



Spotlight Initiative
To eliminate violence against women and girls

PRE-FUNDING of COUNTRY PROGRAMME DOCUMENT

Programme Title: Pre-funding of Spotlight Country Programme for Malawi	Recipient UN Organization (RUNO): UNDP (Resident Coordinator's Office)
Programme Contact: Name and Title: Lisbeth Mjoes, Head of RCO Address: UN Resident Coordinator's Office, Plot 7 /Area 40, P.O. Box 30135, Lilongwe 3, Malawi Telephone: 0999988991 E-mail: Lisbeth.mjoes@one.un.org	Total Cost of the pre-funding for the Spotlight Country Programme: USD 171,574.50
Programme Country: Malawi	
Programme Description: <i>The programme will ensure that Malawi has a solid baseline before the commencement of the Programme in December 2018, noting the massive challenges Malawi are facing in terms of data. The programme will also focus on refurbishing and rehabilitation of safe spaces and support to communities to provide support to victims of SGBV/HP. It is also crucial in Malawi to have a visible national launch of the initiative in a community with key stakeholders to bring attention to the issues of VAWG, SGBV/HP in Malawi, considering the lack of civic education and presence of harmful practices in the country.</i>	Start Date: 26 July 2018 End Date: 31 December 2018 Total duration (in months): 5 Months 5 Days
Resident Coordinator a.i. Name of Representative: <i>Johannes Wedenig</i> Signature: _____ Name of Agency: <i>UNDP (Resident Coordinator's Office)</i> Date & Seal _____	
Recipient UN Organization UNDP Name of Deputy Resident Representative (Programme) a.i.: <i>Alka Bhatia</i> Signature _____ Name of Agency: <i>UNDP</i> Date & Seal _____	
The UN Executive Office of the Secretary General: Ms. Michelle Gyles-McDonnough Director of the Sustainable Development in the Executive Office of the Secretary-General Signature: _____	

PRE-FUNDING PROGRAMME DOCUMENT

- I. Context Analysis:** The UN Spotlight Team in Malawi, in close cooperation with the EU, Civil Society and the Government, is in the process of finalizing its Country Programme Document (CPD). The team has had several consultations and workshops at all levels, from the highest level to community consultations, to ensure full buy-in from all and that no one is left behind. It is currently incorporating feedback from the district consultations and trying to tailor the CPD to respond to the real needs on the ground. It was from these consultations that the team came up with objective 1 outlined below.

The team that has worked on the results matrix and the community consultations has had member from the UN, the EU, key Government ministries and two representatives from the CS-IRG ensuring full ownership and buy in from all. The Government and civil society has expressed their interest in taking part and leading every stage of this process, hence full inclusion at all stages is crucial in Malawi to ensure national ownership and sustainability.

The UN Resident Coordinator has been highly involved in the process so far and has chaired or co-chaired every middle- and high-level meeting held. Every recipient agency (UNDP, UNICEF, UNFPA, and UN Women), as well as some associated agencies (e.g. UNAIDS) have also partaken in all the meetings and consultations held and drafting of the CPD.

II. Programme Strategy

The overall aim of the pre-funding proposal is to be ready for implementation of a truly inclusive and transformative Spotlight Country Programme which is recognized by all come December 2018, and to make the programme visible in the country to raise awareness of the issues of VAWG, SGBV/HP and SRHR. The team in Malawi has and will undertake several to ensure all are included and no one left behind and that our interventions are responding to the real needs on the ground. Additionally, the team is requesting for the pre-funding budget to support a few activities prior to commencement of the programme. First of all, access to decent services in Malawi is a huge challenge, and as part of our pre-funding programme we want to address some of these issues by going to two districts, and building on existing structures, to refurbish/rehabilitate safe spaces within victim support units as well as supporting victims directly to access the various services, as well as have campaigns to raise awareness in the communities. Secondly, as Malawi are facing serious data challenges, both in terms of access and quality, we need to ensure that a baseline for the key indicators is in place when the programme starts. Finally, for this programme to make a true change in Malawi, we need to raise awareness broadly before commencement of the programme and to get commitment from the highest level, so there will be a high-level launch with the State President of Malawi present, where a simple, concrete Political Compact will be signed by all.

The objectives of the pre-funding proposal are hence:

1. Building on existing structures, support the refurbishment/rehabilitation of safe spaces and help victims access services
2. Ensure the availability of a high-quality baseline for key indicators
3. High-level launch that will bring attention nationally to the issues of VAWG and Harmful Practices.

