- Annex C – the original PRODOC

Delete all instructions written in blue prior to submitting.

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| Project Information: Enter the required information in each box | | | |
| Project Title: | Barrier assessment for the Republic of Sierra Leone Armed Forces (RSLAF) | | |
| Project Description: | The project aims at conducting a comprehensive assessment of the barriers to increased participation of women to the Republic of Sierra Leone Armed Forces (RSLAF) and to propose a clear path on how to make progress in the deployment of women to multinational UN Peace Support Operations. | | |
| Project Location: | Sierra Leone | | |
| Original Start Date: | 1 st May, 2021 | Funds Transfer Date: | 05/18/2021 |
| Original End date: | 31 st December, 2021 | New End Date: | 15 th December, 2022 |
| Original Project Cost US\$: | 184,676.76 | Additional Funding Sought | US\$ 0 |
| | | Amended Project Total Cost | US\$ 0 |

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| Nature of the Amendment – check each box that applies |
| <input type="checkbox"/> Budget Revision: (i) increase in budget; (ii) variation between budget categories; (iii) change to total budget our any outcome |
| <input checked="" type="checkbox"/> No-cost Extension Revision |

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| T/PCC FUND RECIPIENT Where the fund recipient is a T/PCC, the following signatories are required: Name of the Government Coordinating Entity (GCE)²: Signatory Name: Position: Signature: Date: Telephone Number: Email: | PUNO FUND RECIPIENT Where the fund recipient is a PUNO, the following signatories are required: Name of United Nations Entity³: UN Women Sierra Leone  |
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¹ For Project Revision Requests, the Fund recipient is to submit a revised PRODOC and annexes

² To be signed by the same GCE that signed the MOA

³ To be signed by the PUNO Country Office Head / Representative

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| Name of the National Entity (NE)⁴: | |
| Signatory Name: | |
| Position: | |
| Signature: | |
| Date: | |
| Telephone Number: | |
| Email: | |

Justification: Please provide a detailed justification to support your project revision request.

The current project was initially scheduled to end on 31st January 2022. The project experienced delays at the start of the project due to the following:

- **The administrative procedures within the RSLAF:** A change of management within the Senior Command structure namely Chief of Defense and the Department of Gender RSLAF at the start of the project caused delays in project implementation. UN Women had to take time to update the Senior Command and the New Director of Gender on the Project.
- **Recruitment of local Consultants:** The initial Consultancy advertisement had to be advertised twice over a period of six weeks due to the fact that the initial advertisement did not attract enough applicants. The Regional Office in Dakar led on the process of advertising and long and short listing. At the request of RSLAF, the short-listed applicants were assessed by both UN Women Country Office and RSLAF. There were delays in getting both RSLAF assessors on board to review and assess the applications.
- **Obtaining Ethical Clearance:** The Ethical Committee meets once a month in Sierra Leone to review applications. Once there is missing documentation, or response needed on a comment applicants would have to wait another month before the Committee meets before the Ethical Clearance is issued. The Ethical Committee was interested in reviewing the questionnaire before the Assessment started. This caused considerable delays as Enumerator training could not commence until the Ethical Clearance was obtained.
- **Finalizing the questionnaire and the fieldwork:** The Team took considerable time to clarify issues and finalize the questionnaire which was used for fieldwork. Additionally the field work took place in the month of December when most respondents were getting ready for Christmas festivities as a result response rates were very slow and the fieldwork period had to be extended to the New so that the targeted number of respondents could be achieved.
- **Missing Information in the Draft report** The draft report was submitted prior to the validation meeting however there was missing information in the report. RSLAF required the Country Office to send a formal letter requesting for the missing the information. The RSLAF Team considered some of the information required as Confidential information to the RSLAF and they needed authorization to disclose this information. This process has again delayed the finalization of the draft report.

⁴ CHoD / MOD; or Police Commissioner / MOI

Annex A: Updated Workplan

- complete for both a Budget and No-cost Extension revision request
- include a copy of your updated workplan showing the new end date
- See Attachment

Annex B: Updated Budget

- complete only where additional funds are requested

N/A

Annex C: Original signed PRODOC

- Attached is a copy of the Original signed PRODOC to the EIF Secretariat

ANNEX A:

[illegible]

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| 5) Setting up of technical working group to oversee the project implementation | | | | | | | Completed |
| 6) Initial Planning Meeting with Cornell University | | | | | | | Completed |
| 7) Survey preparation | Recruitment of Enumerators | | | | | Local Consultants, Cornell University, RSLAF, UN Women | Completed |
| 8) Pilot Survey | Procurement of Survey Equipment | | | | | | Completed |
| Localization Workshop | Training of Enumerators | | | | | | Completed |
| 10) Data Collection | Data Interviews | | | | | Local Consultants, RSLAF, UN Women, Cornell University | Completed |
| 11) Survey Implementation | Data Analysis & Report Writing | | | | | | |
| 12) Submission of Draft Report | Inputs from Local Consultant Inputs from RSLAF & Un Women | | | | | Cornell University, Local Consultants, RSLAF, UN | Ongoing , Report is with RSLF to fill in missing background |
| 13) Validation Workshop | Cornell University and Consultants present the report | | | | | Cornell Univeristy, UN Women and RSLAF | The Workshop is scheduled to take place on 18th July 2022 |
| 14) Finalization of the Report | | | | | | Cornell University, Local Consultants, | Once Validation workshop will be completed the report will be finalised . A Consultant will be recruited to proofread and type set the report |
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| <p>Output 1.2. Number of Actions taken to publicly available reports about barriers to increasing the meaningful participation of uniformed women in UN peace operations</p> | | | | | | | | |
| 1) Launching of the Barrier Assessment Report | Booking of Venue Invitations to key stakeholders Media Engagement | | | | | | RSLAF and UN Women | The Launch of the Report is pending the finalisation of Assessment, type setting |
| 2) Dissemination of Report | | | | | | | RSLAF and UN Women | The excerpts of report will be disseminated to the general public via webinars, social media and media |
| 3) Development of Action Plan to roll out Recommendations | Action Plan for implementation of Recommendations | | | | | | RSLAF UN Women Local Consultant | Action Plan will be developed with the Senior Members of RSLAF and the Technical Team |
| 4) Development of best practice and lessons learned document | Knowledge products developed | | | | | | UN Women | Best practice and lessons learnt will be developed by UN Women |
| 5) Monitoring | Quarterly reports | | | | | | UN Women | 2021 Annual Report Submitted to the Elsie Initiative Fund |

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| 5) Monitoring | Annual report | | | | | | UN women | Quarterly report for UN Women monitoring |
| 6) Final Project Report and project Closure | Final Project Report | | | | X | | UN Women | Submission of Financial and Narrative Report to MPTF by March 2023 |
| | Project Closure | | | | | | | |

Color Codes:

Complete Ongoing Pending