


United Nations  Nations Unies

TO: Liberia Joint Steering Committee Chairs

DATE: 21 December 2016

A:

REFERENCE:

FROM: Mr. Marc-André Franche, Chief 
DE: Financing for Peacbuilding Branch

SUBJECT: No Cost Extension PBO and JSC Secretariat

OBJET:

Dear Joint Steering Committee Chairs,

Thank you for submitting the two No Cost Extension (NCE) requests for both the JSC Secretariat and the Peacbuilding Office (PBO) in Liberia.

Since both Liberian Peacbuilding Priority Plans will end on 31 December 2016, our approval of this NCE is exceptional.

However we see the key role the PBO is playing in coordinating the peacbuilding work of the Government of Liberia and the need to continue our financial support until this office is part of the regular 2017-2018 Government budget. Furthermore, we hope that the JSC secretariat can continue their work in developing the new engagement of the PBF in Liberia from 2017 onwards.

In confidence of the successful continuation of both agencies,

Kind Regards,

Marc-André Franche

PRF – PROJECT EXTENSION/ BUDGET RE-ALLOCATION WITH NO COST IMPLICATIONS
 TEMPLATE 3.5



PEACEBUILDING FUND
 Project Extension/ Budget Re-allocation with No Cost Implications¹

<p>Project Title: PBF/LBR/H-1:Support to the Liberia Peacebuilding Office to coordinate the implementation of the Government overall peacebuilding and reconciliation, provide peacebuilding advice, and strengthen national capacities for peace. Implementation of the Government overall peacebuilding and reconciliation, provide peacebuilding advice, and strengthen national capacities for peace.</p>	<p>Recipient UN Organization(s): UNDP</p>
<p>Project Contact: Edward K. Mulbah Address: Executive Director, Liberia Peacebuilding Office Telephone: +231886526492 E-mail: edwardmulbah@gmail.com</p>	<p>Implementing Partner(s) – name & type (Government, CSO, etc): Liberia Peacebuilding Office</p>
<p>Project Number: Use project number provided by UNDP MPTF Office</p>	<p>Project Location: Ministry of Internal Affairs</p>
<p>Project Description: One sentence describing the main reasons of the revised initial project document in terms of project</p>	<p>Total PBF project budget: Any non-PBF project contribution: Total project budget:</p>

¹ Please use this form if there is a no-cost extension with no substantive effect of project results OR if there is a within-the-budget re-allocation of funds, affecting more than 15% of any budget category. This form does not need to be accompanied by a Transmittal Form (template 3.3). However, within 3 months of the proposed change, there should be JSC minutes indicating non-objection to the change by the JSC. The form and the minutes by JSC need to be submitted to MPTF and PBSO for information.

<p>strategy and how it contributes to the peacebuilding process in the country with reference to the main expected overall project outcomes / theory of change. The project outcome and strategy remain valid to supporting and sustaining peacebuilding and reconciliation in Liberia, especially ahead of the 2017 general and presidential elections. The request for extension of this project is in part based on these unique principles. It is assumed that the Government of Liberia would take over the running of the Peacebuilding Office after the 9th month extension, with the assumption that the GoL would have adequately captured the project in its 2018/2019 Fiscal Budget.</p>	<p>Project Start Date: June 2016 Initial Project End Date: December 2016 Revised End Date (if applicable): September 2017.</p>
<p>Gender Marker Score²: <u> </u> Score 3 for projects that have gender equality as a principal objective. Score 2 for projects that have gender equality as a significant objective. Score 1 for projects that will contribute in some way to gender equality, but not significantly. Score 0 for projects that are not expected to contribute noticeably to gender equality.</p>	
<p>Project Outcomes: Government Peacebuilding and Reconciliation Programs are responsive and have adequate capacity to address Nat'l Reconciliation, Peace, Security and Rule of Law related issues, thereby reducing conflicts and increasing peaceful co-existence.</p>	
<p>PBF Focus Area³ which best summarizes the focus of the project (select one): 2.1</p>	


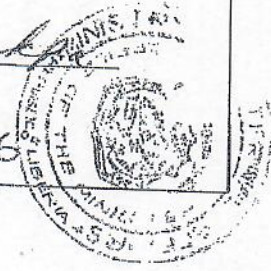
² PBSO monitors the inclusion of gender equality and women's empowerment all PBF projects, in line with SC Resolutions 1325, 1888, 1889, 1960 and 2122, and as mandated by the Secretary-General in his Seven-Point Action Plan on Gender Responsive Peacebuilding.