III. Description of activities

Objective 1: Building on existing structures, support the refurbishment/rehabilitation of safe spaces and help victims access services

Mzimba and Ntchisi are among the districts where GBV incidences are high due to deep rooted patriarchal norms. Although most of the survivors get primary medical care such as Post Exposure Prophylaxis (PEP) and cases get reported to the police with the help of well-established community networks, very few get fully prosecuted in formal justice system due to a number of factors. Firstly, the areas have private health facilities which demand user fees for services and produce a medical report for the Police to use as evidence. Unlike in other districts where one stop centres exist within easy reach and stakeholders (health, Police, and Social Welfare) have administratively agreed that police can assist the survivors of sexual violence before medical report, Mzimba and Ntchisi districts do not have this arrangement. This implies that access to quality GBV essential services and timely justice for survivors of sexual violence is denied. There is only one Community Victim Support Unit in each TA which is also used as safe space for the victimised women and girls covering a huge catchment area. Additionally, most of the rural areas in Malawi have no formal courts and survivors have to travel long distance to formal courts normally based at district headquarters. This poses a great challenge to most women and young girls due to unbearable financial costs. As a result, most of the cases are characterised by non-reporting, if reported there are multiple adjournments due to financial challenges as well as lack of safe spaces to grant the survivors with the security they require to avoid further abuses.

Therefore, this spotlight intervention seeks to help improve access to GBV services as well as prosecution of cases of GBV in hard to reach areas, make provision of the safe spaces and reduce financial and social costs that victims incur in trying to get quality services and conviction of perpetrators. Most Chiefs have set a community fund which is also used to help the GBV survivors but to a very limited scale as the funds are usually inadequate to meet the medical fees (which cost \$6.00) nor transportation to the formal courts (with an average cost of \$15) for women and girls in communities which live on less than \$2 a day. The Spotlight Initiative will hence in 2018:

- a) Refurbish and rehabilitate the Community Victim Support Units to create enough place for the safe spaces for women and girls.
- b) Support the community fund with seed money for GBV to aid survivors for their medical reports and transportation to formal justice courts
- c) Strengthen coordination mechanisms for the community networks (Youth, Disability, Women, Mother groups, men, Faith groups and Chiefs) to disseminate GBV messages and the need for access to quality services (Medical, Health, Justice) and the availability of safe spaces in the community.
- d) Support intensive campaigns on GBV prevention and availability of services for GBV survivors
- e) Capacity building of service providers at both community and district level on the provision of coordinated GBV services and referral in a non-discriminatory manner.
- f) Provision of technical support and monitor implementation of the activities.
- g) Lobby for the provision of SRHR, youth friendly services, including integrated GBV services at the available health facilities which are within the community.

Objective 2: Consolidate the baseline for key indicators to further substantiate/inform the program design and implementation.

This objective is critical in Malawi, both because there is a general lack of high-quality data and oversight of who has what information available, but it is also strategic in engaging other development partners

and strategic clients, as we will be able to demonstrate where gaps could be covered through enhanced coordination and further programming, bringing additional capacity and resources to this strategy to end violence against women and girls. More specifically, the activities will be:

- a) Thorough review of which indicators are lacking a solid baseline. This is to identify what data we will need to collect to have a solid baseline before commencement of the implementation phase. This activity will be part of the CPD process and requires no costs but is crucial for the second activity under this objective.
- b) Meta-analysis of existing high-quality research on SGBV, SRHR and HP. A specialist international consultant, together with a national consultant would review and synthesize peer-reviewed and grey literature research on the issues that meet minimum quality criteria. This will also include mapping of organizations, capacities and initiatives in Malawi (form of a 4W matrix).
- c) Complementing the above will be community outreach through innovative channels like U-report. U-report is a new mobile-based platform designed for young people to have their voices heard on issues that affect them. It is free of charge on the two main mobile networks in Malawi. We will use U-Report to get perceptions from the communities on harmful practices and violence against women and girls to support our background on pillar 3.
- d) Finally, a detailed M&E plan will be developed, and targets set. This is a no-cost activity which will be undertaken by UN M&E teams, but crucial for us to adequately report on progress.

Objective 3: High-level launch bringing attention to the issues of VAWG and Harmful Practices (HP) and ongoing visibility activities.

