



**STOP RAPE NOW**  
UN ACTION AGAINST SEXUAL VIOLENCE IN CONFLICT

ANNEX A.2

**MULTI-PARTNER TRUST FUND FOR  
UN ACTION AGAINST SEXUAL VIOLENCE IN CONFLICT  
PROJECT PROPOSAL SUBMISSION FORM**

<b>Part A. Meeting Information</b> (To be completed by the UN Action Secretariat)	
<b>RMC Meeting No:</b> UNA017	<b>Project<sup>1</sup> No:</b> UNA022
<b>Date of Meeting:</b> N/A, circulated/approved via email	<b>RMC members in attendance at meeting:</b> Nahla Valji (UN Women, Chair); Veronica Birga (OHCHR); Natalie Man (DPKO); Claudia Garcia Moreno (WHO); Margriet Veenma (UNHCR)
<b>Part B. Project Summary</b> (To be completed by the Participating UN Organization)	
<b>Date of Submission:</b> 05/12/2012	<b>Participating UN Organization(s):</b> UNFPA, UNICEF, UNHCR, WHO
	<b>Participating UN Organization receiving funds:</b> UNFPA, UNICEF, UNHCR
<b>Focal Point of the Participating UN Organization(s):</b> Name: Erin Kenny, UNFPA New York Telephone: (+1) 212 297 4981 Email: <a href="mailto:ekenny@unfpa.org">ekenny@unfpa.org</a>  Name: Mendy Marsh, UNICEF New York Telephone: (+1) 212 824 6313 Email: <a href="mailto:mmmarsh@unicef.org">mmmarsh@unicef.org</a>  Name: Magriet Veenma, UNHCR Geneva Telephone: (+41) 79 124 73 20 E-mail: <a href="mailto:veenma@unhcr.org">veenma@unhcr.org</a>	<b>Project Title:</b> Expanding the reach, utility and sustainability of the Gender-Based Violence Information Management System (GBVIMS) - Phase 2  <b>Project Location(s):</b> Thirteen (13) countries benefited from technical support missions during Phase 1 of the project (2012) in addition to off-site remote support. During Phase 2, these countries will continue to receive support for GBVIMS rollout. Other countries submitting requests for GBVIMS rollout will be selected based on predetermined set of eligibility criteria developed by the GBVIMS Steering Committee, in addition to consultation with UN country teams and GBV working group members <sup>2</sup> , while also taking into consideration UN Action's list of priority countries (available in Annex A of the original project proposal).
<b>UN Action pillar of activity:</b> <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Knowledge building	<b>Projected Project Duration:</b> Original duration: 12 months (Jan – Dec 2012) Requested extension: 3 months (Jan – March 2013)

<sup>1</sup> The term "project" is used for projects, programmes and joint programmes.

<sup>2</sup> GBV working groups (also known as "sub-clusters" or "AoRs") include government representatives, local and international NGOs in addition to UN agencies, including but not limited to: UN Women, UNFPA, UNICEF and OCHA.



<input type="checkbox"/> Support to UN system at country level	Proposed Phase 2 of the project: 18 months (1 April 2013 – 30 September 2014)		
<b>Proposed project, if approved, would result in:</b> <input type="checkbox"/> New Project <input checked="" type="checkbox"/> Continuation of previous funding until 30 September 2014 <input checked="" type="checkbox"/> Other (explain): Request for additional funds <input type="checkbox"/> No-cost extension: (from – to)	<b>Total Project Budget:</b> US \$ 1,273,999.2 (including 7% of indirect support costs)  <b>Amount of MPTF funds requested:</b> Project Extension (Remaining Funds) US \$365,612 New Funds US \$908,387.2  <b>Percentage of indirect support costs from MPTF contribution: 7%</b>		
<b>Projected Annual Disbursements:</b>	2012 \$	2013 \$828,099.48	2014 \$445,899.72
<b>Projected Annual Commitments:</b>	2012 \$	2013 \$828,099.48	2014 \$445,899.72

**Narrative Summary**

**I. Overview**

In January 2012, UN Action awarded UNFPA and UNICEF US \$642,000 from its Multi-Partner Trust Fund (MPTF) to support on-going implementation of the Gender-Based Violence Information Management System (GBVIMS) in selected conflict-affected contexts for a 12-month period. UNFPA is responsible for overall project oversight, including hiring and housing the Inter-agency Coordinator, coordinating the Steering Committee, representing the project externally, and managing the rollout processes at the HQ and field levels. UNICEF focuses on developing and piloting the bundled Caring for Survivors Training Course and managing the Surge Team. The original proposal for this Phase 1 of this project is attached as reference.

