

ANNEX 3

**Submission Form
To
Joint Steering Committee**

Part A: Meeting Information			
<i>To be completed by the PBF Secretariat</i>			
SC Meeting No:			
Item No:			
Date of Meeting:			
Part B: Project Summary			
<i>To be completed by the Recipient UN Organization</i>			
From: Cleophas Torori		Date of Submission: 13 June 2008	
Contact: 06 590 340 cleophas.torori@undp.org			
Proposed Project, if approved, would result in:		Proposed Project resulted from:	
<input checked="" type="checkbox"/> New Project / Joint Project <input type="checkbox"/> Continuation of previous funding <input type="checkbox"/> Other (explain)		<input checked="" type="checkbox"/> National Authorities initiative within Liberia PBF Terms of Reference <input type="checkbox"/> UN Agency initiative within Liberia PBF Terms of Reference <input type="checkbox"/> Other (explain)	
Recipient UN Organization: UNDP			
Implementing Partner(s): MoJ			
Theme/Cluster/Priority Area: Area 2, Rapid Response			
Project ¹ Title: Rapid Rule of Law Assistance in Maryland County			
Total Project Budget: US\$48,150			
Amount requested: US\$48,150			
Amount and percentage of indirect costs requested: N/A			
Projected Annual Disbursements:	2008 \$48,150	2009 \$0	
Projected Annual Commitments:	2008 \$48,150	2009 \$0	

¹ The term "Projectme" is used for projects, Projectmes and Joint Projectmes.

*Narrative summary of Project
Not to exceed 500 words*

I. Background

[Provide brief and concise information on the background of the project. Indicate how originated, refer to request endorsement or approval by relevant (Name of Country) authorities etc. If extension of existing project, provide information on original project, such as number, project amount, date of approval.]

Community members in Maryland demand justice and expedient Government action to tackle the substantial backlog of cases of violent crimes that have been piling up in the absence of a Ministry of Justice County Attorney to prosecute the cases. Jails are stretched to capacity by those arrested for crimes who have been long awaiting trial. Lack of action has led to increased tension and violence; the situation requires urgent action.

An appropriate County Attorney has been chosen by the Government and is ready to deploy to Maryland County. The only constraint is lack of vehicle for the prosecutor to use to travel from Monrovia to Harper and to the various areas in Maryland necessary to carry out speedy prosecutions. In the meantime tensions mount.

Violence recently broke out over land disputes in Maryland resulting in four deaths and more injuries. This critical situation, combined with existing tensions surrounding lack of prosecution of violent crimes, necessitates a rapid response to stem this situation now before it spirals downward.

The Government needs to extend its presence, uphold the rule of law and send a clear signal that it is the sole authority to dispense justice with expediency and without prejudice. This intervention directly addresses the weak-dysfunction justice system – a key conflict factor as articulated in Liberia's Poverty Reduction Strategy (PRS). The Ministry of Justice has requested a vehicle and this is fully endorsed by the Government of Liberia and its UN partners.

2. Purpose of Proposed Project

[Detail key outcomes, outputs, from project cover sheet and attach detailed project document following format laid out in Annex 2.3]

The key outcomes of this project are:

- Recent violence stopped in Maryland County
- Sustained presence of the County Attorney in Maryland County leading to decreased caseload and increased prosecutions

The output of the project is:

- One vehicle immediately provided to Ministry of Justice (MoJ) by UNDP. MoJ staff and officials have sustained presence in Maryland County and extend rule of law through prosecuting cases and solving pending judiciary issues.

Part C: Technical Review

(To be completed by the PBF Secretariat on behalf of the Technical Advisory Panel)

Composition of Technical Advisory Panel:

N/A

Technical Advisory Panel Review Date:		
N/A		
3. Evaluation of Proposal by the Technical Advisory Panel		
N/A		
<i>i) General principles and selection criteria</i>		
(a)	Is the Project explicitly based on Liberia PBF Priority Plan?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(b)	Does the project build capacity within national institutions?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(c)	Does the project promote and ensure national and local ownership?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(d)	Does the organization have the appropriate system to deliver expected results (also looking at earlier performance and project delivery)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(e)	Does the project avoid duplication of and significant overlap with the activities of other actors?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(f)	Does the project use strategic entry points that respond to immediate needs and yet facilitate longer-term improvements?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(g)	Does the project build on existing resources, capacities, strengths and experience?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(h)	Can the Project be completed within 18 months?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>ii) Relevance to peacebuilding criteria</i>		
(a)	Are peacebuilding and reconciliation aspects adequately addressed by the proposal?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(b)	Are related gender dimensions taken into account and adequately addressed by the proposal?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(c)	Are the theory of change and strategy for the project appropriate for, and relevant to the particular conflict situation?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>iii) Project design criteria</i>		
(a)	Are the activities appropriate, practical, and consistent with the expected results?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