- a) Malawi will have a high-level launch of the Initiative, with the State President present, and potentially a prominent external figure (i.e. the UN Special Rapporteur on VAWG), to bring attention to the issue of VAWG and HP. At this launch, the political compact will be signed by all parties. Media houses will also be present to cover the launch.
- b) Malawi will start already now with **ongoing visibility initiatives**. One activity will be to have “chitenje” made, the Malawi cloth women wrap around their waste, which will be distributed to the participants in consultations, especially on the community-level to create unity and spread the message. Under output 3.1 (Transformed social norms and values that support non-violent, respectful, nurturing, positive and gender equitable relationships for men, women, boys, girls, and key populations through evidence generation and iterative evidence based VAWG and SRHR programming), one of the activities will be to use innovative C4D and digital media and edutainment to promote positive norms and strategic engagement of media to ensure ethical and responsible reporting on VAWG, SGBV/HP and SRHR including HIV. As changing social norms takes time, we aim to start now by linking with community and national radio stations to spread messages on VAWG, SRHR and HP, and promote positive norms, as well as in print media. We will also have two billboards, one in Lilongwe and one in the selected pilot district for the observatory, on the Spotlight Initiative, spreading the message.

IV. Management arrangements

The RC with the support of the RC Office and the Spotlight Team, will have the overall oversight of the pre-funding programme. More specifically:

UNDP will be the recipient agency of the funds, and expenditures will be managed by the RC Office, and where necessary disbursed to other agencies through UN-UN transfer agreements within the country.



UNFPA will take the lead in Objective 1, in close collaboration with the other agencies and the Government.

UNICEF will be responsible for the baseline and data activities, as well as taking the lead in the M&E plan development.

The RCO and UNDP will take the lead in planning and executing the launch of the Spotlight in Malawi and will collaborate closely with the other agencies regarding the ongoing visibility activities.



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Timeline of pre-fund programme

DATE	ACTIVITY	PURPOSE	RESPONSIBLE
13 AUGUST-13 SEPTEMBER	Meta-analysis, including mapping of ongoing initiatives around the country in terms of VAWG, SRHR, HP	Consolidate the baseline for key indicators to further substantiate/inform the program design and implementation	UNICEF, consultant
13 AUGUST-13 SEPTEMBER	Review of U-Report to include data on VAWG, SRHR, HP.	For community outreach purposes, and to establish a better database to inform programming/implementation	UNICEF
15 AUGUST-31 NOVEMBER	<ul style="list-style-type: none"> - Revamping and strengthening community networks on GBV - Capacity building of service providers on integrated GBV service provision. 	Ensure that the district is ready to respond to cases of VAWG, SGBV/HP in a timely and respectful manner.	UNFPA
1 SEPTEMBER-31 NOVEMBER	<ul style="list-style-type: none"> - Rehabilitation and refurbishment of Victim Support Units in two districts to include safe spaces - Disbursement of grants to community fund on GBV to support reporting and follow-up of cases - Community campaigns on GBV prevention and availability of GBV services including the safe space 	Ensure that women and girls access high quality, essential services in a timely manner free of judgement, and can have access to safe spaces, in districts where this is a serious challenge.	UNFPA
DECEMBER	High-level launch of the Spotlight Initiative Country Programme in Malawi	Bring attention to the Initiative as well as issues of VAWG, SRHR and HP in Malawi	RCO



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**AUGUST-
DECEMBER**

On-going visibility activities around the country

Bring attention to the Initiative as RCO
well as issues of VAWG, SRHR and
HP in Malawi