Included in this proposal are a request and justification for an extension of the current remaining funding from the 2012 grant (a balance of US \$365,612), as well as a request for additional funds (US \$ 908,387.2) to cover the second phase of the project through 30 September 2014.

**II. Summary of Achievements (2012)**

*Consultants and Inter-agency Coordinator recruitment*

With funding from UN Action’s MPTF, the GBVIMS team comprised of UNFPA, UNICEF, UNHCR, WHO and the International Rescue Committee (IRC), has reinforced its global structure with the recruitment of two consultants (the “Surge Team”) and an Inter-agency Coordinator (IAC) for the GBVIMS. The GBVIMS Surge Team consists of two (2) consultants, Anne Kluyskens and Sunita Palekar, hired by UNICEF on the behalf of the GBVIMS Steering Committee, as well as a consultant



(Kendra Pasztor) hired by UNHCR from their own internal resources<sup>3</sup>. Their role includes providing in-country assistance through hands-on support to new rollout sites and to agencies currently using the GBVIMS as well as remote support by acting as focal points to troubleshoot implementation issues. In addition to the Surge Team, in August 2012, Céline Calvé was hired by UNFPA as the new GBVIMS IAC, responsible for implementing and/or monitoring implementation of the UN Action project outputs as well as for overall coordination of the GBVIMS Steering Committee and implementation sites.

#### *Support on- and off-site inter-agency rollout efforts in conflict-affected contexts*

Under this grant, the GBVIMS team has continued to implement the system tools in humanitarian contexts in various countries. Rollout contexts were selected based on a predetermined set of eligibility criteria already in use by the inter-agency GBVIMS team, while also taking into consideration UN Action's list of priority countries and current major crises (e.g. Syria and the Sahel). Remote support and technical backstopping have been provided on a regular basis by the Surge Team, and members of the GBVIMS Steering Committee to requests that are made by GBVIMS users and/or service providers operating in conflict-affected contexts. In addition, 10 in-country missions have taken place since the appointment of the Surge Team and seven (7) are scheduled to take place before the end of 2012. The table in Annex B reflects on the objectives and outcomes of past and future GBVIMS technical support missions.

#### *Development of new Technical Assistance Resources*

In line with commitments made within Phase 1 of the UN Action-funded project, the GBVIMS Steering Committee has initiated the development of eleven (11) guidance notes that will support GBVIMS data gathering organizations on various key issues and provide insight for non-GBVIMS users into some of the most challenging issues confronted by the humanitarian community in relation to GBVIMS usage. One of particular relevance to UN Action, is a guidance note that is being developed on the intersections between the GBVIMS and the Monitoring, Analysis and Reporting Arrangements (MARA) that will include specific information on when, how and under which conditions the GBVIMS can be used to support MARA reporting. In addition, new easily-accessible GBVIMS resources have been prioritized during the Annual Retreat to support users (e.g. how-to videos and webinars). These resources will be made available on the newly re-designed GBVIMS website - [www.gbvims.org](http://www.gbvims.org) - that was launched in October 2012. The production and dissemination of the GBVIMS Facilitator's Guide and Rollout Guidelines is another key achievement of the project in 2012.

### **III. Justification for Phase 2 of the UN Action GBVIMS Project**

UNFPA and UNICEF, on behalf of the GBVIMS Steering Committee, are requesting an extension of the remaining funds (US \$365,612) through 30 September 2014. The rationale behind this request is the necessity to have more time to complete the activities outlined in the original project proposal. These activities were delayed due to the significant lag time in hiring both the Surge Team and, especially, the IAC.

Regarding other relevant project activities, the need for conducting at least one Caring for Survivors training alongside the GBVIMS remains a priority to ensure that GBVIMS data gathering occurs in

<sup>3</sup> Although not covered by UN Action MPTF funding during this grant period, Kendra is part of the GBVIMS Surge Team.