(b)	Are risks taken into account and is this analysis reflected in the structure and design of the logframe?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(c)	Has the role of partners been identified and is their level of involvement and participation in the project satisfactory?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(d)	Does the proposal include realistic provisions for monitoring and are the indicators at impact, outcome and output level adequate?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>iv) Impact and Sustainability</i>		
(a)	Is the project likely to have a tangible/measurable impact on its target groups, especially in terms of building peace and reconciliation?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(b)	Is the project likely to have multiplier effects, including scope for replication and/or extension?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(c)	Does the proposal have mechanisms to ensure that it is sustained beyond the end date?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
(d)	Does the proposal have the mechanisms to be fully integrated and mainstreamed into new Projects and projects?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<input type="checkbox"/> Overall Technical Advisory Panel review of project submission <i>Approve for full amount under rapid response Area 2.</i>		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Part D: Administrative Review

To be completed by the Liberia PBF Secretariat

4. Review by PBF Secretariat

Date of review: 13 June 2008

Check on Project Proposal Format Contents

<input type="checkbox"/> Cover sheet (first page)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Logical Framework	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Project Justification	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Project Management Arrangements	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Risks and Assumptions	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Budget	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<input type="checkbox"/> Progress Report (for supplementary funding only)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<input type="checkbox"/> Support Cost	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

Provide concise summary assessment against:

- 18 Months Implementation*

Part F: Decision of Steering Committee

(To be completed by the Steering Committee)

5. Decision of the Liberia PBF Joint Steering Committee

- Approved for a total budget of \$48,150
- Approved with modification/condition
- Deferred/returned with comments for further consideration
- Rejected

Comments/Justification

The urgent situation in Maryland requires rapid response. The violence that recently broke out over land disputes resulted in four deaths and more injuries. This critical situation, combined with existing tensions surrounding lack of prosecution of violent crimes, necessitates a rapid response to stem this situation now before it spirals downward.

To do this, the Government needs to extend its presence, uphold the rule of law and send a clear signal that it is the sole authority to dispense justice with expediency and without prejudice. The Rapid Rule of Law Assistance in Maryland County project directly addresses the weak-dysfunction justice system – a key conflict factor as articulated in Liberia's Poverty Reduction Strategy (PRS).

Ambulai Johnson
Minister of Internal Affairs
Co-Chair, PBF Joint Steering Committee

Jordan Ryan
Deputy Special Representative of
the Secretary-General (R&G)



Part G: Administrative Agent Review

To be completed by the Administrative Agent

7. Action taken by the Administrative Agent: MDTF Office, UNDP

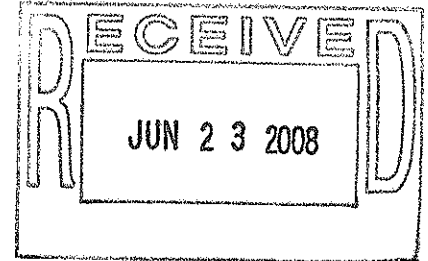
- Project consistent with provisions of the PBF Memorandum of Understanding and Letter of Agreements with donors.