Table 1

ADVANCE BUDGET REQUEST - Detailed Budget

SPOTLIGHT COUNTRY PROGRAMME DEVELOPMENT PROCESS

COUNTRY: Malawi

Responsible UN Agency: UNDP

Please see Guidance box below the table and Table 2 in the second tab

#	Key Activities	UNDG Category	Unit quantity	Unit Cost (USD)	Duration	Time unit (Months, Days or Lump sum)	Total (USD)
1	Refurbishing/rehabilitating safe space and support community fund for GBV in TA Mzukuzuku, Mzimba District						
a)	Rehabilitation of the VSU to include safe space	3	2	\$ 10,000.00		Lump sum	\$ 20,000.00
a)	Refurbishing the safe space	2	2	\$ 5,000.00		Lump sum	\$ 10,000.00
c)	Revamping and strengthening 4 community networks on GBV in each district (Disability, Youth, Mother Groups and Community action groups), including mapping them, orientation on SRHR, SGBV and HP, agree on referral protocols and recording of data	7	8	\$ 1,000.00		Lump sum	\$ 8,000.00
e)	Capacity building of service providers on integrated GBV service provision	7	100	\$ 35.00	2	Days	\$ 7,000.00
b)	Support community fund on GBV with grants to support reporting and follow up of cases	6	2	\$ 10,000.00		Lump sum	\$ 20,000.00
d)	Support community campaigns on GBV prevention and availability of GBV services including the safe space (4 campaigns in each district)	7	8	\$ 1,000.00		Lump sum	\$ 8,000.00
f)	Provision of technical support and monitoring of activities (4 staff per district supporting the implementation each month for 5 days)	1	8	\$ 2,000.00		Lump sum	\$ 16,000.00
	SUB-TOTAL						\$ 89,000.00
2	Baseline for key indicators to inform programming and implementation						
b)	Meta-analysis, including mapping of ongoing initiatives, etc. - technical assistance international consultant (this will also feed into the national observatory)	1	1	\$ 500.00	30	Days	\$ 15,000.00
b)	Meta-analysis - technical assistance DSA	1	1	\$ 186.00	30	Days	\$ 5,580.00
	Meta-analysis, including mapping of ongoing initiatives, etc. - technical assistance national consultant (this will also feed into the national observatory)	1	1	\$ 300.00	30	Days	\$ 9,000.00
b)	U-report operational cost for adding outreach areas of VAWG, SGBV.	7	1	\$ 1,600.00	4	Months	\$ 6,400.00
b)	SUB-TOTAL						\$ 35,980.00
3	High-level launch of initiative and ongoing visibility activities						
a)	Venue (tables, chairs, tents, dressing)	3		\$ 3,000.00	1	Days	\$ 3,000.00
a)	Entertainment, including equipment rental for sound and PA system	3	1	\$ 1,500.00	1	Days	\$ 1,500.00
a)	Printables (CPD)	2	100	\$ 11.00			\$ 1,100.00
a)	Refreshments (100 people)	2	100	\$ 9.00	1	Days	\$ 900.00
a)	Drinking water	2	200	\$ 0.50	1	Days	\$ 100.00
a)	Journalists lunch allowance	1	15	\$ 4.00	1	Days	\$ 60.00
a)	Director of ceremonies fee	1	1	\$ 200.00	1	Days	\$ 200.00

a)	Accommodation for VIPs from regions	5	3	\$ 130.00	3	Days	\$ 1,170.00
a)	Road banners	2	2	\$ 70.00			\$ 140.00
a)	Pull-up banners	2	6	\$ 250.00			\$ 1,500.00
a)	Events Manager	1	1	\$ 400.00	3	Days	\$ 1,200.00
	Ongoing visibility activities						
a)	Billboards	2	2	\$ 750.00	6	Months	\$ 1,500.00
b)	Merchandising items (Spotlight chitenje (Malawian cloth))	2	2,000	\$ 4.00			\$ 8,000.00
b)	As part of output 3.1: Community and national radio, and print media to spread Spotlight messages and messages of positive norms (lump sum)	2		\$ 15,000.00			\$ 15,000.00
b)	SUB-TOTAL						\$ 35,370.00
b)	Indirect Cost						\$ 11,224.50
	TOTAL						\$ 171,574.50

GUIDANCE:

- Please establish a budget of a **minimum of USD 100,000** and **maximum of USD 200,000**, this budget will come out of the **Country Programme allocation**, it is **not** an additional amount.
- Only **one UN agency** may receive and manage the advance budget. This agency will be decided by the RC.
- Consider activities required beyond the submission of the Country Programme Document, covering **July 2018 - December 2018**.
- We encourage you to include any activities that will **accelerate the operational and programmatic start of the implementation** once the Programme received its Phase I funding.
- It is **not advised to include the costs of a full time consultant** to cover the whole pre-funding period (this should be a UN contribution), short consultancies for very specific needs could be included.

Table 2

ADVANCE UNDG BUDGET REQUEST - UNDG Category Budget SPOTLIGHT COUNTRY PROGRAMME DEVELOPMENT PROCESS

COUNTRY: Malawi

Responsible UN Agency: UNDP

Please see Guidance box below the table and Table 1 in the first tab

UNDG BUDGET CATEGORIES	TOTAL USD
	Spotlight (USD)
1. Staff and other personnel	\$ 47,040.00
2. Supplies, Commodities, Materials	\$ 38,240.00
3. Equipment, Vehicles, and Furniture (including Depreciation)	\$ 24,500.00
4. Contractual services	\$ -
5. Travel	\$ 1,170.00
6. Transfers and Grants to Counterparts	\$ 20,000.00
7. General Operating and other Direct Costs	\$ 29,400.00
Total Direct Costs	\$ 160,350.00
8. Indirect Support Costs (Max. 7%)	\$ 11,224.50
TOTAL Costs	\$ 171,574.50

The Indirect Support Costs rate shall not exceed 7% of the total of categories 1-7, as specified in the SPOTLIGHT INITIATIVE MOU and should follow the rules and guidelines of each recipient organization. Note that Agency-incurred direct programme implementation costs should be charged to the relevant budget line, according to the Agency's regulations, rules and procedures.