³ PBF focus areas:

1. Support the implementation of peace agreements and political dialogue (Priority Area 1):
(1.1) SSR; (1.2) RoL; (1.3) DDR; (1.4) Political Dialogue;
2. Promote coexistence and peaceful resolution of conflicts (Priority Area 2):
(2.1) National reconciliation; (2.1) Democratic Governance; (2.3) Conflict prevention/management;
3. Revitalise the economy and generate immediate peace dividends (Priority Area 3):
(3.1) Employment; (3.2) Equitable access to social services
4. (Re-)establish essential administrative services (Priority Area 4)
(4.1) Strengthening of essential national state capacity; (4.2) extension of state authority/local administration; (4.3) Governance of peacebuilding resources (including JSC/PBF Secretariats)

PRF - PROJECT EXTENSION/ BUDGET RE-ALLOCATION WITH NO COST IMPLICATIONS
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(for PRF-funded projects)

Recipient UN Organization(s) <i>(include one signature box per RUNO)</i>	National Government counterpart
<p>Name of Representative: Cleophas Torori, Country Director, ai</p> <p>Signature: _____</p> <p>Name of Agency: UNDP</p> <p>Date & Seal: _____</p> 	<p>Name: Edward Mulbah</p> <p>Signature: _____</p> <p>Title: Executive Director, PBO</p> <p>Date & Seal: _____</p>
<p>Name: Mr. Yacoub Elsharif</p> <p>Title: DSRSG, UN Joint Steering Committee Co-Chair</p> <p>Signature: _____</p> <p>Date & Seal: 21-Dec-2016</p>	<p>Name: Hon. Henrique Tokpa</p> <p>Title: Minister of Internal Affairs, Government JSC Co-chair</p> <p>Signature: _____</p> <p>Date & Seal: 21 Dec. 16</p> 

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On behalf of PBSO
 M.A. Franche 21/Dec/2016

I. Reason for changes to the project and justification

a) Nature of change and justification

The Peacebuilding Office (PBO), based in the Ministry of Internal Affairs (MIA), was established in January 2009 and until December 2015 performed two distinct but interrelated functions: 1) as the UN Peacebuilding Fund (PBF) Secretariat in Liberia supporting the PBF Joint Steering Committee and 2) the Government of Liberia Peacebuilding Office. From January 2016, the PBO as Government Peacebuilding Office has been focused only on supporting the government of Liberia in the development and implementation of the government peace and reconciliation programmes. The extension will enable the PBO to continue supporting the Government in addressing various conflict issues that cut across the country, by engaging closely with local peace structures and supporting the MIA in mediation efforts between and amongst conflicting parties including in concession areas.

Additionally, the handling of security by UNMIL to the Liberian Government and post Ebola peacebuilding and reconciliation efforts, the need for supporting and strengthening the government infrastructure for peace is indispensable. The PBO is rightfully placed as an institution within government to support the government in its peace and reconciliation efforts. Sustaining the establishment of a dedicated PBO, peacebuilding⁴ initiatives will be firmly institutionalized within the Government, while conflict-sensitive⁵ approaches will be mainstreamed in the implementation of the revised Agenda for Transformation (A/T) 2012-2017 and other peacebuilding related instruments. This will help to ensure that national policies, strategies and operational programmes are formulated and implemented taking into account conflict analyses⁶, which is critical in identifying critical interventions to help address and mitigate the pervasive conflict issues that cut across Liberia. The PBO will continue to spearhead the implementation of proposed interventions on peace and reconciliation listed in Pillar 1 of the A/T and for providing progress reports. In September 2015, the PBO provided progress updates on these deliverables to the LDA Secretariat covering 2012 – Mid 2015 for the A/T Annual report.

Also in October 2016, the PBO spearheaded the organization of the high level Government-UN Forum on Liberia's transition, where key stakeholder including civil society organizations presented the list of peacebuilding priorities to PBC Co-chair Ambassador Alof Skoog in response to emerging realities. Since its establishment in 2009, the PBO has not only provided policy advice to the government of the implementation of its peacebuilding and reconciliation programmes, but also helped developed key peacebuilding and reconciliation programmes and projects. As it was envisaged of the PBO when it was set up in 2009, the PBO provided three reports to the government on the implementation of interventions to address conflict issues areas in Liberia. These reports provided suggestions on how to overcome the challenges noted in the implementation of the programmes. From 2008 – 2013 the PBO led the development of several peacebuilding and reconciliation documents and projects, including the PBF Priority Plan I (2008) & II (2013) the LPP in 2011, the JSJP in 2011 and the Reconciliation Roadmap in 2012. The PBO has also written the government first, second, third and fourth report on the SMC for submission to the UN PBC after receiving inputs from the implementing institution with support from the

⁴ Peacebuilding, used in this context is the proactive response to address key factors and actors of a conflict.

⁵ Conflict sensitivity analysis is an analysis conducted to ensure that specific initiatives or projects do not exacerbate existing tensions or create new tensions. It should be noted that also peacebuilding projects need to be conflict sensitive.

⁶ Prior to the establishment of the PBO, several peacebuilding activities were initiated and undertaken throughout Liberia by religious institutions, traditional leaders and elders, civil society institutions, and the Government. Many of these processes and activities aimed at resolving disputes, fostering reconciliation and supporting local mechanisms for peace, were often carried out rather haphazardly, without informing or influencing Government's policy actions and development programmes.