24/6/08
Date



**LIBERIA PEACEBUILDING FUND
PROJECT DOCUMENT COVER SHEET**



Recipient UN Organisation: UNDP	Liberia PBF Priority Area: Area 2, Rapid Response
Project Manager: UNDP Name: Cleophas Torori Address: UNDP Mamba Point Telephone: 06 590 340 E-mail: cleophas.torori@undp.org	Implementing Partner(s): Ministry of Justice Name: Deputy Minister of Justice Clinton Johnson Address: Ministry of Justice Telephone: 06 447 184 E-mail: ceainch@yahoo.com
Project Number:	Project Duration: 8 months
Project Title: Rapid Rule of Law Assistance in Maryland County	Project Location: Maryland County
Project Description: UNDP will provide one vehicle to MoJ to enable the Government to begin prosecuting cases in Maryland County as an emergency allocation to address the urgent situation in Maryland. The substantial backlog of criminal cases due to lack of prosecution by MoJ has led to increased tension and violence. Failure to prosecute cases is directly linked to lack of vehicle.	Total Project Cost: US\$ 48,150 PBF: US\$ 48,150 Government Input: 0 Other: 0 Total: US\$ 48,150 Project Duration: 8 months
Peacebuilding Impact and key outcomes: Decreased tension in Maryland County caused by backlog of cases and delayed trials, especially land over land conflicts; thus preventing this urgent situation from evolving into a far more serious and violent emergency. The outcomes of the project are that recent violence is stopped and that the sustained presence of the County Attorney will result in decreased caseload and increased prosecutions.	
Outputs and Key Activities: One vehicle immediately provided to MoJ by UNDP. MoJ staff and officials have sustained presence in Maryland County and extend rule of law through prosecuting cases and solving pending judiciary issues.	
Technical Advisory Panel Review Date: _____ PBF Secretariat Review Date: _____ Joint Steering Committee Approval Date: _____	

On behalf of:

Recipient UN Organization
Co-Chair PBF SC
Co-Chair PBF SC



Signature

Date

Name/Title

6-11-08	Kenneth Kromah, OIC
6-10-08	Ambulai Johnson, Minister
6-10-08	Jordan Ryan, DSRSG (RG)

THE LOGICAL FRAMEWORK

Results	Measurable indicators	Means of verification	Important assumptions
<p>PEACEBUILDING IMPACT</p> <p>Decreased tension in Maryland County, caused by delayed trials, especially land disputes.</p>	<p>Numbers of violent acts after MoJ prosecutions and reduction of existing caseload</p>	<p>Police and government monitoring to document that judiciary needs are met and tensions do not result in violence.</p>	<p>Ministry of Justice remains best institution to manage dispute resolution. Unresolved cases exacerbate tensions in Maryland.</p>
<p>OUTCOMES:</p> <ul style="list-style-type: none"> - Violence halted. - Sustained presence of prosecutor leads to increased prosecutions and decreased caseload. 	<p>Community members rely on the Ministry of Justice to resolve future disputes and do not turn to violence</p>	<p>Ministry of Justice records of trials and prosecutions.</p>	<p>(Outcome to Peacebuilding Impact)</p> <ul style="list-style-type: none"> - The people will have confidence in the MoJ prosecution mechanism to deliver justice. - The Ministry of Justice will continue to have sufficient funding to travel to the counties as needed for similar prosecution needs.
<p>OUTPUTS:</p> <ul style="list-style-type: none"> - Disputes are addressed in a timely fashion through the court system by the Ministry of Justice. - Reduced caseload 	<p>Prosecution is carried out for the relevant trials.</p>	<p>Ministry of Justice documentation of the rapid response trials.</p>	<p>(Outputs to outcome)</p> <ul style="list-style-type: none"> - Violence in the counties triggered and/or exacerbated by MoJ inaction on certain criminal cases. - Lack of an enabled prosecutor was the binding constraint on prosecution.
<p>ACTIVITIES:</p> <ul style="list-style-type: none"> - UNDP provides a vehicle to MoJ to transport prosecutors to Maryland County for rapid response prosecution of delayed trials. 	<p>INPUTS:</p> <ul style="list-style-type: none"> - UNDP provided vehicle - MoJ staff 	<p>Financial report</p>	<p>(Activity to output)</p> <ul style="list-style-type: none"> - Vehicle will be delivered on time to MoJ. - Roads will be passable in order to reach the counties quickly.

1. Background and problem statement

Community members in Maryland demand justice and expedient Government action to tackle the substantial backlog of cases of violent crimes that have been piling up in the absence of a Ministry of Justice County Attorney to prosecute the cases. Jails are stretched to capacity by those arrested for crimes who have been long awaiting trial. Lack of action has led to increased tension and violence; the situation requires urgent action.

An appropriate County Attorney has been chosen by the Government and is ready to deploy to Maryland County. The only constraint is lack of vehicle for the prosecutor to use to travel from Monrovia to Harper and to the various areas in Maryland necessary to carry out speedy prosecutions. In the meantime tensions mount.