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tandem with high-quality, survivor-centred care. Additionally, although tentative requests were made by actors in both the Middle East and West and Central Africa regions for a training-of-trainers on the GBVIMS, this activity could not take place in 2012 as originally planned due to the acute need for in-country support, especially in crisis affected countries responding to Syria refugee influx, and in the Sahel region, and lack of dedicated GBVIMS human resources during the first six to eight months of the grant period. Both activities will be prioritized for 2013.

The GBVIMS Steering Committee is requesting additional funds (US \$908,387.2) to sustain and extend the initial gains made through Phase 1 of this project. Lessons learned through past rollout efforts suggest that the GBVIMS cannot truly take hold in a humanitarian context without consistent on- and off-site support over at least a 6-month period. Given the number of conflict-affected and other humanitarian contexts currently demanding support to use the GBVIMS, the GBVIMS Steering Committee requires more time to successfully catalyse use of the GBVIMS within identified priority countries. At the core of this support is extension of the “technical team” of dedicated staff and consultants within UNFPA, UNICEF and UNHCR.

As referenced above, in mid-2012, outside of the context of the grant from UN Action, UNICR hired a consultant to provide support to their efforts to introduce the GBVIMS within key refugee contexts. This consultant has become a critical member of the GBVIMS team and vital part of many inter-agency missions (including Ethiopia, Kenya, and Uganda and, in the coming weeks, Chad). The inclusion of UNHCR as a project partner will enable an even more unified and UN-system wide approach to rollout efforts in refugee contexts, including most critically in the context of the Syria and Sahel responses. As such, UNFPA and UNICEF on behalf of the GBVIMS Steering Committee would like to expand this project to include UNHCR as a core partner, and support funding for the aforementioned consultant for an additional 16 months.

These additional funds required for Phase 2 of the project will allow greater time for implementation of project activities, while also ensuring continued support to conflict-affected countries that have just started to use (or are considering using) the GBVIMS. In addition to the in-country support missions, Phase 2 of the project will allow greater time for the development of the aforementioned guidance notes. For instance, the GBVIMS Steering Committee has already received support requests for the preparation of various countries’ contributions to the Secretary-General’s Annual Report on Conflict Related Sexual Violence (specifically for Mali, Somalia, and Afghanistan). Therefore there is a need for the Steering Committee to allocate more time to understand the challenges and concerns faced by GBVIMS users with regards to MARA to ensure that the team creates a relevant and useful a guidance note on the GBVIMS-MARA relationship.

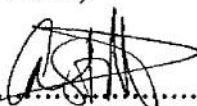
New funding for UNFPA will cover the salary and related expenses (office space, communications, computer, etc.) for the IAC (US \$200,000 for a 12-month period – 1 September 2013 to 31 August 2014). New funding for UNICEF will be used to manage the Surge Team (US \$382,960 including salary and travel costs for 18 months from April 2013 - September 2014). Funds for UNHCR will be used for the full-time GBVIMS consultant (US \$266,000 including salary and travel costs for technical support missions as well as training costs). This consultant will act similarly to the Surge Team (and will be considered as a part of this core technical team with the IAC and IRC staff) but will focus on refugee contexts, in line with UNHCR’s mandate.



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Although UNFPA and UNICEF would need confirmation of an extension approval before the end of 2012, if approved, receipt of the new funds could wait until March 2013.

<b>Part C. Initial Review of Proposal</b> <i>(To be completed by the UN Action Secretariat)</i>	
(a) Is the project explicitly linked to the UN Action Strategic Framework?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(b) Is the project effective, coherent, and cost-efficient?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(c) Does it avoid duplication and significant overlap with the activities of other UN system entities?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(d) Does it build on existing capacities, strengths and experience?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(e) Does it promote consultation, participation and partnerships and agree with the existing country coordination mechanism?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(f) Is the Project Proposal Submission Form fully completed?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(g) Is the Budget in compliance with the standard format?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(h) Is the indirect support cost within the approved rate?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Part D: Decision of the Resource Management Committee</b> <i>(to be completed by the RMC Chairperson)</i>	
<b>5. Decision of the Resource Management Committee</b>	
<input checked="" type="checkbox"/> Approved for a total budget of US\$1,273,999.20 <input type="checkbox"/> Approved with modification/condition <input type="checkbox"/> Deferred/returned with comments for further consideration <input type="checkbox"/> Rejected	
<b>Comments/Justification:</b>	
During the RMC meeting of 11 December 2012: a) No-cost extension of the remaining \$365,612 was <b>approved through March 2013</b> b) Request for an additional \$908,387 was <b>approved subject to modification/condition</b> , pending the provision of more detailed information on future directions and sustainability of the GBVIMS The entities requesting funds provided the additional information. <b>The RMC subsequently approved the additional funds via email.</b>	
<b>Chairperson of the Resource Management Committee</b>	
...PABLO CASTILLO DIAZ..... Name (Printed)	
 ..... Signature	
...06/02/13..... Date	



