


United Nations  Nations Unies

TO: Liberia Joint Steering Committee Chairs

DATE: 21 December 2016

A:

REFERENCE:

FROM: Mr. Marc-André Franche, Chief   
DE: Financing for Peacebuilding Branch

SUBJECT: **No Cost Extension PBO and JSC Secretariat**

OBJET:

Dear Joint Steering Committee Chairs,

Thank you for submitting the two No Cost Extension (NCE) requests for both the JSC Secretariat and the Peacebuilding Office (PBO) in Liberia.

Since both Liberian Peacebuilding Priority Plans will end on 31 December 2016, our approval of this NCE is exceptional.

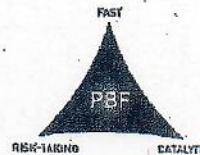
However we see the key role the PBO is playing in coordinating the peacebuilding work of the Government of Liberia and the need to continue our financial support until this office is part of the regular 2017-2018 Government budget. Furthermore, we hope that the JSC secretariat can continue their work in developing the new engagement of the PBF in Liberia from 2017 onwards.

In confidence of the successful continuation of both agencies,

Kind Regards,

Marc-André Franche

PRF – PROJECT EXTENSION/ BUDGET RE-ALLOCATION WITH NO COST IMPLICATIONS  
 TEMPLATE 3.5



**PEACEBUILDING FUND**  
**Project Extension/ Budget Re-allocation with No Cost Implications<sup>1</sup>**


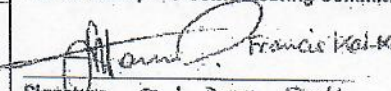

<b>Project Title:</b> Peace-Building Fund JSC Secretariat	<b>Recipient UN Organization(s):</b> UNDP
<b>Project Contact:</b> Cleophas Torori <b>Address:</b> UNDP Liberia, Mamba Point <b>Telephone:</b> (0231770003776 <b>E-mail:</b> Cleophas.torori@undp.org	<b>Implementing Partner(s) – name &amp; type (Government, CSO, etc):</b> N/A
<b>Project Number:</b> <i>Use project number provided by UNDP MPTF Office</i>	<b>Project Location:</b> Liberia
<b>Project Description:</b> <i>One sentence describing the main reasons of the revised initial project document in terms of project strategy and how it contributes to the peacebuilding process in the country with reference to the main expected overall project outcomes / theory of change.</i> Support to the joint steering committee to manage the peace-building priority plan	<b>Total PBF project budget:</b> 621,670.00 USD <b>Any non-PBF project contribution:</b> N/A <b>Total project budget:</b> 621,670.00 USD <b>Project Start Date:</b> December 2015 <b>Initial Project End Date:</b> December 2016 <b>Revised End Date (if applicable):</b> June 30, 2017
<b>Gender Marker Score<sup>2</sup>:</b> _____ Score 3 for projects that have gender equality as a principal objective. Score 2 for projects that have gender equality as a significant objective.	


<sup>1</sup> Please use this form if there is a no-cost extension with no substantive effect of project results OR if there is a within-the-budget re-allocation of funds, affecting more than 15% of any budget category. This form does not need to be accompanied by a Transmittal Form (template 3.3). However, within 3 months of the proposed change, there should be JSC minutes indicating non-objection to the change by the JSC. The form and the minutes by JSC need to be submitted to MPTF and PBSO for information.

<sup>2</sup> PBSO monitors the inclusion of gender equality and women's empowerment all PBF projects, in line with SC Resolutions 1325, 1888, 1889, 1960 and 2122, and as mandated by the Secretary-General in his Seven-Point Action Plan on Gender Responsive Peacebuilding.

Score 1 for projects that will contribute in some way to gender equality, but not significantly.  
 Score 0 for projects that are not expected to contribute noticeably to gender equality.

**Project Outcomes:** Peace-building Secretariat provides effective coordination, monitoring, reporting, evaluation and communication on the achievement of the priority plan results and the projects that support it.  
**PBF Focus Area<sup>3</sup>** which best summarizes the focus of the project (*select one*): **Support to the Peace-building Fund Secretariat in Liberia for coordination, technical assistance communication and monitoring and evaluation**

(for PRF-funded projects)	
Recipient UN Organization(s) <i>(include one signature box per RUNO)</i>	National Government counterpart
Name of Representative: Cleophas Torori, CD ai Signature  Name of Agency: UNDP Date & Seal: 21/12/16	Name of Government Counterpart: Signature _____ Title: Date & Seal:
Mr. Yacoub El Hillo, DSRSG UN Co-Chair, PBF Joint Steering Committee  Signature Francis Kol-Kol Date 21 Dec. 2016	Dr. Henrique Tokpa, Minister of Internal Affairs Government Co-Chair, PBF Joint Steering Committee  Signature Date 21 Dec. 16

  
 On behalf of PBSO,  
 MA. Franche 21/Dec./16

<sup>3</sup> PBF focus areas:  
 1: Support the implementation of peace agreements and political dialogue (Priority Area 1):  
 (1.1) SSR; (1.2) RoL; (1.3) DDR; (1.4) Political Dialogue;  
 2: Promote coexistence and peaceful resolution of conflicts (Priority Area 2):  
 (2.1) National reconciliation; (2.1) Democratic Governance; (2.3) Conflict prevention/management;  
 3: Revitalize the economy and generate immediate peace dividends (Priority Area 3):  
 (3.1) Employment; (3.2) Equitable access to social services  
 4) (Re-)establish essential administrative services (Priority Area 4)  
 (4.1) Strengthening of essential national state capacity; (4.2) extension of state authority/local administration; (4.3) Governance of peacebuilding resources (including JSOP/PBF Secretariats)

