 

**MULTI-PARTNER TRUST FUND – CENTRAL AFRICAN REPUBLIC**

**ANNUAL programme[[1]](#footnote-1) NARRATIVE progress report**

**REPORTING PERIOD: 5 MaY 2018– 31 January 2018**

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| --- | --- | --- |
| Programme Title & Project Number |  | Locality(s), Fund Outcome Area[[2]](#footnote-2) |
| * Programme Title: procurement of IT equipment for UEPNDDR * Programme Number *(if applicable)* * MPTF Office Project Reference Number:[[3]](#footnote-3) | *Locations* |
| *Fund Outcome Area* |

|  |  |  |
| --- | --- | --- |
| Participating Organization(s) |  | Implementing Partners |
| * Organizations that have received direct funding from the MPTF Office under this programme   UNOPS | * National counterparts (government, private, NGOs & others) and other International Organizations   UEPNDDR |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Programme/Project Cost (US$) | |  | Programme Duration | |
| CAR MPTF Contribution:   * *by Agency (if applicable)* |  |  | Overall Duration *(months) 9* |  |
| Agency Contribution   * *by Agency (if applicable)* |  |  | Start Date[[4]](#footnote-4) *05/05/2017* |  |
| Government Contribution  *(if applicable)* |  |  | Original End Date*[[5]](#footnote-5)* *31/08/2017* |  |
| Other Contributions (donors)  *(if applicable)* |  |  | Current End date[[6]](#footnote-6)*31/01/2018* |  |
| TOTAL: 265,501 US$ |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| Programme Assessment/Review/Mid-Term Eval. |  | Report Submitted By |
| Assessment/Review - if applicable *please attach*  Yes No Date: *dd.mm.yyyy*  X  Mid-Term Evaluation Report *– if applicable please attach*  Yes No Date: *dd.mm.yyyy* | * Name: Hardy Eric * Title: Project Manager * Participating Organization (Lead): UNOPS * Email address:EricH@unops.org |

# NARRATIVE REPORT FORMAT

# EXECUTIVE SUMMARY

* The initial duration of the project was from 05/05/2017 to 31/08/2017 but due to the fact that after the delivery of all the requested IT equipment it was remaining around 70,000 US$, decision was made to extend the project up to 31/01/2018 in order to provide additional IT equipment.

# Purpose

The aim of the project was to provide the missing IT equipment to the UEPNDDR in order to equip the UEPNDDR Bangui office and 4-registration mobile team

# Results

1. **Narrative reporting on results:**

* **Fund Outcomes:** On 31 August 2017 all the requested IT equipment were delivered. While it was remaining 70,000 US$, mostly due to the change in the rate between US$ and Euro. (all the IT equipment were ordered in Europe), decision was made to extend the project up to 31 January 2018
* **Outputs:** The UEPNDDR Bangui office and the 4 mobile teams have been equipped and able to conduct the DDR registration pilot project.
* **Explain, if any delays in implementation, challenges, lessons learned & best practices:**
  + We faced some difficulties in the delivery of the fingerprint printers. Some parts of these printers are considered as dangerous materials by international air transport regulation. The international freight forwarder had to require a special authorization to ship these printers by air transport.
  + After the decision to extend the project, it has taken too much time to have the document signed by all the parties especially the national one. The amendment was finaly signed on 10 November 2018. The new list of equipment was immediately ordered.
  + All the equipment should arrive before the end of 2017, but the vendor warned us that HP and Canon were facing difficulties to provide laptops and printers. Finally, HP managed to deliver the laptops before 31 january 2018. However, Canon was not able to do so; the missing printer arrived on 28 February 2018.
  + After UNOPS received the quotation of the second list on IT equipment it was remaining funds. MINUSCA DDR decide to request hand held radios. UNOPS ordered and delivered these radios.
* **Qualitative assessment:** UNOPS provided all the requested international standard equipment (quality and Guarantee).

**ii) Indicator Based Performance Assessment:**

Using the **Results Framework from your Project Document** - provide an update on the achievement of indicators at both the **Fund Outcome** and **Project Output** level in the table. Where it has not been possible to collect data on indicators, clear explanation should be given explaining why, as well as plans on how and when this data will be collected.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Fund outcome to which the project contributes to:*** | | | | |
| **Anticipated Outcome as described in the Fund results framework** | **Indicators** *(include Fund outcome indicators to which the project contributes to)* | **Baseline and Target** | **Reason for any variation / Changes to future targets** | **Means of verification** |
| 1.  NA |  | *Baseline:*  *Cumulative Target:*  ***Achieved Indicator*** |  |  |
|  | | | | |
| ***Project Outputs*** | | | | |
| **Describe Project Output** | **Indicators** | **Baseline and Target** | **Reason for any variation / Changes to future targets** | **Means of verification** |
| Project Output 1:  NA |  | *Baseline:*  *Cumulative Target:*  ***Achieved Indicator*** |  |  |
| **Describe Project Output** | **Indicators** | **Baseline and Target** | **Reason for any variation / Changes to future targets** | **Means of verification** |
| Project Output 2:  NA |  | *Baseline:*  *Cumulative Target:*  ***Achieved Indicator*** |  |  |
| **Describe Project Output** | **Indicators** | **Baseline and Target** | **Reason for any variation / Changes to future targets** | **Means of verification** |
| Project Output 3:  NA |  | *Baseline:*  *Cumulative Target:*  ***Achieved Indicator*** |  |  |

**iii) Success Story**

* In the box below,

|  |
| --- |
| **Challenge/underlying vulnerabilities being addressed:** Because the required equipment were not available in CAR, we had to place the orders at the international level. Then we had to face shortages for HP Laptops and Canon Printer at the end of year 2017. |
| **Project Interventions:** UNOPS procurement office put pressure on the vendor in order to have these equipment delivered on time. |
| **Result:** HP managed to deliver the laptops before 31 January 2018, but Canon did not for the printer and was only able to do it at the end of February. |

1. **Monitoring Arrangements**

• NSTR.

1. **Programmatic Revisions (if applicable)**

• NSTR

**V. Resources (Optional)**

• NSTR

1. The term “programme” is used for programmes, joint programmes and projects. [↑](#footnote-ref-1)
2. Outcome Area from the relevant Fund Result Matrix that this project contributes to. [↑](#footnote-ref-2)
3. The MPTF Office Project Reference Number is the same number as the one on the Notification message. It is also referred to “Project ID” on the [MPTF Office GATEWAY](http://mdtf.undp.org) [↑](#footnote-ref-3)
4. The start date is the date of the first transfer of the funds from the MPTF Office as Administrative Agent. Transfer date is available on the [MPTF Office GATEWAY](http://mdtf.undp.org/) [↑](#footnote-ref-4)
5. As per approval of the original project document by the Steering Committee. [↑](#footnote-ref-5)
6. If there has been an extension, then the revised, approved end date should be reflected here. If there has been no extension approved, then the current end date is the same as the original end date. The end date is the same as the operational closure date which is when all activities for which a Participating Organization is responsible under an approved MPTF have been completed. As per the MOU, agencies are to notify the MPTF Office when a programme completes its operational activities. [↑](#footnote-ref-6)