**Part E: Administrative Agent Review**  
*(To be completed by the UNDP MPTF Office)*

**6. Action taken by the Executive Coordinator, Multi-Partner Trust Fund Office, UNDP**

Project consistent with provisions of the RMC Memorandum of Understanding and the Standard Administrative Arrangements with donors.

**Yannick Glemarec**  
**Executive Coordinator**  
**Multi-Partner Trust Fund Office, UNDP**

.....  
**Signature**

.....  
**Date**



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ANNEX A. 3

**MULTI-PARTNER TRUST FUND FOR**  
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**FUND SIGNATURE PAGE**

(Note: Please attach to the Project Proposal Submission Form)

<p><b>Participating UN Organization(s):</b> UNFPA, UNICEF, UNHCR, WHO</p>	<p><b>Focal Point of Participating UN Organization receiving funds:</b> Name: Erin Kenny, UNFPA New York Telephone: (+1) 212 297 4981 Email: <a href="mailto:ekenny@unfpa.org">ekenny@unfpa.org</a></p> <p>Name: Mendy Marsh, UNICEF New York Telephone: (+1) 212 824 6313 Email: <a href="mailto:mmarsh@unicef.org">mmarsh@unicef.org</a></p> <p>Name: Magriet Veenma, UNHCR Geneva Telephone: (+41) 79 124 73 20 E-mail: <a href="mailto:veenma@unhcr.org">veenma@unhcr.org</a></p>
<p><b>Project Number:</b></p>	<p><b>Project Duration:</b> Original proposal: one year Requested extension: additional 21 months</p> <p><b>Estimated Start Date:</b> Original start date: January 2012 Proposed start date for new funds: April 2013</p>
<p><b>Project Title:</b> Expanding the reach, utility and sustainability of the Gender-Based Violence Information Management System (GBVIMS) - Phase 2</p>	<p><b>Project Location(s):</b> Thirteen (13) countries benefited from technical support missions during Phase 1 of the project (2012) in addition to off-site remote support. During Phase 2, these countries will continue to receive support for GBVIMS rollout. Other countries submitting requests for GBVIMS rollout will be selected based on predetermined set of eligibility criteria developed by the GBVIMS Steering Committee, in addition to consultation with UN country teams and GBV working group members, while also taking into consideration UN Action's list of priority countries (see Annex A of the original proposal).</p>



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**Total Project Budget:**

US \$ 1,214,572 (without the 7% of indirect support costs).

**Amount of MPTF funds requested:**

Project Extension US \$365,612

New Funds US \$908,387.2

Percentage of indirect support costs from MPTF contribution: 7%

**GRAND TOTAL: US \$1,273,999.20**

**Total Amount Approved: US \$1,273,999.20**

	Name/Title	Date	Signature
Focal Point of Participating UN Organization receiving funds:	Erin Kenny, UNFPA		
	Mendy Marsh, UNICEF	14/02/13	
	Margriet Venema, UNHCR	14/02/13	
RMC Chairperson:	<u>PABLO CASTILLO DIAZ</u>	06/02/13	





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Phase 1: Funds allocated, Disbursement as of 31 Dec 2012 and Request for extension of remaining Funds (until 30 Sept 2014)