I. Reason for changes to the project and justification

a) Nature of change and justification:

The current funding under the Peace-building Priority Plan will end on 31 December 2016. Meanwhile, few project activities aimed towards achieving critical outputs and outcomes have not been implemented due to socioeconomic and political context, including negative impact of the Ebola virus outbreak. The need to complete these activities to strengthen Liberia's national reconciliation, peace and security cannot be over-emphasized, particularly in the light of on-going UNIML draw down. PBF, in collaboration and consultation with the Government of Liberia, through the Ministry of Finance and Development Planning and the Ministry of internal Affairs as the co-chairs of the Joint Steering Committee, therefore wish to request for a no-cost extension of the project from January to June 2017

Statement are in a process of formulating a cover note that would frame the PBF future engagement by highlighting priority and projects areas that would require IRF supplementary funding support during the transition period of 18 to 24 months timeframe. The Joint Steering committee will continue to assume its responsibilities of decision making and quality control oversight of IRF projects that will be funded under the cover note framework. In addition, the PBF is in a process of contracting a firm for an independent external evaluation of the Liberia peace-building priority plan that require field coordination and support although the evaluation process and national validation of its outcomes. Therefore, a six months project extension and budget re-allocation with no-cost implications of the current Peace-building Secretariat project is required in order to continue supporting the Joint Steering Committee, providing technical support for the formulation of IRF projects as well provide technical support and coordination of programmatic and operation closure of current projects under the Peace-building Priority as well as monitoring the implementation of IRF projects being approved recently, including the cross-border cooperation between Cote d'Ivoire and Liberia project the GPI project of Educare. This no-cost extension will cover staff cost (Peace-building Coordinator, M&E National Officer and a driver), operation cost (office supply and vehicle fuel and maintenance, as well as funding contribution to the Public Expenditure Review (PER) and conducting a national public perception survey of access to justice and security.

ii. Budget impact

a) Budget revision:

Table 1: Project Activity Budget

Outcome 1:			
Output number	Output name	Output budget (for 6 months)	Any remarks (e.g. on types of inputs provided or budget justification)
Output 1.1	The PBF Secretariat effectively coordinates JSC meetings and follow-up on decision taken by JSC, including the approval the cover note, IRF projects and independent and final external evaluation of the current PPP	Recruitment and deployment of staff @ 6 months proforma cost (January – Jun 2017):	
		PBF Coordinator ( P4 – for 6 months)	139,899.00 USD
		M&E National Office at NO level (for 6 months) to be recruited	20,000.00 USD
		Driver at SB1/3 for 6 months	4,272.00 USD
		Equipment, office supplies and other operational cost, including travels	24,000.00 USD
Output 1.2	Cover note and IRF projects effectively funded; monitored, reported and evaluated in line with the SMC, the Public Expenditure Review (PER) and the Agenda for Transformation	In coordination with Liberia PBO, PMU, MFPD conduct quarterly monitoring and semi-annual review	5,000.00 USD
		In coordination with UNDP, UNMIL RoL joint programme, PBO and PMU contribute to the access to justice and security public perception survey	50,000.00 USD
		Contribute to PER process	50,000.00 USD
Sub/Total			293,171.00 USD
Admin/GMS (7%)			20,521.97 USD
Grand Total			313,692.97 USD

**PRF – PROJECT EXTENSION/ BUDGET RE-ALLOCATION WITH NO COST IMPLICATIONS  
TEMPLATE 3.5**

**Table 2: Project budget by UN categories by RUNO**

<b>PBF PROJECT BUDGET – RUNO 1 (add other tables if more than 1 RUNO)</b>			
<b>CATEGORIES</b>	<b>Original Budget (USD)</b>	<b>Proposed increase/ decrease (USD)</b>	<b>Proposed new budget (USD)</b>
1. Staff and other personnel	351,000.00	186,829.00	164,171.00
2. Supplies, Commodities, Materials	10,000.00	5,000.00	5,000.00
3. Equipment, Vehicles, and Furniture (including Depreciation)	10,000.00	4,000.00	6,000.00
4. Contractual services	110,000.00	10,000.00	100,000.00
5. Travel	60,000.00	55,000.00	5,000.00
6. Transfers and Grants to Counterparts	-	-	-
7. General Operating and other Direct Costs	40,000.00	27,000.00	13,000.00
Sub-Total Project Costs:	581000	287,829.00	293171
8. Indirect Support Costs*	40,670.00	20,148.03	20,521.97
<b>TOTAL</b>	<b>621,670.00</b>	<b>307,977.03</b>	<b>313,692.97</b>

\* The rate shall not exceed 7% of the total of categories 1-7, as specified in the PBF MOU and should follow the rules and guidelines of each recipient organization. Note that Agency-incurred direct project implementation costs should be charged to the relevant budget line, according to the Agency's regulations, rules and procedures.