

The Purpose of Allocation: The allocation to each country of the First Call for Proposals<sup>1</sup> will directly support the work of UN Resident Coordinators in jumpstarting and coordinating implementation of the UN Framework for Immediate Socio-Economic Response with national governments and across partners. This allocation can be used to support (a) the preparation of proposals for the UN COVID-19 MPTF Calls for Proposals and (b) to build a pipeline of implementable programmes that meet urgent needs and immediate responses related to COVID-19 and that align with the UN Framework. The allocation per country or multi-country office is outlined in Annex B. Utilization of this funding should be in line with the purpose, while allowing for adjustments in light of the COVID19 Pandemic and at the discretion of the respective Resident Coordinator.

## 2. **Payments:**

The UN COVID-19 MPTF Administrative Agent on behalf of the UN will make the UN COVID-19 MPTF Funds available to UNDP before the latter will provide any requested services. The Secretariat also agrees to reimburse UNDP for UN COVID-19 MPTF Services on a full cost recovery basis inclusive of 7% General Management Services (GMS) fee and direct costs (UPL/LPL) to be charged by UNDP Country Offices and a fixed lumpsum of USD 23,808 to be charged by the Client Support Services (CSS) Team, BMS. The UNDP full cost-recovery shall be retained by UNDP from the UN COVID-19 MPTF Funds, except for Legal Services which shall be billed in accordance with the terms of the 2019 MOU. Thus, amounts available for UN COVID-19 MPTF activities shall be the amount of the UN COVID-19MPTF Funds received by UNDP, minus the full cost-recovery.

## 3. **Reporting:**

Notwithstanding anything to the contrary in the 2019 MOU, UNDP shall submit by 15 March 2021, an interim financial report for the period through 31 December 2020 to MPTFO as the Administrative Agent for the Fund, and shall submit a final financial report by 30 June 2021. Annex C contains the format of the report to be provided. In view of the potential end date of the project by 31 March 2021, UNDP shall submit a preliminary interim financial report by 31 July 2021 and the final financial report by 31 March 2022 for the period January through to December 2021.

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<sup>1</sup> The list of countries of Call 1 is provided in Annex B

4. Except as expressly modified herein in accordance with paragraphs 1-3, all other terms of the 2019 MOU shall remain unchanged and shall continue in full force and effect.
5. The Secretariat requests UNDP to return a counter-signed copy of this memorandum to signify the agreement reached by the Parties.

Agreed and Accepted:

*Angelique M. Crumbly*

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Copies: Robert Piper, ASG, UNDCO  
Jennifer Topping, Executive Coordinator, MPTFO  
Vitalie Muntean, Partner Services Coordinator, UNDP  
Olga Aleshina, Head of UN COVID-19 Response and Recovery Fund Secretariat

Enclosures: Annex A – 2019 MOU  
Annex B – UN COVID-19 MPTF Country Allocation Table and budget  
Annex C – Financial reporting format

**Annex B – Allocation for the Resident Coordinators in 47 countries (which are part of Call 1) from the COVID 19 Response and Recovery Fund (in United States dollars)**

Country	Budget	GMS 7%	Total Budget (USD)
<i>Country allocations, inclusive of UPL/LPL</i>			
Armenia	50,000	3,500	53,500
Bhutan	50,000	3,500	53,500
Cabo Verde	50,000	3,500	53,500
Cambodia	50,000	3,500	53,500
Comoros	50,000	3,500	53,500
Cote d'Ivoire	50,000	3,500	53,500
El Salvador	50,000	3,500	53,500
El Salvador MCO (Belize)	50,000	3,500	53,500
Eswatini	50,000	3,500	53,500
Fiji MCO (Kiribati, SI, Vanuatu, Tuvalu)	100,000	7,000	107,000
Fiji MCO (Micronesia)	25,000	1,750	26,750
Gambia	50,000	3,500	53,500
Georgia	50,000	3,500	53,500
Ghana	50,000	3,500	53,500
Guatemala	50,000	3,500	53,500
Guinea	50,000	3,500	53,500
Guinea-Bissau	50,000	3,500	53,500
Honduras	50,000	3,500	53,500
India	50,000	3,500	53,500
Indonesia	50,000	3,500	53,500
Jamaica	50,000	3,500	53,500
Kosovo	50,000	3,500	53,500
Kyrgyzstan	50,000	3,500	53,500
Lao PDR	50,000	3,500	53,500
Lesotho	50,000	3,500	53,500
Madagascar	50,000	3,500	53,500
Malawi	50,000	3,500	53,500
Maldives	50,000	3,500	53,500
Mauritania	50,000	3,500	53,500
Moldova	50,000	3,500	53,500
Mongolia	50,000	3,500	53,500
Morocco	50,000	3,500	53,500
Nepal	50,000	3,500	53,500
Nicaragua	50,000	3,500	53,500
Papua New Guinea	50,000	3,500	53,500
Samoa MCO (Tokelau)	50,000	3,500	53,500
Sao Tome and Principe	50,000	3,500	53,500
Senegal	50,000	3,500	53,500
Sri Lanka	50,000	3,500	53,500
Tajikistan	50,000	3,500	53,500
Timor-Leste	50,000	3,500	53,500
Tunisia	50,000	3,500	53,500
Uzbekistan	50,000	3,500	53,500
Viet Nam	50,000	3,500	53,500
<b>Total Country Allocations for RCO's</b>	<b>2,225,000</b>	<b>155,750</b>	<b>2,380,750</b>
CSS/BMS Direct Cost Lump Sum	23,808	1,667	25,475
<b>Total Budget</b>			<b>2,406,225</b>

Note – the budget allocation column per country includes the UPL/LPL costs.

## Annex C – Reporting format for the arrangement

**United Nations Development Programme**  
**Financial Report for the UNSG COVID-19 Response and Recovery Fund**  
**For the year ending 31 Dec.**

(in United States dollars)

	2020	2021	Cumulative
<b>Opening Balance as at 1 July 2020</b>	0	0	
<b><u>Income/Revenue</u></b>			
Contributions from the UNSG COVID-19 R&R Fund			
Other revenue			
Refunds to the UNSG COVID-19 R&R Fund			
<b>Total net income</b>	0	0	
<b><u>Expenses</u></b>			
Activity 11 - Support to Resident Coordinators (table 1)*			
UNDP HQ Direct Costs for support services			
<b>Sub-total: Expenses</b>	0	0	
UNDP Indirect Costs (7%)	0	0	
<b>Total Expenses</b>	0	0	
<b>Balance as at 30 September 2020</b>	0	0	

\* This line item includes the UPL costs for UNDP country offices

**Table 1: Activity 11 Support to Resident Coordinators by Country**

(in United States dollars)

Country	C19 R&R Fund Allocation	2020 Expenses	2021 Expenses	Balance
(list)	-	-	-	-
<b>Total</b>	-	-	-	-