Violence recently broke out over land disputes in Maryland resulting in four deaths and more injuries. This critical situation, combined with existing tensions surrounding lack of prosecution of violent crimes, necessitates a rapid response to stem this situation now before it spirals downward.

The Government needs to extend its presence, uphold the rule of law and send a clear signal that it is the sole authority to dispense justice with expediency and without prejudice. This intervention directly addresses the weak-dysfunction justice system – a key conflict factor as articulated in Liberia's Poverty Reduction Strategy (PRS).

2. Project Rationale and expected results

The substantial backlog in cases of land disputes and violent crimes is a contributing cause of violence in Maryland. The backlog is due to lack of a MoJ County Attorney who can prosecute the cases. The Government has selected the attorney but does not have a vehicle for that individual to use to move to, and within, Maryland to carry out their duties. Thus, there is a clear and direct need for a vehicle so that the chosen County Attorney can begin prosecuting these cases.

Once provided a vehicle MoJ's enhanced response capabilities will allow the Government to begin prosecuting cases of violent crimes, visibly demonstrating the Government's will to end impunity and extend the rule of law. This is a critical first step in the longer process of enhancing the MoJ's response capacity throughout Liberia and addressing a critical conflict factor, the weak and dysfunctional justice system.

3. Partnerships and Management Arrangement

The rapid response project calls for partnership between UNDP and MoJ. UNDP will provide the MoJ with a vehicle and MoJ will contribute staff – namely, the County Attorney. The partnership will then allow for proper response to the pending issues in Maryland County described above and contribute to maintaining peace in Maryland.

UNDP will apply for provision of a vehicle to the UN, and once the vehicle is received it will deliver it to the MoJ. Because of the urgency of the issue, if providing a new vehicle is not possible in the short time period necessary, then UNDP will temporarily provide a vehicle to the MoJ until the actual unit is delivered to the MoJ. It is expected that a new vehicle will be provided in the very near term.

After assessments, it was determined that a new vehicle was the only viable option to address this critical situation. A used vehicle runs an undue risk of having maintenance problems and thus not being able to assist the MoJ carry out their vital functions. To ensure that this critical intervention is not slowed by mechanical or logistical challenges UNDP will also provide funding for eight months fuel and maintenance.

This rapid response allocation of funds to support the Ministry of Justice is situated within the context of larger support efforts for the Ministry of Justice. However, given the current urgent situation in Maryland, this project represents front-loaded support to defuse a volatile situation.

4. Monitoring & Evaluation

Since the provision of the vehicle will be done within and between UN organizations, it will be subject to the relevant UN internal regulations for procurements. Once the unit is delivered to the MoJ, the impact of the project will be assessed by the extent to which the Ministry addresses the demands for administration of justice in Maryland County in order to reduce social unrest.

5. Sustainability of the project

The vehicle acquired for the project represents a one-off tool to address the current time-sensitive situation in Maryland County. However, once provided the vehicle, the MoJ will be able to continue to utilize the asset to increase Government presence and enforce the rule of law in Liberia. Overall MoJ capacity will be increased.

6. Project Implementation with timeline

The urgency of the situation demands that the following actions be taken:

- i. Immediate acquisition of the vehicle by UNDP and delivery to MoJ
- ii. Use of the vehicle to transport County Attorney and MoJ staff/officials to Maryland County
- iii. Vehicle continually utilized in future situations that requiring MoJ officials to travel in response to similar situations or other situations that need their presence.

7. Project/Budget (see Project Budget)

8. Detailed work plan (see Detailed Project section)

PROJECT BUDGET

CATEGORY	ITEM	UNIT COST	NUMBER OF UNITS	TOTAL COST
1. Personnel <i>Including staff and consultants</i>				
2. Contracts <i>Including companies, professional services, grants</i>				
3. Training				
4. Transport	Vehicle (truck)	30,000	1	30,000
5. Supplies and commodities	Fuel and lubricants	8,000		8,000
6. Equipment				
7. Travel				
8. Miscellaneous	Maintenance	7,000		7,000
Sub-total				45,000
9. Agency Management Support**	UNDP 7%	3,150		3,150
TOTAL				US\$ 48,150

* The Standard Financial Report that has been reviewed with the UNDG Financial Policies Working Group.

** The rate shall be within the range of 5% to 9%, with overall expected average of 7% of the total of categories 1-8, as agreed to by Recipient UN Organizations in MOU signed with the PBF's Administrative Agent, the UNDP MDTF Office