Category	Funds allocated for Phase 1 (Jan 2012-Jan 2013)		Disbursement as of 31 Dec 2012		Remaining Funds (request for extension to 30 Sept 2014)	
	UNICEF	UNFPA	UNICEF	UNFPA	UNICEF	UNFPA
1. Supplies, commodities, equipment and transport (includes printing and translation of roll-out support materials)	25,000	50,000	1,451	0	23,548	50,000
2. Personnel (includes full-time IAC, three surge consultants, contracted evaluation support, and travel)	150,000	250,000	142,945	88,439	7,055	161,561
3. Training of counterparts (includes focused ToT of 10 GBVIMS focal points, Caring for Survivors training, and targeted in country-roll-outs)	50,000	75,000	0	1,553	50,000	73,448
<b>TOTAL</b>	<b>225,000</b>	<b>375,000</b>	<b>144,396</b>	<b>89,992</b>	<b>80,603</b>	<b>285,009</b>
Indirect Support Costs (7%)	15,750	26,250	n/a	n/a	n/a	n/a
<b>TOTAL</b>	<b>240,750</b>	<b>401,250</b>	<b>n/a</b>	<b>n/a</b>	<b>80,603*</b>	<b>285,009</b>
<b>TOTAL</b>	<b>642,000</b>				<b>365,612</b>	

\*UNICEF will use remaining funds until April 2013 to sustain the GBV IMS Surge team (2-consultants) and afford their missions travels (estimated total 77,580 USD out of the 80,603 remaining).



Phase 2: New Funds requested for the period April 2013-Sept 2014

Category	UNICEF	UNFPA	UNHCR
Staff and other personnel costs	204,960	200,000	153,000
Supplies, commodities, materials	-	-	-
Equipment, Vehicles and Furniture including Depreciation	-	-	-
Contractual Services	25,000	-	50,000
Travels	153,000	-	63,000
Transfers and Grants Counterparts	-	-	-
General Operating and Other Direct Costs	-	-	-
<b>Total Programme Costs</b>	<b>382,960</b>	<b>200,000</b>	<b>266,000</b>
Indirect Support Costs (7%)	26,807.2	14,000	18,620
<b>TOTAL</b>	<b>409,767.2</b>	<b>214,000</b>	<b>284,620</b>
		<b>908,387.2</b>	



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ANNEX B Country	Participants	Date	GBVIMS Mission objective	GBVIMS Mission recommendations & outcomes
Liberia	Surge team	June	Rapid assessment of national interest for GBVIMS rollout	National interest in GBVIMS followed-up and monitored
Côte d'Ivoire	Surge team	June	Support to GBVIMS rollout	GBVIMS tools harmonized, and planning for future phase completed
Guinée Conakry	Surge team	July	Assessment of GBVIMS pilot project implementation	Implementation of the conditions for GBVIMS rollout monitored
CAR	Surge team	Aug	Assessment of inter-agency GBVIMS rollout	GBVIMS rollout approved by the GBVIMS global team
Burundi	Surge team	Aug	Assessment of GBVIMS rollout at the national level	<i>GBVIMS does not correspond to the country expectations and objectives</i>
Ethiopia	Surge team	Aug	Support to GBVIMS rollout (ISP)	Support provided in the GBVIMS ISP process
Burkina Faso	Surge team	Oct	Assessment of GBVIMS pilot project implementation	<i>Lack of national capacities for GBV services provision. potential target country for the CJS training</i>
Kenya	Surge team/IAC	Sept	Assessment of GBVIMS pilot rollout in hospitals and the possibility for national scale-up	<i>Standardization of GBVIMS tools needed before nationalization</i> - Lessons learned from Hospitals pilot documented
Lebanon	Surge team	Oct	Training of key staff involved in the GBVIMS pilot	GBVIMS focal point and key staff trained, and pilot rollout closely monitored
Uganda	Surge team	Oct	Training of key staff involved in the GBVIMS pilot	GBVIMS focal point and key staff trained, and pilot rollout closely monitored
<b>Upcoming GBVIMS Technical Support missions</b>				
CAR	Surge team	Nov	Training of key staff involved in the GBVIMS pilot	
Colombia	IAC	Nov	Participation in National event on lessons learned of the GBVIMS pilot project	
Côte d'Ivoire	Surge team/IAC	Nov-Dec	Support to the nationalization process of the GBVIMS/ Documentation of SRC 1960' implementation	
Jordan	Surge team	Dec	Presentation of the GBVIMS to GBV services providers	



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Lebanon	Surge team	Dec	Technical support follow-up mission to the GBVIMS pilot launched in October 2012
Mali	Surge team	Dec	Presentation of the GBVIMS to GBV services providers
Chad	Surge team	Dec	Technical support mission to Chad in refugee camp settings