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Liberia Configuration of the PBC. The PBO will also be reporting on progress of the revised SMC in early 2017. The PBO also conducted conflict/opportunity mapping exercise in the 15 counties of Liberia where conflict triggers and emerging peacebuilding challenges were highlighted. Over the next 9 months, the PBO will build on these achievements in a more substantive way and will be reporting more on results.

In continuation of its peacebuilding support role, the PBO will continue to support an inclusive dialogue on peacebuilding and reconciliation issues and provide support to the PBF Secretariat by building upon existing synergies between the PBO and its partners.

II. Budget impact

a) Budget revision

I. Reason for changes to the project and justification

a) **Nature of change and justification:** *This section outlines the nature of the revision being sought and the justification for the change.*

The nature of the change is supporting the government to achieve its peacebuilding and reconciliation deliverable thereby contributing to lasting and durable peace, stability and long-term development. Considering what has been described supra. For the coming 9 months, the PBO will strive to undertake the following activities in response to their corresponding outputs in Table-1:

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II. Budget impact

a) Budget revision: 168,505.00

Table 1: Project Activity Budget

Outcome 1: Government Peacebuilding and Reconciliation Programs are responsive and have adequate capacity to address Nat'l Reconciliation, Peace, Security and Rule of Law related issues, thereby reducing conflicts and increasing peaceful coexistence			
Output number	Output name	Output budget	Any remarks (e.g. on types of inputs provided or budget justification)
Output 1	<p>Implementation of the Strategic Roadmap of the National Peacebuilding, healing and reconciliation, the Liberia Peacebuilding Programme as well as the Statement of Mutual Commitments and related programs coordinated</p> <p>Action 1.1: Coordinate National Peacebuilding and Reconciliation Programs and Peacebuilding and Technical Working Group of the AFT Pillar 1</p>	<p>Total: \$2,500</p> <p>\$2500</p>	<p>Cost to facilitate planning and execution of various policy-related meetings relative to output five. Funds will be used to cover refreshment, meeting halls, and other logistics.</p>
Output 5	<p>PBO adequately capacitated to ensure effective coordination, monitoring and communication</p> <p>Action: 5.2 office supplies</p> <p>Action 5.4: Staff Salaries under PBO contracts -- Nationals</p> <p>Action 5.6: Operational cash (water, newspaper, etc)</p> <p>Action 5.9:</p> <p>Local Travel</p>	<p>Total: \$150,040</p> <p>\$2500</p> <p>\$128,340</p> <p>\$1200</p> <p>\$5,168.93</p>	<p>Supplies to keep office functional</p> <p>Cost to cover PBO core staff salaries for 9 months</p> <p>Operational cash/payment for water, periodicals and minor repairs</p> <p>Cost to cover local travel including core staff DSA for</p>

	Action 5.10 Vehicle fuel and basic routine maintenance	8,000	field travel
	Action 5.9: Communications/Internet cost	\$7,000	Vehicle fuel and basic routine maintenance for project vehicles for 9 months
	Action 5.10: Others	\$501.22	Procuring of calling cards for internet and office-related communications and printing of reports
	Bank Charges (PBO account)	\$1,500	
	M & E UNDP		
	UNDP Indirect Cost (7%)	\$11,795.39	Other office related costs associated with running of office
TOTAL		168,505.54	

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Table 2: Project budget by UN categories by RUNO

PBF PROJECT BUDGET - RUNO 1 (add other tables if more than 1 RUNO)			
CATEGORIES	Original Budget	Proposed increase/decrease	Proposed new budget
1. Staff and other personnel	181,500.00	(53,160.00)	128,340.00
2. Supplies, Commodities, Materials	5,000.00	4,400.00	9,400.00
3. Equipment, Vehicles, and Furniture (including Depreciation)	56,080.00	(48,280.00)	7,800.00
4. Contractual services	107,700.00	(107,700.00)	-
5. Travel	1,250.00	3,918.00	5,168.00
6. Transfers and Grants to Counterparts	3,000.00	(3,000.00)	-
7. General Operating and other Direct Costs (Bank charges, audit, etc.)	19,280.00	(12,609.81)	6,670.19
Sub-Total Project Costs	373,810.00	(216,431.81)	157,378.19
8. Indirect Support Costs*	26,166.70	(15,150.23)	11,016.47
TOTAL⁷	399,976.70	(231,582.04)	168,394.66

* The rate shall not exceed 7% of the total of categories 1-7, as specified in the PBF MOU and should follow the rules and guidelines of each recipient organization. Note that Agency-incurred direct project implementation costs should be charged to the relevant budget line, according to the Agency's regulations, rules and procedures.

⁷ The total in the original budget and in the proposed new budget must be the same if using this template.